

1. INSTRUCTIONS TO BIDDERS

1.1 Introduction

Ceylon Petroleum Corporation (CPC) is calling National Competitive Bids from **Internationally reputed Manufacturers or their Local Agents/Sole Distributors in Sri Lanka authorized interested bidders** for the contract **“Supply of Ethernet Switches with Accessories”**

1.2 Content of the Bidding Documents

Bidding Document will consist of the followings ;

- 1.2.1 Instructions to Bidders (ITB)
- 1.2.2 Conditions of Contract (COC)
- 1.2.3 Particular Conditions of Contract
- 1.2.4 Bill of Quantities
- 1.2.5 Form of Bid
- 1.2.6 Format of Bid Security Guarantee
- 1.2.7 Format of Performance Guarantee
- 1.2.8 Format of Advance Payment Guarantee

1.3. Eligibility Requirement

- I. The manufacturer shall be ISO 9000 certified (For most innovative standards in management of all key business processes) or shall have ISO certification for Computer Networks. **(Manufacture’s ISO certification should be attached with proposal)**
- II. The bidder shall have proven experience for supplying & installing of switches in offered brand. (Proof documents shall be attached with proposal) **If bidder does not submit proof document CPC treat offer as non-responsive.**
- III. The bidder or its subsidiaries or affiliated companies should not be blacklisted by any government institution during the past **10 years**. **Bidder should attach a letter mentioning this criteria.**
- IV. The bidder shall have been in the business as of the nature of the goods and services of this contract for at least **05** years from the date of the registration. **Documentary evidence shall be produced to this.**
- V. The Bidder shall be an Authorized Service Provider of the Original Equipment Manufacturer for quoted Network Switches.

Bidder should submit manufacturer authorization letter. If manufacture authorization letter is not attached with the bid, CPC will treat the bid as a non-responsive offer.

1.4 Documents to accompany the Bid

All Bidders shall furnish adequate information in respect of the items offered.

Failure to furnish the following documents and details, with the bid may result in the Bid being rejected. All documents shall be furnished in English language.

- 1.4.1 Past performance - Bidders shall forward past supply records for the last Three (03) years.
- 1.4.2 Manufacturers authorization letter
- 1.4.3 Copy of Business Registration & Public Contract Registration (if applicable)
- 1.4.4 Brand Name and the Country of Manufacture of the items offered.
- 1.4.5 Every Bidder shall specify the conditions and period of warranty.
- 1.4.6 Detailed Technical Specifications and literature of the item offered.
- 1.4.7 Schedule of Prices duly completed and signed.
- 1.4.8 Form of Bid (**Annex A**) duly completed and signed.

1.5 Sealing and marking of Bids

Bids shall be submitted in duplicates. The original and the duplicate of the Bid shall be placed in separate envelopes marked '**ORIGINAL**' and '**DUPLICATE**' and shall be marked "**BID FOR THE SUPPLY OF GIGABIT ETHERNET SWITCHES**" on the top left hand corner and the statement, "**DO NOT OPEN BEFORE 1430 hrs on 09-December-2020**". (to be completed with the time and date specified in the Bidding Document.

Chairman - DPC
C/O Secretary to the Refinery Manager,
Ceylon Petroleum Corporation, Refinery Division,
Sapugaskanda, Kelaniya, Sri Lanka

If the envelope is not sealed and marked as stated above, CPC will not take the responsibility for the Bids being misplaced or premature opening. In the event of any discrepancy between the Original and the Duplicate, the Original shall govern.

1.6 Period of validity of Bids

All bids shall be valid for a **minimum period of Seventy Seven (77) days (i.e up to 24-February-2021)** from the closing date of the Bid. **A Bid valid for a shorter period will be rejected as non-responsive.**

1.7 Signing of Bids

The Original and the Duplicate of the Bid shall be typed, or written in indelible ink, and shall be signed by the Bidder. **All pages of the Bid except for un-amended printed literature shall be initialed by the person(s) signing the Bid.**

Any inter lineation, erasures or over-writing shall be valid only if they are initialled by the person(s) signing the Bid.

