

**CEYLON PETROLEUM CORPORATION**  
**REFINERY DIVISION**

**PUBLIC TENDER 4246 T**  
**SUPPLY OF INDUSTRIAL GASES FOR THE YEAR 2019**

**SECTION I**

**GENERAL CONDITIONS:**

*Bids should be in conformity with all the conditions stipulated in the Bidding Document.*

**01. BID DEPOSIT & ISSUING OF BIDDING DOCUMENTS**

*Bidding Documents can be obtained up to 26-November-2018. Any Bidder calling for Bidding Documents, shall pay a non-refundable Bidding Document fee of Rs. 1,000/= and refundable deposit of Rs. 20,000/= per set to the Cashier, CPC Head office, No. 609, Dr. Danister de Silva Mawatha, Colombo - 09.*

*Deposits of the unsuccessful Bidders will be refunded only after the tender was awarded to the successful Bidder & the successful bidder's deposit will be released after completion of the order.*

**02. BIDS**

2.1 *Bids shall be submitted in Duplicate as per annexed schedule of Prices. The original & duplicate copy of the Bid shall be placed in separate envelopes marked "ORIGINAL" & "DUPLICATE". Envelopes shall be enclosed in one securely sealed cover, which shall be marked "TENDER NO. 4246 T FOR THE SUPPLY OF **INDUSTRIAL GASES** - CLOSING DATE 28-NOVEMBER-2018" on the top left-hand corner & the Bidder's name & address on the bottom left-hand corner.*

2.2 *Bids sealed, enclosed, marked and addressed as aforesaid, shall be sent under Registered Cover to reach the Chairman, DPC, C/O Secretary to the Refinery Manager, Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka not later than 1430 hours on 28-November-2018. If, the Bidders choose not to send their Bids under Registered Cover, they could deposit such Bids in the Tender Box provided for this purpose at the office of*

*Refinery Manager  
Ceylon Petroleum Corporation  
Refinery Division, Sapugaskanda,  
Kelaniya, Sri Lanka.*

2.3 *Department Procurement Committee reserves the right to reject any or all offers without assigning any reason*

**03. VALIDITY**

- 3.1 *The offer should be valid for acceptance for a minimum period of 60 (for order confirmation) days from the date of opening of the Bids and the prices quoted should be valid for a minimum period of 01 year (supply throughout 01 year on blanket order)*
- 3.2 *All prices indicated in the schedule of prices shall be firm and shall not be subjected to any price variation within the validity period of offer specified in (a) above.*
- 3.3 *On acceptance of the offer within the period of 60 days if necessary the validity of offer should be extended for purpose of placing the official purchase order and other required documentation.*

*Bids that do not comply with the above requirements will be rejected.*

**04. (a) CLOSING & OPENING OF BIDS**

*Bids will be closed at 1430 hours on 28-November-2018 & will be opened immediately thereafter at the Refinery Conference Room.*

*Bidder/s or their duly authorized representative/s may be present at the opening of bids. The officer who opens the Bids will read out the total price, as indicated in the schedule of prices / Pro-forma to those who are present. Technical Data, Specifications or similar particulars will not be divulged.*

**(b) LATE BIDS**

*Any Bid received after the deadline for submission of Bid will be rejected and returned unopened to the Bidder.*

**05. DOCUMENTS & DETAILS TO ACCOMPANY BID**

*All Bids shall contain adequate particulars in respect of the items offered.*

**A.** *Failure to furnish the following documents and details along with the Bid will result in the bid being rejected.*

01. *Certificate from Manufacturer that the goods offered are in good condition & conforming to the specifications (Not applicable if the items available on ex-stock basis with the bidder & CPC is willing to buy from the stock).*
02. *A copy of the receipt obtained for payment of Rs. 21,000.00.*
03. *Certificate of quality in detail, issued by a recognized Institute (such as ISO) accredited by the Government of the Country of Origin to issue such certificates.*
04. *Schedule of Prices – **Section III** duly completed and signed.*
05. *Back-up gas storage availability for situation such as shut down of gas plants.*
06. *Cylinder deposits and cylinder rental charges.*
  - a. *Credit facility*
  - b. *Cylinder deposit*
  - c. *Short term cylinders*

d. Long term cylinders

**B.** Failure to furnish the following documents and details along with the Bid may result in the bid being rejected.

01. Documentary proof for recent supplies made to customers in similar magnitude

All documents shall be in English Language.

