



BIDDING DOCUMENT

FOR

**PROPOSED RENOVATION WORK FOR EXISTING TWO
STORIED OFFICE BUILDING OF CPC AT NO. 22/01
THURSTAN ROAD, COLOMBO 03**

B/12/2025

CEYLON PETROLEUM CORPORATION

2025

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INVITATION FOR BIDS

Note :

The relevant form shall be filled by the Procuring Entity and included in Volume 2 of the bidding documents.

Note :

Bidders are advised to consider the information printed in bold & Italic in the document as a checklist, when preparing their bids. However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document.

INVITATION FOR BIDS (IFB)

MINISTRY OF ENERGY

CEYLON PETROLEUM CORPORATION

**PROPOSED RENOVATION WORK FOR EXISTING TWO STORIED OFFICE
BUILDING OF CPC AT NO. 22/01 THURSTAN ROAD, COLOMBO 03**

(400043624)

B/12/2025

1. The Chairman, **Departmental Procurement Committee (DPC)** on behalf of the **Ceylon Petroleum Corporation** invites sealed bids from eligible and qualified contractors for the contract **“Proposed Renovation Work for existing two storied Office Building of CPC at No. 22/01 Thurstan Road, Colombo 03”** at an estimated cost of **Rs. 16.5 Million.**

The period of Construction of this work is **1 ½ months.**

2. Bidding will be conducted through National Competitive Bidding Procedure.
3. To be eligible for contract award, the successful bidder shall have not been blacklisted and shall meet the **CIDA Registration C6 or above.**
4. Qualification requirements to qualify for contract award include: **Bidders applied for this tender should have CIDA Registration C6 or above.**
5. Bidding Documents can be obtained on working days between **0900 hrs. to 1500 hrs. up to 08.04.2025** from the office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 01st Floor, No.609, Dr. Danister De Silva Mawatha, Colombo 09 or download from CPC website, (i.e - <http://ceypetco.gov.lk/public-tenders/>..) with payment of non-refundable fee of Rs. 5,000.00 (Rs. 4,133.94 + 2.5% SSCL +18% VAT) to the Account No. 004100110208633 of Ceylon Petroleum Corporation of People's Bank (Head Office) and the payment receipt should be submitted along with the Bid.
6. The Bid will be **closed at 1400 hrs. on 09.04.2025** and opened at the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation at the address given below, immediately after the closing time of the Bid. Bidders or their authorized representatives may present at the opening of the Bid. As per the Public Contract Act No, 3 of 1987, the Prospective Bidders shall be registered in Department of Registrar of Companies through <https://eroc.drc.gov.lk/> website and submit PCA 3 certificate along with their Bid.
7. Note : The bidder should attend for a pre-bid & site visit to be held at 10.00 hrs. on 02.04.2025 before pricing and contact more details to the Dy Manager (P & S) over Tel No. 0117296336.
8. All bids shall be accompanied by a Bid-Security obtained from a Licensed Commercial Bank in Sri Lanka to a Value of Rs. 170,000.00.

Chairman,
Departmental Procurement Committee,
C/o Manager (Procurement & Stores),
Procurement & Stores Function,
Ceylon Petroleum Corporation,
1st Floor, No. 609, Dr. Danister De Silva Mw.
Colombo 09.
Tel. – 011 7296336, Fax – 011 2106769

Section - 1

INSTRUCTIONS TO BIDDERS

Notes :

Instructions to Bidders shall be read in conjunction with Bidding Data under Section 5 (Volumn 2). Matters governing the performance of the Contractor, payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included under Section 3 - Conditions of Contract (Volume 1) and Contract Data under Section 5 (Volume 2). However, some information is reproduced in this Section facilitate the bidder to price their bids.

Instructions to Bidders will not be a part of the Contact and will ceases to have effect once the Contract is signed.

Note :

Bidders, may consider the information printed in bold & Italic in the document as a checklist when preparing their bids. However, it is the responsibility of the bidders to comply with all the requirements in the bidding document.

Section 1

1. INSTRUCTIONS TO BIDDERS

Instructions to Bidders applicable for this Contract are that given in Section 1 of the Standard Bidding Document for Procurement of Works, ICTAD Publication No. ICTAD/SBD/01, January 2007, published by the Institute for Construction Training and Development [ICTAD], “Savsiripaya”, Wijerama Mawatha, Colombo 07.

This publication will not be issued with the Bidding Document and Bidder is advised to Purchase it from ICTAD.

Section - 2

STANDARD FORMS (CONTRACT)

- *Letter of Acceptance*
- *Agreement*
- *Performance Security*
- *Advance Payment Security*
- *Retention Money Guarantee*

Notes on Standard Forms :

- *Bidders shall submit the completed Form of Bid Security as appropriate in compliance with the requirements of the bidding documents.*
- *Bidders should not complete the Form of Agreement at the time of preparation of bids.*
- *The successful bidder will be required to sign the Form of Agreement, after the award of contract.*
- *Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.*
- *The Form of Performance Security, Form of Advance Payment Security and Form of Retention Money Guarantee should not be completed by the bidders at the time of submission of bids.*
- *The successful bidder will be required to provide these securities in compliance with the requirements herein or as acceptable to the Employer.*

FORM OF LETTER OF ACCEPTANCE

Notes on Form of Letter of Acceptance

The Letter of Acceptance will be the basis for formation of the Contract as described in Clause 1.6.3 of the Instructions to Bidders. This Form of Letter of Acceptance should be filled in and sent to the successful bidder only after evaluation of Bids and after obtaining approval from the relevant authority.

[Letter heading paper of the procuring entity]

----- [date]

To: -----
[name and address of the Contractor]

This is to notify you that your bid dated ----- *[insert date]* for the construction and remedying defects of the ----- *[name of the Contract and identification number]* for the Contract price of ----- *[name of currency]* ----- *[amount in figures and words]* as corrected in accordance with Instructions to Bidders and / or modified by a Memorandum of Understanding, is hereby accepted.

The adjudicator shall be ----- *[name and address of the Adjudicator, if agreed]* / shall be appointed by the Institute for Construction Training and Development (ICTAD).

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

The Start Date shall be: ----- *(fill the date as per Conditions of Contract).*

The amount of Performance Security is : ----- *(fill the date as per Conditions of Contract).*

The Performance Security shall be submitted on or before ----- (fill the date as per Conditions of Contract).

Authorized Signature : -----

Name and title of Signatory : -----

Name of Agency : -----

STANDARD FORM: AGREEMENT

This AGREEMENT, made the -----[day] day of -----[month] 20----- [year] between -----[name and address of Employer] (hereinafter called “the Employer”) of the one part, and ----- [name and address of Contractor] (hereinafter called “the Contractor”) of the other part.

WHEREAS the Employer desires that the Contractor execute -----[name and identification number of Contract] (hereinafter called “the Works”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties thereto have caused this Agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

.....

Authorized signature of Contractor

.....

Authorized signature of Employer

COMMON SEAL

COMMON SEAL

In the presence of:

Witnesses :

1. Name and NIC No.
Signature
Address
2. Name and NIC No.
Signature
Address

**FORM OF PERFORMANCE SECURITY
(Unconditional)**

.....
[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary:
[Name and Address of Employer]

Date:

PERFORMANCE GUARANTEE NO.:

We have been informed that[name of Contractor]
(hereinafter called “ the Contractor”) has entered into Contract No.....[reference
number of the contract] dated.....with you, for theinsert “Construction”
of[name of contract and brief description of
Works] (hereinafter called “the Contract”).

Furthermore, we understand that, according to the conditions of the Contract, a performance
guarantee is required.

