



CEYLON PETROLEUM CORPORATION

**PROPOSED REPAIR AND COLOUR WASHING WORK
FOR CIRCUIT BUNGLOW CARE TAKERS ROOM
OF CEYLON PETROLEUM CORPORATION AT
ANURADHAPURA.**

B/40/2025

BIDDING DOCUMENT

2025

CEYLON PETROLEUM CORPORATION

***Bid for the Contract “Proposed Repair and Colour Washing Work
for Circuit Bungalow Care Takers Room of Ceylon Petroleum Corporation at
Anuradhapura”***

B/40/2025

Invitation to Bid

Ceylon Petroleum Corporation (CPC) at No. 609, Dr. Danister De Silva Mawatha, Colombo 09, Sri Lanka, will receive sealed Bids for the contract “Proposed Repair and Colour Washing Work for Circuit Bungalow Care Takers Room of Ceylon Petroleum Corporation at Anuradhapura” from interested bidders who have past experience in similar work.

Failure to furnish documents requested in this document may result in the Bid being rejected.

INVITATION FOR BIDS
CEYLON PETROLEUM CORPORATION

**Proposed Repair and Colour Washing Work for Circuit Bungalow Care Takers Room of
Ceylon Petroleum Corporation at Anuradhapura**

B/40/2025

The Chairman, Departmental Procurement Committee, Ceylon Petroleum Corporation will receive sealed Bids from reputed Contractors for “**Proposed Repair and Colour Washing Work for Circuit Bungalow Care Takers Room of Ceylon Petroleum Corporation at Anuradhapura**”

To be eligible for awarding the Contract, the successful bidder shall not have been blacklisted and shall have complied with the eligibility criteria stated in the Bidding Document.

Bidding Documents can be obtained on working days between **0900 hrs. to 1500 hrs. up to 17.10.2025** from the office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 01st Floor, No.609, Dr. Danister De Silva Mawatha, Colombo 09 after payment of non-refundable fee of Rs. 1,000.00 (Rs. 826.79 + 2.5% SSCL +18% VAT) to CPC.

All Bids should be accompanied by a Bid Security amounts to Rs. 21,000.00.

The bidder should attend for a site visit scheduled to be held at **10.00 hrs. on 08.10.2025**. For more details, contact our Engineer, Mr. Shankar over the telephone No. 0773405645.

The Bid will be **closed at 1400 hrs. on 20.10.2025** and opened at the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation at the address given below, immediately after the closing time of the Bid. Bidders or their authorized representatives may present at the opening of the Bid.

Chairman,
Departmental Procurement Committee,
c/o Manager (Procurement & Stores),
Ceylon Petroleum Corporation,
1st Floor, No. 609, Dr. Danister De Silva Mawatha,
Colombo 09,
Sri Lanka.
Tele : 0094-11-7296336
Fax : 0094-11-2106769

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1. INSTRUCTIONS TO BIDDERS

1.1 Introduction

Ceylon Petroleum Corporation (CPC) is calling Bids from bidders who have past experiences in similar work for the contract “Proposed Repair and Colour Washing Work for Circuit Bungalow Care Takers Room of Ceylon Petroleum Corporation at Anuradhapura”.

1.2 Eligibility Criteria

- 1.2.1 Bidder should not be blacklisted
- 1.2.2 Bidder should have carried out previous contracts on repair/ colour washing works at least having contract values of Rs. 2.0 million for each individual years during 2024,2023 & 2022.

1.3 Content of the Bidding Documents

Bidding Document will consist of the followings ;

- 1.3.1 Instructions to Bidders (ITB)
- 1.3.2 Conditions of Contract (COC)
- 1.3.3 Schedule of Prices
- 1.3.4 Form of Bid - (Annex - A)
- 1.3.5 Format of Bid Security Guarantee - (Annex - B)
- 1.3.6 Form of Agreement - (Annex - C)
- 1.3.7 Format of Performance Guarantee - (Annex - D)

1.4 Documents to accompany the Bid

All Bidders shall furnish adequate information in respect of the service offered.

Failure to furnish the following documents and details, with the bid may result in the Bid being rejected. All documents shall be furnished in English language only.

