

Ceylon Petroleum Corporation

Recruitment of Bunkering Executive Officer on Contract Basis for the CPC Projects & Operational Expansions

Applications are invited from citizen of Sri Lanka to be considered for the undermentioned Post.

Service condition	-	Contract Basis for 01 Year
Number of Vacancy	-	01
Age Limit	-	Should not be more than 35 years of age as at closing date of applications
Salary	-	Rs. 198,625.00 + Cost of Living Rs. 10,000 + Rs.5,250

Required Qualifications for the above posts

1. Honours Degree in Marketing or Physical Science of a recognized University or equivalent with 03 years relevant post degree experience.

OR

2. General Degree in Marketing or Physical Science of a recognized University or equivalent with 04 years relevant post degree experience.

Relevant Bunkering or Ship Broker experience will be added qualification.

Job Description

1. Manage and coordinate the bunkering (marine fuel supply) operations of CPC at port terminals or offshore refueling points.
2. Ensure timely dispatch, accurate measurement, and safe handling of marine fuel in compliance with IMO, MARPOL Annex VI, and CPC procedures.
3. Communicate with ship captains, agents, CPC operations, and port authorities to coordinate vessel refueling schedules and clearance.
4. Monitor fuel quality parameters (density, viscosity, sulfur content) and ensure delivery meets specification requirements.
5. Maintain logs, bunker delivery notes (BDN), quantity reconciliation, and invoicing documentation.
6. Conduct pre- and post-bunkering inspections and ensure tank calibration and equipment readiness.
7. Investigate customer complaints, quantity disputes, or contamination issues and report to management.
8. Coordinate preventive maintenance and operational readiness of fueling barges, pipelines, and transfer hoses.

9. Any other relevant jobs assigned by the Management.

Fringe Benefits

The Project will contribute 12% of the salary towards the EPF whilst the employee will have to contribute 08%. The Corporation will also contribute 3% of the salary towards the ETF.

Note :- This contractual appointment will not entitle or legally bind any permanent appointment in the Corporation.

How to Apply

Application using the prescribed form should be forwarded with names and addresses and contact details of two non – related referees. Certified copies of all Educational certificates should be enclosed along with the application. Application form could be down loaded from the careers tab in the official website of the Ceylon Petroleum Corporation www.ceypetco.gov.lk

Also the applicants could fill an online form and should upload the scan copies of the certificates.

Applications from employees in Government Departments and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.

The post applied for should be written on the top left hand corner of the envelope which contains the application should be sent to the following address by requested post on or before 19.08.2025

The application not complying the above requirements will be rejected.

Managing Director

Ceylon Petroleum Corporation

No. 609, Dr. Danister De Silva Mawatha

Colombo 09

06.08.2025

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