At the request of the Contractor, we.....[name of Agency]
hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of
.....[amount in figures] (.....) [amount in
words], upon receipt by us of your first demand in writing accompanied by a written
statement stating that the Contractor is in breach of its obligation(s) under the Contract,
without your needing to prove or to show grounds for your demand or the sum specified
therein.

This guarantee shall expire, no later than the.....day of....., 20.....[insert date, 28
days beyond the Intended Completion Date] and any demand for payment under it must be
received by us at this office on or before that date.

This guarantee shall be governed by the laws of Sri Lanka and shall be subject to the Uniform
Rules for Demand Guarantees, published as number 758 by the International Chamber of
Commerce, except as stated above.

[Signature(s)]

FORM OF ADVANCE PAYMENT SECURITY

.....[Name and address of Agency, and Address of Issuing Branch or Office]

Beneficiary:[Name and Address of Employer]

Date :

ADVANCE PAYMENT GUARANTEE NO.:.....

We have been informed that[name of Contractor] (hereinafter called “the Contractor”) has entered into Contract No.....(*reference number of the contract*) dated.....with you, for the Construction of[name of contract and brief description] (hereinafter Called “the Contract”).

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum.....[*amount in figure*] (.....[*amount in words*]) is to be made against an advance payment guarantee.

At the request of the Contractor, we.....[name of issuing agency] Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of.....[*amount in figures*] (.....) [*amount in words*] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor.

This guarantee shall expire on.....[*Insert the date, 28 days beyond the Intended Completion date*]

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[Signature(s)]

⁴ The Guarantor shall insert an amount representing the amount of the advance payment and denominated either in the currency(ies) of the advance payment as specified in the Contract.

FORM OF RETENTION MONEY GUARANTEE

.....[Issuing Agency's
Name, and Address of Issuing Branch or Office]

Beneficiary :.....[Name and Address
of Employer]

Date :

RETENTION MONEY GUARANTEE NO.:.....

We have been informed that[name of Contractor]
(hereinafter called “the Contractor”) has entered into Contract No.....[reference
number of the contract] dated.....with you, for the execution of[name
of contract and brief description of Works] (hereinafter called “the Contract”).

Furthermore, we understand that, according to the conditions of the Contract, when the works
have being taken over and the first half of the Retention Money has been certified for
payment, payment of the second half of the Retention Money may be made against a
Retention Money guarantee.

At the request of the Contractor, we.....[name of Agency]
Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount
of[amount in figures] (.....)
[amount in words⁵] upon receipt by us of your first demand in writing accompanied by a
written statement stating that the Contractor is in breach of its obligation under the Contract
because the Contractor has not attended to the defects in accordance with the Contract.

This guarantee shall expire, at the latest,.....[insert 28 days after the end of
the defects liability period]. Consequently, any demand for payment under this guarantee
must be received by us at this office on or before that date.

[Signature(s)]

⁵ The Guarantor shall insert an amount representing the amount of the second half of the Retention Money.

SECTION – 3

CONDITIONS OF CONTRACT

Conditions of Contract shall be read in conjunction with Section 5- Contract Data in Volume 2, which shall take precedence over the Conditions of Contract.

Section – 3

3.0 GENERAL CONDITIONS OF CONTRACT

General Conditions of Contract applicable for this Contract are that given in Section 3 of the Standard Bidding Document for Procurement of Works, ICTAD Publication No. ICTAD/SBD/01, January 2007, published by the Institute for Construction Training and Development [ICTAD], “Savsiripaya”, Wijerama Mawatha, Colombo 07.

This publication will not be issued with the Bidding Document and Bidder is advised to Purchase it from ICTAD.

General Conditions of contract shall be read in conjunction with schedule provided under Section 5 of the Bidding Document.

SECTION - 4

**FORM OF BID AND QUALIFICATION
INFORMATION**

Note :

*Bidders are advised to consider the information printed in **Bold & Italic** in the document as a checklist, when submitting their bids. However, it is a responsibility of the bidders to comply with all the requirements given in the bidding document.*

Form of Bid

Note : Prior to issue of the bidding documents, the Employer should insert relevant data for all items marked with an asterisk (*).

Name of Contract : Proposed Renovation Work for existing two storied Office Building of CPC at No. 22/01 Thurstan Road, Colombo 03

To : Ceylon Petroleum Corporation

Gentleman,

- 1. Having examined the Standard Bidding Document - Procurement of Works [ICTAD/SBD/01 - Second Edition, January 2007], Specifications, Drawings and Bills of Quantities and Addenda for the execution of the above-named Works, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Specifications, Drawings, Bills of Quantities and addenda for the sum of Sri Lankan Rupees (LKR) or such other sums as may be ascertained in accordance with the said Conditions.***
- 2. We acknowledge that the Contract Data forms part of our Bid.***
- 3. We undertake, if our Bid is accepted, to commence the Works as stipulated in the Contract Data, and to complete the whole of the Works comprised in the Contract within the time stated in the Contract Data.***
- 4. We agree to abide by this Bid for the period of Seventy Seven (77) Days from the date fixed for receiving or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.***
- 5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.***
- 6. We accept / we do not accept the Adjudicator.***
- 7. We understand that you are not bound to accept the lowest or any Bid you may receive.***

Dated this day of 20... in the capacity of duly authorized to sign tenders for and on behalf of

(IN BLOCK CAPITALS)

Signature :

Address :

Witness :

Qualification Information

(To be completed and submitted by the bidder, with the Bid)
(if requested only)

ICTAD Registration	
Registration number	(attach copies of relevant pages from the registration book)
Grade	C6 and above
Specialty	
Expiry Date	
Blacklisted Contractors	
Have you been declared as a defaulted contractor by NPA or any other Agency? (Yes/No)	
IF yes provide details	
VAT Registration Number	
Construction Program	(attach as annex)
Legal status	(attach relevant status copies, as annex)
Value of Construction works performed in last 5 years	
(attach copies of Certificate of Completion etc. and other documents such as profit-loss and income expenditure statement)	
Year 2024	
Year 2023	
Year 2022	
Year 2021	
Year 2020	
Value of similar works completed in last 05 years (indicate only the three largest projects)	
1. Value _____ Year 2. Value _____ Year 3. Value _____ Year (attach copies of Certificate of Completion etc., as annex)	
Major items of construction equipment proposed	
1. type _____ Capacity 2. type _____ Capacity 3. type _____ Capacity 4. type _____ Capacity 5. type _____ Capacity	
Qualification and experience of key staff – Site & Head Office (Permanent, Contract basis & Consultants)	Technical: 1. 2. 3.
	Managerial: 1. 2. 3.
Other information requested under ITB Clause 4.1	

SECTION – 5

BIDDING DATA AND CONTRACT DATA

5.1 Bidding Data

Instructions to Bidders Clause Reference

- 1.1 The Employer is
Name : ***Ceylon Petroleum Corporation***
Address : ***“609”, Dr. Danister De Silva Mw., Colombo 09.***

The Works Consists of – ***Proposed Renovation Work for existing two storied Office Building of CPC***

Located at : ***No. 22/01 Thurstan Road, Colombo 03***

- 1.2 Intended Completion Date is ***1 1/2 months*** from the Start Date.

- 1.3 The Office for collection of bid forms is :
Manager (Procurement & Stores), Procurement & Stores Function, 1st Floor, No. 609, Dr. Danister De Silva Mw., Colombo 09.

