

**CEYLON PETROLEUM CORPORATION**  
**REFINERY DIVISION**

**PUBLIC TENDER 4206 T**  
**SUPPLY OF UNIFORM MATERIALS IN PIECES AS SPECIFIED,**  
**TOWELS & SOCKS**

**SECTION I**

**GENERAL CONDITIONS:**

*Bids should be in conformity with all the conditions stipulated in the Bidding Document.*

**01. BID DEPOSIT & ISSUING OF BIDDING DOCUMENTS**

*Bidding Documents can be obtained up to 15-January-2018. Any Bidder calling for Bidding Documents, shall pay a non-refundable Bidding Document fee of Rs. 1,000/= and refundable deposit of Rs. 20,000/= per set to the Cashier, CPC Head office, No. 609, Dr. Danister de Silva Mawatha, Colombo - 09.*

*Deposits of the unsuccessful Bidders will be refunded only after the tender was awarded to the successful Bidder & the successful bidder's deposit will be released after completion of the order.*

**02. BIDS**

2.1 *Bids shall be submitted in Duplicate as per annexed schedule of Prices. The original & duplicate copy of the Bid shall be placed in separate envelopes marked "ORIGINAL" & "DUPLICATE". Envelopes shall be enclosed in one securely sealed cover, which shall be marked "TENDER NO. 4206 T FOR THE SUPPLY OF **UNIFORM MATERIALS**- CLOSING DATE 17-JANUARY-2018" on the top left-hand corner & the Bidder's name & address on the bottom left-hand corner.*

2.2 *Bids sealed, enclosed, marked and addressed as aforesaid, shall be sent under Registered Cover to reach the Chairman, DSPC, Ceylon Petroleum Corporation, Refinery Division, Materials Department, Sapugaskanda, Kelaniya, Sri Lanka not later than 1430 hours on 17-January-2018. If, the Bidders choose not to send their Bids under Registered Cover, they could deposit such Bids in the Tender Box provided for this purpose at the office of*

*Refinery Manager  
Ceylon Petroleum Corporation  
Refinery Division, Sapugaskanda,  
Kelaniya, Sri Lanka.*

2.3 *Departmental Standing Procurement Committee reserves the right to reject any or all offers without assigning any reason*

**03. VALIDITY**

- 3.1 *The offer should be valid for acceptance for a minimum period of 60 days from the date of opening of the Tender.*
- 3.2 *All prices indicated in the schedule of prices shall be firm and shall not be subjected to any price variation within the validity period of offer specified in (a) above.*
- 3.3 *On acceptance of the offer within the period of 60 days if necessary the validity of offer should be extended for purpose of placing the official purchase order and other required documentation.*

*Bids that do not comply with the above requirements will be rejected.*

**04. (a) CLOSING & OPENING OF BIDS**

*Bids will be closed at 1430 hours on 17-January-2018 & will be opened immediately thereafter at the Refinery Conference Room.*

*Bidder/s or their duly authorized representative/s may be present at the opening of bids. The officer who opens the Bids will read out the total price, as indicated in the schedule of prices / Pro-forma to those who are present. Technical Data, Specifications or similar particulars will not be divulged.*

**(b) LATE BIDS**

*Any Bid received after the deadline for submission of Bid will be rejected and returned unopened to the Bidder.*

**05. DOCUMENTS & DETAILS TO ACCOMPANY BID**

*All Bids shall contain adequate particulars in respect of the items offered.*

**A.** *Failure to furnish the following documents and details along with the Bid shall result in the bid being rejected.*

01. *Certificate from Supplier that the goods offered are in good condition & conforming to the specifications*
02. *A copy of the receipt obtained for payment of Rs. 21,000.00.*
03. *Schedule of Prices – **Section III** duly completed and signed.*
04. *Samples*

**B.** *Failure to furnish the following documents and details along with the Bid may result in the bid being rejected.*

01. *Country of origin*
02. *Documentary proof for recent supplies made to customers in similar magnitude*