(Every Bidder will be required to initial and submit each page of the Bidding Document including drawings, relevant catalogues and other details along with the bid)

**06. SCHEDULE OF PRICES**

06.1 Should indicate the prices in Rupees with taxes separately

06.2 If any taxes are not mentioned separately such taxes will be considered as not relevant for the bid.

06.3 Where there is a discrepancy between the amount in figures and in words, the amount in words will govern.

06.4 Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity.

a. The unit rate as quoted will govern

b. Unless in the opinion of the Procurement Committee/TEC there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern and the unit rate will be corrected.

06.5 The amount stated in the Bidding Document adjusted in accordance with the above procedure with the concurrence of the bidder shall be considered as binding upon the Tender. If the bidder does not accept the corrected amount of bid, his bid will be rejected.

**07. DELIVERY TIME**

The successful Bidder will be called upon to supply to the Ceylon Petroleum Corporation conforming to specifications and strictly abide by the delivery requirement of CPC within short notice in quantities as and when required by CPC depending on consumption but within total requirement given in this Bid.

**08. PAYMENT**

Payment will be made within about 30 days after receipt of each consignment of Gases Delivered by the supplier. Supplier should arrange delivery promptly in quantities and types as and when requested by CPC depending on consumption.

Any payment term requiring advance payments shall not be acceptable to CPC.

**09. BASIS OF EVALUATION**

*All offers received will be examined to determine the eligibility of bidder's responded and substantial responsiveness of bids received. Substantially responsive bid is one, which conforms to the terms, conditions and specifications of the Bidding Document. Incomplete bids will be rejected.*

*Arithmetical errors in the Bidding Document will be corrected.*

**Section III** shall be completed in full.

*Only the bids determined to be substantially responsive will be evaluated and compared. Award will be made to the lowest responsive evaluated bid.*

*CPC reserves the right to evaluate bids on item wise price or lump sum basis & make split orders / single order considering the economic benefit to CPC provided such split orders are acceptable to the bidders (s) selected by CPC.*

**10. DEFAULT BY SUCCESSFUL BIDDER**

- a. *If for any reason in the opinion of the Ceylon Petroleum Corporation, the successful Bidder becomes incapable or unable to supply the **Industrial Gases** offered in his Bid within the specified delivery period, the Ceylon Petroleum Corporation shall have the right to obtain the goods from other sources without being liable in any manner, whatsoever, to the successful Bidder.*
- b. *If the successful Bidder defaults in the supply of otherwise commits a breach of any of the provisions in the Contract with the Ceylon Petroleum Corporation for the supply of **Industrial Gases** conforming with the specifications, he shall be liable to pay to the Ceylon Petroleum Corporation, all losses, damages and expenses incurred by the Ceylon Petroleum Corporation in consequence of such default of breach.*

**11. ANY OTHER INFORMATION**

*Any other information required could be obtained from the Manager (Materials), Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka.*

Telephone : 011-2400110  
Fax : 011-2400434 / 5528919  
E-mail : refmaterials@sltnet.lk