The non-refundable fee is Rupees ***Rs. 5,000.00 (including Taxes)***

The Bid Forms will be issued until ***08.04.2025.***

- 2.1 The source of funds is Ceylon Petroleum Corporation

- 4.2 The registration required

Specialty :
Grade : ***C6 and above.***

4.3 The following information shall be provided in Section 4:

- * ICTAD Registration;
 - Registration number
 - Grade
 - Specialty
 - Expiry Date
- * VAT Registration number
- * Construction Programme
- * Legal Status (Sole proprietor, Partnership, Company etc.)
- * Total monetary value of construction work performed for each of the last five years;
- * Experience in Building Construction work of similar nature jobs performed in last five (05) years, cost over Rs. 15.0 million per job”
- * Major items of construction equipment proposed to carry out the Contract;
- * Qualifications and experience of key site management and technical personnel proposed for the Contract;
- * Audited financial statements for the last three (03) years
- * Any other.

- 4.4**
- * Average of the annual volume of construction work performed in the last five years shall be similar or more than the estimated cost given in the “Invitation For Bids”
 - * Experience in the construction of at least one contract of a nature and complexity equivalent to the Works over the last 05 years (to comply with this requirement, works cited should be at least 70 percent completed);
 - * Following technical and Managerial Staff:
 - Technical Staff :
 - 1. HNDE Qualified Civil Supervisor - 01 Full Time

- 9.1** Employer's address for the purpose of clarification is ;
Name : Mrs. K.Hewagamage
Address : **Manager (Procurement & Stores), Procurement & Stores
Function, 1st Floor, No. 609, Dr. Danister De Silva Mw. Colombo 09.**
Tel : **011-7296336, Fax : 0112 106769**
- 11.1** The language of the bidding document shall be English.
- 12.0** Any other _____
- 13.3** VAT component shall not be included in the rates. The amount written in the Form of Bid shall be without VAT. However VAT component shall be shown separately at the end of the BOQ.
- 13.4** The Contract is not subjected to price adjustment in accordance with Clause 47 of the Conditions of Contract.
- 14.1** Bidders are not allowed to bid in foreign currencies
- 15.1** The Bid shall be valid up to **Seventy Seven (77) days (i.e. up to 24.06.2025) from the date of closing of the Bid.**
- 16.1** Bid shall include a Bid Security using the form included in Section 9.
- 16.2** Bid Security shall be:
- for an amount of **Rs. 170,000.00**
 - Valid 105 days (until **21.07.2025**) from the date of closing the Bid .
 - **issued by a Licensed Commercial Bank in Sri Lanka** and acceptable to Employer using the form for bid security (unconditional guarantee) included in Section 9 Standard Forms.
- 17.0** *Pre Bid & Site visit will be held at : 10.00 hrs. on 02.04.2025*
- 19.2 a** The Employer's address for the purpose of Bid submission is
Manager (Procurement & Stores), Procurement & Stores Function, 1st Floor, No. 609, Dr. Danister De Silva Mw., Colombo 09.
- 19.2 b** Contract name: ***Proposed Renovation Work for existing two storied Office Building of CPC at No. 22/01 Thurstan Road, Colombo 03***
- Contract no : **400043624**

20.1 The deadline for submission of Bids shall be **09.04.2025**

Correction of Errors

27.0

The existing clause for Correction of Errors in ITB is deleted and shall be replaced with followings.

- * Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
- * Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern, and the unit rate will be corrected.
- * If the total bid price increases due to corrections made on above procedure, the bid price shall not be adjusted to the increased price and the corrections should be readjusted within the bid price in consultation with the bidder.
- * If the bid price decreases by the above procedure, the amount stated in the Form of Bid shall be adjusted with the concurrence of the bidder and shall be considered as binding upon the bidder.
- * If the bidder does not accept the corrected amount of bid, its bid shall be rejected and the bid security may be forfeited.

28.1 **Not Applicable.**

34.0 The successful bidder on being notified by CPC of the acceptance of his Bid, shall furnish at his own expense a Performance Guarantee, within fourteen (14) days of such notification issued by a recognized Commercial Bank in Sri Lanka

The amount of Performance Security is 5% of the Initial Contract Price.

36.0 The Adjudicator proposed by the Employer (To be informed after awarding the Contract)

Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case to case basis and shall be shared by the Contractor and the Employer.

Contract Data

(Please note that the Clause nos. given hereunder are that of Conditions of Contract)

- 1.1** The Employer is
- Name : **Ceylon Petroleum Corporation**
Address: **No. 609, Dr. Danister De Silva Mw., Colombo 09.**
- Name of Authorized Representative : To be informed after awarding the Contract
- 1.1** The Engineer is
- Name : **Eng. & Premises Manager**
Address : **Engineering & Premises Function,
7th Floor, No. 609, Dr. Danister De Silva Mw.,
Colombo 09.**
- Name of Engineer's Representative : To be notified after awarding the Tender
- 1.1** The Works consists of : ***Proposed Renovation Work for existing two storied Office Building of CPC***
- 1.1** The Site is located at : ***No. 22/01 Thurstan Road, Colombo 03***
- 1.1** The Start Date shall be **Fourteen (14) Days** from the Letter of Acceptance.
- 2.3** The following documents also form part of the Contract:
1. Bidding Data
 2. Contract Data
 3. Specification
 4. B.O.Q.
 5. Drawings

- 8.1** Schedule of other contractors:
- | Name | Period |
|----------------------|--------|
| Not Applicable (N/A) | N/A |
- 9.1** Schedule of Key Personnel:
- Minimum persons with qualifications and experience to be defined,
- (a) HNDE Qualified Civil supervisor (full time)
- 13.1** The minimum insurance covers shall be :
- (a) 10% of the initial Contract value (for the Employer)
- (b) 110% of the initial contract value (for the contractor)
- 17.1** The Intended Completion Date for the whole of Works shall be 1 ½ months **from the Start Date**
- 21.1** The Site Possession Date shall be Fourteen (14) Days from Letter of Acceptance
- 27.1** The Contractor shall submit a programme for the Works within **Seven (07) Days** of delivery of the Letter of Acceptance.
- 27.3** The period between Programme update is **One month**
- 27.4** The amount to be withheld for late submission of a Programme is Rupees **10% of the value of the bill certified.**
- 35.1** The Defects Liability Period is **365** Days.
- 39.2** Engineer may order variations up to a total cumulative value of not exceeding Rs. **5% of the initial contract value.**

- 44.1** The following events shall also be Compensation Events:
Not Applicable
- 46.1** The exchange rate used for calculating the amounts to be paid in currencies other than Sri Lankan Rupees is : **Not Applicable**
- 47.1(a)** **Price Adjustment : Not Applicable**
- 47.1(b)** **Not Applicable**
- 48.1** The retention from each payment shall be 10% percent of the certified work done.
The limit of retention shall be 5% percent of the Initial Contract Price.
- 49.1** The liquidated damages for the whole of the Works shall be Rs 5,000.00 per day will be levied for each day of delayed.
- 49.1** The maximum amount of liquidated damages for the whole of the Works shall be 10% percent of the Initial Contract Price. If the total amount of the liquidated damages exceed 10% of the initial contract value, the contract is liable for termination.
- 51.3** Delete the existing sub-clause 51.3 and reword same as follows :

The advance payment shall be repaid by deducting proportionate amounts from payments otherwise due to the Contractor, following the schedule of completed percentages of the works on a payment basis. The advance payment shall be repaid in full when the total certified value of work reaches 90% of the initial contract price. But if the contract has not been substantially completed before the Intended Completion Date and hence the advance payment made is not fully recovered, the balance amount of the Advance Payment shall be repaid in full from next progressive interim payment. No account shall be taken of the advance payment or its repayment in assessing valuations of work done, Variations, price adjustments, Compensation Events, Bonuses or Liquidated Damages.
- 52.1** The Performance Security shall be 5% of the Initial Contract Price.
- 58.1** Schedule of operating and maintenance manuals.
- 60.1** The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works, is 25% .