1.8 Clarification of Bidding Document

A prospective Bidder requiring any clarification of the Bidding Document should notify CPC in writing by hand or post or facsimile at the CPC's mailing address

Manager (Materials),
Ceylon Petroleum Corporation,
Refinery Division, Sapugaskanda,
Kelaniya, Sri Lanka.

Fax : 0094 - 112400434 / 436 / 5528919

E-mail : refmaterials@sltnet.lk

Similarly if a Bidder feels that any important provision is unacceptable, such objection should be raised at this stage. CPC will respond in writing to any request for clarification or modification of the Bidding Document that is received not later than Seven (07) days prior to the deadline of submission of Bids prescribed by the CPC.

1.9 Deadline for submission of Bids

CPC must receive Bids at the address specified in **ITB Clause 1.5**, not later than 1430 hrs. on **09-December-2020**.

1.10 Late Bids

Any Bid received by CPC after the deadline for submission of Bids, will be rejected and returned unopened to the Bidder.

1.11 Withdrawal of Bids

A Bidder wishing to withdraw his Bid shall notify the CPC in writing prior to the deadline prescribed for the submission of Bids. A withdrawal notice may also be sent by Facsimile, but must be followed by the original, by post or by hand not later than the deadline for submission of Bids. The notice of withdrawal shall be sent to the Manager (Materials), Refinery Division, Sapugaskanda, Kelaniya.

1.12 Closing of Bids

Bids shall be closed at **1430 hrs on 09-December-2020** and hence bids shall be reached to the address given in clause no. 1.5 before the time and date specified in clause no. 1.9.

1.13 Opening of Bids by CPC

Bids will be opened immediately after the closing date and time fixed for receipt of Bids at the Refinery Conference Room.

1.14 Agent's Authority :

An Accredited Agent of the manufacture signing the Bidding Document on behalf of the Principal shall state the Principal's name and address, telephone number and fax number, (if any) and a letter of Authority empowering the agent.

Nomination of an Agent after the Bid has been submitted will not be valid.

1.15 Bid Security Guarantee

Each Bid shall be accompanied by a Bid Security Guarantee, undertaking that the bid will be held valid for the specified period, and that the bid will not be withdrawn during that period. Such security shall be in the form of a Bank Draft or a Bank Guarantee issued / confirmed by a recognized Bank in Sri Lanka, and payable to the CPC on demand in a sum of **Rs. 50,000.00**)

The Bid Security Guarantee should be valid for hundred and five (105) days (**i.e. up to 24-March-2021**) from the date of closing of Bid. A form of Bid Security Guarantee is attached in Annex "B".

Failure to submit the Bid Security Guarantee at the time, or before the closing of Bid, and in accordance with above said requirements, and in the format provided, will result in the Bid being rejected. Bid Security Guarantee from unsuccessful Bidders will be returned to them after the award is made to the successful Bidder. The Bid Security of the successful Bidder will be returned only after receipt of the **Performance Security Guarantee**.

1.16 Schedule of Prices

Bidders are required to duly sign and return the "Schedule of Prices" as indicated in the bidding document.

1.17 Preliminary Examination of Bids

CPC will examine the Bids to determine whether they are complete, any computational errors have been made, whether the documents have been properly signed, and the Bids are generally in order. If not, CPC may at its discretion call clarifications from the Bidder. The request for clarification and the response shall be in writing within one week's form the clarifications and no change in the price or substance of the Bid shall be sought, offered or permitted.

1.18. Correction of Errors

Bids determined to be substantially responsive will be checked by the CPC for any arithmetic error. Errors will be corrected by the CPC in the following manner;

- 1.18.1 Where there is a discrepancy between the amount in figure and the amount in words, the amount in words will govern;
- 1.18.2 Where there is a discrepancy between unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless in the opinion of the CPC there is an obvious gross misplacement of the decimal point in the rate, in which case the line item total as quoted will govern, and the unit rate will be corrected;
- 1.18.3 Where the corrected Bid price is lower than the quoted bid price; the corrected amount will be considered as the Bid price. If the adjusted price is higher than the quoted price, the quoted bid price will be considered as the Bid price. The rates will be adjusted with the concurrence of the bidder to reach the quoted bid price.
- 1.18.4 If the bidder does not agree for corrected amount of bid, his Bid shall be rejected and the bid security may be forfeited or bid-securing declaration executed in accordance with clause 1.15.