MANAGER (MATERIALS)  
CEYLON PETROLEUM CORPORATION  
REFINERY DIVISION,  
SAPUGASKANDA, KELANIYA,  
SRI LANKA

**SCOPE OF SUPPLY & SPECIFICATION**

Items to be purchased:

| <b>Item No.</b> | <b>Qty.</b>  | <b>Unit</b> | <b>Description</b>  |
|-----------------|--------------|-------------|---|
| <b>01</b>       | <b>20</b>    | <b>No.</b>  | <b>Dissolved Acetylene</b><br>(in 4.5Kg Cylinder)   |
| <b>02</b>       | <b>50</b>    | <b>No.</b>  | <b>Dry Compressed Air</b><br>(in 7m <sup>3</sup> Cylinder)                                |
| <b>03</b>       | <b>60</b>    | <b>No.</b>  | <b>Argon</b><br>(in 6 .8 m <sup>3</sup> Cylinder)   |
| <b>04</b>       | <b>40</b>    | <b>No.</b>  | <b>Carbon Dioxide</b><br>(in 31 kg Cylinder)  |
| <b>05</b>       | <b>30</b>    | <b>No.</b>  | <b>Hydrogen - Purity : 99.9995 %</b><br>(in 7 m <sup>3</sup> Cylinder)                    |
| <b>06</b>       | <b>10</b>    | <b>No.</b>  | <b>Helium Gas - Purity : 99.9995 %</b><br>(in 8 m <sup>3</sup> Cylinder)                  |
| <b>07</b>       | <b>12</b>    | <b>No.</b>  | <b>Argon Gas, Grade 4.6 – Min. Purity : 99.996 %</b><br>(in 220 ft <sup>3</sup> Cylinder) |
| <b>08</b>       | <b>400</b>   | <b>No.</b>  | <b>Dry Nitrogen Gas (&lt;0.2% Oxygen)</b><br>(in 220 ft <sup>3</sup> Cylinder)            |
| <b>09</b>       | <b>1,000</b> | <b>No.</b>  | <b>Industrial Oxygen</b><br>(in 6.1 or 6.2 m <sup>3</sup> Cylinder)                       |
| <b>10</b>       | <b>30</b>    | <b>No.</b>  | <b>Nitrogen Gas - Purity : 99.9995 %</b><br>(in 220 ft <sup>3</sup> Cylinder)             |

CD

**Cylinder Conditions**

All cylinders to be supplied with caps. The supplier should guarantee that gas cylinders are in good condition (relevant test certificates should be forwarded) and gases are filled according to the latest international standard. Cylinders to be painted as per the BS 349 (latest edition) or equivalent ISO standard.

- ❖ Actual quantities may be varied according to the consumption
- ❖ The selected supplier shall deliver the items to Refinery with short notice on part supply basis.
- ❖ Quantities of a part supply would be decided by CPC depending on availability of empty cylinders.

**NOTE:**

In case of supplier's company owned cylinders; when the supplier delivers a new batch of full cylinders, only an equivalent quantity of empty cylinders will be released to the supplier.

In case of CPC owned cylinders; supplier shall refill & deliver the cylinders within 2 days of collection of empty cylinders from CPC.

**GENERAL CONDITIONS:**

- Bids were called considering the estimated quantity given in bidding document. However, supplier should give their consent of supplying the additional quantities based on actual requirement up to the maximum 50% of the order value at the same quoted price.
- The selected bidder/s shall deliver the items to Refinery within short notice in batches as & when requested. Special arrangements is required for delivery after office hours & during holiday periods (Poya day, Saturday & Sunday)
- Quantities of delivery batches will be decided by CPC depending on the requirement.
- Government taxes applicable should be indicated in the offer.
- If any damage or nonconformity with P.O. is noticed after receiving the cylinders at Refinery, supplier shall replace them free of charge.
- Cylinder maintenance charge to be borne by the supplier.
- CPC will not be held responsible for repercussions arising as a result of sending late invoices
- Supply of high purity oxygen without any interruption is a critical requirement for our plant and supplier should make sure to have buffer stock of H.P. Oxygen cylinders at all times.
- Oxygen content in Dry Nitrogen Gas should be less than 0.2%(220 CFT Cylinder)
- At plant maintenance shut down periods, our requirement of industrial Oxygen might increase and supplier should make sure to have additional 25 cylinders to cater to such urgent requirements and supplier shall have to release them on our request without any special agreements or any deposits.
- Price offered should be for clearly indicated specific gas (Qty) content. At least pressure & cubic meter qty should be mentioned along with price without just mention “price per cylinder”

