

Ceylon Petroleum Corporation

Recruitment of Project Supervisor on Contract Basis for the CPC Projects & Operational Expansions

Applications are invited from citizen of Sri Lanka to be considered for the undermentioned Post.

Post	Salary
I. Project Supervisor (Mechanical) II. Project Supervisor (Civil)	$\left. \begin{array}{l} \\ \end{array} \right\} \text{Rs. 131,770.00} + \text{Cost of Living Rs. 10,000} + \text{Rs. 5,250}$
Service condition	- Contract Basis for 01 Year
Number of Vacancy	- 02
Age Limit	- Should not be more than 30 years of age as at closing date of applications

Required Qualifications for the below posts

1. Project Supervisor (Civil)

N.D.T (Civil) or equivalent qualification of a recognized University or Institute with three years experience in the relevant field.

Job Description

1. Supervise and coordinate day-to-day field operations for CPC development projects (e.g., tank farms, pump stations, pipelines, terminal upgrades).
2. Ensure civil, mechanical, and electrical construction works comply with project drawings, technical specifications, and safety standards.
3. Liaise with contractors, consultants, and internal engineers to resolve technical queries and interface issues.
4. Monitor subcontractor performance and ensure timely completion of critical project milestones.
5. Prepare daily/weekly reports including progress updates, material usage, manpower deployment, and weather delays.
6. Conduct site inspections, verify work measurements, and support interim payment certification processes.
7. Enforce safety protocols, ensure PPE compliance, and report incidents to the HSE team.
8. Maintain organized records of shop drawings, method statements, inspection requests, and redline/as-built documentation.
9. Any other relevant jobs assigned by the Management.

02. Project Supervisor (Mechanical)

N.D.T (Mechanical) or equivalent qualification of a recognized University or Institute with three years experience in the relevant field.

Job Description

- 01 Supervise all site activities related to the construction, installation, and commissioning of the waste oil to lube oil recycling plant.
02. Ensure project works are executed in line with engineering designs, vendor specifications, and environmental guidelines.
03. Monitor the mechanical, electrical, civil, and process equipment installation progress and report any deviations.
04. Coordinate with suppliers, EPC contractors, and CPC project engineers for timely resource mobilization and problem resolution.
05. Track schedule milestones, safety compliance, and quality control metrics during all project phases.
06. Maintain daily logs, inspection records, test results, and progress reports.
07. Support pre-commissioning and commissioning tests and assist with performance validation runs.
08. Liaise with HSE officers to implement and monitor waste management, chemical safety, and emissions control measures.
09. Any other relevant jobs assigned by the Management.

Fringe Benefits

The Project will contribute 12% of the salary towards the EPF whilst the employee will have to contribute 08%. The Corporation will also contribute 3% of the salary towards the ETF.

Note :- This contractual appointment will not entitle or legally bind any permanent appointment in the Corporation.

How to Apply

Application using the prescribed form should be forwarded with names and addresses and contact details of two non – related referees. Certified copies of all Educational certificates should be enclosed along with the application. Application form could be down loaded from the careers tab in the official website of the Ceylon Petroleum Corporation www.ceypetco.gov.lk

Also the applicants could fill an online form and should upload the scan copies of the certificates.

Applications from employees in Government Departments and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.

The post applied for should be written on the top left hand corner of the envelope which contains the application should be sent to the following address by requested post on or before 19.08.2025

The application not complying the above requirements will be rejected.

Managing Director

Ceylon Petroleum Corporation

No. 609, Dr. Danister De Silva Mawatha

Colombo 09

06.08.2025

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