

CEYLON PETROLEUM CORPORATION
REFINERY DIVISION

PUBLIC TENDER 4253 T
SUPPLY OF LABORATORY WORKING BENCHES
(NATIONAL COMPETITIVE BIDS)

SECTION I

GENERAL CONDITIONS:

Bids shall be in conformity with all the conditions stipulated in the Bidding Document.

01. BID DEPOSIT & ISSUING OF BIDDING DOCUMENTS

Bidding Documents can be obtained up to 11-February-2019. Any Bidder calling for Bidding Documents, shall pay a non-refundable Bidding Document fee of Rs. 1,000/= and refundable deposit of Rs. 25,000/= per set to the Cashier, CPC Head Office, No. 609, Dr. Danister de Silva Mawatha, Colombo-09.

Deposits of the unsuccessful Bidders will be refunded only after the tender was awarded to the successful Bidder & the successful bidder's deposit will be released after completion of the order.

Note: Alternative Bids / Options

Multiple bids from same manufacturer can be submitted on separate refundable deposits made for each bid.

Alternative bids & higher value bids will be rejected respectively unless such bids have been covered by a separate bid deposit.

02. BIDS

2.1 *Bids shall be submitted in Duplicate as per annexed schedule of Prices. The original & duplicate copy of the Bid shall be placed in separate envelopes marked "ORIGINAL" & "DUPLICATE". Envelopes shall be enclosed in one securely sealed cover, which shall be marked "TENDER NO. 4253 T FOR THE SUPPLY OF **LABORATORY WORKING BENCHES** - CLOSING DATE 13-FEBRUARY-2019" on the top left-hand corner & the Bidder's name & address on the bottom left-hand corner.*

2.2 *Bids sealed, enclosed, marked and addressed as aforesaid, shall be sent under Registered Cover to reach the Chairman, DPC, C/O Secretary to the Refinery Manager, Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka not later than 1430 hours on 13-February-2019. If, the Bidders choose not to send their Bids under Registered Cover, they could deposit such Bids in the Tender Box provided for this purpose at the office of Refinery Manager, Oil Refinery, Sapugaskanda, Kelaniya, Sri Lanka.*

2.3 *Department Procurement Committee reserves the right to reject any or all offers without assigning any reason.*

2.4 **CLOSING & OPENING OF BIDS**

Bids will be closed at 1430 hours on 13-February-2019 & will be opened immediately thereafter at the Refinery Conference Room.

Bidder/s or their duly authorized representative/s may be present at the opening of bids. The officer who opens the Bids will read out the total price, as indicated in the schedule of prices / Pro-forma to those who are present. Technical Data, Specifications or similar particulars will not be divulged.

2.5 **LATE BIDS**

Any Bid received after the deadline for submission of Bid will be rejected and returned unopened to the Bidder.

03. **VALIDITY**

3.1 *The offer should be valid for acceptance for a minimum period of 60 days from the date of opening of the Tender.*

3.2 *On acceptance of the offer within the period of 60 days if necessary the validity of offer should be extended for purpose of placing the official purchase order and other required documentation.*

3.3 *On acceptance of the offer within the period of 60 days if necessary the validity of offer should be extended for purpose of placing the official purchase order and other required documentation.*

Bids that do not comply with the above requirements will be rejected.

04. **DOCUMENTS & DETAILS TO ACCOMPANY BID**

All Bids shall contain adequate particulars in respect of the items offered. Failure to furnish the following documents and details along with the tender may result in the Bid being rejected. All documents shall be in English Language.

01. *Name of Manufacturer and Country of Manufacturing.*
02. *Certificate from Manufacturer that the goods offered are in good condition & conforming to the specifications. (Not applicable if the item available on ex-stock basis with the bidder & CPC is willing to buy from the stock).*
03. *Product Catalogues / Literature in English Language*
04. *Variations and/or deviations from Specifications, if any, should be indicated.*
05. *Schedule of Prices – **Section III** duly completed and **signed**.*
06. *A list of past & current supply records.*
07. *A copy of the receipt obtained for payment of Rs. 26,000.00.*
08. *Valid Certificate of Registration issued by the Registrar of Public Contracts (PCA3)(if applicable)*

(Every Bidder will be required to initial and submit each page of the Tender Document including drawings/specifications, relevant catalogues and other details along with the quotation)

05. PRICE

5.1 Bidders are required to duly sign and return the Schedule of prices, marked **Annex "B"** indicating their offers in detail together with the Pro-forma Invoice.

