



CEYLON PETROLEUM CORPORATION

SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES

(HEAD OFFICE, FLOWER RD, MUTHURAJAWELA, ANURADHAPURA – REGIONAL OFFICE & CIRCUIT BUNGALOW, REGIONAL OFFICE GALLE & CIRCUIT BUNGAOLOW, REGIONAL OFFICE SABARAGAMUWA, NORTH WEST, UVA & CENTRAL, REGIONAL OFFICE BATTICALAW & CIRCUIT BUNGALOW CHINABAY)

B/53/2025

BIDDING DOCUMENT

2025

CEYLON PETROLEUM CORPORATION

Bid for the Contract “Servicing of Split Air Conditioners at CPC Premises
(Head Office, Flower Rd, Muthurajawela, Anuradhapura – Regional Office & Circuit Bungalow, Regional Office Galle & Circuit Bungaolow, Regional Office Sabaragamuwa, North West , Uva & Central, Regional Office Batticalaw & Circuit Bungalow Chinabay)

Invitation to Bid

B/53/2025

Ceylon Petroleum Corporation (CPC) at No. 609, Dr. Danister De Silva Mawatha, Colombo 09, Sri Lanka, will receive sealed Bids for the contract “Servicing of Split Air Conditioners at CPC Premises (Head Office, Flower Rd, Muthurajawela, Anuradhapura – Regional Office & Circuit Bungalow, Regional Office Galle & Circuit Bungaolow, Regional Office Sabaragamuwa, North West , Uva & Central, Regional Office Batticalaw & Circuit Bungalow Chinabay)” from interested bidders who have past experience in similar work.

Failure to furnish documents requested in this document may result in the Bid being rejected.

PROCUREMENT NOTICE

MINISTRY OF ENERGY

CEYLON PETROLEUM CORPORATION

**BID FOR THE “SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES
(Head Office, Flower Rd, Muthurajawela, Anuradhapura – Regional Office & Circuit Bungalow,
Regional Office Galle & Circuit Bungalow, Regional Office Sabaragamuwa, North West , Uva &
Central, Regional Office Batticalaw & Circuit Bungalow Chinabay)”**

B/53/2025

The Chairman, Departmental Procurement Committee on behalf of Ceylon Petroleum Corporation (CPC) invites sealed bids from bidders who have past experiences in similar work for the contract “Servicing of Split Air Conditioners at CPC Premises (Head Office, Flower Rd, Muthurajawela, Anuradhapura – Regional Office & Circuit Bungalow, Regional Office Galle & Circuit Bungalow, Regional Office Sabaragamuwa, North West, Uva & Central, Regional Office Batticalaw & Circuit Bungalow Chinabay)”.

To be eligible for awarding the Contract, the successful bidder shall not have been blacklisted and should have completed at least one similar work with the value not less than 5.0 Million and experience of at least two years as a contractor in split AC service.

Bidding Documents can be obtained on working days between **0900 hrs. to 1500 hrs. up to 21.11.2025** from the office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 01st Floor, No.609, Dr. Danister De Silva Mawatha, Colombo 09 after payment of non-refundable fee of Rs. 2,000.00 (Rs. 1,653.58 + 2.5% SSCL+ 18% VAT) to CPC.

All Bids should be accompanied by a Bid Security amounts to Rs. 60,000.00.

The Bid will be **closed at 1400 hrs. on 24.11.2025** and opened at the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation at the address given below, immediately after the closing time of the Bid. Bidders or their authorized representatives may present at the opening of the Bid.

Chairman,
Departmental Procurement Committee,
C/o Manager (Procurement & Stores),
Procurement & Stores Function,
Ceylon Petroleum Corporation,
1st Floor, No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.
Tel. 011 7296336

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1. INSTRUCTIONS TO BIDDERS

1.1 Introduction

Ceylon Petroleum Corporation (CPC) is calling Bids from bidders who have past experiences in similar work for the contract “**Servicing of Split Air Conditioners at CPC Premises (Head Office, Flower Rd, Muthurajawela, Anuradhapura – Regional Office & Circuit Bungalow, Regional Office Galle & Circuit Bungaolow, Regional Office Sabaragamuwa, North West, Uva & Central, Regional Office Batticalaw & Circuit Bungalow Chinabay)**” for a period of one (01) year.

Eligibility

- Should have completed at least one similar work with the value not less than 5.0 Million.
- Experience of at least two years as a contractor in split AC service.

1.2 Content of the Bidding Documents

Bidding Document will consist of the followings;

- 1.2.1 Instructions to Bidders (ITB)
- 1.2.2 Conditions of Contract (COC)
- 1.2.3 Bill of Quantities
- 1.2.4 Form of Bid
- 1.2.5 Format of Bid Security Guarantee
- 1.2.6 Format of Performance Guarantee
- 1.2.7 Form of Agreement

1.3 Documents to accompany the Bid

All Bidders shall furnish adequate information in respect of the items offered.

Failure to furnish the following documents and details, with the bid may result in the Bid being rejected. All documents shall be furnished in English language.

- 1.3.1 Experience of the Bidder
- 1.3.2 Past performance – Bidders should forward past split AC service records
For the last Two (02) years.
- 1.3.3 Schedule of Prices duly completed and signed.
- 1.3.4 Form of Bid (**Annex A**) duly completed and signed.

1.4 Sealing and marking of Bids

Bids shall be submitted in duplicates. The original and the duplicate of the Bid shall be placed in separate envelopes marked 'ORIGINAL' and 'DUPLICATE' and shall be marked "BID FOR THE SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (Head Office, Flower Rd, Muthurajawela, Anuradhapura – Regional Office & Circuit Bungalow, Regional Office Galle & Circuit Bungaolow, Regional Office Sabaragamuwa, North West, Uva & Central, Regional Office Batticalaw & Circuit Bungalow Chinabay)" (The Invitation to Bid title) on

the top left hand corner and the statement, “DO NOT OPEN BEFORE **1400 hrs on 24.11.2025** (To be completed with the time and date specified in the Bidding Document.

Manager (Procurement & Stores),
Procurement & Stores Function,
1st Floor, No. 609,
Dr. Danister De Silva Mawatha,
Colombo 09.
Sri Lanka.

If the envelope is not sealed and marked as stated above, CPC will not take the responsibility for the Bids being misplaced or premature opening. In the event of any discrepancy between the Original and the Duplicate, the Original shall govern.

1.5 Period of validity of Bids

All bids shall be valid for a **minimum period of Seventy Seven (77) days** (i.e up to 08.02.2026) from the closing date of the Bid. **A Bid valid for a shorter period will be rejected as non-responsive.**

1.6 Signing of Bids

The Original and the Duplicate of the Bid shall be typed, or written in indelible ink, and shall be signed by the Bidder. **All pages of the Bid except for un-amended printed literature shall be initialed by the person(s) signing the Bid.**

Any inter lineation, erasures or over-writing shall be valid only if they are initialled by the person(s) signing the Bid.

1.7 Clarification of Bidding Document

A prospective Bidder requiring any clarification of the Bidding Document should notify CPC in writing by hand or post or facsimile at the CPC’s mailing address indicated in the Bidding Document clause 1.4. Similarly if a Bidder feels that any important provision is unacceptable, such objection should be raised at this stage. CPC will respond in writing to any request for clarification or modification of the Bidding Document that is received not later than Seven (07) days prior to the deadline of submission of Bids prescribed by the CPC.