- 1.4.1 Bidders should forward proof documents (i.e. Purchase orders / Completion certificate / Contract Documents etc.) for the past contracts records during last three (03) years on similar nature contracts for a value of Rs. 2 Mn. With the details of clients.
- 1.4.2 Proposed methodology and Chemicals to be used for the Anti-termite treatment.
- 1.4.3 The method of water proofing with the materials proposed.
- 1.4.4 Schedule of Prices duly completed and signed.
- 1.4.5 Form of Bid (Annex A) duly completed and signed.
- 1.4.6 Bid Security Guarantee (as per Annexure B)

1.5 Sealing and marking of Bids

Bids shall be submitted in duplicates. The original and the duplicate of the Bid shall be placed in separate envelopes marked 'ORIGINAL' and 'DUPLICATE' and shall be marked "BID FOR THE PROPOSED REPAIR AND COLOUR WASHING WORK FOR CIRCUIT BUNGLOW CARE TAKERS ROOM OF CEYLON PETROLEUM CORPORATION AT ANURADHAPURA" (The Invitation to Bid title) on the top left hand corner and the statement, "DO NOT OPEN BEFORE 1400 hrs on 20.10.2025 (to be completed with the time and date specified in the Bidding Document).

Manager (Procurement & Stores),
Procurement & Stores Function,
1st Floor, No. 609,
Dr. Danister De Silva Mawatha,
Colombo 09.
Sri Lanka.

If the envelope is not sealed and marked as stated above, CPC will not take the responsibility for the Bids being misplaced or premature opening. In the event of any discrepancy between the Original and the Duplicate, the Original shall govern.

1.6 Period of validity of Bids

All bids shall be valid for a **minimum period of Forty Nine (49) days (ie. upto 07.12.2025)** from the closing date of the Bid. **A Bid valid for a shorter period will be rejected as non-responsive.**

1.7 Signing of Bids

The Original and the Duplicate of the Bid shall be typed, or written in indelible ink, and shall be signed by the Bidder. **All pages of the Bid except for un-amended printed literature shall be initialed by the person(s) signing the Bid.**

Any inter lineation, erasures or over-writing shall be valid only if they are initialled by the person(s) signing the Bid.

1.8 Clarification of Bidding Document

A prospective Bidder requiring any clarification of the Bidding Document should notify CPC in writing by hand or post or facsimile at the CPC's mailing address indicated in the Bidding Document clause 1.5. Similarly, if a Bidder feels that any important provision is unacceptable, such objection should be raised at this stage. CPC will respond in writing to any request for clarification or modification of the Bidding Document that is received not later than Seven (07) days prior to the deadline of submission of Bids prescribed by the CPC.

1.9 Deadline for submission of Bids

CPC must receive Bids at the address specified in **ITB Clause 1.5**, not later than **1400 hrs. on 20.10.2025**.

1.10 Late Bids

Any Bid received by CPC after the deadline for submission of Bids, will be rejected and returned unopened to the Bidder.

1.11 Withdrawal of Bids

A Bidder wishing to withdraw his Bid shall notify the CPC in writing prior to the deadline prescribed for the submission of Bids. A withdrawal notice may also be sent by Facsimile, but must be followed by the original, by post or by hand not later than the deadline for submission of Bids. The notice of withdrawal shall be sent to the Manager (Procurement & Stores), which the address is given in Clause No. 1.5.

1.12 Closing of Bids

Bids shall be closed at **1400 hrs on 20.10.2025** and hence bids shall be reached to the address given in clause no. 1.5 before the time and date specified in clause no. 1.9.

1.13 Opening of Bids by CPC

Bids will be opened immediately after the closing date and time fixed for receipt of Bids. The address where bids are opened is given in clause 1.5.

1.14 Bid Security Guarantee

Each Bid shall be accompanied by a Bid Security Guarantee, (if requested) undertaking that the bid will be held valid for the specified period, and that the bid will not be withdrawn during that period. Such security shall be in the form of a Bank Guarantee issued / confirmed by a Licensed Commercial Bank in Sri Lanka, and payable to the CPC on demand in a sum of **Rupees Twenty One Thousand only (Rs. 21,000.00)**.

The Bid Security Guarantee should be valid for Seventy Seven (77) days (i.e up to 04.01.2026) from the date of closing of Bid. A form of Bid Security Guarantee is attached in Annex "B".

Failure to submit the Bid Security Guarantee at the time, or before the closing of Bid, and in accordance with above said requirements, and in the format provided, will result in the Bid being rejected. Bid Security Guarantee from unsuccessful Bidders will be returned to them after the award is made to the successful Bidder. The Bid Security of the successful Bidder will be returned only after receipt of the **Performance Security Guarantee**.