Section – 6

SCOPE OF WORK

SCOPE OF WORK

Scope of work

1. Colour washing of external and internal walls, Colour washing of existing discoloured doors and windows, Repair and remove existing doors and windows, Roof and ceiling repair, Repairs and Roof plumbing , Repair wash rooms and repair of existing water tank tower.

Note -

- (1) All paint and painting materials shall be of an approved manufacture and preferably of the same line of products.
- (2) All materials / items dismantled and removed from the building shall be carefully stacked at the site where directed . All debris to be cleared away from site. The contractor should find his own site for dumping debris.
- (3) The quality of paint will be the responsibility of the Contractor.
- (4) Colour and the quality of all paint and other painting materials shall be approved by the Engineer.
- (5) The painting work to be carried out during the office hours too. Therefore the possible disturbances time delays and furniture movement that can be affected in completing this job to be considered in bidding. No extra claims will be entertain for them. Site to be visited prior to bidding advisable.

Rates for painting shall include for :-

- (i) Preparations of surfaces ,cleaning down , smoothing , etc.
- (ii) Submission of samples for the approval of the Engineer.
- (iii) Protection of floors, walls and fittings ,machineries etc.
- (iv) Cleaning down upon completion.
- (v) Tools, consumables, equipment, scaffolding etc. will be provided by contractor and this to be considered when pricing .

Section - 7

BILL OF QUANTITIES

Notes : In preparation of the Bidding Document the users are advised to;

- (1) Include appropriate Preliminary Bill items as Bill No.01 in Accordance with ICTAD Publication No. ICTAD/ID/04*
- (2) Allow provision for the Bidders to include the VAT Components separately and instruct them not to carry the VAT Components to the Form of Bid.*
- (3) Advise the bidders that any discount offered will not be considered for Provisional Sum Items.*

4. BILL OF QUANTITIES

BILL OF QUANTITIES FOR PROPOSED RENOVATION WORK FOR EXISTING TWO STOREYED OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT, NO 22/01 THURSTAN ROAD COLOMBO - 03.

B.O.Q. NO -: 2025 /MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A	<u>BILL NO -01</u> <u>GROUND FLOOR</u> <u>Demolition Work</u>				
A01	Dismantle and remove carefully existing all sanitary fittings with all uPVC pipes in ground floor bathrooms .Rate to include remove debris away.Contractor to quote a price for remove all salvage item (Sanitary fittings) given summary .(3no's bathrooms)	Item			
A02	Chipping and remove of existing floor tiles in ground floor bath rooms .Rate shall include remove all debris as directed .(Ground floor 3no's bathrooms)(Approximate area 250 Sqft)	Item			
A03	Chipping and remove of existing wall tiles in ground floor bath rooms .Rate shall include remove all debris as directed.(Approximate area 470Sqft)	Item			
A04	Chipping and remove existing smooth wall plaster and clearing debris cart away. (Ground floor,Room -02)	Sqft	110.00		
A05	Remove ,dismantlig of existing shower cubical and Rate shall include remove all debris as directed.	nr	1.00		

BILL OF QUANTITIES FOR PROPOSED RENOVATION WORK FOR EXISTING TWO STOREYED OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT, NO 22/01 THURSTAN ROAD COLOMBO - 03.

B.O.Q. NO -: 2025 /MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
	<u>Water proofing work</u>				
	<u>The method of water proofing with the materials proposed to be fowaded with the quotation.</u>				
A06	Provide approved water proofing system by a specialized water proofing contractor to ground floor bath rooms floor and wall area .(Payment will be given after handing over of 5 years warranty.)Rate to include chipping existing plaster to identified water leakey area of the walls .Rate shall include removing all debris as directed.	Sqft	575.00		
A07	- Ditto - in walls - Room No- 02	Sqft	110.00		
	<u>FLOOR AND WALL FINISHES.</u>				
	<u>Floor finishes</u>				
	<u>Floor tiles</u>				
A08	Non skid ceramic floor tiling laid on a pattern including 16mm thick 1:3 cement and sand bedding and cement slurry, finish with grouting and pointing to match with the colour of tiles in ground floor bathrooms.(Prime cost of Rs2,200 /= per tile, size 2'0"x 2'0")	Sqft	275.00		
	<u>Internal wall finishes</u>				
	<u>Wall tiles</u>				
A09	Glazed ceramic wall tiling approved quality and colour laid to a pattern including 16mm thick 1:3cement and sand bedding and cement slurry, finished with grouting and pointing to match with the colour of tiles in ground floor bathrooms.(Prime cost of tiles Rs 1400/= per tile size, 1'0"x 2'0")	Sqft	625.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A10	5/8" thick cement sand 1:5 plaster finished smooth with wall putty to internal walls from ground floor .	Sqft	250.00		
A11	Plastering 5/8" thick to reveals width not exceeding 6" in cement and sand 1:5 finished smooth with two coats of skim coat in ground floor.(Reveals should be measured both side separately.)	Lft	275.00		
	Supply and Installation of 3.5" high 1/2" thick PVC coated plastic skirtings.Rate to include all the accessories required to fix the skirting to wall,as per the the standard methods.				
A12	- Ditto - To masonry brick walls on	Lft	150.00		
	<u>Door and Windows</u>				
	<u>Doors</u>				
A13	Remove existing damage PVC door with frame size (2' 9 "x6' 9") and supply & fix powder coated aluminium panelled,single sash door fixed to aluminium frame . overall size (2'9"x 6' 9")high overall door sashes consisting of 1nr fixed zinc aluminium colour bonded board panel with frame at top and bottom.Rate include frame sash fixing fabricating beading,cutting ,locks,ironmongery,etc	Sqft	56.00		
A14	Ditto - 2'3" x 6'9"	Sqft	16.00		
A15	Ditto - 3'2" x 6'9"	Sqft	22.00		
A16	Ditto - 2'5" x 6'8"	Sqft	16.50		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A17	Dismantling and remove decayed existing size 1' 9"x 2' 7" timber window sashes and supply fix new class 1 timber window sashes fix to existing window frame.Rate to include all ironmongery ,accessories and water base paint.(4nr)	Sqft	18.50		
A18	Ditto - 1' 6" x 3' 7"(4nr)	Sqft	17.00		
A19	Supply and fix new 3/4" thick special class timber double sash door fix to existing door fram at ground floor main entrance . Rate shall include for all ironmongery and water base paint .(Approximate size 3'7" x 6' 9")	Sqft	25.00		
	<u>Ironmongery</u>				
A20	Remove and dismantling of brass existing casement stay and supply good quality new brass casement stay fix to existing window frame .	nr	5.00		
A21	Remove and dismantling of brass existing tower bolt and supply good quality new brass tower bolt fix to existing window frame .	nr	7.00		
	<u>Roof work</u>				
A22	Remove damage timber edge ceiling beading / moulding and supply and fix to new timber beading size and patern match to existing .Rate to include paint.	Lft	20.00		

