



CEYLON PETROLEUM CORPORATION

**Hiring of a vessel for a period of twelve (12) months for
Maintenance and Emergency Response Work connected with
the Single Point Buoy Mooring (SPBM), installed off-shore
Colombo harbor**

B/06/2025

BIDDING DOCUMENT

2025

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INVITATION FOR BIDS (IFB)

Hiring of a vessel for a period of twelve (12) months for Maintenance and Emergency Response Work connected with the Single Point Buoy Mooring (SPBM), installed off-shore Colombo harbor

B/06/2025

The Chairman, Department Procurement Committee on behalf of Ceylon Petroleum Corporation (CPC) will receive sealed Bids from qualified Bidders for “Hiring of a vessel for a period of twelve (12) months for Maintenance and Emergency Response Work connected with the Single Point Buoy Mooring (SPBM), installed off-shore Colombo Harbour”.

To be eligible for awarding the Contract, the successful bidder shall not have been blacklisted and shall have complied with the eligibility and qualification criteria stated in the Bidding Document.

Interested parties may refer the bidding document (only for viewing purpose) and obtain necessary information through the website www.ceypetco.gov.lk and the original Bidding Document could be obtained from the undersigned on submission of a written request (the request letter shall be signed and issued by an authorized person), during working days from 0900 hrs. to 1500 hrs. up to 11.03.2025 upon payment of a non-refundable Bidding Document fee of Rs.10,000.00 (Rs. 8,267.88 + 2.5% SSCL + 18% VAT).

All Bids should be accompanied by a **Bid Security amounts to Rs. 300,000.00**

The Bid will be **closed at 1400 hrs. on 12.03.2025** and opened at the Office of Manager (Procurement & Stores), at the address given below, immediately after closing of the Bid. Bidders or their authorized representatives may present at the opening of the bid. As per the Public Contract Act No, 3 of 1987, the Prospective Bidders shall be registered in Department of Registrar of Companies through <https://eroc.drc.gov.lk/> website and submit PCA 3 certificate along with their Bid.

Bids may be sent by post under registered cover or deposited in the Tender Box kept in the office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 01st Floor, No, 609, Dr. Danister De Silva Mawatha, Colombo 09.

Clarifications (if any) shall be sought from Manager (Procurement & Stores) over Tele No. 011-7296336 or e-mail supplies@ceypetco.gov.lk.

Chairman,
Department Procurement Committee,
C/o Manager (Procurement & Stores),
Ceylon Petroleum Corporation,
1st Floor,
No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.

Ceylon Petroleum Corporation

Hiring of a vessel for a period of twelve (12) months for Maintenance and Emergency Response Work connected with the Single Point Buoy Mooring (SPBM), installed off-shore Colombo harbor

B/06/2025

SECTION 1 - INSTRUCTION TO BIDDERS (ITB)

1.1 Introduction

- 1.1.1 The Chairman, Departmental Procurement Committee (DPC) on behalf of the Ceylon Petroleum Corporation (hereinafter referred to as CEYPETCO) invites sealed bids from eligible and qualified bidders for “Hiring of a vessel for a period of twelve (12) months for Maintenance and Emergency Response Work connected with the Single Point Buoy Mooring (SPBM), installed off-shore Colombo Harbour”
- 1.1.2 The intended Service Period is twelve (12) months and service will be obtained when and where required.

1.2 Issuing of Bidding Document

- 1.2.1 The original Bidding Document could be obtained from the undersigned on submission of a written request (the request letter shall be signed and issued by an authorized person), during working days from 0900 hrs. to 1500 hrs. up to 11.03.2025 upon payment of a non-refundable Bidding Document fee of Rs. 10,000.00 (Rs. 8,267.88 + 2.5% SSCL + 18% VAT).

1.3 Documents and Details to Accompany the Bid

- 1.3.1 All Bids should contain adequate particulars as required under the Bidding Document. Failure to furnish the following documents and details before the closing of Bids may result in the Bid being rejected. All documents shall be furnished in English Language.
- 1.3.1.1 Bids duly completed according to the format of the Offer Sheet in the Schedule B (Format of Offer) should be submitted together with the duly completed and certified declaration form in Schedule A: Form of Bid.
- 1.3.1.2 Detailed Bid with all inclusive rate (including fuel cost) in Sri Lankan Rupees per day/hrs. for the period of the contract (Please see Section 2- Sub Clause 2.5).
- 1.3.1.3 Bidder shall indicate in the Bid:-
- Ownership of the vessel with documentary proof including purchase agreement if any.
 - Whether Bidder is a Charterer by demise of the vessel (with signed copies of relevant Charter Parties).
 - Whether Bidder is the Manager of the vessel with documentary proof.
- 1.3.1.4 Specifications of the vessel offered, together with all certificates to establish that the vessel offered conforms to the specifications stipulated in 'Section 3: Specifications of the Vessel'. All questions of the offer sheet must be answered without any amendments or deletions to the items or CEYPETCO requirements/ specifications mentioned therein and submitted with the Bid.
- 1.3.1.5 Valid certified copies of all certificates required as per item 10A of 'Schedule B: Format of Offer' and general arrangement drawings of the vessel shall be submitted along with the Bid. Certification of validity to be by representative of classification society who shall have full time membership of International Association of Classification Societies (IACS) in which vessel is registered as referred to in item 9A of 'Schedule B: Form of Offer'.

- 1.3.1.6 The audited final accounts for the three financial years commencing from 01st of January 2021 to 31st December 2023 or 01st of April 2021 to 31st March 2024 (Whichever applicable).
- 1.3.1.7 A copy of the valid certificate of Registration (PCA 03) issued by the Registrar of Companies together with the bid.
- 1.3.1.8 Any other documents deemed to be important.