1.19 Evaluation of Bids:

CPC will carry out a detailed evaluation of Bids, to determine whether the Technical aspects are properly addressed, and the Bids are substantially responsive.

1.20 CPC's right to accept or reject any or all Bids

The CPC will not be bound to make the award to the Bidder submitting the lowest offer.

The CPC reserves the right to reject any or all Bids or any part thereof, without assigning any reasons. The CPC may accept any or all items of an bid, and reserves the right to increase or decrease the number of units to be contracted for, at prices indicated in the Schedule of Prices.

1.21 Notice of Acceptance

The notice of acceptance of Bid will be sent by facsimile, followed by post to the successful Bidder, to the address given by him in the Bidding Document, soon after the decision of the CPC.

1.22 Award Criteria

1.22.1 Subject to ITB Clause 1.19, the CPC will award the contract to the successful Bidder, whose Bid has been determined to be substantially responsive, lowest evaluated Bid, provided that the Bidder is determined to be qualified to perform the contract satisfactorily.

1.22.2 The successful Bidder will be called upon to supply or part thereof conforming to Technical Specifications, and strictly by the agreed date of completion.

1.22.3 If The Successful bidder is called upon to enter in to and Agreement with CPC, the bidder should be ready to sign an agreement with CPC.

2. CONDITIONS OF CONTRACT (COC)

2.1 Performance Security:

If it is applicable, the successful Bidder will be notified by CPC to furnish a Performance Guarantee. This guarantee shall be submitted at his own cost and within fourteen (14) days of such notification through / confirmed by a reputed Commercial Bank in operation in Sri Lanka, for a sum equivalent to 10% of the total Bid value of the accepted Bid. The Performance Security shall be complied to the format given in Annex C. The period of validity of this performance security shall be the expected period of delivery of goods/equipment plus one month. (i.e. period of the contract plus one month)

If the successful Bidder fails to furnish the Performance Security aforesaid, his name will be placed in the list of defaulting Contractors. CPC shall therefore, be entitled in its absolute discretion to make suitable arrangements required for the performance of such Bid, as the case may be, at the risk and expense of the successful Bidder.

The successful Bidder, in the event of his failure to furnish the Performance Security as required, shall be liable for any losses, costs expenses and damages, which the CPC may sustain in consequence of such failure, and the Bid security shall be forfeited.

2.2 Warranty Conditions

The successful Bidder should give a on site Comprehensive Warranty from the Manufacturer for a period of three (03) years from the date of delivery.

2.3 Mode of Payment

Payment shall be made within 30 days after delivery and acceptance by CPC.

2.4 Delivery Period

Switches should be delivered to CPC within ten (10) weeks from the date of Order Confirmation.

2.5 Defaults by Successful Bidder

If the successful Bidder, defaults in the supply or otherwise commit a breach of any of the provisions in the Contract with CPC, he shall be liable to pay to CPC, all losses, damages and expenses incurred by CPC, in consequence of such default or breach. Bidders should declare that they had read the Bid conditions, and that they make the offer in compliance with, and subject to all

the conditions thereof, and agree to perform the services in accordance with the said conditions in the manner therein set out, and in terms of this offer. A Form of Bid, as Annex- 'A' is attached.

2.6 Liquidated Damages

Liquidated Damages amounts to Rs. 2,000/= will be levied per each day delayed beyond the period of delivery specified in the contract.

2.7 Force Majeure:

Except as regards an act of God, War, Strike, Invasion, Civil war, Rebellion Revolution ,Insurrection, Earthquake or Plagues, the Bidder shall undertake all risks and liabilities of whatsoever kind arising out of incidentals connected with the sale.

2.8 Arbitration.

If during the continuance of this Contract or at any time after the termination thereof, any disputes or differences of opinion touching the interpretation of this contract were to arise between the parties hereto or their respective representatives, such differences or disputes shall be referred for Arbitration.

Arbitration shall be conducted under the rules of ICLP (Institute of the Development of Commercial Law & Practice), Arbitration Centre and in accordance with the arbitration Act No. 11 of 1995 of Sri Lanka. The place of Arbitration shall be Colombo, Sri Lanka.