5.2 Should indicate the prices in rupees with taxes separately.

If any taxes are not mentioned separately such taxes will be considered as not relevant for the bid.

5.3 The prices should indicate the charges for delivery (if any)

Bids not on the prescribed form and not in the manner required may be rejected.

06. DELIVERY TIME

Within **03** months from the date of issuing the purchase order

07. PAYMENT

Payment will be made within about 04 weeks after successful supply of Laboratory Working Benches at the CPC Refinery.

08. BASIS OF EVALUATION

Bids will be evaluated on the basis of lowest price meeting the CPC tender specifications & other commercial conditions.

Arithmetical error in the Bidding Document will be corrected.

PRICE PREFERENCE FOR THE ADDITIONAL PERIOD OF WARRANTY

Additional period of Comprehensive Warranty offered by bidders (if any) will entitle for a price preference of **1%** per additional year up to a ceiling of **2%** preference. In such case if the additional warranty period offered is "**Y**" years, the price taken for bid evaluation will be the quoted Price multiplied by $(100 - Y)\%$.

09. ANY OTHER INFORMATION

Any other information required could be obtained from the Materials Manager, Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka.

Telephone : 011-2400110
Fax : 011-2400434 / 2400436 / 5528919
E-mail : refmaterials@sltnet.lk

MANAGER (MATERIALS)
CEYLON PETROLEUM CORPORATION,
REFINERY DIVISION,
SAPUGASKANDA, KELANIYA

SPECIFICATIONS**Items to be purchased:**

Qty.	Unit	Description
06	No.	Laboratory Working Benches (As per following Specification & drawings)

Specifications:

- 1 Following 06 Nos. Working benches as per drawings attached shall be supplied.
 - a) Working Bench Type A – 03 Nos. (As per CPC Drawing No. 1734/A)
 - b) Working Bench Type B – 02 Nos. (As per CPC Drawing No. 1734/B)
 - c) Working Bench Type C – 01 No (As per CPC Drawing No. 1734/C)
- 2 The furniture shall be light grey with high standard of detailing and finish robust fittings.
- 3 Bench shall be complete with drawers and shelved cabinets with locking facility and wash basins as per the drawing. Water supply for the basins shall be three way outlets and shall be with 500,000 life cycles, High grade PP knob and ergonomic design. Each bench shall be complete with 02 Nos, Single way gas valves. Each of working bench type A shall be complete with 12 Nos. Electrical sockets and Each of working bench type B and C shall be complete with 06 Nos. Electrical sockets. (Cabling & power connection will be carried out by Refinery Electrical Department)
- 4 Worktops of the benches shall be made out of chemical resistant phenolic resin with minimum thickness 18mm, supported on epoxy coated (minimum epoxy layer thickness shall be 75µm) strong steel frame support system independent of the easily removable under-bench units with locking facilities. Work top material has to be approved from CPC Laboratory before fixing.
- 5 Worktops of benches to be resistant to following chemicals.
 - Acids - Hydrochloric acid, Sulphuric acid, Chromic acid.
 - Bases - Sodium hydroxide, potassium hydroxide
 - Petroleum oil - Gasoline, Kerosene, Diesel
 - Solvents / other chemicals - Acetone, Toluene, Xylene, Chloroform, Hydrogen peroxide
- 6 Drawers shall be removable for cleaning and maintenance purposes.

General Conditions:

- 1 Product literature and catalogues shall be sent along with the offer.
- 2 Warranty certificate is required for a minimum of one year from the date of installation.
- 3 Supplier shall dismantle/abolish and remove existing concrete (for bench Type A) and wooden (Bench Type B and C) structures completely and fix/install the supplied working benches. A space shall be reserved for the plumbing and electrical wiring behind the each bench and this space has to be covered with the work top material. Any cost charged in this regard shall be separately indicated in the offer.
- 4 Bidders could visit and inspect the installation site at the CPC Refinery Laboratory in Sapugaskanda, Kelaniya prior to submitting the offers.

SCHEDULE OF PRICES
SUPPLY OF LABORATORY WORKING BENCHES (4253T)

Qty Required	Unit	DESCRIPTION	Price (Rs.) without Taxes	
			Unit	Total
06	No.	Laboratory Working Bench Type - A - 03 No.		
		Laboratory Working Bench Type - B - 02 No.		
		Laboratory Working Bench Type - C - 01 No.		

