

Ceylon Petroleum Corporation

Recruitment of Project Manager on Contract Basis for the CPC Projects & Operational Expansions

Applications are invited from citizen of Sri Lanka to be considered for the undermentioned Post.

Service condition	-	Contract Basis for 01 Year
Number of Vacancy	-	01
Age Limit	-	Should not be more than 45 years of age as at closing date of applications
Salary	-	Rs. 235,595.00 + Cost of Living Rs.10,000 + Rs. 5,250

Required Qualifications for the above posts

1. BSc Engineering Degree in a relevant field (Chemical / Mechanical /Electrical / Electronics/ Civil) which is recognized by the UGC.

WITH

2. A post graduate degree qualification (Masters) in the field of Project Management and full membership of relevant Chartered Institute.

AND

Minimum 13 years of Managerial Level in a Corporation, Statutory Board, Institution or a reputed private institution of which at least 08 years in Project Management Field.

Job Description

1. Develop and manage the scope, objectives, and budgets for each stage of the refinery expansion project
2. Planning or resource requirements and Monitoring
3. Lead a multidisciplinary team of engineers, lawyers, accountants etc. and supporting staff
4. Assign roles & responsibilities ensuring team alignment with project objectives
5. Preparation of work lists with engineers and review
6. Maintain compliance with permits, licences, and governmental regulations related to the refinery expansion project
7. Ensure all steps of the project adhere to safety protocols, environmental regulations, and industry standards Preparation and Monitoring of project time schedules
8. Review of engineering designs, drawings, plans, technical specifications related to the project
9. Coordinate with the legal experts related to the agreements and condemnation with the Attorney Generals Department under the guidance of CPC legal division
10. Calculations and verification of project cost at each stage
11. Monitor expenditures and provide regular financial updates to management

12. Monitor project progress of each stage of the project, resolve issues, and adjust plans as necessary to stay on track
13. Preparation progress reports, presentations & updates to present to management
14. Conduct progress meetings with contractors and provide timely updates to the management
15. Conduct project related communication & meetings with contractors, and stakeholders
16. Collaborate with stakeholders to define project requirements and align them with the ultimate objectives of the refinery expansion project
17. Coordinate with other departments & outside organizations especially related to the land clearances and acquisitions
18. Carryout preliminary activities related project site
19. Plan and arrange the preliminary requirements for the site development services such as power, utility arrangements and surveying requirements
20. Any other activities related to the projects handling under refinery

Fringe Benefits

The Project will contribute 12% of the salary towards the EPF whilst the employee will have to contribute 08%. The Corporation will also contribute 3% of the salary towards the ETF.

Note :- This contractual appointment will not entitle or legally bind any permanent appointment in the Corporation.

How to Apply

Application using the prescribed form should be forwarded with names and addresses and contact details of two non – related referees. Certified copies of all Educational certificates should be enclosed along with the application. Application form could be down loaded from the careers tab in the official website of the Ceylon Petroleum Corporation www.ceypetco.gov.lk

Also the applicants could fill an online form and should upload the scan copies of the certificates.

Applications from employees in Government Departments and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.

The post applied for should be written on the top left hand corner of the envelope which contains the application should be sent to the following address by requested post on or before 19.08.2025

The application not complying the above requirements will be rejected.

Managing Director

Ceylon Petroleum Corporation

No. 609, Dr. Danister De Silva Mawatha

Colombo 09

06.08.2025

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