1.4 Submission of Bids

- 1.4.1 The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the CEYPETCO shall be written in English Language. The officer who signs the Bid (authorized officer) should have proper authority from the respective Bidder or the Principle for signing all documents related to the Bid. The authority shall be in the form of a Board Resolution or documented decision of the partners in a partnership as the case may be.
- 1.4.2 Completed offer sheet ('Schedule B: Format of Offer') properly signed and sealed/stamped in each page will be treated as the main part of the Bid together with other details requested in Clause 1.3 in Section 1: 'Documents and Details to Accompany the Bid' in respect of this Bid. In addition, all pages in all other documents submitted with the bid shall be initialed by the authorized officer of the Bidder.
- 1.4.3 Bids shall be submitted in duplicate as per the conditions specified in this Bidding document at the address specified in Sub Clause 1.6 of Section 1. The Original and Duplicate of the Bid should be placed in separate envelopes marked 'ORIGINAL' and 'DUPLICATE' respectively. Both envelopes should be enclosed in one securely sealed cover and marked 'Hiring of a vessel for a period of twelve (12) months for Maintenance and Emergency Response Work connected with the Single Point Buoy Mooring (SPBM), installed off-shore Colombo Harbour' on the top left hand corner with the statement 'Do not open before 1400 hrs. on 12.03.2025.

1.5 Period of Validity of Bids

- 1.5.1 Bids shall be valid for a minimum period of Ninety One (91) days from the closing date of the Bid (i.e. 11.06.2025) with the provision to extend if necessary. The bids valid for a shorter period will be rejected as non-responsive.

1.6 Closing of Bids

- 1.6.1 Bids sealed and addressed as aforesaid shall be sent under registered cover to reach,

**Chairman/ Departmental Procurement Committee
Ceylon Petroleum Corporation
C/o Manager Procurement & Stores
Procurement & Stores,
Ceylon Petroleum Corporation,
01st Floor,
No. 609, Dr. Danister de Silva Mawatha,
Colombo 09, Sri Lanka.
Tel: 0094 11 7296336**

not later than 1400 hrs Sri Lanka local time on 12.03.2025. If the Bidders or their representatives choose not to send their bids under registered cover they could deposit such bid in the Bid Box provide for this purpose at the office of the Manager Procurement & Stores, in the above address.

- 1.6.2 Any Bid received after the deadline prescribed above will be rejected and returned unopened to the Bidder.

1.7 Opening of Bids

- 1.7.1 Bids will be opened immediately after closing time at the address given in the Sub Clause 1.6 of Section 1 and Bidders or their authorized agents will be permitted to be present at the time of opening of Bids, if they so desire.

1.8 Bid Security

- 1.8.1 Each Bid shall be accompanied by a Bid Security Guarantee, undertaking that the Bid will be held valid for the specified period, and that the Bid will not be withdrawn during that period. Such security shall be in the form of a Bank Draft or a Bank Guarantee issued by a recognized commercial Bank in Sri Lanka or a foreign bank with the guarantee confirmed by a recognized commercial bank operating in Sri Lanka, and approved by the Central Bank of Sri Lanka and payable to the CPC on demand in a sum of Sri Lankan Rupees Three Hundred Thousand only (Rs.300,000.00).
- 1.8.2 The Bid Security Guarantee shall be valid for 119 (Hundred and Nineteen) days (i.e. up to 09.07.2025) from the date of closing of the Bid. A format of Bid Security is attached in Annexure "B".
- 1.8.3 The Bid Security may be forfeited:
- a) if the Bidder withdraws the Offer after Bid opening during the period of Bid validity; or
 - b) if the Bidder fails to accept the award within the stipulated time referred in Sub Clause 2.1.1; or
 - c) if the vessel offered is found not conforming to the agreed bid specifications upon inspection prior to delivery by the representative/s nominated by CEYPETCO, or if the delivered vessel does not conform to the agreed Bid specifications
 - d) if the Bidder does not accept the correction of the Bid price, pursuant to Clause 1.10 of Section 1; or
 - e) in the case of a successful Bidder, if the Bidder fails within the specified time limit to:
 - i. sign the contract; or
 - ii. Furnish the required Performance Security.
- 1.8.4 Bid Security from unsuccessful Bidders will be returned to them after the award is made to the successful Bidder. The Bid Security of the successful Bidder will be returned only after receipt of the Performance Guarantee.

1.9 Evaluation Criteria

1.9.1 Eligibility Criteria

- 1.9.1.1 The service provider should be a company/consortium duly registered in Sri Lanka having excellent track records in the relevant field.
- 1.9.1.2 All of the following documents must be submitted with the Bid for the bid to be eligible for evaluation;
- i. Duly certified and signed "Form of Bid".
 - ii. Duly certified and signed "Offer Sheet".
 - iii. All documents and details to accompany the Bid as specified under sub clause 1.3 of the Section 1.
 - iv. Bid Security in the format specified in the Form A under Schedule C.
 - v. Documentary proof of authority for signing the Bid documents by the signatory of the Bid documents and documentary proof of authority required for any other requirements specified under this bidding document.
- 1.9.1.3 All pages of the Bid document to be initialled by the authorized signatory to the Bid document.

