

REGISTRATION OF SUPPLIERS FOR THE SUPPLY OF
CRUDE OIL, REFINED PETROLEUM PRODUCTS AND AGROCHEMICALS

Ceylon Petroleum Corporation (CEYPETCO) invites firm offers for the import of Crude Oil, Refined Petroleum Products and Agrochemicals. The tender notices are dispatched only to parties who have already registered with CEYPETCO.

A supplier who wish to register with CEYPETCO must submit the following documents to the Commercial Manager of CEYPETCO along with a payment of Rs. 5,000.00 or a Bank Draft for US\$ 40.00 in favour of CEYPETCO.

1. An original report from your Bankers in support of the financial status and ability to honour all commitments.
2. A certificate from the local Chamber of Commerce or an equivalent institution testifying to the nature of company's business and its standing.
3. A copy of the Business Registration Certificate, if a sole trader or the certified copy of Partnership Agreement or copies of the Memorandum and the Articles of Association, if a limited liability company.
4. A certified copy of the latest audited financial Statements (Profit & Loss Account, Balance Sheet, Statement of change of equity, Income statement, Cash Flow Statement & Notes to the financial statements). The turnover of the company should be above US\$ 75 Million per year or more for Crude Oil & Refined Petroleum Product supplier and US\$ 25 Million per year or more for Bitumen supplier.
5. Original of duly Completed Application Form from the supplier.
6. The company should have been incorporated three years before date of submission of application.
7. Actual documentary proof of transactions with any major trading organizations in any country during the last three years.
8. If you are an accredited sales agent of a manufacturer the supplier should also provide proof of such appointment and full details of the manufacturer.
9. A letter from the applicant confirming their agreement with CEYPETCO standard terms & conditions.

The applicants who have submitted all required documents mentioned above will be evaluated by Technical Evaluation Committee (TEC) and its recommendations will be submitted to Special Standing Cabinet Appointed Procurement Committee (SSCAPC). Upon obtaining the approval from the SSCAPC CEYPETCO confirm the registration once receive the payment of registration fee as given in the Application Form.

The local agents (if any) should have to pay Rs. 10,000.00 per year.