*All documents shall be in English Language.*

**06. SCHEDULE OF PRICES**

- 06.1 *Should indicate the prices in Rupees with taxes separately*
- 06.2 *If any taxes are not mentioned separately such taxes will be considered as not relevant for the bid.*
- 06.3 *Where there is a discrepancy between the amount in figures and in words, the amount in words will govern.*
- 06.4 *Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity.*
- a. *The unit rate as quoted will govern*
  - b. *Unless in the opinion of the Procurement Committee/TEC there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern and the unit rate will be corrected.*
- 06.5 *The amount stated in the Bidding Document adjusted in accordance with the above procedure with the concurrence of the bidder shall be considered as binding upon the Tender. If the bidder does not accept the corrected amount of bid, his bid will be rejected.*

**07. DELIVERY TIME**

*The successful Bidder will be called upon to supply to the Ceylon Petroleum Corporation the **Pieces of Uniform Materials, Towels & Socks** conforming to specifications and strictly abide by the agreed delivery dates, which should be less than **45 Days** from the date of confirmation of the Order. (Shorter delivery periods are most welcome). However, Bidders shall indicate the period within which the items could be delivered from the date of confirmation of the Order.*

**08. PAYMENT**

*90% of full payment will be made within 03 weeks after satisfactory delivery of **Uniform Materials as specified, Towels & Socks** (full quantity) to CPC Refinery warehouse at Sapugaskanda and acceptance of the relevant Items by the Ceylon Petroleum Corporation & the balance payment of 10% will be released after verification of length & quality of supplied pieces of uniform materials within 60 days from the delivery.*

*Any payment term requiring advance payments shall not be acceptable to CPC.*

**09. BASIS OF EVALUATION**

*All offers received will be examined to determine the eligibility of bidder's responded and substantial responsiveness of bids received. Substantially responsive bid is one, which conforms to the terms, conditions and specifications of the Bidding Document. Incomplete bids will be rejected.*

*Arithmetical errors in the Bidding Document will be corrected.*

**Section III** shall be completed in full.

*Only the bids determined to be substantially responsive will be evaluated and compared. Award will be made to the lowest responsive evaluated bid.*

**10. DEFAULT BY SUCCESSFUL BIDDER**

*If for any reason in the opinion of the Ceylon Petroleum Corporation, the successful Bidder becomes incapable or unable to supply the **Pieces of Uniform Materials** offered in his Bid within the specified delivery period, the Ceylon Petroleum Corporation shall have the right to obtain the goods from other sources without being liable in any manner, whatsoever, to the successful Bidder.*

**11. ANY OTHER INFORMATION**

*Any other information required could be obtained from the Manager (Materials), Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka.*

Telephone : 011-2400110  
Fax : 011-2400434 / 5528919  
E-mail : refmaterials@sltnet.lk

MANAGER (MATERIALS)  
CEYLON PETROLEUM CORPORATION  
REFINERY DIVISION,  
SAPUGASKANDA, KELANIYA,  
SRI LANKA

**SCOPE OF SUPPLY & SPECIFICATION**

Items to be purchased:

Item No.	Quantity	Unit	Description
01.	1,120	Meter	Trouser Material - Cotton Drill Width : 60" Colour : Grey <b>4.5m pieces - 200</b> <b>5.5m pieces - 40</b>
02.	252	Meter	Trouser Material - Poly Cotton (65% - 35%) Width : 60" , Colour : Grey <b>4.5m pieces - 56</b>
03.	8,134.1	Meter	Trouser Material, Cotton Drill Width : 60" Colour : Blue <b>4.5m pieces - 545</b> <b>3.8m pieces - 245</b> <b>5.6m pieces - 120</b> <b>6m pieces - 13</b> <b>2.8m pieces - 1,150</b> <b>5.5m pieces - 30</b> <b>8.4m pieces - 06</b> <b>2.6m pieces - 02</b> <b>11.2m pieces - 50</b>
04.	325	Meter	Trouser Material, Cotton Drill Width : 60" Colour : White <b>5.5m pieces - 10</b> <b>4.5m pieces - 60</b>
05.	27.5	Meter	Trouser Material - Denim Width : 60" Colour : Blue <b>5.5m pieces - 05</b>
06.	225	Meter	Trouser Material - Denim Width : 60" Colour : Black <b>4.5m pieces - 50</b>
07.	4,154	Meter	Shirt Material - Poly Cotton (65% - 35%) Width : 45" , Colour : White <b>7.4m pieces - 520</b> <b>5.1m pieces - 60</b>
08.	122.4	Meter	Shirt Material - Poly Cotton (65% - 35%) Width : 44/45", Colour : Grey <b>5.1m pieces - 24</b>