- 1.9.1.4 The company or any member of the consortium should be free from any lawsuit(s) against the Company at present regarding the services offered by them.
- 1.9.1.5 The service provider shall be able to provide vessel(s) class with a member of IACS and possess valid ship's certificate and should have comprehensive valid insurance covers for the required services.
- 1.9.1.6 Bidder's previous experience in owning/operating tugs shall meet the minimum requirement of 3 years with reputed clients.
- 1.9.2 Technical Evaluation Criteria
- i. All technical Parameters and minimum requirements specified in the Bidding document have to be met by the Bidder.
 - ii. Conformance to provide the vessel for a period of twelve (12) months when requested by CPC.
 - iii. Conformance to the Vessel Registration requirements of the Bidding document.

The offer complying with all of the above Eligibility and Technical Evaluation Criteria will be treated as substantially responsive bids for financial evaluation. However, any other criteria in addition to above may be added by the evaluation committee as deemed necessary at the evaluation stage of the Tender.

1.9.3 Financial Evaluation Criteria

- i. The Bidder's annual turnover shall be at least LKR 600 Million during the last three financial years to establish the financial capability of the bidder.
- ii. The financial evaluation will be based on the total cost of operation of the vessel comprising the following costs computed using the rates quoted by the bidder;
 - a) All inclusive rate per day/hrs. (including Fuel, water, lubricant manpower, consumable etc.) for the Hire.
 - b) Cost per meal (for CPC employees)
 - c) Cost of accommodation per person per day (for CPC employees)

Note: Based on the previous records, estimated usage per year for the above categories are as follows.

- No. of days hired - 09
 - No. of Meals - 56
 - No. of Bunker Beds required - 14
- iii. The lowest quoted Bid out of the substantially responsive Bids will be selected as the successful Bid and the offered vessel will be inspected, prior to award of the contract subject to Clause 2.9.1.

1.10 Correction of Errors

- 1.10.1 Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer as follows:
- a) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
 - b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern, and the unit rate will be corrected.

- c) If the total Bid price increases due to corrections made on above procedure, the bid price shall not be adjusted to the increased price and the corrections should be readjusted within the Bid price in consultation with the Bidder.
- d) If the bid price decreases by the above procedure, the amount stated in the Form of Bid shall be adjusted with the concurrence of the Bidder and shall be considered as binding upon the Bidder.
- e) If the bidder does not accept the corrected amount of bid, its bid shall be rejected and the bid security may be forfeited.

1.11 Right of the DPC to Accept or Reject any or all Bids

- 1.11.1 DPC will not be bound to make the award to the Bidder submitting the lowest offer.
- 1.11.2 The DPC reserves the rights to accept any Bid or to reject any or all Bids without adducing any reason.

SECTION 2 – CONDITIONS OF CONTRACT (COC)

2.1 Performance Security

- 2.1.1 The Bidder shall inform CEYPETCO of the acceptance of the award of the Bid within seven (07) working days from date of award.
- 2.1.2 Upon acceptance of the Bid, CEYPETCO reserves to itself the right to request a Performance Security (Unconditional) as per format annexed (please see 'Form B – Format of Performance Security' of the 'Schedule C: Standard Forms') from the successful Bidder for a of Rs.1,500,000.00 be established within fifteen (15) working days from date of award of Bid.
- 2.1.3 The performance Security shall be issued in favour of CEYPETCO by a Licensed Commercial bank operating in Sri Lanka approved by the CBSL or a Bank based in another country but confirmed by a Bank operating in Sri Lanka approved by the CBSL to cover the performance by the successful Bidder of the terms and conditions of award of the Bid.
- 2.1.4 Such Performance Security shall be valid for a period of thirteen (13) months from the date of commencement of the contract on the supply of the vessel. Any extension to the contract shall be covered by a similar Performance Security in the same format. The successful Bidder shall forego any sum within the value of the performance security claimed by CEYPETCO to cover the losses in the event of non-fulfillment of the contract entered into or violation of any of the terms and conditions on the award of the Bid. Claim on the performance security shall be entertained by the Bidder's bank as aforesaid if they are received within a period of 30 days beyond the period of its validity (grace period of 30 days).

2.2 Mode of Payment

- 2.2.1 Successful Bidder shall submit invoices with relevant proof documents for the services provided to CEYPETCO at the end of each service. Payments will be made within thirty (30) days after acceptance of the invoice by CEYPETCO.
- 2.2.2 All taxes, harbor dues & port charges pertaining to the vessel shall be payable by the vessel owner.
- 2.2.3 All payments will be made to the successful Bidder in Sri Lankan Rupees.
- 2.2.4 Payments will be paid based on actual usage after certified by Manager (Operations, Offshore – CPSTL) or his authorized officer.

2.3 Period of hire of the Vessel

- 2.3.1 The selected supplier shall supply a vessel when and where required within a one year period with effect from 01st of May 2025.
- 2.3.2 CEYPETCO reserves the right to extend this Contract for a further period of six months based on requirements at CEYPETCO on the same terms and conditions subject to approval of the relevant Procurement Committee. This contract with a notification to the Supplier thirty days in advance.