3. PARTICULAR CONDITIONS OF CONTRACT

- 3.1 Quoted bid price shall include relevant staking, power or any other required cables for the items supplied.
- 3.2 Supplier shall provide 3 year on site comprehensive warranty for offered products. (These switches may use Oil Refinery Sapugaskanda, Sapugaskanda Terminals, Head Office - Colombo 9,, etc...)
- 3.3 3 Year Comprehensive Warranty and Services shall be with guaranteed SLA of 3 hour on site presence for all service-related issues.
- 3.4 Supplier shall provide relevant license, software or any other materials required for smooth operation of quoted products.
- 3.5 After delivering of quoted products, supplier shall handover all Licenses, CDs, DVDs operational manuals, warranty certificates, documents and other stationery and similar accessories made available by equipment manufacture.
- 3.7 Single mode fiber optic cables shall be used for Switch to switch communication.

4. TECHNICAL SPECIFICATION

1. Technical Specification for Access Switch (Type-1)
(24 Port PoE Enabled Gigabit Ethernet / 2 Fiber)

	Minimum Specification	Bidder's Response	Reference Details
1	Make		
2	Model		
3	Country of Origin		
4	Warranty - 3Years		
5	Manufacturer Authorization		
6	Total Switching Capacity at least 120 Gbps or higher		
7	Total Switch Forwarding Capacity at Least 90 Mpps or higher.(Full Duplex)		
8	Should consist of at least 4 no of 1GigE Fiber Interfaces and 2 Fiber Interfaces should be fully populated with a relevant single mode 1GbE SFP connectors.		
9	The Fiber Ports should be upgradable to 10GigE in the Future		
10	Should be Industrial Standard 19" Rack Mountable with all relevant accessories for rack mounting.		
11	Should consist of 24 no of 10/100/1000Mbps Ports		
12	All Ethernet Ports Should support IEEE 802.3af (PoE Class 3)		
13	At least 12 Ethernet Ports should support IEEE 802.3at (PoE+)		
14	Hardware should be IPV6 Capable		
15	Should support at least 16,000 Layer 2 MAC addresses.		
16	Should support Jumbo Frames (9,000 bytes)		
17	Should support at least 1,000 no of VLAN		
18	Trunking		
	1. Maximum 8 No of ports per trunk		
	2. At least 20 No trunk ports should be supported		

19	Should Support Following Ring Topology Based Protocols		
	1. Virtual Router Redundancy Protocol (VRRP)		
	2. Metro-Ring Protocol (MRP) or Equivalent Ring Protocol excluding Spanning Tree Protocol variants		
20	Security Features		
	1. 802.1X Accounting		
	2. MAC Authentication		
	3. DHCP snooping		
	4. Dynamic ARP inspection		
	5. Packet Filtering		
21	Hardware Should be 802.3az-2010 compatible (Energy Efficient Ethernet)		
22	Should consist of at least 2 stacking ports supporting stacking bandwidth of at least 4Gbps and should be complete with necessary stacking cables (2 stacking cables per switch).		
23	Should Operate on an AC Input Voltage of 220~240V and with an input frequency of 50Hz.		
24	Should support industrial standard Netflow or Sflow for network traffic analysis		
25	Should be capable to be integrated with the Foundry/Brocade Iron view Network Management platform or else the bidder should provide an alternate network management platforms completed with the dedicated rack mountable server platform including the operating system without any cost to CPC (please describe your solution)		
26	Should consist of a redundant power supply unit.		
27	Should support IEEE 802.1x- Authentication for Network Admission Control.		
28	Specify power consumption on full load		