## **PUBLIC TENDER 4246T**

- CPC placed purchase order for quantity in cubic meters as unit of purchase.
- Empty cylinder weight & cylinder water capacity are needed to be engraved/embossed on each cylinder.
- Gas content (qty) supplied in each cylinder should be mentioned on advice of despatch which shall be delivered along with cylinders.
- Supplier should not deliver any item with deviation against Purchase order without taking prior approval for the deviation.

**SCHEDULE OF PRICES FOR THE SUPPLY OF INDUSTRIAL GASES**

| Item No. | Qty.  | Unit | Description   | Price without taxes (Rs.) |       |
|----------|-------|------|---|---------------------------|-------|
|          |       |      |   | Unit                      | Total |
| 01       | 20    | No.  | Dissolved Acetylene<br>(in 4.5Kg Cylinder)  |                           |       |
| 02       | 50    | No.  | Dry Compressed Air<br>(in 7m <sup>3</sup> Cylinder)                                   |                           |       |
| 03       | 60    | No.  | Argon<br>(in 6 .8 m <sup>3</sup> Cylinder)  |                           |       |
| 04       | 40    | No.  | Carbon Dioxide<br>(in 31 kg Cylinder)   |                           |       |
| 05       | 30    | No.  | Hydrogen - Purity : 99.9995 %<br>(in 7 m <sup>3</sup> Cylinder)                       |                           |       |
| 06       | 10    | No.  | Helium Gas - Purity : 99.9995 %<br>(in 8 m <sup>3</sup> Cylinder)                     |                           |       |
| 07       | 12    | No.  | Argon Gas, Grade 4.6 - Min. Purity :<br>99.996 %<br>(in 220 ft <sup>3</sup> Cylinder) |                           |       |
| 08       | 400   | No.  | Dry Nitrogen Gas (<0.2% Oxygen)<br>(in 220 ft <sup>3</sup> Cylinder)                  |                           |       |
| 09       | 1,000 | No.  | Industrial Oxygen<br>(in 6.1 or 6.2 m <sup>3</sup> Cylinder)                          |                           |       |
| 10       | 30    | No.  | Nitrogen Gas - Purity : 99.9995 %<br>(in 220 ft <sup>3</sup> Cylinder)                |                           |       |

|   |                   | Amount - Rs. |
|---|-------------------|--------------|
| Less Discount, if any   |                   |              |
| Total Price - Without Taxes   |                   |              |
| Transport Charges, if any   |                   |              |
| NBT - If applicable   |                   |              |
| VAT - If applicable   |                   |              |
| <b>Total<br/>Delivered-at-site Price<br/>Inclusive of all taxes</b> | Amount in figures |              |
|   | Amount in words   |              |

Offer validity .....

Name of Manufacturer .....

Country of Origin .....

Port of Shipment (If any) .....

Delivery Period .....

**Agreed to abide by all General Conditions in Section I & the Scope of supply in Section II of the tender**

.....  
Date

.....  
Signature of Bidder

.....  
Company Stamp (with address)



***Delivery & collection of empty cylinders***

*To be arranged by the supplier during consumption period.*

|    |                        | Yes/No |
|----|------------------------|--------|
| 01 | <i>weekly basis</i>    |        |
| 02 | <i>Monthly basis</i>   |        |
| 03 | <i>On request</i>      |        |
| 04 | <i>Any other basis</i> |        |

.....  
*Date*

.....  
*Signature of Bidder*

.....  
*Company Stamp (with address)*

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**INVITATION FOR NATIONAL COMPETITIVE BIDS**  
**CEYLON PETROLEUM CORPORATION - REFINERY DIVISION**  
**PUBLIC TENDER 4246 T**  
**SUPPLY OF INDUSTRIAL GASES FOR THE YEAR 2019**