1.15 Schedule of Prices

Bidders are required to duly complete, sign, and return the "Schedule of Prices" as indicated in the Bidding Document, taking into account the following:

- (i) Preparations of surfaces, including cleaning, smoothing, etc.*
- (ii) Submission of samples for the approval of the CPC Engineer.*
- (iii) Protection of floors, walls and furniture etc.*
- (iv) Cleaning upon completion of the work.*
- (v) Provision of Tools, consumables, equipment, scaffolding etc. which may need to complete the scope of work*

1.16 Preliminary Examination of Bids

CPC will examine the Bids to determine whether they are complete, any computational errors have been made, whether the documents have been properly signed, and the Bids are generally in order. If not, CPC may at its discretion call clarifications from the Bidder. The request for clarification and the response shall be in writing within one week's form the clarifications and no change in the price or substance of the Bid shall be sought, offered or permitted.

1.17 Correction of Errors

Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer as follows:

- (a) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
- (b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern, and the unit rate will be corrected.
- (c) If the total Bid price increases due to corrections made on above procedure, the bid price shall not be adjusted to the increased price and the corrections should be readjusted within the Bid price in consultation with the Bidder.
- (d) If the bid price decreases by the above procedure, the amount stated in the Form of Bid shall be adjusted with the concurrence of the Bidder and shall be considered as binding upon the Bidder.
- (e) If the bidder does not accept the corrected amount of bid, its bid shall be rejected and the bid security may be forfeited.

1.18 Evaluation of Bids:

CPC will carry out a detailed evaluation of Bids, to determine whether the Technical aspects are properly addressed, and the Bids are substantially responsive.

1.19 CPC's right to accept or reject any or all Bids

The CPC will not be bound to make the award to the Bidder submitting the lowest offer.

The CPC reserves the right to reject any or all Bids or any part thereof, without assigning any reasons. The CPC may accept any or all items of an bid, and reserves the right to increase or decrease the number of units to be contracted for, at prices indicated in the Schedule of Prices.

1.20 Notice of Acceptance

The notice of acceptance of Bid will be sent by facsimile, followed by post to the successful Bidder, to the address given by him in the Bidding Document, soon after the decision of the CPC.

1.21 Award Criteria

- 1.21.1 Subject to ITB Clause 1.18, the CPC will award the contract to the successful Bidder, whose Bid has been determined to be substantially responsive, lowest evaluated Bid, provided that the Bidder is determined to be qualified to perform the contract satisfactorily.
- 1.21.2 The successful Bidder will be called upon to carry out the service or part thereof conforming to conditions, and strictly by the agreed delivery dates.
- 1.21.3 If the Successful bidder is called upon to enter in to an Agreement with CPC, the bidder should be ready to sign an agreement with CPC.

1.22 Site Visit

Bidder should visit the location before pricing and contact Engineering and premises function for more details. Cost for the visits shall be borne by the Bidder.

2. CONDITIONS OF CONTRACT (COC)

2.1 Performance Security

The successful Bidder will be notified by CPC to furnish a Performance Guarantee. This guarantee shall be submitted on his owned cost and within fourteen (14) days of such notification through / confirmed by a reputed Commercial Bank in operation in Sri Lanka, for a sum equivalent to 10% **of the Bid value** of the accepted Bid. The Performance Security shall be complied to the format given in Annex C. The period of validity of this performance security shall be the expected period of delivery of goods/equipment plus one month. (i.e. period of the contract plus one month)

If the successful Bidder fails to furnish the Performance Security aforesaid, his name will be placed in the list of defaulting Contractors. CPC shall therefore, be entitled in its absolute discretion to make suitable arrangements required for the performance of such Bid, as the case may be, at the risk and expense of the successful Bidder.

The successful Bidder, in the event of his failure to furnish the Performance Security as required, shall be liable for any losses, costs expenses and damages, which the CPC may sustain in consequence of such failure, and the Bid security shall be forfeited.

2.2 Mode of Payment

Payments will be done within a period of thirty (30) days after completion of the Job.

2.3 Project Completion

Period of completion shall be **two (02) months** from the date of confirmation of the order.