2. Technical Specification for Access Switch (Type-2)
(48 Port PoE+ Enabled Gigabit Ethernet / 2 Fiber)

	Minimum Specification	Bidder's Response	Reference Details
1	Make		
2	Model		
3	Country of Origin		
4	Warranty - 3Years		
5	Manufacturer Authorization		
6	Total Switching Capacity at least 170 Gbps		
7	Total Switch Forwarding Capacity at Least 130 Mpps or higher.(Full Duplex)		
8	Should consist of at least 4 no of 1GigE Fiber Interfaces and 2 Fiber Interfaces should be fully populated with a relevant single mode SFP connectors.		
9	The Fiber Ports should be upgradable to 10GigE in the Future		
10	Should be Industrial Standard 19" Rack Mountable with all relevant accessories for rack mounting.		
11	Should consist of 48 no of 10/100/1000Mbps RJ-45 Ports		
12	All Ethernet Ports Should support IEEE 802.3af (PoE Class 3)		
13	At least 24 Ethernet Ports should support IEEE 802.3at (PoE+)		
14	Hardware should be IPV6 Capable		
15	Should support at least 16,000 Layer 2 MAC addresses.		
16	Should support Jumbo Frames (9,000 bytes)		
17	Should support at least 1,000 no of VLAN		
18	Trunking		
	1 Maximum 8 No of ports per trunk		
	2 At least 20 No trunk ports should be supported		

19	Should Support Following Ring Topology Based Protocols		
	1 Virtual Router Redundancy Protocol (VRRP)		
	2 Metro-Ring Protocol (MRP) or Equivalent Ring Protocol excluding Spanning Tree Protocol variants		
20	Security Features		
	1 802.1X Accounting		
	2 MAC Authentication		
	3 DHCP snooping		
	4 Dynamic ARP inspection		
	5 Packet Filtering		
21	Hardware Should be 802.3az-2010 compatible (Energy Efficient Ethernet)		
22	Should consist of at least 2 stacking ports supporting stacking bandwidth of at least 4Gbps and should be complete with necessary stacking cables.		
23	Should Operate on an AC Input Voltage of 220~240V and with an input frequency of 50Hz.		
24	Should support industrial standard Netflow or Sflow for network traffic analysis		
25	Should be capable to be integrated with the Foundry/Brocade Iron view Network Management platform or else the bidder should provide an alternate network management platforms completed with the dedicated rack mountable server platform including the operating system without any cost to CPC (please describe your solution)		
26	Should consist of a redundant power supply unit.		
27	Should support IEEE 802.1x- Authentication for Network Admission Control.		
28	Specify power consumption on full load		

3. Technical specification for 8 Port POE Network Switch

Minimum Specification		Bidder's Response	Reference Details
Make			
Model			
Country of Origin			
Country of Manufacture			
Number of Ports	Eight 10/100/1000 Mbps RJ-45 ports		
Port Standards & Functions	IEEE 802.3ab 1000BASE-T Gigabit Ethernet		
Power over Ethernet			
PoE Standards	IEEE 802.3af and IEEE 802.3at		
PoE Capable Ports	Ports 1 - 8		
PoE Power Budget	123W		
Switching Capacity	16 Gbps		
Data Transfer Rates			
Gigabit Ethernet	2000 Mbps (full-duplex)		
Fast Ethernet >	• 100 Mbps (half-duplex)		
	• 200 Mbps (full-duplex)		
Ethernet	• 10 Mbps (half-duplex)		
	• 10 Mbps (half-duplex)		
Forwarding Mode	Store and forward		
LEDs			
Per port	Speed, Link, Activity, PoE		
Per device	Power / PoE Max		
Jumbo frame support	Up to 9K packet size		
Operating Temperature	0° to 40°C		
Warranty	1 Year Comprehensive		
Delivery Period	Within 1 week		

5. BILLS OF QUANTITY

	Item	Qty.	Unit Price	Total
1.	24 Port Ethernet Switch with accessories.	03 Nos.		
2.	48 Port Ethernet Switch with accessories.	02 Nos.		
3.	8 Port Ethernet Switch with accessories.	02 Nos.		
	Taxes (If Applicable)			
	Taxes (If Applicable)			
	Total			

Total Amount in Words:

.....

VAT Registration No......

Name of Bidder:

.....

Address:

.....

Tel. & Fax No:

.....
Signature and Seal of the Bidder

Form of Bid

To: The Chairman
Department Procurement Committee,
Ceylon Petroleum Corporation,
Sapugaskanda
Kelaniya
SRI LANKA.

From:

.....

.....

