

SPECIMEN APPLICATION
CEYLON PETROLEUM CORPORATION

FOR THE POST OF

01. Full Name of the Applicant :
02. Name with Initials :
03. Permanent Address :
04. District :
05. Date of Birth :
06. Age as at Closing date of application : years months days
07. Sex :
08. Civil Status :
09. NIC No :
10. Contact No. :

11. Educational Qualifications

G.C.E (O/L) – YEAR

SUBJECT	GRADE	SUBJECT	GRADE

G.C.E (A/L) – YEAR

SUBJECT	GRADE	SUBJECT	GRADE

12. Degree

- i. Valid date of Degree :
- ii. University / Institution :
- iii. Degree/ Subject :
- iv. Class :
- v. Duration :

13. Postgraduate Qualification

- i. Valid date of Postgraduate Degree/ Diploma : :
- ii. University / Institution :
- iii. Subject :

14. Professional qualifications:

15. Other qualifications :

16. Experience :

17. Details of two Non- related referees:
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I hereby declare that the details given above are true and correct to the best of my knowledge and belief.

Date:

Signature:

Recommendation of Head of Department :

I hereby certify that Mr/Mrs/Ms..... is employed in this Ministry/ Department/ Corporation/ Board as His / Her work and conduct are satisfactory and the particulars furnished by him/ her are correct. If selected he/she can/cannot released from his /her present post

.....
HEAD OF DEPARTMENT

.....
DATE

Please Note: Applications which are forwarded without complying to the guidelines specified in the vacancy advertisement will be rejected without opening the envelope.