2.4 Defaults by Successful Bidder

If the successful Bidder, defaults in the supply or otherwise commit a breach of any of the provisions in the Contract with CPC, he shall be liable to pay to CPC, all losses, damages and expenses incurred by CPC, in consequence of such default or breach. Bidders should declare that, they had read the Bid conditions, and that they make the offer in compliance with, and subject to all the conditions thereof, and agree to perform the services in accordance with the said conditions in the manner therein set out, and in terms of this offer. A Form of Bid, as Annex- 'A' is attached.

2.5 Force Majeure

Except as regards an act of God, War, Strike, Invasion, Civil war, Rebellion Revolution, Insurrection, Earthquake or Plagues, the Bidder shall undertake all risks and liabilities of whatsoever kind arising out of incidentals connected with the sale.

2.6 Arbitration

If during the continuance of this Contract or at any time after the termination thereof, any disputes or differences of opinion touching the interpretation of this contract were to arise between the parties hereto or their respective representatives, such differences or disputes shall be referred for Arbitration.

Arbitration shall be conducted under the rules of ICLP (Institute of the Development of Commercial Law & Practice), Arbitration Centre and in accordance with the arbitration Act No. 11 of 1995 of Sri Lanka. The place of Arbitration shall be Colombo, Sri Lanka.

2.7 Termination

The purchaser may at any time terminate the contract by giving written notice to the supplier, if the Supplier breach of any of the provisions in the contract with CPC for the Proposed Repair and Colour Washing Work for Circuit Bungalow Care Takers Room of Ceylon Petroleum Corporation at Anuradhapura or becomes bankrupt or otherwise insolvent. In this event, termination will be done without compensation to the Supplier, provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

2.8 Particular Conditions of Contract

2.8.1 All paint and painting materials shall be of an approved manufacture and preferably of the same line of products.

2.8.2 The quality of paint will be the responsibility of the Contractor.

2.8.3 Colour and the quality of all paint and other painting materials shall be approved by the CPC Engineer.

2.8.4 The painting work to be carried out to the possible disturbances, time delays and furniture movement that can be affected in completing this job to be considered in bidding. No extra claims will be entertained for them.

2.8.5 All debris to be cleared from site on completion of the work.

- 2.8.6 Payments for the Anti-termite treatment shall be effected only upon submission of a guarantee for a period of five (05) years for the Anto-termite treatment carried out by the Contractor.
- 2.8.7 Payments for the water proofing work shall be effected only upon submission of a guarantee for a period of five (05) years for the water proofing works carried out by the Contractor.
- 2.8.8 Anti-termite treatment should cover one building located at Caretaker's room and Regional Office bungalow, Anuradhapura.

3. SCOPE OF WORK

The works under this Contract shall include, but not be limited to, the following:

3.1 General Requirements.

- a) Mobilization of all necessary manpower, tools, equipment, scaffolding, and consumables.
- b) Protection of floors, walls, furniture, and fittings during the execution of works.
- c) Submission of samples (paints, chemicals etc.) for the Engineer's approval.
- d) Cleaning of the site upon completion of the works and disposal of debris.
- e) Compliance with all safety, quality, and CPC guidelines.

3.2 Demolition Work.

- a) Demolition and removal of cracked brick/block walls in the Bungalow Keeper's room.
- b) Careful dismantling and removal of damaged zinc aluminum gutters and downpipes.
- c) Removal of discoloured or damaged asbestos roofing sheets.
- d) Removal of deteriorated timber members and other defective elements as directed by the Engineer.
- e) Safe handling and disposal of demolition debris without damaging adjacent structures.

3.2 Anti-termite Treatment.

- f) Providing anti-termite treatment to the existing single-storied Circuit Bungalow and Caretaker's room (approx. 6,450 sq.ft.), in accordance with the manufacturer's specifications.
- g) Treatment shall cover tiled and cement-rendered floors, brick and plastered walls, and timber-framed asbestos roof structure.
- h) Chemicals used shall be approved by the Engineer and applied strictly as per standards.

3.2 Roof Work.

- a) Supply and fixing of new Class II timber members for replacement of damaged roof structures.
- b) Installation of timber members (2"x2", 2"x4", etc.) including beading, molding, and proper alignment.
- c) Replacement or re-fixing of asbestos roofing sheets as directed by the Engineer.
- d) Ensuring roof repairs are watertight and structurally sound.

3.2 Painting Work.

- a) Preparation of all internal and external wall surfaces, ceilings, and woodwork.
- b) Application of primer, undercoat, and finishing coats of approved paints.