1.8 Deadline for submission of Bids

CPC must receive Bids at the address specified in **ITB Clause 1.4**, not later than **1400 hrs. On 24.11.2025**

1.9 Late Bids

Any Bid received by CPC after the deadline for submission of Bids, will be rejected and returned unopened to the Bidder.

1.10 Withdrawal of Bids

A Bidder wishing to withdraw his Bid shall notify the CPC in writing prior to the deadline prescribed for the submission of Bids. A withdrawal notice may also be sent by Facsimile, but must be followed by the original, by post or by hand not later than the deadline for submission of Bids. The notice of withdrawal shall be sent to the Manager (Procurement & Stores), which the address is given in Clause No. 1.4.

1.11 Closing of Bids

Bids shall be closed at **1400 hrs. on 24.11.2025** and hence bids shall be reached to the address given in clause no. 1.4 before the time and date specified in clause no. 1.8.

1.12 Opening of Bids by CPC

Bids will be opened immediately after the closing date and time fixed for receipt of Bids. The address where bids are opened is given in clause 1.4.

1.13 Bid Security Guarantee

Each Bid shall be accompanied by a Bid Security Guarantee, (if requested) undertaking that the bid will be held valid for the specified period, and that the bid will not be withdrawn during that period. Such security shall be in the form of a Bank Draft or a Bank Guarantee issued / confirmed by a recognized Bank in Sri Lanka, and payable to the CPC on demand in a sum of **Rupees Sixty Thousand only (Rs. 60,000.00)**.

The Bid Security Guarantee should be valid for Hundred & Five (105) days (i.e up to 08.03.2026) from the date of closing of Bid. A form of Bid Security Guarantee is attached in Annex "B".

Failure to submit the Bid Security Guarantee at the time, or before the closing of Bid, and in accordance with above said requirements, and in the format provided, will result in the Bid being rejected. Bid Security Guarantee from unsuccessful Bidders will be returned to them after the award is made to the successful Bidder. The Bid Security of the successful Bidder will be returned only after receipt of the **Performance Security Guarantee**.

1.14 Bill of Quantities

Bidders are required to duly sign and return the "Bill of Quantities" as indicated in the bidding document.

1.15 Preliminary Examination of Bids

CPC will examine the Bids to determine whether they are complete, any computational errors have been made, whether the documents have been properly signed, and the Bids are generally in order. If not, CPC may at its discretion call clarifications from the Bidder. The request for clarification and the response shall be in writing within one week's form the clarifications and no change in the price or substance of the Bid shall be sought, offered or permitted.

1.16. Correction of Errors

Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer as follows:

- (a) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
- (b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern, and the unit rate will be corrected.
- (c) If the total Bid price increases due to corrections made on above procedure, the bid price shall not be adjusted to the increased price and the corrections should be readjusted within the Bid price in consultation with the Bidder.
- (d) If the bid price decreases by the above procedure, the amount stated in the Form of Bid shall be adjusted with the concurrence of the Bidder and shall be considered as binding upon the Bidder.
- (e) If the bidder does not accept the corrected amount of bid, its bid shall be rejected and the bid security may be forfeited.

1.17 Evaluation of Bids:

CPC will carry out a detailed evaluation of Bids, to determine whether the Technical aspects are properly addressed, and the Bids are substantially responsive.

1.18 CPC's right to accept or reject any or all Bids

The CPC will not be bound to make the award to the Bidder submitting the lowest offer.

The CPC reserves the right to reject any or all Bids or any part thereof, without assigning any reasons. The CPC may accept any or all items of an bid, and reserves the right to increase or decrease the number of units to be contracted for, at prices indicated in the Schedule of Prices.

1.19 Notice of Acceptance

The notice of acceptance of Bid will be sent by facsimile, followed by post to the successful Bidder, to the address given by him in the Bidding Document, soon after the decision of the CPC.

1.20 Award Criteria

1.20.1 Subject to ITB Clause 1.17, the CPC will award the contract to the successful Bidder, whose Bid has been determined to be substantially responsive, lowest evaluated Bid, provided that the Bidder is determined to be qualified to perform the contract satisfactorily.

1.20.2 The successful Bidder will be called upon to carry out the service or part thereof conforming to conditions, and strictly by the agreed delivery dates.

1.20.3 If the Successful bidder is called upon to enter in to an Agreement with CPC, the bidder should be ready to sign an agreement with CPC.

2. CONDITIONS OF CONTRACT (COC)

2.1 Performance Security:

The successful Bidder will be notified by CPC to furnish a Performance Guarantee. This guarantee shall be submitted on his owned cost and within fourteen (14) days of such notification through / confirmed by a reputed Commercial Bank in operation in Sri Lanka, for a sum equivalent to 5% of the **total Bid value** of the accepted Bid. The Performance Security shall be complied to the format given in Annex C. The period of validity of this performance security shall be the expected period of delivery of goods/equipment plus one month. (i.e. Period of the contract plus one month)

If the successful Bidder fails to furnish the Performance Security aforesaid, his name will be placed in the list of defaulting Contractors. CPC shall therefore, be entitled in its absolute discretion to make suitable arrangements required for the performance of such Bid, as the case may be, at the risk and expense of the successful Bidder.

The successful Bidder, in the event of his failure to furnish the Performance Security as required, shall be liable for any losses, costs expenses and damages, which the CPC may sustain in consequence of such failure, and the Bid security shall be forfeited.

2.2 Mode of Payment

Payments will be done within a period of 30 days from the date of submission of invoice.

2.3 Defaults by Successful Bidder

If the successful Bidder, defaults in the supply or otherwise commit a breach of any of the provisions in the Contract with CPC, he shall be liable to pay to CPC, all losses, damages and expenses incurred by CPC, in consequence of such default or breach. Bidders should declare that, they had read the Bid conditions, and that they make the offer in compliance with, and subject to all the conditions thereof, and agree to perform the services in accordance with the said conditions in the manner therein set out, and in terms of this offer. A Form of Bid, as Annex- 'A' is attached.

2.4 Penalty Charge

A penalty charge up to maximum of 5% of the monthly bill will be charged for any shortcomings noted during the month and the same will be informed to the contractor.

2.5 Force Majeure:

Except as regards an act of God, War, Strike, Invasion, Civil war, Rebellion Revolution, Insurrection, Earthquake or Plagues, the Bidder shall undertake all risks and liabilities of whatsoever kind arising out of incidentals connected with the sale.

2.6 Arbitration.

If during the continuance of this Contract or at any time after the termination thereof, any disputes or differences of opinion touching the interpretation of this contract were to arise between the parties hereto or their respective representatives, such differences or disputes shall be referred for Arbitration.

Arbitration shall be conducted under the rules of ICLP (Institute of the Development of Commercial Law & Practice), Arbitration Centre and in accordance with the arbitration Act No. 11 of 1995 of Sri Lanka. The place of Arbitration shall be Colombo, Sri Lanka.