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B.O.Q. NO -: 2025 /MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A23	To remove the decayed timber frame with asbestos ceiling and replace same with new timber frame with ceiling.Eaves ceiling is approximately 4'0" wide at ground floor PRDS building .Rate to include for one coat of primer and two coat of emulsion paint .	sqft	450.00		
A24	To remove the damage asbestos ceiling sheets supply fix new asbestos ceiling sheets fix to existing timber frame at ground floor .Rate to include all fixing nails and one coat of primer and two coat of emulsion paint .	sqft	350.00		
A25	To remove decayed valance board and replace same with new 1" thick 9"wide valance board .Rate to include one coat of wood primer and two coats enamel paint.	Lft	265.00		
A26	Remove and dismantling of existing colour bonded Zinc aluminium down pipe and supply and fix colour bonded zinc aluminium down pipes 5"x 5"square type with a coated thickness of 0.47mm complete with specials and connection to gutters.	Lft	250.00		
A27	Remove dammage existing colour Bonded Zinc Aluminium gutter (300mmx225mm)and supply fix colour bonded Zinc Aluminium gutter with a coated thicknes of 0.47 mm fixed with 2mm thick G I fixing clips at 600mm centers. all as per and detail drawing in roof . Rate shall include for all necessary specials ,running heads with down spouts.(Down pipes measured seperatly)	Lft	225.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A28	Removing existing damage corrugated asbestos roofing sheets and supply and fixing new asbestos corrugated roofing sheets laid on & including timber frame work consisting of timber wall plates, ridge plates, ridge tiles , rafters, valley rafters, valley gutters, reepers etc.All complete as per detail drawing of roof plan.All timber frame work shall be in well seasoned treated timber approved by theEngineer .	sqft	325.00		
A29	Remove existing damage corrugated asbestos roofing sheets and supply and fixing new corrugated asbestos roofing sheets on existing timber frame at ground floor .Rate to include fixing accessories.(Timber fram work measured separately)Site visit is a must prior to bidding) Supply and fix class 11 timber for roof repair.Including applying two coat of wood preservative to the following .	sqft	250.00		
A30	- Ditto - 2"x 2"	Lft	250		
A31	- Ditto - 2"x 4"	Lft	125		
A32	- Ditto - 3"x 4"	Lft	50		
A33	Remove existing damage sloping timber ceiling and supply and fix Sloping asbestos ceiling sheets on timber frame work consisting of 4" x 2" joist and 2" x2" bearers at not more than 4' 0"centers.The sheets to be fixed to timber frame work leaving 6mm "V" grooves and 1 1/4" x 1 1/4" halmilla moulding round the edges where ceiling meets the walls.	sqft	260.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A34	Supply and fix flat asbestos ceiling fixed on to timber frame work .Rate to include consisting of 4" x 2" joist and 2" x2" bearers at not more than 4' 0"centers.The sheets to be fixed to timber frame work leaving 6mm "V" grooves and 1 1/4" x 1 1/4" halmilla moulding round the edges where ceiling meets the walls. 1"x 1/4" beeding and 1 1/2" x1" molding and two coats of emulsion paint to ceiling area.	sqft	325.00		
A35	Remove existing damage flat asbestosceiling sheets and supply and fixing new flat (4'0"x 4'0")asbestos rceiling sheets on existing timber frame at ground floor .Rate to include fixing accessories.(Timber fram work measured separately)Site visit is a must prior to bidding)	Sqft	350.00		
	Supply and fix special class timber for replacement of decayed timber in ceiling frame. (Damage area of the ceiling and roof at thirstan road ministry building).Rate to include to apply two coats of wood preservative .				
A36	2"x 2"	L:ft	375.00		
A37	2"x 4"	L:ft	225.00		
A38	1"x 1/4" timber beeding	L:ft	425.00		
A39	1 1/2" x1" timber molding	L:ft	85.00		
	<u>Sanitary Fittings and Toilet Accessories</u>				
	<u>Note</u>				
	(a)Contractor to purche all items from the agent with agent warranty and invoice.				