- c) Colour washing of designated areas as instructed by the Engineer.
- d) Protection of adjacent finished surfaces during painting.

3.2 Floor & Wall Finishes.

- a) Repair and replacement of damaged cement-rendered or tiled floor finishes.
- b) Re-grouting and polishing of tiles where required.
- c) Plastering and re-finishing of walls after demolition/reconstruction works.

3.2 Waterproofing work.

- a) Application of approved waterproofing treatment to roof areas, wet areas, and other vulnerable zones.
- b) Sealing of joints, cracks, and other water ingress points.
- c) Testing of waterproofed surfaces to ensure compliance with specifications.

3.2 Plumbing Installation.

- a) Repair or replacement of damaged water supply and drainage pipes.
- b) Fixing of new downpipes, gutters, and associated fittings.
- c) Testing of plumbing lines for leakages and ensuring proper flow.
- d) Rates shall include for supplying and fixing of sanitary appliances with necessary pipes and fittings and connecting to waste outlets and water supply and commissioning. (make and model of sanitary fittings - Rocell or equivalent). Tap fittings and toilet accessories should be "plumber " or equivalent.

3.9 External Works

- a) Repairs to external drainage channels, paving, or boundary elements affected by construction.
- b) Site levelling, cleaning, and reinstatement of landscaping or external finishes disturbed during works.
- c) Proper disposal of waste materials to approved locations.

4. SCHEDULE OF PRICES

Item	Description	Qty	Unit	Rate	Amount
	<u>Demolition Work</u>				
A01	Repair the existing cracked brick/block walls at the bungalow keeper's room, including demolition of damaged walls and reconstruction with new brickwork, internal and external plastering, and painting, with all associated costs.	1	PS	150,000.00	150,000.00
	<u>Anti-termite treatment</u>				
A02	Providing anti-termite treatment, as per manufacturer's specifications, to the existing single-storied Circuit Bungalow and Caretaker's room comprising tiled and cement-rendered floors, brick and plastered walls, and a timber-framed asbestos roof.	6,450	Sqft		
	<u>Roof work</u>				
A03	Removing damaged existing Zinc Aluminum gutter(size Approx: 6" x 6" size, girth 415mm) and supplying and fixing of new colour bonded zinc aluminium gutter with a coated thickness of 0.47mm fixed with 2mm thick G.I fixing clips at 2' 0" centers and match to existing one. Rate shall include for all necessary specials running heads with down spouts. (sample to be get approved), Material (Korean)	95	Lft		
A04	Removing existing Zinc Aluminium down pipes and supplying and fixing new colour bonded zinc aluminium down pipes 5" x 3 1/2 square type with a coated thickness of 0.47mm complete and match to existing one with special and connection to gutter. (Sample to be get approved), Material (Korean).	65	Lft		
A05	Removing existing decayed timber valance board and supply fix new 1" thick 10" wide timber valance board fixed to existing bungalow roof (Ginisapu timber or approved equivalent). Rate to include removing existing damage valance board and applying one coat of wood preservative, two coats of paint to timber valance board.	61	Lft		
A06	Removing of existing discolour/damage asbestos ceiling sheets and supply and fix new asbestos ceiling sheets at Anuradhapura caretaker's building. Rate to include to apply two coats of emulsion paint of approved colour, quality and match to existing with colour. Supply and fix class 11 timber for damage area of the ceiling areas. Rate to include applying two coats of wood preservative to the following.	9	Sqr		
A07	2"x 2"	450	L:ft		
A08	2"x 4"	265	L:ft		
A09	Timber bedding and moulding.	225	L:ft		
A10	Removing existing damage corrugated asbestos roofing sheets and supply and fixing new corrugated asbestos roofing sheets on existing timber frame. Rate to include fixing accessories. Timber frame work measured separately	5	Sqrs		