2.4 Requirements for the Vessel

- 2.4.1 The vessel shall have appropriate class notation to carry out the work specified in the bidding document. All certificates listed in item 10A of 'Schedule B: Format of Offer' shall be available on board the vessel and these certificates shall be authenticated by a member of society of International Association of Classification Societies (IACS). Certified copies of such documents shall be submitted with the Bid.
- 2.4.2 The vessel shall be capable of performing the following duties:

- a) Transferring personnel and equipment between shore and tanker/SPBM.
 - b) Handling floating hoses and transferring them to and from tanker and shore.
 - c) Maintenance of Pipe Line End Manifold (PLEM), submarine pipeline, buoy and hoses.
 - d) Should be able to go near and alongside the tanker together with the hose.
 - e) Provision of and storage for anti-pollution equipment and chemicals.
 - f) Keeping a tanker of max., 180,000 DWT off buoy by pulling or pushing from both bow and stern of the tanker.
 - g) Maintain the stability and the position while towing the tanker until the completion of discharge.
 - h) Towing arrangements to be available at both bow and stern of the tug with the use of stern rope provided by the tanker.
 - i) Inspection, installation, repair & maintenance, removing, towing, loading and unloading from the MERV of both floating and under buoy hoses.
 - j) 230V single phase power should be provided in the deck for diving bottle charger on deck.
 - k) Communication should be available through VHF with CPC control room and phone should be available in the vessel.
- 2.4.3 The vessel shall have tug like maneuvering capabilities for tanker mooring operations and have rounded hull with robust fendering for alongside work with tankers. The bow configuration should be rounded. In the case of pointed bow the Bidder shall provide adequate protection by a fendering arrangement, which shall not hinder any of the operational requirements of the tug. This fendering arrangement shall be to the satisfaction of CEYPETCO so that the tug could be used for pushing other vessels.
- 2.4.4 The vessel shall be available to perform any other duties inclusive of carriage of cargo within its limits of capability in Sri Lanka Exclusive Economic Zone (EEZ) and work pertaining to any other SPBM.
- 2.4.5 The vessel offered shall conform to the specifications stipulated in ‘Section 3: Specifications of the Vessel’ and ‘Schedule B: Format of Offer’ at the time of delivery on the date required by CEYPETCO. Individual Bids shall be submitted on separate offer sheets obtained from CEYPETCO with separate Bid Bonds if the Bidder is offering more than one bid. Please attach the copy of the receipt of payment pertaining to obtaining each such document to the offer sheet.
- 2.4.6 In the Bids for the Contract, the Bidder shall be the owner or have purchase agreement with the owner or Time Charterer by demise or Manager of the Vessel offered. All necessary documentary proofs required to be submitted along with the bid. The Contract Agreement shall be signed only with the owner or Demise Charterer or Manager of the vessel.
- 2.4.7 The vessel crew should handle the following jobs
- Pick up the CPC/CPSTL crew from harbor to the tanker/ SPBM and return them to the harbor after operations.
 - The intended operations should be carried during day/night of the day.
 - Pick up hawser and hose and hand over them to the tanker.
 - Handle the stern rope provided by the tanker and manage the towing arrangements
 - Provide assistance in transferring CPC/CPSTL crew and equipment to the tanker/ SPBM.
 - Operation of run-about /boat.
 - Assistance for CPC/CPSTL crew to attend any repair on the SPBM system while in operation.
- 2.4.8 Replacement tug should be provided within a reasonable period not to interrupt the operation and Payment will only be made/done after proper completion of operations.

2.5 Rate for hiring of a Vessel

- 2.5.1 The offer shall indicate clearly the Rate per days/hrs. in Sri Lankan Rupees. The Rate quoted should be valid for a period of 12 months from the date of commencement of the Contract. Rates for providing meals and accommodation per-head basis, to personnel other than the crew members, as required by CPC should be stated separately for the aforesaid period of hire of the vessel. (Please see Item No. 7 (F) and Item No. 15 of the ‘Schedule B: Format of Offer’)

2.6 Supply of Fuel and other consumable

- 2.6.1 The fuel and other consumables required for operational activities of the vessel should be supplied by the vessel supplier/Bidder and the cost for those items should be included in the rate quoted by the bidder.

2.7 Other Conditions

- 2.7.1 CEYPETCO reserves to itself the right to communicate with any party mentioned in the offer for reference/clarifications.
- 2.7.2 Bidder shall at the time of Bidding provide all valid certificates required by the Bidding Document as specified in item 10A of the ‘Schedule B: Format of Offer’, in respect of the vessel offered and ensure that certificates are valid throughout the period of contract (certification of validity to be as per Sub Clause 1.3.1.5 of the Section 1).
- 2.7.3 Bidder shall notify CEYPETCO, 10 days in advance if the tug is to be engaged with other parties or transferred out of Colombo Port area during the Contract period.
- 2.7.4 Bidder shall clearly indicate if any specific conditions applicable for payment of hiring of tug (Minimum Payment, pro-rata basis, etc.) in Item No. 15.3 of Schedule B: Format of Offer.
- 2.7.5 CPC may have sole discretion to terminate the contract with a four (04) months’ notice, if the supplier’s service is not satisfactory.

2.8 The Governing Law

- 2.8.1 The Bidder shall comply with and conform to all laws of Sri Lanka in executing its operation. Arbitration if any, arising from CPC shall be governed by Sri Lanka Laws and the venue of arbitration shall be Colombo, Sri Lanka.
- 2.8.2 All provisions of this Bidding Document and contract to be signed shall be subject to standard Force Majeure conditions.

2.9 Inspection of the Vessel

- 2.9.1 Offered vessel will be inspected by an inspection team comprising an Engineer/Mooring Master from CPSTL & a representative from CEYPETCO, prior to award of the contract.

SECTION 3 – SPECIFICATIONS OF THE VESSEL

The vessel shall comply with the following requirements

3.1 Dimensions

- a) Length overall should be a minimum of thirty five meters (35m) and not more than sixty meters (60m).
- b) Breadth moulded should be not less than ten meters (10m).
- c) Depth moulded should be not less than four meters (4m).
- d) The vessel shall have a rounded hull. All conditions of the sub clause 2.4.3 of section 2 should be met.