2.7 Termination:

The purchaser may at any time terminate the contract by giving written notice to the supplier, if the Supplier breach of any of the provisions in the contract with CPC for the Service of Air Conditioners or becomes bankrupt or otherwise insolvent. In this event, termination will be done without compensation to the Supplier, provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB:	SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (HEAD OFFICE, FLOWER RD, MUTHURAJAWELA & AGROCHEMICALS)					
Item	D e s c r i p t i o n	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	Notes * Before pricing bidders should carefully go through "scope of work" for more information and required service tasks/checks. * All service should be carried out with high pressure water service * Payments will be made on actual basis at the completion of each service/repair Eligibility * Should have completed at least one similar work with the value not less than 1.5 Million * Experience of at least two years as a contractor in split AC service 1 Service of split type air conditioners (capacity 24000 BTU/h) as per the scope of work"					
1.1	Unit installed at Head office Building at Dematagoda (19 AC units and 3 services per unit at 4 month interval)	Nos	57.0			
1.2	Unit installed at Ministry building at Flower road (20 AC units and 3 services per unit at 4 month interval)	Nos	60.0			
1.3	Unit installed at Agrochemical building at Kolonnawa (8 AC units and 3 services per unit at 4 month interval)	Nos	24.0			
1.4	Unit installed at Bitumen yard at Muthurajawela (10 AC units and 3 service per unit at 4 month interval)	Nos	30.0			
1.5	Unit installed at 380/89, Bullers road (3 AC units and 3 services per unit at 4 month interval)	Nos	9.0			
1.6	Unit installed at 380/90, Bullers road (1 AC unit and 3 services per unit at 4 month interval)	No	3.0			
1.7	Unit installed at 380/54, Bullers road (1 AC unit and 3 services per unit at 4 month interval)	No	3.0			
2	Service of split type air conditioners (Capacity 18000 BTU/h) as per the scope of work"					

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB:	SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (HEAD OFFICE, FLOWER RD, MUTHURAJAWELA & AGROCHEMICALS)				
Item	Description	Unit	Qty.	Rate	Amount
2.1	Unit installed at Head office Building at Dematagoda (2 AC units and 3 services per unit at 4 month interval)	Nos	6.0		
2.2	Unit installed at Ministry building at Flower road (01 AC units and 3 services per unit at 4 month interval)	Nos	3.0		
2.3	Unit installed at Where house at Muthurajawela (2 AC units and 3 service per unit at 4 month interval)	Nos	6.0		
2.4	Unit installed at 380/52, Bullers road (2 AC units and 3 services per unit at 4 month interval)		6.0		
3	Service of split type air conditioners (Capacity 12000 BTU/h) as per the "scope of work" for one year				
3.1	Unit installed at Head office Building at Dematagoda (8 AC units and 3 services per unit at 4 month interval)	Nos	24.0		
3.2	Unit installed at Ministry building at Flower road (8 AC units and 3 services per unit at 4 month interval)	Nos	24.0		
3.3	Unit installed at Where house at Muthurajawela (3 AC units and 3 service per unit at 4 month interval)	Nos	9.0		
3.4	Unit installed at 380/90, Bullers road (2 AC units and 3 services per unit at 4 month interval)	Nos	6.0		
3.5	Unit installed at 380/52, Bullers road (1 AC unit and 3 services per unit at 4 month interval)	No	3.0		
3.6	Unit installed at Agrochemical building at Kolonnawa (1 AC units and 3 services per unit at 4 month interval)	No	3.0		
4	Performing a full service that shall include, removing the unit (both indoor & outdoor units) dismantling the parts, washing to remove dust and dirt, reassembling. Units shall be in operational condition after performing the full service and rate shall include refrigerant topping up if necessary (for all type units 12000,18000 & 24000 BTU/h	Nos	20.0		

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (HEAD OFFICE, FLOWER RD, MUTHURAJAWELA & AGROCHEMICALS)					
Item	Description	Unit	Qty.	Rate	Amount
5	Replacing of defective compressor with new one. Rate shall include all the tasks required for compressor replacement such as pressure testing vacuum testing, flushing, refrigerant charging etc. (material, transport and labor charges). The new compressor shall be covered with at least 6 months year unconditional warranty.				
	Invertor type				
5.1	For 24,000 BTU/h AC units	Nos	2.0		
5.2	For 18,000 BTU/h AC units	No	1.0		
5.3	For 12,000 BTU/h AC units	No	1.0		
	Non Invertor type				
5.4	For 24,000 BTU/h AC units	Nos	2.0		
5.5	For 18,000 BTU/h AC units	No	1.0		
5.6	For 12,000 BTU/h AC units	No	1.0		
6	Replacing of defective condensers with new one. Rate shall include all the tasks required for condenser replacement (material, transport and labour) .The new condenser shall be covered with 6 month unconditional warranty.				
6.1	For 24,000 BTU/h AC units	Nos	2.0		
6.2	For 18,000 BTU/h AC units	No	1.0		
6.3	For 12,000 BTU/h AC units	No	1.0		
7	Replacing defective out door unit with new one including all the tasks included such as pipe fixing pressure testing, vacuumed testing, referent charges etc. The new condenser shall be covered with 6 month unconditional warranty.				
	Invertor type				
7.1	For 24,000 BTU/h AC units	No	1.0		
7.2	For 18,000 BTU/h AC units	No	1.0		
7.3	For 12,000 BTU/h AC units	No	1.0		
	Non Invertor type				
7.4	For 24,000 BTU/h AC units	No	1.0		

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (HEAD OFFICE, FLOWER RD, MUTHURAJAWELA & AGROCHEMICALS)					
Item	Description	Unit	Qty.	Rate	Amount
7.5	For 18,000 BTU/h AC units	No	1.0		
7.6	For 12,000 BTU/h AC units	No	1.0		
8	Leak rectification and refrigerant charging for defective AC units. Rate shall include material, transport and labour cost for all the task required for this item such as leak detection pressure testing, vacuum testing flushing etc. (Refrigerant charging work come under the items 7 ,8 & 9 to be included in the rate under the said items and not to be considered for this item)				
	Invertor type				
8.1	For 24,000 BTU/h AC units	Nos	5.0		
8.2	For 18,000 BTU/h AC units	No	2.0		
8.3	For 12,000 BTU/h AC units	No	2.0		
	Non Invertor type				
8.4	For 24,000 BTU/h AC units	Nos	5.0		
8.5	For 18,000 BTU/h AC units	No	2.0		
8.6	For 12,000 BTU/h AC units	No	2.0		
9	Replacing defective condenser fan motor. Unit shall be covered with three month warranty				
	<u>Outdoor Fan motor</u>				
	Invertor type				
9.1	For 24,000 BTU/h AC units	Nos	5.0		
9.2	For 18,000 BTU/h AC units	No	2.0		
9.3	For 12,000 BTU/h AC units	No	2.0		
	Non Invertor type				
9.4	For 24,000 BTU/h AC units	Nos	6.0		
9.5	For 18,000 BTU/h AC units	No	2.0		
9.6	For 12,000 BTU/h AC units	No	2.0		
	<u>Indoor Fan motor</u>				
	Invertor type				
9.7	For 24,000 BTU/h AC units	Nos	5.0		