Sir,

- A-1 Having familiarized ourselves with the formal request for Instruction to Bidders and Conditions of contract, Technical Specification for “**Supply Ethernet Switches with accessories**”, we offer to complete the whole of said services in conformity with the said document.
- A-2 Unless and until a formal agreement is prepared and executed this Bid together with your written acceptance thereof shall constitute a binding contract with us.
- A-3 We understand you are not bound to accept the lowest or any Bid you may receive.
- A-4 The Bid we are offering is complete and fulfils the requirements discussed in the Technical specifications of the Bidding Document.
- A-5 We agree to abide by this Bid for the period of **Seventy Seven (77) days** from the date of opening of the same Bid. Conditions and prices quoted shall remain binding upon us and may be accepted at any time before the expiration of the period.
- A-6 We agree to be bound by the Bid, Bid Conditions, Technical specifications and Performance security.

A-7 We affirm that the said items will be delivered **within 10 weeks** after we receive notice of acceptance of our Bid from the CPC.

A-8 We offer the lump sum fixed price of (foreign cost in figures)inwords)..... and Sri Lanka Rupees (local cost in figures) (in words..... for Supply of as detailed out in this Bidding Document and details of the lump sum price is as given in the schedule of prices. We agree that it is open to the Procurement Committee to reject this offer or to accept.

Dated this day of2019.

Signature.....in the capacity of
.....duly authorized to sign Bids for and on behalf of :

Name

Address
.....
.....

Witnesses:

1. Signature
Name :
Address :
.....
.....

2. Signature :
Name :
Address :
.....
.....

ANNEX - B**Format for Bid Security Guarantee**

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

.....[insert issuing agency's name and address of issuing branch or office].....

Beneficiary : [insert (by PE) name and address of Employer/ Purchaser]

Date : [insert (by issuing agency) date]

BID GUARANTEE NO. :[insert (by issuing agency) number]

We have been informed that[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called "the Bidder") has submitted to you its bid dated[insert (by issuing agency) date] (hereinafter called "the Bid") for execution/ supply [select appropriately) of [insert name of Contract] under Invitation for Bids No. [insert IFB number] ("the IFB")

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures][insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder.

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") of the IFB; or
- (c) having been notified of the acceptance of its Bid by the Employer/ Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Guarantee, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Guarantee issued to you by the Bidder; or (b) if the Bidder is not the successful

bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to[insert date]

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date

[signature(s) of authorized representative(s)]

ANNEX - C

FORMAT FOR PERFORMANCE GUARANTEE

.....[issuing Agency’s Name and Address of issuing Branch or Office].....

Beneficiary :[Name and Address of Employer].....

Date :

PERFORMANCE GUARANTEE NO :

We have been informed that[name of Contractor/ Supplier] (hereinafter called “the Contractor”) has entered into Contract No.[reference number of the contract] datedwith you, for the [insert “ construction”/ “Supply”] of[name of contract and brief description of Works] (hereinafter called “the Contract”)

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we [name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[amount in figures] (.....) [amount in words], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than theday of, 2019 [insert date, 28 days beyond the scheduled contract completion date] and any demand for payment under it must be received by us at this office on or before that date.

.....
[Signature(s)]

ANNEX - D

FORM OF ADVANCE PAYMENT SECURITY

.....[Name and address of Agency, and Address of Issuing Branch or Office]

Beneficiary:[Name and Address of Employer]

Date :

ADVANCE PAYMENT GUARANTEE No.:.....

We have been informed that[name of Contractor] (hereinafter called "the Contractor") has entered into Contract No.....(reference number of the contract] dated.....with you, for theConstruction of[name of contract and brief description] (hereinafter Called "the Contract).

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum.....[amount in figure] (.....)[amount in words] is to be made against an advance payment guarantee.

At the request of the Contractor, we.....[name of issuing agency] Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of.....[amount in figures] (.....) [amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor.

This guarantee shall expire on.....[Insert the date, 28 days beyond the expected expiration date of the Contract]

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[Signature(s)]

INVITATION FOR NATIONAL COMPETITIVE BIDS

CEYLON PETROLEUM CORPORATION
(REFINERY DIVISION)

PUBLIC TENDER 4348T

SUPPLY OF 24 – PORT & 48 – PORT ENABLED GIGABIT
ETHERNET SWITCHES

The Chairman, Department Procurement Committee, Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka will receive sealed Bids from reputed suppliers for the Supply of above mentioned items conforming to the Terms & Conditions given under the Bidding Document.

