

Approval Process

1. Once a complete set of documents are received, those documents will be forwarded by Commercial Manager of CPC to the Bid Evaluation Committee (BEC) for its recommendation after preliminary evaluation on submitted documents by the Commercial Function. Upon the recommendation granted by the BEC, the same will be forwarded to the Standing High Level Procurement Committee (SHLPC) for approval. Upon obtaining the approval from the SHLPC, following steps will be taken. CPC reserves the right to request further clarifications as and when required based on the information/documents submitted.
2. Upon receipt of the approval granted by SHLPC, the registration is confirmed to the Applicant in writing once the registration fee is done.
3. CPC reserves the right to call for any additional information / documents in respect to your organization at any time before or after the registration. CPC further reserves the right to suspend or cancel your registration at any time without giving any reason whatsoever and without any liability to any party.
4. On a written request made by the supplier, two months prior to the date of expiry of registration, CPC at its own discretion will consider renewal of supplier's registration for the following year.

Registration Fee

The non-refundable registration fee is to be paid in USD or its equivalent in Sri Lankan Rupees (LKR) at the exchange rate prevailing at the time of payment.

- Registration Fee for new registration for **Crude Oil, Gas Oil, Gasoline, Jet A-1/Kerosene, Napththa, Fuel Oil, Bitumen, Aviation Gasoline** : USD 10,000
Renewal of Registration Fee (Renewal of Registration to be done after 3 years) for **Crude Oil, Gas Oil, Gasoline, Jet A-1/Kerosene, Napththa, Fuel Oil**: USD 5000
- Registration Fee for new suppliers who wish to register only for **Bitumen**: USD 3000
Renewal of Registration Fee only for **Bitumen** (to be done after 3 years): USD 2000
- Registration Fee for new suppliers who wish to register only for **Aviation Gasoline**: USD 1000
Renewal of Registration Fee only for **Aviation Gasoline** (to be done after 3 years): USD 1000
- Registration Fee for new suppliers who wish to register only for **Agrochemicals**: USD 50
Renewal of Registration Fee only for **Agrochemicals** (to be done on annual basis): USD 50

If any local agent, local agent fee: LKR 11,800 + applicable VAT