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
	Samples and technical deta / catalogue to be submitted and obtained approval from the client before purchasing the materials.				
	(d)All connections to appliances shall be through 20mm diameter cromium plated angle valve (Agent Raniyo (Pvt) Ltd, Peglar No -1 or equivalent) and connected to fittings with 20mm diameter cromium plated flexible pipe (Amirican standard , manufactured Thailand or equivalant) approved by Engineer.				
A40	Supply and installation of ceramic close couple water closet with " P " or "S" trap duel flush complete with flexible connection,angle valves to the working order.(Prime cost of water closet with fittings -Rs 50,000 /= per No)	nr	3.00		
A41	Installation pedestal type ceramic wash basin (white)550mmx375mm overall size with 20mm dia chromium plated piller tap and other necessary accessories including water supply and waste water conection all complete to working order.(Prime cost of water closet with fittings -Rs 25,000 /= per No)	nr	3.00		
A42	Supply and installation of 8"x 8" square type good quality approved stainless steel shower rose.(Prime cost of shower rose with fittings - Rs 7500 /= per 1nr)	nr	3.00		
A43	Supply and installation of bidet shower.(Prime cost of bidet shower with fittings - Rs 6500 /= per 1nr) .	nr	3.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A44	Supply and installation of stainless steel towel rail .(Prime cost of stainless steel towel holder with fittings -Rs 7,500 /= per 1nr)	nr	3.00		
A45	Supply and installation of stainless steel soap tray .(Prime cost of stainless steel soap tray with fittings Rs 4,500 /= per 1nr)	nr	3.00		
A46	Supply and installation of mirror 450mm dia .(Prime cost of mirror 450mm dia - Rs 6,000/= per 1nr)	nr	3.00		
A47	Supply and Installation of Chromium plated 20mm dia bib tap .(Prime cost of bib tap -Rs 4,500 /= per 1nr)	nr	3.00		
A48	Suply and laying of 110mm dia,type 600, uPVC pipes .Rate to include demolish brick wall and plastering . (If necessary)	Lft	40.00		
A49	Supply and installation of bowel type Urinals with bottle traps and flush valves to the working order.(Prime cost of water closet with fittings -Rs 40,000 /= per No) .	nr	3.00		
A50	110mm diameter soil pipe type 600 , socketed UPVC with all necessary specials, laid from manhole including all necessary excavation not exceeding 1.5m deep earth work and 375mm x375mm grade 15 mass concrete backing and haunching at minimum 1.0m intervals.(If necessary)	Lft	85.00		
A51	Suply and laying of 50mm dia,type 600, uPVC pipes .Rate to include demolish brick wall and plastering .(If necessary)	Lft	35.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A52	- Ditto - 40mm dia PVC pipes.type 600 (If necessary).	Lft	65.00		
A53	Suply and laying of 20mm dia ,type1000 PVC pipes . Rate to include demolish brick wall and plastering .(If necessary)	Lft	125.00		
A54	- Ditto - 25mm dia PVC pipes type 1000 (If necessary).	Lft	95.00		
A55	- Ditto - 32mm dia PVC pipes 1000 type (If necessary)	Lft	85.00		
A56	Supply and fixing of 150mm x 150mm x 125mm deep injection moulded PVC floor trap (catchpit) with stainless steel grating on top and set in concrete and connected to waste water lines.	nr	4.00		
A57	Supplying and fixing concealed valve 1/2" dia (Plumber)Prime cost of concealed valve (plumber)20mm dia = Rs 7,250.00	nr	4.00		
	<u>Walls and floor painting</u>				
	<u>Internal wall painting</u>				
	Surface preparation old work of internal faces of walls ,scraped to original plaster patching up cracks and defects with cement base wall putty ,sand papering and preparation of surface for application of one approved primer and two coat of emulsion paint of approved colour and quality to internal walls to the following. Rate to including wall reveals in building.				
A58	Ground floor	Sqft	5,200.00		
A59	On asbestos celing area/ Slab soffit	Sqft	3,500.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A60	Painting two coats of enamel paint for plinth area of the building and including washing ,claening the surface .	Sqft	450.00		
	<u>External wall painting</u>				
A61	Surface preparation old work of external faces of walls ,scraped to original plaster patching up cracks, and defects with cement base wall plater ,sand papering and preparation of surface for application of two coat of aproved water proofing paint of approved colour and quality to ground floor external walls .Rate to including wall reveals in building.	Sqft	5,510.00		
A62	Ditto - Boundary walls	Sqft	4,500.00		
	<u>Door and window painting</u>				
	<u>Water based stain</u>				
A63	Preparing and application two coats of water based stain and two coats of water based to top coat to existing old wood work for doors and window .Rate shall include for remove application and preparing the surface and sanding with sand paper.(Ground floor)	Sqft	725.00		
A64	Preparing surface and applying two coats of spray enamel painting to all surfaces of timber window sashes ,frames and door sashes,frame.Rate to include remove existing enamel paint coat and surface preparation,etc.	Sqft	275.00		
	<u>Valance board paint</u>				
A65	Prepare surface and apply one coat of primer and two coats of enamel paint 10" wide existing valance board.	Sqft	125.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A66	Painting floor with one coat of quick drying floor paint including washing cleaninig and smoothiing down the surface.	Sqft	225.00		
A67	To repair the existing steel gates at PRDS building . Rate to include washing ,surface preparation, cleaning ,removing corrosion ,wire brushing and one coat of anticorrasive and two coats of enamel paint all expose surfaces of steel existing gates .Approximate size 12' 0" x 13' 0"	nr	1.00		
A68	Ditto - size 4'7"x6"9"	nr	1.00		
A69	Ditto - size 3'0"x6"0"	nr	1.00		
A70	Ditto - size 2'9"x6"9"	nr	1.00		
A71	To repair and renovation work of the existing approximate size 8' 7" x 7' 8"security post building .Rate to include internal and external walls paint, soffit paint ,floor paint remove damaged all doors and windows and supply and fix new ,doors and windows, and ironmongeries etc.	nr	2.00		
A72	Remove existing corroded "C" section ,size 4" x 2" purlin and supply and fix new 4" x 3" x2.3mm G.I "C" purlin for existing garage roof.Rate to include one coat of anti corrozive paint and two coats of enamel paint .	Lft	50.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
	<u>External works</u>				
A73	Supply and fabrication of approximate width 15" storm water steel grating cover with R 3/8" @ 3" C/C .Rate to include 2"x2"1/8" angle iron fram and one coats of anticorrosive and two coats of enamel paint.	Lft	260.00		
A74	Construction of 12"x12" internal size masonry brick storm water drain. Rate shall include for both side 1 1/4" thick brick walls and bottom of the drain base 4" Reinforced concrete and 1:3:6(1") plain concrete,and internal of the side walls and bottom of the drain rendering to smooth plaster.	Lft	125.00		
A75	Remove and cutting existing damage G I Frame with cahinlink fense and supply and fix 2"x2" 5'0" high gauge 10 galvernized PVC coated chaink link fense fixed to 1 /14" dia heavey duty G.I.Pipes upright 5'0" C/C and including horizontal 1 1/4" G.I.pipes with 5/8" x1/4" Mis flat iron with G.I. bolts and washers PVC coated tying wires etc, and one coat of anticorrazive paint and two coats of enamel paint .	Sqft	325.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A76	<u>Steel water tank strcture.</u> To repair the existing steel sections water tank structure .Rate to include remove and corroded existing MS plates ,steel I sections and Rate shall include for all shop fabrication work, including cutting, bolting, riveting, welding, grinding, delivering, hosting, erecting and fixing of new sections,accessories, to the match to existing structure ,RCC stubs paint,All steel members prepare sufaces,sand blasting to all existing MS plates and steel sections shall one coat of anticorrasive and two coats of enamel paint all expose surfaces of steel structure.Approximate size 5'6" x 5' 6" Height 30'0"	PS	1.00	200,000.00	200,000.00
A77	Painting to to G.I ladder .Rate to include washing ,surface preparation, cleaning ,removing corrosion ,wire brushing and one coat of anticorrasive and two coats of enamel paint all expose surfaces of steel structure .Approximate length 30' 0" width 14"				
		Item	1.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
	<p><u>Anti-termite treatment</u></p> <p>Anti-termite treatment, to the existing two storied building surface areas (Approximate Floor area 3000 Sqft) to manufacturers specifications. (Tenderer to submit the proposed methodology & chemicals along with the tender). The floors are tiled and cement rendered and walls are made out of Bricks and cement plaster . Roof is a timber framed Asbestos covered. payments will be effected only on submission of guarantee for a period of five (05) years. A 10% of the quoted value will be kept for 05 years and will be released at the end of guarantee period at the successful completion.</p> <p><u>Note</u></p> <p>This treatment should cover one building located at Ministry of Petroleum , Thurstan road Colombo 07,as follows</p>				
A78	1. (Approx. total floor area 2000 Sq ft ²)	Sqft	2,000.00		
	<p><u>Storm water drains</u></p>				
A79	To repair and clean existing storm water drains App size 12"x12" .Rate to include chipping entire area of internal surfaces of the drain,and replaster same 1:3 mix 5/8" thick finish smooth.Rate to include required gradient to flow water without stagnation.	Lft	65.00		
A80	To check all the existing sewer pipes and waste water pipes and rectify any damage or blockage insuring main sewer pipes in the building .	PS	1.00	150,000.00	150,000.00

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A81	To check and rectify entire wiring system in building to ensure electricity supply to all fittings and points to function properly to the approval of Engineer.(Ground Floor and Upper floor)	PS	1.00	150,000.00	150,000.00
A82	Inspection,identify and rectify the water leaks inside the bathroom pipes embeded inside the tiled walls floor or water delivery lines.The rate shall include for supply of necessary pipes,fittings etc and the contractor should attend the electrical tripping due to such leakages.(Ground floor and upper floor)	PS	1	150,000.00	150,000.00
A83	Allow for lanscaping work	PS	1	200,000.00	200,000.00
A84	Cleaning of the existing tiled floor/cement renderd floor and bathroom walls to achieve up to the original tile finish at PRDS building.Contractractor to decide the approved materials / chemicals .detergents to this process .Bidders are instructed to visit and inspect the site before bidding.(Ground and Upper floor,Approximate area 5000Sqft).	1	PS	75,000.00	75,000.00
	<u>Masonry work</u>				
A85	5/8" thick cement sand 1:5 plaster finished smooth with wall putty to internal walls from ground floor .(If necessary)	Sqft	125.00		
A86	Cement and sand 1:5 plaster 5/8" thick finished semi rough with wooden float to walls ground floor. (If necessary)	Sqft	110.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A87	9" Brick wall cement and sand motar 1"5 in ground floor.(If necessary)	Sqft	65.00		
A88	4 1/2" thick Brick wall cement and sand motar 1"5 in ground floor.(If necessary)	Sqft	135.00		
A89	Mixing and placing of cement concrete grade 25 hand mixing in ground floor(If necessary)	Cuft	50.00		
	TOTAL AMOUNT TO CARRIED BILL NO 01 TO MAIN SUMMARY			Rs	
B	<u>UPPER FLOOR</u> <u>BILL NO -02</u> <u>Demolition Work</u>				
B01	Dismantle and remove carefully existing all sanitary fittings with all uPVC pipes in ground floor bathrooms .Rate to include remove debris away.Contractor to quote a price for remove all salvage item (Sanitary fittings) given summary (2no's bathrooms)	Item	1.00		
B02	Chipping and remove of existing floor tiles in upper floor bath rooms .Rate shall include remove all debris as directed .(Upper floor 2no's bathrooms)(Approximate area 160 Sqft)	Item	1.00		
B03	Chipping and remove of existing wall tiles in upper floor bath rooms .Rate shall include remove all debris as directed.(Approximate area 375 Sqft)	Item	1.00		
B04	Ditto - pantry(25 Sqft)	Item	1.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
B05	Remove ,dismantlig of existing shower cubical and Rate shall include remove all debris as directed.Approximate size 4'2"x3'6"	Item	1.00		
B06	Remove and dismantling of existing timber top and bottom pantry cupboard. Approximate Length 12' 6"	Item	1.00		
B07	Remove and dismanling of single bowl single tray stainless steel kitchen sink.	Item	1.00		
	<u>Water proofing work</u>				
	<u>The method of water proofing with the materials proposed to be fowaded with the quotation.</u>				
B08	Provide approved water proofing system by a specialized water proofing contractor to upper floor bath rooms floor and wall area .(Payment will be given after handing over of 5 years warranty.)Rate to include chipping existing plaster to identified water leaky area of the walls .Rate shall include removing all debris as directed .	Sqft	580.00		
	<u>FLOOR AND WALL FINISHES.</u>				
	<u>Floor finishes</u>				
	<u>Floor tiles</u>				
B09	Non skid ceramic floor tiling)laid on a pattern including 16mm thick 1:3 cement and sand bedding and cement slurry, finish with grouting and pointing to match with the colour of tiles in upper floor bathrooms.(Prime cost of Rs2,200 /= per tile, size 2'0"x 2'0")	Sqft	225.00		