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (HEAD OFFICE, FLOWER RD, MUTHURAJAWELA & AGROCHEMICALS)					
Item	Description	Unit	Qty.	Rate	Amount
9.8	For 18,000 BTU/h AC units	No	2.0		
9.9	For 12,000 BTU/h AC units	No	2.0		
	Non Invertor type				
9.10	For 24,000 BTU/h AC units	Nos	6.0		
9.11	For 18,000 BTU/h AC units	No	2.0		
9.12	For 12,000 BTU/h AC units	No	2.0		
10	Replacing Capacitors				
10.1	For 24,000 BTU/h AC units	Nos	15.0		
10.2	For 18,000 BTU/h AC units	No	3.0		
10.3	For 12,000 BTU/h AC units	No	5.0		
11	Tinkering and applying primer and two coats of paints recommended by manufacturer for complete AC units		5.0		
12	Replacing faulty PCB. The unit shall be covered with three months warranty				
	<u>Outdoor PCB</u>				
	Invertor type				
12.1	For 24,000 BTU/h AC units	Nos	2.0		
12.2	For 18,000 BTU/h AC units	No	1.0		
12.3	For 12,000 BTU/h AC units	No	1.0		
	<u>Indoor PCB</u>				
	Invertor type				
12.4	For 24,000 BTU/h AC units	Nos	2.0		
12.5	For 18,000 BTU/h AC units	No	1.0		
12.6	For 12,000 BTU/h AC units	No	1.0		
	Non Invertor type				
12.7	For 24,000 BTU/h AC units	Nos	2.0		
12.8	For 18,000 BTU/h AC units	No	1.0		
12.9	For 12,000 BTU/h AC units	No	1.0		

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB:	SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (HEAD OFFICE, FLOWER RD, MUTHURAJAWELA & AGROCHEMICALS)				
Item	Description	Unit	Qty.	Rate	Amount
13	Supply and fabrication of copper pipes for split AC units (Both suction & discharge pipe lengths will be measured as one units). Rate shall include insulation and casing	m	5.0		
14	Refrigerant topping up for split AC units in any capacity (when required in shifting an AC units or it detected a pressure drop in the system)	Nos	5.0		
15	Replacing defective 2.5mm ² x3 (3 core) electrical cable.	m	10.0		
16	Labor cost for any of repair/replacement other than the items mentioned above				
16.1	Skilled technicians (Rate only) all inclusive			Rate only	-
SUB TOTAL 1					
SSCL (2.5%)					
SUB TOTAL 2					
ADD V A T (18%)					
Grand Total					

Name of Tenderer :-

VAT Registration No :-

.....
Signature of Tenderer

.....
Date

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES AT ANURADHAPURA REGIONAL OFFICE (N/C) & CIRCUIT BUNGALOW						
Item	D e s c r i p t i o n	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	Notes					
*	Before pricing bidders should carefully go through "scope of work" for more information and required service tasks/checks.					
*	All service should be carried out with high pressure water service					
*	Payments will be made on actual basis at the completion of each service/repair					
	Eligibility					
*	Should have completed at least one similar work with the value not less than 800,000.00 LKR					
*	Experience of at least two years as a contractor in split AC service					
1	Service of split type air conditioners (capacity 24000 BTU/h) as per the "scope of work"					
1.1	Unit installed at Circuit Bungalow, Anuradhapura (10 AC units and 3 services per unit at 4 month interval)	Nos	30.0			
1.2	Unit installed at Regional office,Anuradhapura (2 AC units and 3 services per unit at 4 month interval)	Nos	6.0			
2	Service of split type air conditioners (Capacity 18000 BTU/h) as per the scope of work"					
2.1	Unit installed at Regional office,Anuradhapura (2 AC units and 3 services per unit at 4 month interval)	Nos	6.0			
3	Service of split type air conditioners (Capacity 12000 BTU/h) as per the scope of work" for one year					
3.1	Unit installed at Regional office,Anuradhapura (1 AC units and 3 services per unit at 4 month interval)	Nos	3.0			
4	Performing a full service (for 24000 BTU/h units) that shall include, removing the unit (both indoor & outdoor units) dismetaling the parts, washing to remove dust and dirt, reassambling. Units shall be in operational condition after performing the full service and rate shall include to topping up if necessary	Nos	4.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES AT ANURADHAPURA REGIONAL OFFICE (N/C) & CIRCUIT BUNGALOW						
Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
5	Replacing of defective compressor with new one. Rate shall include all the tasks required for compressor replacement such as pressure testing vacuum testing, flushing, refrigerant charging etc. (material, transport and labor charges). The new compressor shall be covered with at least 6 months unconditional warranty.					
	No Invertor type					
5.1	For 24,000 BTU/h AC units	Nos	2.0			
5.2	For 18,000 BTU/h AC units	No	1.0			
5.3	For 12,000 BTU/h AC units	No	1.0			
6	Replacing of defective condensers with new one. Rate shall include all the tasks required for condenser replacement (material, transport and labour). The new condenser shall be covered with 6 months unconditional warranty.					
	No Invertor type					
6.1	For 24,000 BTU/h AC units	Nos	2.0			
6.2	For 18,000 BTU/h AC units	No	1.0			
6.3	For 12,000 BTU/h AC units	No	1.0			
7	Replacing defective out door unit with new one including all the tasks included such as pipe fixing pressure testing, vacuumed testing, referent charges etc.					
	Non Invertor type					
7.1	For 24,000 BTU/h AC units	No	1.0			
7.2	For 18,000 BTU/h AC units	No	1.0			
7.3	For 12,000 BTU/h AC units	No	1.0			
8	Leak rectification and refrigerant charging for defective AC units. Rate shall include material, transport and labour cost for all the task required for this item such as leak detection pressure testing, vacuum testing flushing etc.					