4. SCHEDULE OF PRICES

Item	Description	Qty	Unit	Rate	Amount
	Supply and fix class 11 timber for roof repair.Including applying two coat of wood preservative to the following .				
A11	- Ditto - 2"x 1"	75	Lft		
A12	- Ditto - 2"x 2"	175	Lft		
A13	- Ditto - 2"x 4"	465	Lft		
A14	- Ditto - 3"x 4"	95	Lft		
A15	- Ditto - 3"x 5"	35	Lft		
	<u>Painting work</u>				
A16	Preparing surface and applying two coats of spray enamel painting to all surfaces of timber window sashes ,frames and door sashes,frame.Rate to include remove existing enamel paint coat and surface preparation,etc.	5	Sqrs		
A17	Prepare surface by scraching as required and levelling by approved wall putty and apply one coat of approved primer and two coat of emulsion paint of approved colour and quality to internal wall surface .Rate to including wall reveals in building.	15	Sqrs		
A18	Prepare surface, apply two coats of weather shield paint of approved colour and quality to external walls.Rate to including wall reveals in building.	9	Sqrs		
A19	Applying to Plinth,pavement and ground floor area to , two coat of quick drying aproved colour EPOXY paint and two coat of primer Rate to include skirting ,washing and cleaning surfaces.	9	Sqrs		
	<u>Floor and Wall finishes</u>				
	<u>Floor tile</u>				
A20	Remove existing floor tiles and supply and fix Homogeneous (semi rough)ceramic floor tiling laid on a pattern including 5/8" thick 1:3 cement and sand bedding and tile motar, finish with grouting and pointing to match with the colour of tiles in care taker's bathroom area.(Prime cost of tiles Rs 1800 - 2000 /= per tile,size 2' 0" x 2' 0")	0	Sqrs		
	<u>Wall tiles</u>				
A21	Remove existing wall tiles and supply and fix glazed ceramic wall tiling laid to a pattern including 5/8" thick 1:3 mixed cement and sand bedding and cement slurry, finished with grouting and pointing to match with the colour of tiles in caretaker's bathroom area .(Prime cost of tiles Rs 1600 - 1800 /= per tile,size 2' 0" x 1' 6")	1	Sqrs		

4. SCHEDULE OF PRICES

Item	Description	Qty	Unit	Rate	Amount
	<u>Water Proofing work</u>				
A22	Provide approved water proofing system by a specialized water proofing contractor to caretaker's bath rooms floor and wall area .Rate to include chipping existing plaster to identified water leaky area of the walls .Rate shall include removing all debris as directed .	2	Sqrs		
	<u>PLUMBING INSTALLATION</u>				
A23	Wash basin 550mmx 375mm overall pedestal type white /colour with 20mm dia chromium plated pillar tap , 40mm dia rubber plug and chromium plated chain waste brackets in painted iron screwed tapered wooden blocks /rawl plugs buried in wall ,water supply and waste water connection all complete to working order.(Prime cost of wash basin with fittings -Rs 38,000/= per nr)	1	nr		
A24	Supply and installation of close couple water closet with " P " or "S" trap ,duel flush complete with flexible connection , angle valves to the working order .(Prime cost of water closet with fittings -Rs 53,000/= per nr)	1	nr		
A25	Supply and Installation of Chromium plated 20mm dia bib tap Thailand or Malaysians equivalent make .(Prime cost of bib tap with fittings -Rs 3,800/= per No) .	1	nr		
A26	Supply and installation of bidet shower in a reputed manufacture .(Prime cost of bidet shower with fittings -Rs 6,750.00/= per nr) .	1	nr		
A27	Supply and installation of 100mm dia stainless steel shower rose in approved make.(Prime cost of stainless steel shower rose with fittings -Rs 6,500/= per nr) .	1	nr		
A28	Supply and installation of stainless steel towel holder in approved make.(Prime cost of stainless steel towel holder with fittings -Rs 8,750/= per nr) .	1	nr		
A29	Supply and installation of stainless steel coat hooks in approved make .(Prime cost of stainless steel coat hooks with fittings -Rs 4,500/= per nr) .	1	nr		
A30	Supply and installation of stainless steel soap tray in approved make.(Prime cost of stainless steel soap tray steel with fittings -Rs 6,500/= per nr) .	1	nr		
A31	Allow for mirror 450mm dia.(Prime cost of mirror -Rs 6,000/= per nr) .	1	nr		
A32	Supply and fix 20mm dia garden tap .(Prime cost of garden tap fittings -Rs 3,500/= per nr) .	1	nr		
A33	Supply and installation of 1/2" dia concealed valve in a reputed manufacture .(Prime cost of concealed valve = 2950/= per nr)	1	nr		
	Rate for all pipes shall include for necessary pipe fittings such as bends ,tees "Y" junctions reducers inspections openings , stop ends etc , as required .				