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ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
	<u>Internal wall finishes</u>				
	<u>Wall tiles</u>				
B10	Glazed ceramic wall tiling approved quality and colour laid to a pattern including 16mm thick 1:3cement and sand bedding and cement slurry, finished with grouting and pointing to match with the colour of tiles in upper floor bathrooms.(Prime cost of tiles Rs 1400/= per tile size, 1'0"x 2'0")	Sqft	525.00		
B11	Ditto - Pantry wall (Prime cost of tiles Rs1400 /= per tile size, 1'0"x 2'0")	Sqft	30.00		
	<u>Sanitary Fittings and Toilet Accessories</u>				
	<u>Note</u>				
	(a)Contractor to purche all items from the agent with agent warranty and invoice.				
	Samples and technical deta / catalogue to be submitted and obtained approval from the client before purchasing the materials.				
	(d)All connections to appliances shall be through 20mm diameter cromium plated angle valve (Agent Raniyo (Pvt) Ltd, Peglar No -1 or equivalent) and connected to fittings with 20mm diameter cromium plated flexible pipe (Amirican standard , manufactured Thailand or equivalant) approved by Engineer.				

BILL OF QUANTITIES FOR PROPOSED RENOVATION WORK FOR EXISTING TWO STOREYED OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT, NO 22/01 THURSTAN ROAD COLOMBO - 03.

B.O.Q. NO -: 2025 /MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
B12	Supply and installation of ceramic close couple water closet with " P " or "S" trap dual flush complete with flexible connection,angle valves to the working order.(Prime cost of water closet with fittings - Rs50,000 /= per No)	nr	2.00		
B13	Installation pedestal type ceramic wash basin (white)550mmx375mm overall size with 20mm dia chromium plated pillar tap and other necessary accessories including water supply and waste water conection all complete to working order.(Prime cost of water closet with fittings -Rs 25,000 /= per No)	nr	2.00		
B14	Supply and installation of 200mmx200mm square type good quality approved stainless steel shower rose.(Prime cost of shower rose with fittings - Rs 7,500 /= per 1nr)	nr	2.00		
B15	Supply and installation of bidet shower.(Prime cost of bidet shower with fittings - Rs 4,500 /= per 1nr) .	nr	2.00		
B16	Supply and installation of stainless steel towel rail .(Prime cost of stainless steel towel holder with fittings -Rs 6,000 /= per 1nr)	nr	2.00		

BILL OF QUANTITIES FOR PROPOSED RENOVATION WORK FOR EXISTING TWO STOREYED OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT, NO 22/01 THURSTAN ROAD COLOMBO - 03.

B.O.Q. NO -: 2025 /MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
B17	Supply and installation of stainless steel single bowl single tray kitchen sink with 20mm dia chromium swonneck tap and other necessary accessories including water supply and waste water conection all complete to working order(Prime cost of stainless steel towel holder with fittings -Rs 15,000 /= per 1nr)	nr	1.00		
B18	Supply and installation of stainless steel soap tray .(Prime cost of stainless steel soap tray with fittings Rs 4,500 /= per 1nr)	nr	2.00		
B19	Supply and installation of mirror 450mm dia .(Prime cost of mirror 450mm dia - Rs 6,000 /= per 1nr)	nr	2.00		
B20	Supply and Installation of Chromium plated 20mm dia bib tap .(Prime cost of bib tap -Rs 4,500 /= per 1nr)	nr	2.00		
B21	Suply and laying of 110mm dia,type 600, uPVC pipes .Rate to include demolish brick wall and plastering .(If necessary)	Lft	20.00		
B22	Suply and laying of 50mm dia,type 600, uPVC pipes .Rate to include demolish brick wall and plastering .(If necessary)	Lft	45.00		
B23	- Ditto - 40mm dia PVC pipes.type 600 (If necessary).	Lft	60.00		
B24	Suply and laying of 20mm dia ,type1000 PVC pipes . Rate to include demolish brick wall and plastering .(If necessary)	Lft	75.00		

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B.O.Q. NO -: 2025 /MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
B25	- Ditto - 25mm dia PVC pipes type 1000 (If necessary).	Lft	65.00		
B26	- Ditto - 32mm dia PVC pipes 1000 type (If necessary)	Lft	50.00		
B27	Supply and fixing of 150mm x 150mm x 125mm deep injection moulded PVC floor trap (catchpit) with stainless steel grating on top and set in concrete and connected to waste water lines.	nr	3.00		
B28	Supplying and fixing concealed valve 1/2" dia (Plumber)Prime cost of concealed valve (plumber)20mm dia = Rs 7,500.00	nr	3.00		
	<u>Door and Windows</u>				
	<u>Doors</u>				
B29	Remove existing damage PVC door with frame size (2'0 "x 6' 9") and supply & fix powder coated aluminium panelled,single sash door fixed to aluminium frame . overall size (2'9"x 6' 9")high overall door sashes consisting of 1nr fixed zinc aluminium colour bonded board panel with frame at top and bottom.Rate include frame sash fixing fabricating beading,cutting ,locks,ironmongery,etc 2nr	Sqft	27.00		
B30	Ditto - size 2'6"x6'10"	Sqft	18.00		

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B.O.Q. NO -: 2025 /MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
	<u>Walls and floor painting</u>				
	<u>Internal wall painting</u>				
	Surface preparation old work of internal faces of walls ,scraped to original plaster patching up cracks and defects with cement base wall putty ,sand papering and preparation of surface for application of one approved primer and two coat of emulsion paint of approved colour and quality to internal walls to the following .Rate to including wall reveals in building.				
B31	Walls in upper floor.	Sqft	4,665.00		
B32	On asbestos celing area/sunshade area	Sqft	2,135.00		
B33	To prepare and apply two coats of polyurethane varnishing for timber skirting .Rate to include sand papering ,cleaninig and washing.	Lft	90.00		
B34	To prepare and apply two coats of enamel paint to top of the half round staicase guard walls .Rate to include sand papering ,cleaninig and washing.	Lft	35.00		
	<u>Water based stain</u>				
B35	Preparing and application two coats of water based stain and two coats of water based to top coat to existing old wood work for doors and window .Rate shall include for remove application and preparing the surface and sanding with sand paper.(Ground floor)	Sqft	580.00		

BILL OF QUANTITIES FOR PROPOSED RENOVATION WORK FOR EXISTING TWO STOREYED OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT, NO 22/01 THURSTAN ROAD COLOMBO - 03.