3.2 Propulsion

- 3.2.1 Twin screw propulsion system - with main engines developing a total BHP of minimum 3000 (Three Thousand) continuous rating.

3.3 Bollard Pull

- 3.3.1 The vessel's continuous static bollard pull shall be not less than 40 MT.
- 3.3.2 The Bidder shall submit a copy of vessel's certified Continuous Static Bollard Pull Certificates issued within twelve months prior to closing date of the Bid. This document shall be certified by one of the classification societies listed in item 9 A of 'Schedule B: Format of Offer', or by a competent authority acceptable to CEYPETCO.

3.4 Bow Thruster

- 3.4.1 Bow thruster developing 3-7 MT of thrust at continuous rating and not less than three hundred (300) BHP should be provided. Bow thruster to be operated independent of all other machinery.

3.5 Speed:

Service speed of minimum ten (10) knots

3.6 Deck Requirements

- a) Front Deck Arrangements
 - i. Tugger winch arrangements to pickup the hose with the use of hose pickup rope to handover it to the tanker.
- b) Deck crane must be,
 - i. Located forward of deck area clear of deck space for handling equipment from deck area.
 - ii. Crane shall have a minimum SWL of 5 MT at six meters (6m) from the ship's side closer to the center of the crane in an athwart ship direction.
 - iii. Capable of lifting a load of 5 MT at a radius of 10 m from its center.
- c) Tugger winch:

Two (02) Nos. Tugger winch of min. five (05) MT continuous rating each to be provided. Tugger winches shall be located on the main deck on port and starboard sides closer to the ship's side. Mode of operations should be stated (electric, hydraulic etc.).
- d) Forecastle head winch and bollards: to handle tail hose and ropes.
- e) Forecastle bollards should be of sufficient strength to pull 180,000 DWT tanker off the buoy.
- f) Adequate lighting for work on forward deck and aft deck and two (02) Nos. ten inch (10") diameter search lights of not less than 2 Kilo Watts (kW) of power each.
- g) Inflatable run-about:
 - i. Minimum 01 No. inflatable run-about/boat to accommodate a minimum of six persons safely with life jackets with a 25-40 HP petrol outboard motor, which should comply with all appropriate SOLAS compliance requirements. Petrol shall be provided by the Bidder.
 - ii. Facility to lower it to sea (crane/derrick) shall be available onboard.
- h) Accommodation/Meal requirements:
 - i. Accommodation with meal shall be available for at least 3 persons

- ii. Rates for providing meals/ accommodation per head basis to be stated separately (Please see item No. 15 of the Schedule B: Format of Offer).
- i) Suitable arrangements to transfer people and goods to the tanker/ SPBM shall available
 - 1) An opening with lockable gate to be provided on both port and starboard sides of the main deck bulwark.
 - 2) Gang plank or brow for safe access.
 - 3) Pilot board platform on either side (port and starboard) to allow CEYPETCO staff to board tanker using ship gangway.
 - 4) 03 Nos., portable communication equipment with all marine channels to be provided.
- j) Anchor handling system:
System should be available for anchor handling and towing operations. Preferably a unit having towing pins complete with flaps for horizontal locking and fork (jaw type). Complete system (Fork and pins) should run vertically up and down and inserted to the deck structure. System should be powered by high pressure hydraulic cylinders of about 200 bars.

Note: System should be capable of handling 3” (76 mm) to 3 ½” (90 mm) diameter anchor chains and minimum load capacity of the system should be equal to bollard pull power of the vessel.
- k) Proper manning with 3 certified (certification acceptable to Sri Lankan Registry), watch keeping officers and manning as per manning certificate.
- l) Medical First-Aid kit and equipment in accordance with WHO requirements.

3.7 Bow Anchors: 02 Nos.

3.8 Fire Fighting Equipment

- 3.8.1 Fire monitor with high pressure firefighting pump to be available on board for immediate use in case of an external fire at a minimum distance of 20 Meters. Foam facility to be provided. All equipment should comply with minimum requirements of SOLAS.

3.9 Bridge Equipment

- 3.9.1 Vessel shall be fitted with the following bridge equipment, which should comply with minimum SOLAS requirements:
 - 1) GMDSS radio console (for A1+A2+A3) and three sets of hand held two-way VHF radio telephone, with rechargeable batteries + battery chargers.
 - 2) Magnetic compass and gyrocompass
 - 3) At least one set of operational Radar, of minimum 24 nautical miles range.
 - 4) Echo sounder with recorder
 - 5) GPS navigator
 - 6) NAVTEX receiver.
 - 7) AIS receiver
 - 8) Anemometer with recorder and printing facilities.
 - 9) Computer system with printer of capacity acceptable to the charterer and an underwater Digital Camera (usable depth – up to 30m) of at least 5 mega pixels

3.10 ISM/ISPS Requirements

- 3.10.1 Vessels shall have ISM/ISPS certification.

3.11 Registry

- 3.11.1 The vessel shall have Sri Lankan Registry or parallel registration in Sri Lanka during the Total Contract period. The bidder shall arrange to register for the total contract period upon being selected as the successful bidder.

Schedule A: FORM of BID

The Chairman
Departmental Procurement Committee
C/o Manager (Procurement & Stores)
Ceylon Petroleum Corporation
1st Floor, No 609,
Dr. Danister De Silva Mawatha,
Colombo 9.

Dear Sir,

FORM OF BID

**BID FOR THE HIRING OF A VESSEL FOR MAINTENANCE AND EMERGENCY RESPONSE
WORK CONNECTED WITH THE SPBM – BID NO. B/06 /2025**

We the undersigned having read and understood the Bidding document (No. **B/06/2025**) regarding the above mentioned Bid, hereby submit our Bid and other necessary information required by you attached hereto as **Schedule B**.