4. SCHEDULE OF PRICES

Item	Description	Qty	Unit	Rate	Amount
	Rates for pipes shall include for fixing along the wall or burying in ground to required gradient .In case of buried in ground the pipes to be encased with concrete . <u>All pipes shall be U.P.V.C type 1000</u>				
A34	1/2" dia U.P.V.C types.	10	Lft		
A35	3/4" dia U.P.V.C types.	15	Lft		
A36	1" dia U.P.V.C pipes	20	Lft		
A37	6" x 6" x 5" deep injection moulded PVC floor trap (catch pit) with stainless steel grating on top and set in concrete and connected to waste water lines. <u>External works</u> <u>Septic tank</u>	1	nr		
A38	Supply and installation of size 3'6" Dia 8' 0" long precast septic tank . Rate shall include excavation back filling , hoisting , placing and connecting to sewer pipes lines etc . <u>Soakage pit</u>	1	nr		
A39	Supply and installation of size 3' 6" Dia 4'0" long precast soakage pit . Rate shall include excavation back filling , hoisting , placing and etc . <u>Waste & sewerage pipes</u> Rates for pipes shall include for fixing along the wall or burying in ground to required gradient .In case of buried in ground the pipes to be encased with concrete . <u>Sewerage and Drainage System</u> Supplying,laying and jointing of PVC type 600 soil pipes inclusive of necessary pipe specials,and underground with brackets and all the pipes to be ,connect to the existing pipes or manhole,septic tank,sokage pit .	1	nr		
		Note			
A40	4" (110mm Dia) PVC pipe.(600Type)	60	Lft		
	Total Amount without Taxes			Rs	

4. BILL OF QUANTITIES FOR PROPOSED REPAIR AND COLOUR WASHING WORK FOR CARETAKER'S ROOM OF CEYLON PETROLEUM CORPORATION AT, ANURADHAPURA.

B O Q NO - 2025/Care'room/Anura'pura/31

MAIN SUMMARY

Bill No - 01	BILL OF QUANTITIES FOR PROPOSED REPAIR AND COLOUR WASHING WORK FOR CARETAKER'S ROOM OF CEYLON PETROLEUM CORPORATION AT, ANURADHAPURA.	Rs.
1.00	LESS PROVISIONAL SUM.	Rs. 150,000.00
	SUB TOTAL 01	
2.00	LESS DISCOUNT (if any)	Rs.
	SUB TOTAL 02	Rs.
3.00	LESS CREDIT ON SALVAGE MATERIAL.	Rs.
	SUB TOTAL 03	
4.00	ADD PROVISIONL SUM.	
5.00	TOTAL CARRIED TO FORM OF TENDER	Rs.
	SUB TOTAL 04	
6.00	ADD (2.5 % SSCL)	Rs.
	SUB TOTAL 05	Rs.
7.00	ADD (18% VAT)	Rs.
	TOTAL WITH TAXES	Rs.

Total amount in words

Name of Tenderer

VAT Registration No. :

Tel/Fax/E-mail :

Date :
.....

Form of Bid

To: The Chairman
Procurement Committee,
Ceylon Petroleum Corporation,
1st Floor,
No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.
SRI LANKA.

From:

.....

.....

Sir,

- A-1 Having familiarized ourselves with the formal request for Instruction to Bidders, Conditions of Contract for “Proposed Repair and Colour Washing Work for Circuit Bungalow Care Takers Room of Ceylon Petroleum Corporation at Anuradhapura” we offer to complete the whole of said services in conformity with the said document.
- A-2 Unless and until a formal Agreement is prepared and executed this Bid together with your written acceptance thereof shall constitute a binding contract with us.
- A-3 We understand you are not bound to accept the lowest or any Bid you may receive.
- A-4 The Bid we are offering is complete and fulfils the requirements discussed in the Bidding document.
- A-5 We agree to abide by this Bid for the period of Forty Nine (49) days from the date of opening of the Tender. Conditions and prices quoted shall remain binding upon us and may be accepted at any time before the expiration of the period.
- A-6 We agree to be bound by the Bid, Bidding Conditions and Performance Guarantee.

A-7 We offer the lump sum fixed price of Sri Lanka Rupees (in words) for the Contract “Proposed Repair and Colour Washing Work for Circuit Bungalow Care Takers Room of Ceylon Petroleum Corporation at Anuradhapura”, as detailed out in this Bid Document and details of the lump sum price is as given in the schedule of prices. We agree that it is open to the Procurement Committee to reject this Bid or to accept.