09. 3,000 Each Towel  
Size : 51" x 26"  
Colour : Blue, Pink, Yellow, Brown, etc..  
(Except Black & White)
10. 1,500 Each Socks, Extra Large - Cotton  
Thick Material Type, Colour : Black  
Foot: 8 ¾" – 9 ¾", Height: 8"-10"  
Width: 3 ¼" – 3 ¾"
11. 2,500 Each Socks, Large - Cotton  
Thick Material Type, Colour : Black  
Foot: 7 ½" – 8 ½", Height: 8"-10"  
Width: 3 ¼" – 3 ¾"

**SPECIFICATIONS**

**Important:**

**All pieces of uniform materials will be measured before the completion of the order & any piece of uniform material found less than requested length would be rejected.**

**TROUSER MATERIAL – POLYESTER 65% COTTON 35%**

Width	-	28 inches / 45 inches
Weave	-	Plain
Weight per sq. metre	-	190 g
Fibre Composition	-	Warp ) Polyester 65% Cotton 35% Weft )
Yarn Count	-	Warp - 2/30 <sup>S</sup> Ne Weft - 2/30 <sup>S</sup> Ne
Threads per inch	-	Warp - 72 Weft - 54
Pilling	-	Min. 3 after 5 hrs.
Strength	-	Warp way - 600 N Weft way - 400 N
Shrinkage	-	1.5 for both warp and weft way

**Colour Fastness Requirements**

<b><u>Agent</u></b>	<b><u>Rating</u></b>
Washing	: 4 or better
Light	: 4 or better
Rubbing – dry & wet	: 4 or better
Perspiration	: 4 or better
Hot Pressing – dry & wet	: 4 or better

**SHIRTING - POLYESTER 65% COTTON 35%**

Width	-	36 inches / 45 inches
Weave	-	Plain
Mass per unit area	-	100 gm
Fibre Composition	-	Warp ) Polyester 60% Cotton 35% Weft )
Yarn Count	-	Warp - 40 <sup>S</sup> Ne Weft - 40 <sup>S</sup> Ne

<i>Threads per inch</i>	-	<i>Warp</i>	-	96
		<i>Weft</i>	-	72
<i>Tensile Strength</i>	-	<i>Warp way</i>	-	400 N
		<i>Weft way</i>	-	300 N
<i>Shrinkage</i>	-	2% for both warp and weft way		

**Colour Fastness Requirements**

<b><u>Agent</u></b>		<b><u>Rating</u></b>
<i>Washing</i>	:	4 or better
<i>Light</i>	:	4 or better
<i>Perspiration</i>	:	4 or better

**DRILL MATERIAL**

<i>Width</i>	-	28 inches / 45 inches		
<i>Weave</i>	-	3 / 1 Twill		
<i>Fibre Composition</i>	-	Warp ) 100% Cotton Weft )		
<i>Yarn Count</i>	-	<i>Warp</i>	-	20 <sup>S</sup> Ne
		<i>Weft</i>	-	20 <sup>S</sup> Ne
<i>Threads per inch</i>	-	<i>Warp</i>	-	110
		<i>Weft</i>	-	58
<i>Strength</i>	-	<i>Warp way</i>	-	600 N
		<i>Weft way</i>	-	400 N

**Colour Fastness Requirements**

<b><u>Agent</u></b>		<b><u>Rating</u></b>
<i>Washing</i>	:	4 or better
<i>Perspiration</i>	:	4 or better
<i>Day light</i>	:	4 or better




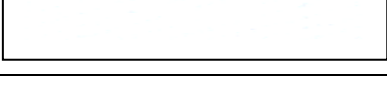
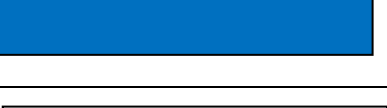
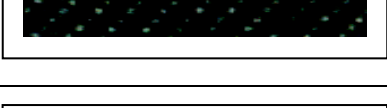
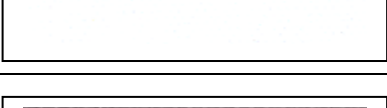
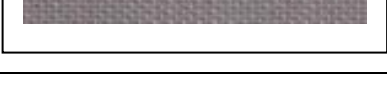
**DENIM TROUSER MATERIAL**