	Amount - Rs.
Less Discount, if any	
Total Price - Without Taxes	
Transport Charges, if any	
NBT - If applicable	
VAT - If applicable	
Total Delivered-at-site Price (with all taxes)	

Validity

Name of Manufacturer

Delivery Period

Offered Warranty Period

Agreed to abide by all General Conditions in Section I & the Specifications in Section II of the tender

Company Address

.....

.....

Name

Date

.....

Signature of Bidder

.....

Company Stamp

INVITATION FOR NATIONAL COMPETITIVE BIDS

CEYLON PETROLEUM CORPORATION
REFINERY DIVISION

PUBLIC TENDER 4253T

SUPPLY OF LABORATORY WORKING BENCHES

Sealed Bids are invited from Local Suppliers for the Supply of above mentioned items conforming to the Terms & Conditions given under the Bidding Document.

Any Bidder submitting a bid, shall pay a refundable deposit of Rs. 25,000.00 and a nonrefundable document fee of Rs. 1,000.00 on a request letter to the Cashier, 5th Floor, CPC Head Office, No. 609, Dr. Danister de Silva Mawatha, Colombo - 09 or to the Cashier, Refinery Division, Sapugaskanda, Kelaniya before 1500 hours on any working day up to 11-February-2019.

Bidding document is available on CPC web site www.ceypetco.gov.lk.

Alternatively, Bidding documents could also be obtained from the under mentioned.

Bids will be received by the Chairman, Department Procurement Committee until 1430 hours on 13-February-2019 and will be opened immediately thereafter at the Refinery Conference Room.

MANAGER (MATERIALS)
CEYLON PETROLEUM CORPORATION
REFINERY DIVISION,
SAPUGASKANDA,
KELANIYA

TEL. 011-2400110

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ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව (පිරිපහදු කාර්යාංශය)

ප්‍රසිද්ධ ටෙන්ඩර් - 4253T

රසායනාගාරයෙහි වැඩ මේස (LABORATORY WORKING BENCHES) සැපයීම

ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව, පිරිපහදු කාර්යාංශය, සපුගස්කන්ද, කැලණිය, ශ්‍රී ලංකාව හි දෙපාර්තමේන්තු ප්‍රසම්පාදන කමිටුවෙහි සභාපති විසින් දේශීය සැපයුම් කරුවන්ගෙන් මිළ ගණන් කැඳවීමේ පත්‍රයේ සඳහන් පිරිවිතර හා කොන්දේසි වලට සම්පූර්ණයෙන් අනුකූල වූ ඉහත සඳහන් දෑ සැපයීම සඳහා මුද්‍රා තබන ලද මිළ ගණන් කැඳවනු ලැබේ.

කිසියම් ලක්ෂ්‍ය තබන්නෙකු, මිළ ගණන් ඉදිරිපත් කරන්නේ නම්, රු. 25,000.00 ආපසු ගෙවනු ලබන තැම්පතු මුදලක්ද අයදුම්පත් සඳහා ආපසු නොගෙවන රු.1,000.00 ක මුදලක්ද 2019-පෙබරවාරි-11 වන දින 1500 වන පැය දක්වා කාර්යාල දිනවලදී අංක 609, වෙදු, ඩැනිස්ටර් ද සිල්වා මාවත, කොළඹ 09, ස්ථානයෙහි පිහිටි ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාවෙහි ප්‍රධාන කාර්යාලයෙහි 05 වන මහලෙහි මුදල් අයකැමිට හෝ පිරිපහදු කාර්යාංශය, සපුගස්කන්ද, කැලණියහි මුදල් අයකැමිට ලිපියක් ඉදිරිපත්කිරීමෙන් මුදලින් කල යුතුය.

මිළ ගණන් කැඳවීමේ පත්‍ර www.ceypetco.gov.lk යන වෙබ් අඩවියෙහි අන්තර්ගත වේ.

තවද ටෙන්ඩර් පත්‍ර පහත සඳහන් අයගෙන්ද ලබා ගත හැකිය.

මිළ ගණන්, දෙපාර්තමේන්තු ප්‍රසම්පාදන කමිටුවේ සභාපති විසින් 2019-පෙබරවාරි-13 දින 1430 පැය දක්වා බාරගන්නා අතර එම මොහොතේම පිරිපහදු සම්මන්ත්‍රණ ශාලාවේදී විවෘත කරනු ලැබේ.

කළමනාකාර (ද්‍රව්‍ය)
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