Dated this day of2025.

Signature.....in the capacity of
duly authorized to sign Bids for and on behalf of :

Name

Address

Witnesses:

1. Signature
 Name :
 Address :

2. Signature :
 Name :
 Address :

Format for Bid Security Guarantee

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

.....[insert issuing agency's name and address of issuing branch or office].....

Beneficiary : [insert (by PE) name and address of Employer/ Purchaser]

Date : [insert (by issuing agency) date]

BID GUARANTEE NO. :[insert (by issuing agency) number]

We have been informed that[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called "the Bidder") has submitted to you its bid dated[insert (by issuing agency) date] (hereinafter called "the Bid") for execution/ supply [select appropriately) of [insert name of Contract] under Invitation for Bids No. [insert IFB number] ("the IFB")

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures][insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder.

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") of the IFB; or
- (c) having been notified of the acceptance of its Bid by the Employer/ Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Guarantee, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance

Guarantee issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to[insert date]

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date

[signature(s) of authorized representative(s)]

Form of Agreement

This Agreement made this _____ day of _____ 2025, by and between CPC established by an Act of Parliament namely Act No. 28 of 1961 & having its registered Office at 609, Dr. Danister De Silva Mawatha, Colombo 09 in the Government of the Democratic Socialist Republic of Sri Lanka (hereinafter called and referred to as the "CPC" which terms of expression as herein used shall where this context so requires and admits mean & include the CPC & its Successors & assigns) of the one part and _____ of _____ a Company duly incorporated & having its registered Office at _____ (hereinafter called the "Agent" which terms of expression as herein used shall where this context so requires and admits mean & include the _____ & its successors & assigns) of the other part .

Whereas the CPC is desirous that the goods known as the "Proposed Repair and Colour Washing Work for Circuit Bungalow Care Takers Room of Ceylon Petroleum Corporation at Anuradhapura" should be supplied by the supplier, and has accepted a Bid by the supplier for the supply of such goods.

The CPC and the Supplier agree, as follows: -

1. In the agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and Contractor's scope of work hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as a part of this Agreement.
 - Letter of Acceptance dated _____.
 - The Bid dated _____.
 - The Conditions of Contract
 - The Completed Schedule of prices and
3. In consideration of the payments to be made by the CPC to the Supplier as hereinafter mentioned, the Agent hereby covenants with the CPC to supply and remedy any defects therein, fit for purpose in conformity in all respect according to the provisions of the Agreement.
4. The CPC hereby covenants to pay the Supplier in consideration of the Supply and the remedying of defects therein, the agreed Price or such

other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Agreement.

In Witness whereof the parties have hereunto caused this Agreement to be executed the day, month & year afore written.

Authorized Signature of the Chairman of CPC		Authorized Signature of the Supplier	
In the presence of		In the presence of	
Name		Name	
Signature		Signature	
Address		Address	

FORMAT FOR PERFORMANCE GUARANTEE

.....[issuing Agency's Name and Address of
issuing Branch or Office].....

Beneficiary :[Name and Address of Employer]
.....

Date :

PERFORMANCE GUARANTEE NO :

We have been informed that[name of Contractor/ Supplier]
(hereinafter called "the Contractor") has entered into Contract No.
.....[reference number of the contract] dated
.....with you, for the [insert " construction"/
"Supply"] of[name of contract and brief description of Works]
(hereinafter called "the Contract")

Furthermore, we understand that, according to the conditions of the Contract, a
performance guarantee is required.

At the request of the Contractor, we *[name of Agency]*
hereby irrevocably undertake to pay you any sum or sums not exceeding in
total an amount of*[amount in figures]* (.....) *[amount in*
words], such sum being payable in the types and proportions of currencies in
which the Contract Price is payable, upon receipt by us of your first demand in
writing accompanied by a written statement stating that the Contractor is in
breach of its obligation(s) under the Contract, without your needing to prove
or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than theday of, 2025
[insert date, 28 days beyond the scheduled contract completion date] and any
demand for payment under it must be received by us at this office on or before
that date.

This guarantee shall be governed by the laws of Sri Lanka and shall be subject
to the Uniform Rules for Demand Guarantees, published as number 758 by the
International Chamber of Commerce, except as stated above.

.....

[Signature(s)]