<i>Colour</i>	-	Black		
<i>Width</i>	-	59 inches / 60 inches (ISO 3932)		
<i>Weight</i>	-	12 to 14 Oz. / Sq. Yd..		
<i>Weave</i>	-	3 / 1 Twill (ISO 7211/1)		
<i>Fibre Composition</i>	-	100% Cotton (ISO 1833)		
<i>Dimensional change on- Warp (% both direction)</i>	-	± 3 Max (ISO 5077)		
<i>Breaking Strength</i>	-	<i>Warp way</i>	-	750 N Min (ISO 5081)
		<i>Weft way</i>	-	500 N Min
<i>Colour Fastness to</i>	-	<i>Light</i>	-	4 or Better (ISO 105 B02)
		<i>Laundering</i>	-	4 or Better(ISO 105 C06E2S)
<i>Visual Fabric Defects</i>	-	Free from Visual Defects (Visual Examination)		

**NOTE:**

**Bidders must forward the samples (1 meter of piece from each uniform material offered, one towel & socks) along with the bid.**

**Uniform Materials**

1	Trouser Material	Cotton Drill Grey Colour	
2	Trouser Material	Poly Cotton Grey Colour	
3	Trouser Material	Cotton Drill Blue Colour	
4	Trouser Material	Cotton Drill White Colour	
5	Trouser Material	Denim Blue Colour	
6	Trouser Material	Denim Black Colour	
7	Shirt Material	Poly Cotton White Colour	
8	Shirt Material	Poly Cotton Grey Colour	

**NOTE:**

**Samples can be inspected & obtained at the Materials Department, Refinery, Sapugaskanda (if required).**



**SCHEDULE OF PRICES FOR THE SUPPLY OF  
UNIFORM MATERIALS (4206 T)**

Item No.	Qty.	Unit	Description	Price without taxes (Rs.)	
				Unit	Total
01.	1,120	Meter	Trouser Material - Cotton Drill Width : 60" Colour : Grey		
02.	252	Meter	Trouser Material - Poly Cotton (65%-35%) Width : 60" , Colour : Grey		
03.	8,134.1	Meter	Trouser Material, Cotton Drill Width : 60" Colour : Blue		
04.	325	Meter	Trouser Material, Cotton Drill Width : 60" Colour : White		
05.	27.5	Meter	Trouser Material - Denim Width : 60" Colour : Blue		
06.	225	Meter	Trouser Material - Denim Width : 60" Colour : Black		
07.	4,154	Meter	Shirt Material - Poly Cotton (65%-35%) Width : 45" , Colour : White		
08.	122.4	Meter	Shirt Material - Poly Cotton (65% - 35%) Width : 44/45" , Colour : Grey		
09.	3,000	Each	Towel; Size : 51" x 26" Colour : Blue, Pink, Yellow, Brown, etc..		
10.	1,500	Each	Socks, Extra Large - Cotton Thick Material Type, Colour : Black		
11.	2,500	Each	Socks, Large - Cotton Thick Material Type, Colour : Black		

**[If any alternative bids, please use the Schedule of Prices format in next page]**

		Amount - Rs.
Less Discount, if any		
Total Price - Without Taxes		
Transport Charges, if any		
NBT - If applicable		
VAT - If applicable		
<b>Total Delivered-at-site Price Inclusive of all taxes</b>	Amount in figures	
	Amount in words	

Offer validity .....

Name of Manufacturer .....

Country of Origin .....

Port of Shipment (If any) .....

Delivery Period .....