We understand that Departmental Procurement Committee reserves to itself the right to reject any Bid pertaining to the said Bid without adducing any reason.

Unless and until a formal Agreement is prepared and executed this Bid together with your written acceptance thereof shall constitute a binding contract with us.

We understand you are not bound to accept the lowest or any Bid you may receive.

The Bid we are submitting is complete and fulfils the requirements described in the full Bidding document.

We hereby confirm that this Bid complies with the Bid validity required by the Bidding document (Sub clause 1.5 of the Section 1 of Bid no. **B/06 /2025**).

We agree to be bound by the Bid, Bid Conditions and Performance Security.

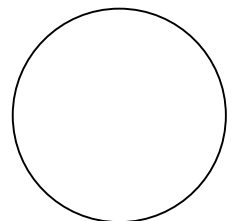
Signature of the Bidder:.....

Name of Signatory :.....

Designation of Signatory :.....

Company Name & Official Address:

Date:
Seal



Schedule B: FORM OF OFFER (OFFER SHEET)**BID FOR A HIRE OF A VESSEL FOR MAINTENANCE AND EMERGENCY
RESPONSE WORK CONNECTED WITH THE SPBM**

All information required under each item should be furnished and all questions should be answered without any amendments or deletions to the item and CEYPETCO requirement/specification

ITEM NO	ITEM	CEYPETCO REQUIREMENT/ SPECIFICATION	BIDDERS COMMENTS
1.	Vessel's Name		
2.	Previous Name (s) Date changed (state all changes if any from year of Construction).		
3.	1.Flag 2. Present location of vessel 3. Date of availability of vessel in Colombo	1. 2. 3.	
4.	Port of Registry		
5.	1. Built at : 2. Year of construction (Keel laid):	1. 2.	
6.	<u>Vessel's Details</u> :-		
A.	<u>Dimensions</u> :	A.	
1.	Length overall	1. Should be a minimum of thirty five meters (35m) and not more than sixty meters (60m).	1.
2.	Breadth moulded	2. Should be not less than ten meters (10m)	2.
3.	Depth moulded	3. Should be not less than four meters (4 m)	3.
		General arrangement plan of the vessel to be submitted along with the Bid.	
B.	<u>Hull/Bow</u>	B. Vessel shall have rounded hull. Bow configuration as per Sub Clause 2.4.3 of Section 2.	B.

Bidder's Signature

Company Seal/Stamp

Schedule B Contd.

ITEM NO.	ITEM	CEYPETCO REQUIREMENT/ SPECIFICATION	BIDDERS COMMENTS
C. 1. 2. 3.	Propulsion Propulsion System BHP of Main engines and Bollard Pull Bow Thruster	C. 1. Twin screw propellers 2. Each main engine to develop min. total BHP of 1500 (One thousand five hundred) Continuous rating. The vessel's Continuous maximum Static Bollard Pull shall be not less than 40 MT. The Bidder shall submit a copy of vessel's recent (not over 12 months from date of closing of Bids) continuous Static Bollard Pull Certificate. This document shall be certified by one of the Classification Societies listed in item 9 A. of the offer sheet or by a competent authority acceptable to CEYPETCO. Provision shall be available (Digital or manual) for synchronizing the two main engines to share the power required for bollard pull equally during operations. 3. BHP not less than 300 (Three Hundred) at continuous rating to be operated independent of operation of other systems. Thrust to be Minimum 3-7 MT.	 1. 2. 3.
D.	Speed :	Free running speed of min. 10 knots	
7. A.	Deck Crane	Deck crane must be 1. Located forward of deck area clear of deck space for handling equipment from deck area. 2. Crane shall be located at the place where able to lift 5 MT at six meter (6 m) from the ship's side close to the center of the crane in an athwart ship direction. 3. Capable of lifting a load minimum of 5 MT (5 WL) at a radius of 10 m from its center.	(1) (2) (3)
B.	Tugger winches	2 Nos. of min. 5 MT at full load continuous. Tugger winches shall be located on the main deck on Port & starboard sides close to inner end of the main deck. State mode of operation (electric, hydraulic etc.).	
C.	Forecastle head winch and bollards	1. Forecastle head winch & bollard to handle hose tail ropes. 2. Forecastle bollard should have sufficient strength to pull 180,000 Dwt. tanker off buoy.	1. 2.

Bidder's Signature

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Schedule B Contd.

ITEM NO.	ITEM	CEYPETCO REQUIREMENT/ SPECIFICATION	BIDDERS COMMENTS
D.	Lighting	Adequate lighting for work on aft deck. 02 Numbers of 10” search lights 2 KW each.	
E.	Inflatable run-about	Minimum 01 No. inflatable run-about of 8-man capacity with life jackets with 25-40 HP petrol out-board motor, which should comply with all SOLAS requirements. Petrol to be provided by the Bidder.	
F.	Accommodation/Meals Requirement for personnel other than crew members required by CPC	1. Accommodation with meal shall be available for at least 3 persons 2. Rates for providing meals/accommodation per head basis to be stated . (Please see item No. 22 below)	
G.	Bow anchors	2 Nos.	
H.	Firefighting equipment	Fire monitor with high pressure firefighting pump to be available on board for immediate use in case of fire. Foam facility to be provided. All equipment should comply with minimum requirements of SOLAS.	
I.	1. Bulwark opening 2. Gang plank/brow 3. Pilot Board platform	1. An opening with lockable gate to be provided on main deck Bulwark on both port & starboard sides. 2. Gang plank or brow for safe access to be provided. 3. Pilot Board Platform on either side (port and starboard) to allow CEYPETCO staff to board tanker using ship gangway to be provided.	1. 2. 3.
J.	Communication & Bridge Equipment	1. 03 Nos. portable communication equipment with all marine channels to be provided. 2. Vessel shall be fitted with the following bridge equipment, which should comply with minimum SOLAS requirements: (a) GMDSS radio console (for A1+A2+A3) and three sets of hand held two-way VHF radio telephone. (b) Magnetic compass and gyrocompass (c) At least one set of Radar of minimum 24 nautical miles range. (d) Echo sounder with recorder (e) GPS navigator (f) NAVTEX receiver. (g) AIS receiver (h) Anemometer with recorder (i) Computer System, Printer, underwater Digital Camera (usable depth – up to 30m) of at least 5 mega pixels.	1. 2. a. b. c. d. e. f. g. h. i.