*The Chairman, Departmental Standing Procurement Committee, Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka will receive sealed Bids from Local Suppliers for the supply of Industrial Gases for the Year 2019.*

*Any Bidder submitting a bid, shall pay a refundable deposit of Rs. 20,000.00 and a non-refundable document fee of Rs. 1,000.00 to the cashier, CPC Head Office, No. 609, Dr. Danister de Silva Mawatha, Colombo - 09 before 1500 hours on any working day up to 26-November-2018.*

*Bidding document, which comprises the conditions of the Tender and the specifications is available on website [www.ceypetco.gov.lk](http://www.ceypetco.gov.lk) .*

*Alternatively, Bidding documents could also be obtained from the under mentioned.*

*Bids will be received by the Chairman, Department Procurement Committee until 1430 hours on 28-November-2018 and will be opened immediately thereafter the Refinery Conference Room.*

**MANAGER (MATERIALS)**  
**CEYLON PETROLEUM CORPORATION**  
**REFINERY DIVISION,**  
**SAPUGASKANDA,**  
**KELANIYA, SRI LANKA**

**TEL. 011-2400110**

# දේශීය තරගකාරී මිළ ගණන් කැඳවීම

ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව (පිරිපහදු කාර්යාංශය)

## ප්‍රසිද්ධ ටෙන්ඩර් - 4246T

### 2019 වර්ෂය සඳහා කර්මාන්ත වායු සැපයීම (INDUSTRIAL GASES)

ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව, පිරිපහදු කාර්යාංශය, සපුගස්කන්ද, කැලණිය, ශ්‍රී ලංකාව හි දෙපාර්තමේන්තු ප්‍රසම්පාදන කමිටුවෙහි සභාපති විසින් දේශීය සැපයුම්කරුවන්ගෙන් මිළ ගණන් කැඳවීමේ පත්‍රයේ සඳහන් පිරිවිතර හා කොන්දේසි වලට සම්පූර්ණයෙන් අනුකූල වූ ඉහත සඳහන් දෑ සැපයීම සඳහා මුද්‍රා තබන ලද මිළ ගණන් කැඳවනු ලැබේ.

කිසියම් ලන්සු තබන්නෙකු, මිළ ගණන් ඉදිරිපත් කරන්නේ නම්, රු. 20,000.00 ආපසු ගෙවනු ලබන තැම්පතු මුදලක්ද අයදුම්පත් සඳහා ආපසු නොගෙවන රු. 1,000.00 ක මුදලක්ද 2018-නොවැම්බර්-26 දින 1500 වන පැය දක්වා කාර්යාල දිනවලදී අංක 609, වෙද, ඩැනිස්ටර් ද සිල්වා මාවත, කොළඹ 09 ස්ථානයෙහි පිහිටි ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාවෙහි ප්‍රධාන කාර්යාලයෙහි මුදල් අයකැමිට මුදලින් කල යුතුය.

මිළ ගණන් කැඳවීමේ පත්‍රයේ කොන්දේසි සහ පිරිවිතර [www.ceypetco.gov.lk](http://www.ceypetco.gov.lk) යන වෙබ් අඩවියෙහි අන්තර්ගත වේ.

තවද ටෙන්ඩර් පත්‍ර පහත සඳහන් අයගෙන්ද ලබා ගත හැකිය.

මිළ ගණන්, දෙපාර්තමේන්තු ප්‍රසම්පාදන කමිටුවේ සභාපති විසින් 2018-නොවැම්බර්-28 දින 1430 පැය දක්වා බාරගන්නා අතර එම මොහොතේම පිරිපහදු සම්මන්ත්‍රණ ශාලාවේදී විවෘත කරනු ලැබේ.

ද්‍රව්‍ය කළමනාකාර  
ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව  
පිරිපහදු කාර්යාංශය,  
සපුගස්කන්ද,  
කැලණිය, ශ්‍රී ලංකාව

දුරකථන 011 2 400 110