Any Bidder submitting a bid, shall pay a nonrefundable document fee of Rs. 1,000.00 on a request letter to the Cashier, 5th Floor, CPC Head Office, No. 609, Dr. Danister de Silva Mawatha, Colombo – 09 or to the Cashier, Refinery Division, Sapugaskanda, Kelaniya before 1500 hours on any working day up to 04-December-2020.

Bidding document, which comprises the conditions of the Tender and the specification is available on websites www.ceypetco.gov.lk & www.dgmarket.com.

Alternatively, Bidding documents could also be obtained from the under mentioned.

Bids will be received by the Chairman, Department Procurement Committee until 1430 hours on 09-December-2020 and will be opened immediately thereafter at the Refinery Conference Room.

MANAGER (MATERIALS)
CEYLON PETROLEUM CORPORATION
REFINERY DIVISION,
SAPUGASKANDA, KELANIYA

Tel.: 0094-11-2400110

Email: ref.materials@ceypetco.gov.lk

දේශීය තරගකාරී මිල ගණන් කැඳවීම

ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව - පිරිපහදු කාර්යාංශය

ප්‍රසිද්ධ ටෙන්ඩර් - 4348T

ගිගාබිට් ඊතර්නෙට් ස්විචයන් (24 - PORT & 48 - PORT ENABLED GIGABIT ETHERNET SWITCHES) සැපයීම

ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව, පිරිපහදු කාර්යාංශය, සපුගස්කන්ද, කැලණිය, ශ්‍රී ලංකාව හි දෙපාර්තමේන්තු ප්‍රසම්පාදන කමිටුවෙහි සභාපති විසින් සැපයුම් කරුවන්ගෙන් මිල ගණන් කැඳවීමේ පත්‍රයේ සඳහන් පිරිවිතර හා කොන්දේසි වලට අනුකූල වූ ඉහත සඳහන් දෑ සැපයීම සඳහා මුද්‍රා තබන ලද මිල ගණන් කැඳවනු ලැබේ.

කිසියම් ලන්සු තබන්නෙකු, මිල ගණන් ඉදිරිපත් කරන්නේ නම්, අයදුම්පත් සඳහා ආපසු නොගෙවන රු. 1,000.00 ක මුදලක් 2020-දෙසැම්බර්-04 දින 1500 වන පැය දක්වා කාර්යාල දිනවලදී අංක 609, වෛද්‍ය ඩැනිස්ටර් ද සිල්වා මාවත, කොළඹ 09, ස්ථානයෙහි පිහිටි ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාවෙහි ප්‍රධාන කාර්යාලයෙහි 05වන මහලෙහි මුදල් අයකැමිට හෝ පිරිපහදු කාර්යාංශය, සපුගස්කන්ද, කැලණියහි මුදල් අයකැමිට ලිපියක් ඉදිරිපත්කිරීමෙන් මුදලින් කල යුතුය.

මිල ගණන් කැඳවීමේ පත්‍රයේ කොන්දේසි සහ පිරිවිතර www.ceypetco.gov.lk සහ www.dgmarket.com යන වෙබ් අඩවියන්හි අන්තර්ගත වේ.

තවද ටෙන්ඩර් පත්‍ර පහත සඳහන් අයගෙන්ද ලබා ගත හැකිය.

මිල ගණන් දෙපාර්තමේන්තු ප්‍රසම්පාදන කමිටුවේ සභාපති විසින් 2020-දෙසැම්බර්-09 දින 1430 පැය දක්වා බාරගන්නා අතර එම මොහොතේම පිරිපහදු සම්මන්ත්‍රණ ශාලාවේදී විවෘත කරනු ලැබේ.

කළමනාකාර (ද්‍රව්‍ය)
ලංකා ඛනිජ තෙල් නීතිගත සංස්ථාව
පිරිපහදු කාර්යාංශය
සපුගස්කන්ද, කැලණිය

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