Bidder's Signature

Company Seal/Stamp

Schedule B Contd.

ITEM NO.	ITEM	CEYPETCO REQUIREMENT/ SPECIFICATION	BIDDERS COMMENTS
K.	Anchor handling system	1. System should be available for anchor handling and towing operations. Preferably a unit having towing pins complete with flaps for horizontal locking and fork (jaw type). Complete system (Fork and pins) should run vertically up and down and inserted to the deck structure. System should be powered by high pressure hydraulic cylinders. <u>Note:</u> System should be capable in handling 3" (76mm) to 3 1/2" (90mm) anchor chains and minimum load capacity of the system should be equal to bollard pull of the vessel.	1. 2.
L.	Power system (air hydraulic, electrical)	Power system shall cater for simultaneous operation of all facilities.	
M.	Manning	As per manning certificate issued by the Sri Lanka Registry.	
N.	First-Aid Kit	Medical First-Aid kit and equipment in accordance with WHO requirements.	
8. A.	Registered Owner : 1. Full Name : 2. Address : 3. Telephone : 4. Telex No. : 5. Fax No. : 6. E mail :	Certificate of registration of ownership.	
B.	Prospective purchaser : 1. Full Name : 2. Address : 3. Telephone : 4. Telex No. : 5. Fax No. : 6. E mail :	Duly signed agreement between owner and purchaser.	

Bidder's Signature

Company Seal/Stamp

Schedule B Contd.

ITEM NO.	ITEM	CEYPETCO REQUIREMENT/ SPECIFICATION	BIDDERS COMMENTS
C.	Demise Charterer if any : 1. Full Name : 2. Address : 3. Telephone : 4. Telex No. : 5. Fax No. : 6. E mail :	Duly signed agreement between owner and demise Charterer.	
D.	Manager, if any : 1. Full Name : 2. Address : 3. Telephone : 4. Telex No. : 5. Fax No. : 6. E mail :	Duly signed management agreement between owner and manager.	
E.	Designated Person (DPA) a shore : 1. Full Name : 2. Address : 3. Telephone : 4. Telex No. : 5. Fax No. : 6. E mail :		
9. A.	Classification Society and vessel's class	Classification Society acceptable for this Bid shall be a full time member of society of International Association of Classification Societies (IACS)	

Bidder's Signature

Company Seal/Stamp

Schedule B Contd.

ITEM NO.	ITEM	CEYPETCO REQUIREMENT/ SPECIFICATION	BIDDERS COMMENTS
B.	No. of years in present classification society		
10 A.	<p>The vessel shall have the following valid certificates on board.</p> <ol style="list-style-type: none"> 1. Certificate of Register 2. Load line Certificate 3. Safety Equipment Certificate 4. Safcon Certificate 5. Safety Radio Certificate with ship station license (EMDSS). 6. International Oil Pollution Prevention (IOPP) certificate 7. Certificate of classification of hull and machinery. 8. Builder's certificate 9. Recent (not more than 3 months from date of closing of Bid) Certificate of Continuous Bollard Pull Certificate certified to a Classification Society listed in item 9 A of the 'Schedule B: Format of Offer' or by a <i>competent authority acceptable</i> to CEYPETCO 10. Minimum safe Manning Certificate 11. ISM Certificate 12. ISPS Certificate 13. International Certificate of Compliance of Antifouling System. 14. International Sewage Pollution Prevention Certificate. 15. Cargo gear certificate for cranes and winches (chain register). 16. Documents <ol style="list-style-type: none"> (a) Stability booklet approved by class. (b) Tank calibration tables for all tanks approved by class (c) Any other new documents required to be included 	All Certificates to be kept valid during the period of Contract at Bidder's own cost. Charterer has the right to verify the authenticity. Copies of all certificates to be submitted with the Bid. (Please attach copies of certificates together with annual endorsement to the offer sheet)	

Bidder's Signature

Company Seal/Stamp

Schedule B Contd.

ITEM NO.	ITEM	CEYPETCO REQUIREMENT/ SPECIFICATION	BIDDERS COMMENTS
B.	State whether Bidder will undertake to keep above certificates valid for period of contract lease.		
11. A.	Is the vessel equipped with nautical publications & navigational equipment in good working order in accordance with SOLAS 74 and its amendments?		
12.	History of accidents including significant mechanical difficulties. Stranding, collisions or other serious occurrences over previous 12 months (including full details on additional sheet if necessary) When? Where? Circumstances :		
13. A. B	P & I club in which vessel is entered and limitation Vessel's insured value		
14.A. B. C. D. E.	Does the vessel have a full compliment of certificated officers & crew in accordance with the requirement of Flag State? License/Certificate of origin of Master and Officers : Does the Master understand spoken and written English? What steps have been taken by the Bidder to control consumption of alcohol on board the vessel? Have any of the Master, Officers and crew members of vessel ever been convicted of any offence whatsoever concerning drug or alcohol abuse? If so, provide the date(s), nature and Details of the offence.		