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES AT ANURADHAPURA REGIONAL OFFICE (N/C) & CIRCUIT BUNGALOW						
Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	(Refrigerant charging work coming under the items 5 ,6 & 7 to be included in the rate under the said items and not to be considered for this item)					
	Invertor type					
8.1	For 24,000 BTU/h AC units	Nos	2.0			
8.2	For 18,000 BTU/h AC units	No	1.0			
8.3	For 12,000 BTU/h AC units	No	1.0			
	Non Invertor type					
8.4	For 24,000 BTU/h AC units	Nos	2.0			
8.5	For 18,000 BTU/h AC units	No	1.0			
8.6	For 12,000 BTU/h AC units	No	1.0			
9	Replacing defective condenser fan motor. Unit shall be covered with three month warranty					
	<u>Outdoor Fan motor</u>					
	Invertor type					
9.1	For 24,000 BTU/h AC units	Nos	1.0			
9.2	For 18,000 BTU/h AC units	No	1.0			
9.3	For 12,000 BTU/h AC units	No	1.0			
	Non Invertor type					
9.4	For 24,000 BTU/h AC units	Nos	2.0			
9.5	For 18,000 BTU/h AC units	No	1.0			
9.6	For 12,000 BTU/h AC units	No	1.0			
	<u>Indoor Fan motor</u>					
	Invertor type					
9.7	For 24,000 BTU/h AC units	Nos	2.0			
9.8	For 18,000 BTU/h AC units	No	1.0			
9.9	For 12,000 BTU/h AC units	No	1.0			
	Non Invertor type					
9.10	For 24,000 BTU/h AC units	Nos	2.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES AT ANURADHAPURA REGIONAL OFFICE (N/C) & CIRCUIT BUNGALOW						
Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
9.11	For 18,000 BTU/h AC units	No	1.0			
9.12	For 12,000 BTU/h AC units	No	1.0			
10	Replacing Capacitors					
10.1	For 24,000 BTU/h AC units	Nos	5.0			
10.2	For 18,000 BTU/h AC units	No	1.0			
10.3	For 12,000 BTU/h AC units	No	1.0			
11	Tinkering and applying primer and two coats of paints recommended by manufacturer for complete AC units		1.0			
12	Replacing faulty PCB. The unit shall be covered with three months warranty					
	<u>Outdoor PCB</u>					
	Invertor type					
12.1	For 24,000 BTU/h AC units	Nos	2.0			
12.2	For 18,000 BTU/h AC units	No	1.0			
12.3	For 12,000 BTU/h AC units	No	1.0			
	<u>Indoor PCB</u>					
	Invertor type					
12.4	For 24,000 BTU/h AC units	Nos	2.0			
12.5	For 18,000 BTU/h AC units	No	1.0			
12.6	For 12,000 BTU/h AC units	No	1.0			
	Non Invertor type					
12.7	For 24,000 BTU/h AC units	Nos	2.0			
12.8	For 18,000 BTU/h AC units	No	1.0			
12.9	For 12,000 BTU/h AC units	No	1.0			
13	Supply and fabrication of copper pipes for split AC units (Both suction & discharge pipe lengths will be measured as one units). Rate shall include insulation and casing	m	5.0			
14	Replacing defective 2.5mm ² x3 (3 core) electrical cable.	m	5.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES AT ANURADHAPURA REGIONAL OFFICE (N/C) & CIRCUIT BUNGALOW					
Item	Description	Unit	Qty.	Rate	Amount
					Rs. Cts.
15	Refrigerant topping up for split AC units in any capacity (when required in shifting an AC units or it detected a pressure drop in the system)	Nos	2.0		
16	Labor cost for any of repair/replacement other than the items mentioned above				
16.1	Skilled technicians (Rate only) all inclusive			Rate only	-
16.2	Unskilled labourer (Rate only) all inclusive			Rate only	-
				SUB TOTAL 1	
				SSCL 2.5%	
				SUB TOTAL 2	
				ADD V A T (18%)	
				Grand Total	

Total amount in words :-.....

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Name of Tenderer :-

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VAT Registration No :-.....

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Signature of Tenderer

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Date

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (CIRCUIT BUNGALOW MATHARA & REGIONAL OFFICE GALLE)						
Item	D e s c r i f t i o n	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	Notes * Before pricing bidders should carefully go through "scope of work" for more information and required service tasks/checks. * All service should be carried out with high pressure water service * Payments will be made on actual basis at the completion of each service/repair Eligibility * Should have completed at least one similar work with the value not less than 800,000.00 LKR * Experience of at least two years as a contractor in split AC service					
1	Service of split type air conditioners (capacity 24000 BTU/h) as per the scope of work"					
1.1	Unit installed at Circuit Bungalow, Mathara (4 AC units and 3 services per unit at 4 month interval)	Nos	12.0			
1.2	Unit installed at Regional office,Galle (5 AC units and 3 services per unit at 4 month interval)	Nos	15.0			
2	Service of split type air conditioners (Capacity 18000 BTU/h) as per the "scope of work"					
2.1	Unit installed at Circuit Bungalow, Mathara (1AC units and 3 services per unit at 4 month interval)	Nos	3.0			
2.2	Unit installed at Regional office,Galle (1AC units and 3 services per unit at 4 month interval)	Nos	3.0			
3	Service of split type air conditioners (Capacity 12000 BTU/h) as per the scope of work" for one year					
3.1	Unit installed at Circuit Bungalow, Mathara (1AC units and 3 services per unit at 4 month interval)	Nos	3.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (CIRCUIT BUNGALOW MATHARA & REGIONAL OFFICE GALLE)						
Item	D e s c r i p t i o n	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
4	Performing a full service that shall include, removing the unit (both indoor & outdoor units) dismantling the parts, washing to remove dust and dirt, reassembling. Units shall be in operational condition after performing the full service and rate shall include to topping up if necessary (for all type units 12000,18000 & 24000 BTU/h	Nos	3.0			
5	Replacing of defective compressor with new one. Rate shall include all the tasks required for compressor replacement such as pressure testing vacuum testing, flushing, refrigerant charging etc. (material, transport and lobour charges). The new compressor shall be covered with at least one year unconditional warranty.					
	Invertor type					
5.1	For 24,000 BTU/h AC units	Nos	2.0			
5.2	For 18,000 BTU/h AC units	No	1.0			
	No Invertor type					
5.3	For 24,000 BTU/h AC units	Nos	2.0			
5.4	For 18,000 BTU/h AC units	No	1.0			
6	Replacing of defective condensers with new one. Rate shall include all the tasks required for condenser replacement (material, transport and labour) The new condenser shall be covered with one year unconditional warranty.					
	Invertor type					
6.1	For 24,000 BTU/h AC units	Nos	2.0			
6.2	For 18,000 BTU/h AC units	No	1.0			
	No Invertor type					
6.3	For 24,000 BTU/h AC units	Nos	2.0			
6.4	For 18,000 BTU/h AC units	No	1.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (CIRCUIT BUNGALOW MATHARA & REGIONAL OFFICE GALLE)						
Item	D e s c r i p t i o n	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
7	Replacing defective out door unit with new one including all the tasks included such as pipe fixing premier testing, vacuumed testing, referent charges etc.					
	Invertor type					
7.1	For 24,000 BTU/h AC units	No	1.0			
7.2	For 18,000 BTU/h AC units	No	1.0			
	Non Invertor type					
7.3	For 24,000 BTU/h AC units	No	1.0			
7.4	For 18,000 BTU/h AC units	No	1.0			
8	Leak rectification and refrigerant charging for defective AC units. Rate shall include material, transport and labour cost for all the task required for this item such as leak detection pressure testing, vacuum testing flushing etc.					
	(Refrigerant charging work come under the items 7 ,8 & 9 to be included in the rate under the said items and not to be considered for this item)					
	Invertor type					
8.1	For 24,000 BTU/h AC units	Nos	2.0			
8.2	For 18,000 BTU/h AC units	No	1.0			
	Non Invertor type					
8.3	For 24,000 BTU/h AC units	Nos	2.0			
8.4	For 18,000 BTU/h AC units	No	1.0			
9	Replacing defective condenser fan motor unit shall be covered with three month warranty					
	<u>Outdoor Fan motor</u>					
	Invertor type					
9.1	For 24,000 BTU/h AC units	Nos	1.0			
9.2	For 18,000 BTU/h AC units	No	1.0			
	Non Invertor type					
9.3	For 24,000 BTU/h AC units	Nos	1.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (CIRCUIT BUNGALOW MATHARA & REGIONAL OFFICE GALLE)						
Item	D e s c r i p t i o n	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
9.4	For 18,000 BTU/h AC units <u>Indoor Fan motor</u> Invertor type	No	1.0			
9.5	For 24,000 BTU/h AC units	Nos	1.0			
9.6	For 18,000 BTU/h AC units Non Invertor type	No	1.0			
9.7	For 24,000 BTU/h AC units	Nos	1.0			
9.8	For 18,000 BTU/h AC units	No	1.0			
10	Replacing Capacitors					
10.1	For 24,000 BTU/h AC units	Nos	5.0			
10.2	For 18,000 BTU/h AC units	No	2.0			
11	Tinkering corrosion and applying primer and two coats of paints recommended by manufacturer for complete AC units					
11.1	For 24,000 BTU/h AC units	Nos	3.0			
11.2	For 18,000 BTU/h AC units	No	1.0			
12	Replacing faulty PCB. The unit shall be covered with three months warranty					
	<u>Outdoor PCB</u> Invertor type					
12.1	For 24,000 BTU/h AC units	Nos	2.0			
12.2	For 18,000 BTU/h AC units	No	1.0			
	<u>Indoor PCB</u> Invertor type					
12.3	For 24,000 BTU/h AC units	Nos	2.0			
12.4	For 18,000 BTU/h AC units Non Invertor type	No	1.0			
12.5	For 24,000 BTU/h AC units	Nos	2.0			
13.6	For 18,000 BTU/h AC units	No	1.0			
13.7	For 12,000 BTU/h AC units	No	2.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (CIRCUIT BUNGALOW MATHARA & REGIONAL OFFICE GALLE)						
Item	D e s c r i p t i o n	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
14	Supply and fabrication of copper pipes for split AC units (Both suction & discharge pipe lengths will be measured as one units). Rate shall include insulation and casing	m	5.0			
15	Replacing defective 2.5mm ² x3 (3 core) electrical cable.	m	5.0			
16	Refrigerant topping up for split AC units in any capacity (when required in shifting an AC units or it detected a pressure drop in the system)	Nos	5.0			
17	Labor cost for any of repair/replacement other than the items mentioned above					
17.1	Skilled technicians (Rate only) all inclusive			Rate only		
17.2	Unskilled labourer (Rate only) all inclusive			Rate only		
			SUB TOTAL 1			
			SSCL 2.5%			
			SUB TOTAL 2			
			ADD V A T (18%)			
			Grand Total			