**Agreed to abide by all General Conditions in Section I & the Scope of supply in Section II of the tender**

.....  
Date

.....  
Signature of Bidder

.....  
Company Stamp(with address)



## **INVITATION FOR BIDS**

### **CEYLON PETROLEUM CORPORATION - REFINERY DIVISION**

#### **PUBLIC TENDER 4206 T** **SUPPLY OF UNIFORM MATERIALS IN PIECES AS SPECIFIED,** **TOWELS & SOCKS**

*The Chairman, Departmental Standing Procurement Committee, Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka will receive sealed Bids from Local Suppliers for the supply of uniform materials in pieces as specified, Towels & Socks.*

*Any Bidder submitting a bid, shall pay a refundable deposit of Rs. 20,000.00 and a non-refundable document fee of Rs. 1,000.00 to the cashier, CPC Head Office, No. 609, Dr. Danister de Silva Mawatha, Colombo - 09 before 1500 hours on any working day up to 15-January-2018.*

*Bidding document, which comprises the conditions of the Tender and the specifications is available on website [www.ceypetco.gov.lk](http://www.ceypetco.gov.lk) .*

*Alternatively, Bidding documents could also be obtained from the under mentioned.*

*Bids will be received by the Chairman, Department Procurement Committee until 1430 hours on 17-January-2018 and will be opened immediately thereafter the Refinery Conference Room.*

**MANAGER (MATERIALS)**  
**CEYLON PETROLEUM CORPORATION**  
**REFINERY DIVISION,**  
**SAPUGASKANDA,**  
**KELANIYA, SRI LANKA**

**TEL. 011-2400110**

# මිළ ගණන් කැඳවීමයි

ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව (පිරිපහදු කාර්යාංශය)

## ප්‍රසිද්ධ ටෙන්ඩර් - 4206T

### නිල ඇඳුම් සඳහා කැබලි වශයෙන් රෙදි, තුවා සහ මේස් සැපයීම

ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව, පිරිපහදු කාර්යාංශය, සපුගස්කන්ද, කැලණිය, ශ්‍රී ලංකාව හි දෙපාර්තමේන්තු ප්‍රසම්පාදන කමිටුවෙහි සභාපති විසින් දේශීය සැපයුම්කරුවන්ගෙන් මිළ ගණන් කැඳවීමේ පත්‍රයේ සඳහන් පිරිවිතර හා කොන්දේසි වලට සම්පූර්ණයෙන් අනුකූල වූ නිල ඇඳුම් සඳහා කැබලි වශයෙන් රෙදි, තුවා සහ මේස් සැපයීම සඳහා මුදා තබන ලද මිළ ගණන් කැඳවනු ලැබේ.

කිසියම් ලන්සු තබන්නෙකු, මිළ ගණන් ඉදිරිපත් කරන්නේ නම්, රු. 20,000.00 ආපසු ගෙවනු ලබන තැම්පතු මුදලක්ද අයදුම්පත් සඳහා ආපසු නොගෙවන රු. 1,000.00 ක මුදලක්ද 2018-ජනවාරි-15 දින 1500 වන පැය දක්වා කාර්යාල දිනවලදී අංක 609, වෛද්‍ය ඩැනිස්ටර් ද සිල්වා මාවත, කොළඹ 09 ස්ථානයෙහි පිහිටි ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාවෙහි ප්‍රධාන කාර්යාලයෙහි මුදල් අයකැමිට මුදලින් කල යුතුය.

මිළ ගණන් කැඳවීමේ පත්‍රයේ කොන්දේසි සහ පිරිවිතර [www.ceypetco.gov.lk](http://www.ceypetco.gov.lk) යන වෙබ් අඩවියෙහි අන්තර්ගත වේ.

තවද ටෙන්ඩර් පත්‍ර පහත සඳහන් අයගෙන්ද ලබා ගත හැකිය.

මිළ ගණන්, දෙපාර්තමේන්තු ප්‍රසම්පාදන කමිටුවේ සභාපති විසින් 2018-ජනවාරි-17 දින 1430 පැය දක්වා බාරගන්නා අතර එම මොහොතේම පිරිපහදු සම්මන්ත්‍රණ ශාලාවේදී විවෘත කරනු ලැබේ.

දුට්‍ය කළමනාකාර  
ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව  
පිරිපහදු කාර්යාංශය,  
සපුගස්කන්ද,  
කැලණිය, ශ්‍රී ලංකාව

දු ■ ක ■ 011 2 400 110