Bidder's Signature

Company Seal/Stamp

Schedule B Contd.

ITEM NO.	Contract Duration	One Year Period
15	1. Hire of the Vessel per day [Rate in figures and numbers in Sri Lankan Rupees. (Refer Note 1 below);	
	2. Rate for accommodation per person per day /meals per person per meal [Rate in figures and numbers in Sri Lankan Rupees].	
	(Refer Note 2 below) 3.	
16	Indicate whether Sri Lankan government taxes and dues are indicated in Item No. 22, 1 & 2 above.	
	If Yes, state the amount as a percentage.	
17	Are you complying with the Sub Clause 2.9 of Section 2 pertaining to the inspection of the offered vessel?	Yes/No

I do hereby agree to abide and conform to all the terms and conditions mentioned in the Bidding document and certify the accuracy of the statements given in this offer sheet and other documents provided with the Bid.

Name of Company /Bidder:

Signature:

Address:

Name of Signatory:

Date:

Designation:

Company Seal/stamp

Notes

- 1: The vessel will be hired when required, based on the operational requirements of Ceypetco.
2. The bidder shall specify conditions if any applicable regarding the Payment of Hire of the Vessel as per Clause 2.4.7. (i.e. Minimum Payment/Pro-rata, etc.)

Schedule C: STANDARD FORMS
FORM A - FORMAT OF BID SECURITY (BANK GUARANTEE)

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]
.....[insert issuing agency’s name and address of issuing branch or office].....

Beneficiary : [insert (by PE) name and address of Employer/ Purchaser]

Date : [insert (by issuing agency) date]

BID SECURITY NO. :[insert (by issuing agency) number]

We have been informed that[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called “ the Bidder”) has submitted to you its bid dated[insert (by issuing agency) date] (hereinafter called “the Bid”) for execution/ supply [select appropriately) of [insert name of Contract] under Invitation for Bids No. [insert IFB number] (“the IFB”)

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we[insert name of issuing agency] hereby irrevocably and non- conditionally undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures][insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder.

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter “the ITB”) of the IFB; or
- (c) having been notified of the acceptance of its Bid by the Employer/ Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to[insert date]

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date

[Signature of authorized representative(s)]

Schedule C Contd.

FORM B - FORMAT OF PERFORMANCE SECURITY

.....[issuing Agency’s Name and Address of issuing Branch or Office].....

Beneficiary:[Name and Address of Employer]
.....

Date :

PERFORMANCE GUARANTEE NO:

We have been informed that[name of Contractor/ Supplier] (hereinafter called “the Contractor”) has entered into Contract No.[reference number of the contract] datedwith you, for the [Insert “construction”/ “Supply”] of [Name of contract and brief description of Works] (Hereinafter called “the Contract”)

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we [name of Agency] hereby irrevocably and non-conditionally undertake to pay you any sum or sums not exceeding in total an amount of[amount in figures] (.....) [amount in words], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than theday of, 20... [Insert date, 28 days beyond the scheduled contract completion date] and any demand for payment under it must be received by us at this office on or before that date.

This guarantee shall be governed by the laws of Sri Lanka and shall be subject to the Uniform Rules for Demand Guarantees, published as number 758 by the International Chamber of Commerce, except as stated above.

.....
[Signature(s)]

Schedule C Contd.

FORM C - FORM OF AGREEMENT

This Agreement made this _____ day of _____ 2025, by and between **CPC** established by an Act of Parliament namely Act No. 28 of 1961 & having its registered Office at No.609, Dr. Danister De Silva Mawatha, Colombo 09 in the Government of the Democratic Socialist Republic of Sri Lanka (hereinafter called and referred to as the “CPC” which terms of expression as herein used shall where this context so requires and admits mean & include the CPC & its Successors & assigns) of the one part and _____ of _____ a Company duly incorporated & having its registered Office at _____ (hereinafter called the “Supplier” which terms of expression as herein used shall where this context so requires and admits mean & include the _____ & its successors & assigns) of the other part.

Whereas the CPC is desirous that the Service known as the hiring of a vessel for Maintenance and Emergency Response Work connected with the Single Point Buoy Mooring (SPBM) installed off-shore Colombo Harbour for twelve (12) months period shall be supplied by the Supplier and has accepted a Bid by the Supplier for the supply of such service, and the remedying of any defects therein.

The CPC and the Contractor agree, as follows: -

1. In the Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and Supplier’s scope of work hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as a part of this Agreement.
 - **Letter of Acceptance dated _____.**
 - **Technical Specifications**
 - **The Bid dated _____.**
 - **Conditions of Contract**
 - **Completed Schedules and**
 - **Supplier's Proposals**
3. In consideration of the payments to be made by the CPC to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the CPC to supply and remedy any defects

therein, fit for purpose in conformity in all respect according to the provisions of the Contract.

4. The CPC hereby covenants to pay the Supplier in consideration of the Supply and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Agreement at the times and in the manner prescribed by the Agreement.

In Witness whereof the parties have hereunto caused this Agreement to be executed the day, month & year afore written.

Authorized Signature of the Chairman Of CPC		Authorized Signature of the Supplier	
<u>In the presence of</u>		<u>In the presence of</u>	
Name		Name	
Signature		Signature	
Address		Address	