B.O.Q. NO -: 2025 /MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
B36	Preparing surface and applying two coats of spray enamel painting to all surfaces of timber window sashes ,frames and door sashes,frame.Rate to include remove existing enamel paint coat and surface preparation,etc.	Sqft	290.00		
	<u>Roof and Ceiling work</u>				
B37	To remove the decayed timber frame with asbestos ceiling and replace same with new timber frame with ceiling.Rate to include for one coat of primer and two coat of emulsion paint .	Sqft	100.00		
B38	Remove dammage timber edge ceiling beading and supply and fix to new timber beading size and patern match to existing .Rate to include paint.	Lft	25.00		
B39	To remove the decayed timber frame with asbestos ceiling and replace same with new timber frame with ceiling.Eaves ceiling is approximately 4' 0" wide at upper floor PRDS building .Rate to include for one coat of primer and two coat of emulsion paint .	Sqft	350.00		
B40	To remove the damage asbestos ceiling sheets supply fix new asbestos ceiling sheets fix to existing timber frame .Rate to include all fixing nails and one coat of primer and two coat of emulsion paint . (Timber fram work measured separately)	Sqft	175.00		

BILL OF QUANTITIES FOR PROPOSED RENOVATION WORK FOR EXISTING TWO STOREYED OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT, NO 22/01 THURSTAN ROAD COLOMBO - 03.

B.O.Q. NO -: 2025/MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
	Supply and fix special class timber for replacement of decayed timber in ceiling frame. (Damage area of the ceiling and roof at thirstan road ministry building).Rate to include to apply two coats of wood preservative .				
B41	2"x 2"	L:ft	220.00		
B42	2"x 4"	L:ft	250.00		
B43	1"x 1/4" timber beeding	L:ft	95.00		
B44	Removing existing damage corrugated asbestos roofing sheets and supply and fixing new corrugated asbestos roofing sheets on existing timber frame .Rate to include fixing accessories.(Timber fram work measured separately)	sqft	350.00		
	Supply and fix class 11 timber for roof repair.Including applying two coat of wood preservative to the following .				
B45	- Ditto - 2"x 2"	Lft	65		
B46	- Ditto - 2"x 4"	Lft	75		
B47	- Ditto - 3"x 4"	Lft	45		
B48	- Ditto - 3"x 5"	Lft	60		
	<u>External Works</u>				
B49	Supply and fabrication 4mm thick 1 Hr fire rated aluminium composite panel (alpolic or similar material)on aluminium extrusion frame work pantry top cupboard . (size 12'6"(L)x2'0"(W)x2'10"(H)	Lft	12.50		

BILL OF QUANTITIES FOR PROPOSED RENOVATION WORK FOR EXISTING TWO STOREYED OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT, NO 22/01 THURSTAN ROAD COLOMBO - 03.

B.O.Q. NO -: 2025 /MIN REPAIR/24

ITEM NO	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
B50	- Ditto - bottom level cupboard	Lft	18.00		
B51	Remove and dismantling of existing door mortice lock and supply ,fix good quality mortice lock fix to existing door .(Prime cost of 1 nr Mortice lock- Rs 10,000/ =	nr	2.00		
	<u>Masonry work</u>				
B52	5/8" thick cement sand 1:5 plaster finished smooth with wall putty to internal walls from upper floor .(If necessary)	Sqft	115.00		
B53	Cement and sand 1:5 plaster 5/8" thick finished semi rough with wooden float to walls upper floor.(If necessary)	Sqft	125.00		
B54	9" Brick wall cement and sand motar 1"5 in upper floor.(If necessary)	Sqft	125.00		
B55	4 1/2" thick Brick wall cement and sand motar 1"5 in upper floor.(If necessary)	Sqft	95.00		
B56	Mixing and placing of cement concrete grade 25 hand mixing in upper floor.(If necessary)	Cuft	110.00		
	TOTAL AMOUNT TO CARRIED BILL NO - 02 TO MAIN SUMMARY.			Rs	

BILL OF QUANTITIES FOR PROPOSED RENOVATION WORK FOR EXISTING TWO STOREYED OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT, NO 22/01 THURSTAN ROAD COLOMBO - 03.

B.O.Q. NO -: 2025 /MIN REPAIR/24

MAIN SUMMARY

A	BILL NO - 01	GROUND FLOOR	Rs.	
B	BILL NO - 02	UPPER FLOOR	Rs.	
	SUB TOTAL	01	Rs.	<hr/>
	LESS DISCOUNT (if any)		Rs.	<hr/>
	SUB TOTAL	02	Rs.	
	LESS CREDIT ON SALVAGE MATERIAL		Rs.	
	SUB TOTAL	03	Rs.	<hr/>
	ADD - CONTINGENCIES	10%	Rs.	<hr/>
	TOTAL CARRIED TO FROM OF TENDER		Rs.	<hr/>
	ADD (2.5% SCCL)		Rs.	
	SUB TOTAL	04	Rs.	<hr/>
	ADD (18% VAT)		Rs.	
	TOTAL WITH TAXES		Rs.	<hr/> <hr/>

Total amount in words
.....
.....
.....

VAT Registration No :-

Address
.....

.....
Date

.....
Signature of Tenderer

Section - 8

DRAWINGS

Note :

Insert here a list of Drawings

Section – 8

8.0 DRAWINGS

8.1 Not Applicable

SECTION – 9

STANDARD FORMS [BID]

- **BID SECURITY**

Note :

The bidders are advised to use the information printed in Bold & Italic in this volume as a check list when submitting the bid. However, it is the responsibility of the bidders to comply with all the requirement given in the bidding document. Failure to non compliance with any of them may be a reason for rejection of the bid.

Notes on Standard Forms :

- ***Bidders shall submit the completed Form of Bid Security/Bid Securing Declaration as appropriate in compliance with the requirements of the bidding documents.***
- ***Bidders should not complete the Form of Agreement at the time of preparation of bids.***
- ***The successful bidder will be required to sign the Form of Agreement, after the award of contract.***
- ***Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.***
- ***The Form of Performance Security, Form of Advance Payment Security and Form of Retention Money Guarantee should not be completed by the bidder s at the time of submission of bids.***
- ***The successful bidders will be required to provide these securities in compliance with the requirements herein or as acceptable to the Employer.***

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- [insert issuing bank's name, and address of issuing branch or office]

Beneficiary: ----- [insert (by PE) name and address of Employer]

Date: ----- [insert (by issuing bank) date]

BID GUARANTEE No.: ----- [insert (by issuing bank) number] We have been informed that ----- [insert (by issuing bank) name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated ----- [insert (by issuing bank) date] (hereinafter called "the Bid") for the execution of [insert name of Contract] under Invitation for Bids No. ----- [insert IFB number] ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- [insert name of issuing bank] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [insert amount in figures] ----- [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") ; or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

Check List for Bidders

Bidders are advised to fill the following table:

ITEM	ITB Clause	YES (tick)	REFERENCE
Form of Bid			
Addressed to the Employer ?	18		
Completed?	18		
Signed ?	18		
Bid Security			
Addressed to the Employer?	16		
Format as required ?	16		
Issuing Agency as specified ?	16		
Amount and currency as requested?	16		
Validity 28 days beyond the validity of Bid	16		
Qualification Information			
All relevant information completed?	4		
Signed ?	4		
Addendum			
Contents of the addendum (if any) Taken into account ?	10		
BID package			
All the documents given in ITB Clause 12 enclosed in the original and copy?	12		
ITB Clause 19 followed before Sealing the Bid Package?	19		

SIGNATURE OF THE BIDDER