Total amount in words :-.....

Name of Tenderer :-

VAT Registration No :-.....

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Signature of Tenderer

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Date

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

**JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (REGIONAL OFFICE
SABARAGAMUWA, NORTH WEST, UVA & CENTRAL)**

Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	Notes					
*	Before pricing bidders should carefully go through "scope of work" for more information and required service tasks/checks.					
*	All service should be carried out with high pressure water service					
*	Payments will be made on actual basis at the completion of each service/repair					
	Eligibility					
*	Should have completed at least one similar work with the value not less than 800,000.00 LKR					
*	Experience of at least two years as a contractor in split AC service					
1	Service of split type air conditioners (capacity 24000 BTU/h) as per the scope of work					
1.1	Unit installed at Regional office, Kurunegala (4 AC units and 3 services per unit at 4 month interval)	Nos	12.0			
1.2	Unit installed at Regional office, Peradeniya (6 AC units and 3 services per unit at 4 month interval)	Nos	18.0			
2	Service of split type air conditioners (Capacity 18000 BTU/h) as per the "scope of work"					
2.1	Unit installed at Regional office, Kegalle (4 AC units and 3 services per unit at 4 month interval)	Nos	12.0			
2.2	Unit installed at Regional office, Peradeniya (2 AC units and 3 services per unit at 4 month interval)	Nos	6.0			
3	Service of split type air conditioners (capacity 12000 BTU/h) as per the scope of work"					
3.1	Unit installed at Regional office, Badulla (1 AC units and 3 services per unit at 4 month interval)	Nos	3.0			
4.1	Unit installed at Regional office, (Sabaragamuwa) (1 AC units and 3 services per unit at 4 month interval)	Nos	3.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

**JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (REGIONAL OFFICE
SABARAGAMUWA, NORTH WEST, UVA & CENTRAL)**

Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
5	Performing a full service that shall include, removing the unit (both indoor & outdoor units) dismantling the parts, washing to remove dust and dirt, reassembling. Units shall be in operational condition after performing the full service and rate shall include to topping up if necessary (for all type units 12000,18000 & 24000 BTU/h)	Nos	2.0			
6	Replacing of defective compressor with new one. Rate shall include all the tasks required for compressor replacement such as pressure testing vacuum testing, flushing, refrigerant charging etc. (material, transport and labour charges). The new compressor shall be covered with at least one year unconditional warranty. Invertor type					
6.1	For 24,000 BTU/h AC units	Nos	1.0			
6.2	For 18,000 BTU/h AC units	No	1.0			
6.3	For 12,000 BTU/h AC units	No	1.0			
6.4	For 9,000 BTU/h AC units	No	1.0			
	Non Invertor type					
6.5	For 24,000 BTU/h AC units	Nos	1.0			
6.6	For 18,000 BTU/h AC units	No	1.0			
6.7	For 9,000 BTU/h AC units	No	1.0			
7	Replacing of defective condensers with new one. Rate shall include all the tasks required for condenser replacement (material, transport and labour) The new condenser shall be covered with one year unconditional warranty. Invertor type					
7.1	For 24,000 BTU/h AC units	Nos	1.0			
7.2	For 18,000 BTU/h AC units	No	1.0			
7.3	For 12,000 BTU/h AC units	No	2.0			
7.4	For 9,000 BTU/h AC units	No	1.0			
	Non Invertor type					
7.5	For 24,000 BTU/h AC units	Nos	1.0			
7.6	For 18,000 BTU/h AC units	No	1.0			
7.7	For 9,000 BTU/h AC units	No	1.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

**JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (REGIONAL OFFICE
SABARAGAMUWA, NORTH WEST, UVA & CENTRAL)**

Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
8	Replacing defective out door unit with new one including all the tasks included such as pipe fixing pressure testing, vacuumed testing, referent charges etc.					
	Invertor type					
8.1	For 24,000 BTU/h AC units	No	1.0			
8.2	For 18,000 BTU/h AC units	No	1.0			
8.3	For 12,000 BTU/h AC units	No	2.0			
8.4	For 9,000 BTU/h AC units	No	1.0			
	Non Invertor type					
8.5	For 24,000 BTU/h AC units	No	1.0			
8.6	For 18,000 BTU/h AC units	No	1.0			
8.7	For 9,000 BTU/h AC units	No	1.0			
9	Leak rectification and refrigerant charging for defective AC units. Rate shall include material, transport and labour cost for all the task required for this item such as leak detection pressure testing, vacuum testing flushing etc.					
	(Refrigerant charging work come under the items 7 ,8 & 9 to be included in the rate under the said items and not to be considered for this item)					
	Invertor type					
9.1	For 24,000 BTU/h AC units	Nos	2.0			
9.2	For 18,000 BTU/h AC units	No	1.0			
9.3	For 12,000 BTU/h AC units	No	2.0			
	Non Invertor type					
9.4	For 24,000 BTU/h AC units	Nos	2.0			
9.5	For 18,000 BTU/h AC units	No	1.0			
9.6	For 9,000 BTU/h AC units	No	1.0			
10	Replacing defective condenser fan motor unit shall be covered with three month warranty					
	<u>Outdoor Fan motor</u>					
	Invertor type					
10.1	For 24,000 BTU/h AC units	Nos	1.0			
10.2	For 18,000 BTU/h AC units	No	1.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

**JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (REGIONAL OFFICE
SABARAGAMUWA, NORTH WEST, UVA & CENTRAL)**

Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
10.3	For 12,000 BTU/h AC units	No	2.0			
	Non Invertor type					
10.4	For 24,000 BTU/h AC units	Nos	1.0			
10.5	For 18,000 BTU/h AC units	No	1.0			
10.6	For 9,000 BTU/h AC units	No	1.0			
	<u>Indoor Fan motor</u>					
	Invertor type					
10.7	For 24,000 BTU/h AC units	Nos	1.0			
10.8	For 18,000 BTU/h AC units	No	1.0			
10.9	For 12,000 BTU/h AC units	No	2.0			
	Non Invertor type					
10.10	For 24,000 BTU/h AC units	Nos	1.0			
10.12	For 18,000 BTU/h AC units	No	1.0			
11	Replacing Capacitors					
11.1	For 24,000 BTU/h AC units	Nos	5.0			
11.2	For 18,000 BTU/h AC units	No	2.0			
11.3	For 12,000 BTU/h AC units	No	1.0			
11.4	For 9,000 BTU/h AC units	No	2.0			
12	Tinkering and applying primer and two coats of paints recommended by manufacturer for complete AC units					
12.1	For 24,000 BTU/h AC units	Nos	1.0			
12.2	For 18,000 BTU/h AC units	No	1.0			
12.3	For 9,000 BTU/h AC units	No	1.0			
13	Replacing faulty PCB. The unit shall be covered with three months warranty					
	<u>Outdoor PCB</u>					
	Invertor type					
13.1	For 24,000 BTU/h AC units	Nos	2.0			
13.2	For 18,000 BTU/h AC units	No	1.0			

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS AT CPC PREMISES (REGIONAL OFFICE
SABARAGAMUWA, NORTH WEST, UVA & CENTRAL)

Item	D e s c r i p t i o n	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	<u>Indoor PCB</u>					
	Invertor type					
13.3	For 24,000 BTU/h AC units	Nos	2.0			
13.4	For 18,000 BTU/h AC units	No	1.0			
	Non Invertor type					
13.5	For 24,000 BTU/h AC units	Nos	2.0			
13.6	For 18,000 BTU/h AC units	No	1.0			
13.7	For 12,000 BTU/h AC units	No	2.0			
13.8	For 9,000 BTU/h AC units	No	1.0			
14	Supply and fabrication of copper pipes for split AC units (Both suction & discharge pipe lengths will be measured as one units). Rate shall include insulation and casing	m	5.0			
15	Replacing defective 2.5mm ² x3 (3 core) electrical cable.	m	10.0			
16	Refrigerant topping up for split AC units in any capacity (when required in shifting an AC units or it detected a pressure drop in the system)	Nos	2.0			
17	Labor cost for any of repair/replacement other than the items mentioned above					
17.1	Skilled technicians (Rate only) all inclusive	Rate only				
17.2	Unskilled labourer (Rate only) all inclusive	Rate only				
			SUB TOTAL 1			
			SSCL (2.5%)			
			SUB TOTAL 2			
			ADD V A T (18%)			
			Grand Total			

Total amount in words :-.....

Name of Tenderer :-

VAT Registration No :-.....

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Signature of Tenderer

.....
Date

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS CPC PREMISES (REGIONAL OFFICE BATTICALAW & CIRCUIT BUNGALOW CHINABAY)

Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	Notes * Before pricing bidders should carefully go through "scope of work" for more information and required service tasks/checks. * All service should be carried out with high pressure water service * Payments will be made on actual basis at the completion of each service/repair Eligibility * Should have completed at least one similar work with the value not less than 700,000.00 LKR * Experience of at least two years as a contractor in split AC service					
1	Service of split type air conditioners (capacity 24000 BTU/h) as per the of "scope of work"					
1.1	Unit installed at Regional office, Batticalow (4 AC units and 3 services per unit at 4 month interval)	Nos	12.0			
2	Service of split type air conditioners (Capacity 18000 BTU/h) as per the "scope of work"					
2.1	Unit installed at Circuit bungalow Chinabay (1 AC units and 3 services per unit at 4 month interval)	Nos	3.0			
3	Performing a full service that shall include, removing the unit (both indoor & outdoor units) dismantling the parts, washing to remove dust and dirt, reassembling. Units shall be in operational condition after performing the full service and rate shall include to topping up if necessary (for all type units 12000,18000 & 24000 BTU/h)	Nos	2.0			
4	Replacing of defective compressor with new one. Rate shall include all the tasks required for compressor replacement such as pressure testing vacuum testing, flushing, refrigerant charging etc. (material, transport and labour charges). The new compressor shall be covered with at least one year unconditional warranty.					

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS CPC PREMISES (REGIONAL OFFICE BATTICALAW & CIRCUIT
BUNGALOW CHINABAY)

Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	Invertor type					
4.1	For 24,000 BTU/h AC units	Nos	1.0			
4.2	For 18,000 BTU/h AC units	No	1.0			
	No Invertor type					
4.3	For 24,000 BTU/h AC units	Nos	1.0			
4.4	For 18,000 BTU/h AC units	No	1.0			
5	Replacing of defective condensers with new one. Rate shall include all the tasks required for condenser replacement (material, transport and labour) The new condenser shall be covered with one year unconditional warranty.					
	Invertor type					
5.1	For 24,000 BTU/h AC units	Nos	1.0			
5.2	For 18,000 BTU/h AC units	No	1.0			
	No Invertor type					
5.3	For 24,000 BTU/h AC units	Nos	1.0			
5.4	For 18,000 BTU/h AC units	No	1.0			
6	Replacing defective out door unit with new one including all the tasks included such as pipe fixing pressure testing, vacuumed testing, referent charges etc.					
	Invertor type					
6.1	For 24,000 BTU/h AC units	No	1.0			
6.2	For 18,000 BTU/h AC units	No	1.0			
	Non Invertor type					
6.3	For 24,000 BTU/h AC units	No	1.0			
6.4	For 18,000 BTU/h AC units	No	1.0			
7	Leak rectification and refrigerant charging for defective AC units. Rate shall include material, transport and labour cost for all the task required for this item such as leak detection pressure testing, vacuum testing flushing etc.					

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS CPC PREMISES (REGIONAL OFFICE BATTICALAW & CIRCUIT BUNGALOW CHINABAY)

Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	(Refrigerant charging work come under the items 7 ,8 & 9 to be included in the rate under the said items and not to be considered for this item)					
	Invertor type					
7.1	For 24,000 BTU/h AC units	Nos	2.0			
7.2	For 18,000 BTU/h AC units	No	1.0			
	Non Invertor type					
7.4	For 24,000 BTU/h AC units	Nos	2.0			
7.5	For 18,000 BTU/h AC units	No	1.0			
8	Replacing defective condenser fan motor unit shall be covered with three month warranty					
	<u>Outdoor Fan motor</u>					
	Invertor type					
8.1	For 24,000 BTU/h AC units	Nos	1.0			
8.2	For 18,000 BTU/h AC units	No	1.0			
	Non Invertor type					
8.3	For 24,000 BTU/h AC units	Nos	2.0			
8.4	For 18,000 BTU/h AC units	No	1.0			
	<u>Indoor Fan motor</u>					
	Invertor type					
8.5	For 24,000 BTU/h AC units	Nos	1.0			
8.6	For 18,000 BTU/h AC units	No	1.0			
	Non Invertor type					
8.7	For 24,000 BTU/h AC units	Nos	1.0			
9	Replacing Capacitors					
9.1	For 24,000 BTU/h AC units	Nos	5.0			
10	Tinkering and applying primer and two coats of paints recommended by manufacturer for complete AC units					
10.1	For 24,000 BTU/h AC units	Nos	1.0			
10.2	For 18,000 BTU/h AC units	No	1.0			
11	Replacing faulty PCB. The unit shall be covered with three months warranty					

3. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

JOB: SERVICING OF SPLIT AIR CONDITIONERS CPC PREMISES (REGIONAL OFFICE BATTICALAW & CIRCUIT BUNGALOW CHINABAY)

Item	Description	Unit	Qty.	Rate	Amount	
					Rs.	Cts.
	<u>Outdoor PCB</u>					
	Invertor type					
11.1	For 24,000 BTU/h AC units	Nos	2.0			
11.2	For 18,000 BTU/h AC units	No	1.0			
	<u>Indoor PCB</u>					
	Invertor type					
11.3	For 24,000 BTU/h AC units	Nos	2.0			
11.4	For 18,000 BTU/h AC units	No	1.0			
	Non Invertor type					
11.5	For 24,000 BTU/h AC units	Nos	1.0			
11.6	For 18,000 BTU/h AC units	No	1.0			
14	Supply and fabrication of copper pipes for split AC units (Both suction & discharge pipe lengths will be measured as one units). Rate shall include insulation and casing	m	5.0			
15	Replacing defective 2.5mm ² x3 (3 core) electrical cable.	m	10.0			
12	Refrigerant topping up for split AC units in any capacity (when required in shifting an AC units or it detected a pressure drop in the system)	Nos	1.0			
13	Labor cost for any of repair/replacement other than the items mentioned above					
13.1	Skilled technicians (Rate only) all inclusive	Rate only			-	
13.2	Unskilled labourer (Rate only) all inclusive	Rate only			-	
				SUB TOTAL 1		
				SSCL (2.5%)		
				SUB TOTAL 2		
				ADD V A T (18%)		
				Grand Total		

Total amount in words :-.....

Name of Tenderer :-

VAT Registration No :-.....

Signature of Tenderer

Date

Form of Bid

To: The Chairman
 Procurement Committee,
 Ceylon Petroleum Corporation,
 1st Floor,
 No. 609, Dr. Danister De Silva Mawatha,
 Colombo 09.
 SRI LANKA.

From :

.....

.....

Sir,

A-1 Having familiarized ourselves with the formal request for Instruction to Bidders, Conditions of Contract for **"Servicing of Split Air Conditioners at CPC Premises (Head Office, Flower Rd, Muthurajawela, Anuradhapura - Regional Office & Circuit Bungalow, Regional Office Galle & Circuit Bungaolow, Regional Office Sabaragamuwa, North West , Uva & Central, Regional Office Batticalaw & Circuit Bungalow Chinabay)"** we offer to complete the whole of said services in conformity with the said document.

A-2 Unless and until a formal Agreement is prepared and executed this Bid together with your written acceptance thereof shall constitute a binding contract with us.

A-3 We understand you are not bound to accept the lowest or any Bid you may receive.

A-4 The Bid we are offering is complete and fulfils the requirements discussed in the Bidding document.

A-5 We agree to abide by this Bid for the period of Seventy Seven (77) days from the date of opening of the Tender. Conditions and prices quoted shall remain binding upon us and may be accepted at any time before the expiration of the period.

A-6 We agree to be bound by the Bid, Bidding Conditions and Performance Guarantee.

A-7 We offer the lump sum fixed price of Sri Lanka Rupees (in words) for the Supply of the service at, as detailed out in this Bid Document and details of the lump sum price is as given in the schedule of prices. We agree that it is open to the Procurement Committee to reject this Bid or to accept.

Dated this day of2026.

Signature.....in the capacity of
.....duly authorized to sign Bids for and on behalf of :

Name

Address
.....
.....

Witnesses:

1. Signature :

Name :

Address :

.....

.....

2. Signature :

Name :

Address :

.....

.....

Format for Bid Security Guarantee

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

.....[insert issuing agency's name and address of issuing branch or office].....

Beneficiary: [insert (by PE) name and address of Employer/ Purchaser]

Date : [insert (by issuing agency) date]

BID GUARANTEE NO.: [Insert (by issuing agency) number]

We have been informed that [Insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (Hereinafter called "the Bidder") has submitted to you its bid dated [Insert (by issuing agency) date] (Hereinafter called "the Bid") for execution/ supply [select appropriately) of [insert name of Contract] under Invitation for Bids No. [Insert IFB number] ("The IFB")

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures][insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder.

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") of the IFB; or
- (c) having been notified of the acceptance of its Bid by the Employer/ Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Guarantee, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Guarantee issued to you by the Bidder; or (b) if the Bidder is not the successful

bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to

[Insert date]

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date

[Signature of authorized representative(s)]

Form of Agreement

This Agreement made this _____ day of _____ 2026, by and between CPC established by an Act of Parliament namely Act No. 28 of 1961 & having its registered Office at No. 609, Dr. Danister De Silva Mwt., Colombo 09 in the Government of the Democratic Socialist Republic of Sri Lanka (hereinafter called and referred to as the "CPC" which terms of expression as herein used shall where this context so requires and admits mean & include the CPC & its Successors & assigns) of the one part and _____ of _____ a Company duly incorporated & having its registered Office at _____ (hereinafter called the "Agent" which terms of expression as herein used shall where this context so requires and admits mean & include the _____ & its successors & assigns) of the other part.

Whereas the CPC is desirous that the Goods known as the "Servicing of Split Air Conditioners at CPC Premises (**Head Office, Flower Rd, Muthurajawela, Anuradhapura - Regional Office & Circuit Bungalow, Regional Office Galle & Circuit Bungalow, Regional Office Sabaragamuwa, North West, Uva & Central, Regional Office Batticalaw & Circuit Bungalow Chinabay**)" should be supplied by the Contractor, and has accepted a Bids by the Contractor for the supply of such equipment, and the remedying of any defects therein.

The CPC and the Agent agree, as follows: -

In the Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and Agent's scope of work hereinafter referred to.

The following documents shall be deemed to form and be read and construed as a part of this Agreement.

- Letter of Acceptance dated _____.
- The Technical Specifications
- The Bid dated _____.
- The Conditions of Contract
- The Completed Schedules and
- The Agent's Proposal

In consideration of the payments to be made by the CPC to the Agent as hereinafter mentioned, the Agent hereby covenants with the CPC to supply and remedy any defects therein, fit for purpose in conformity in all respect according to the provisions of the Contract.

The CPC hereby covenants to pay the Agent in consideration of the Supply and the remedying of defects therein, the agreed Price or such other sum as may become payable under the provisions of the Agreement the times and in the manner prescribed by the Agreement.

In Witness whereof the parties have hereunto caused this Agreement to be executed the day, month & year afore written.

Authorized Signature of the Chairman of CPC		Authorized Signature of the Contractor	
In the presence of		In the presence of	
Name		Name	
Signature		Signature	
Address		Address	

FORMAT FOR PERFORMANCE GUARANTEE

..... [Issuing Agency's Name and Address of
issuing Branch or Office].....

Beneficiary: [Name and Address of Employer]
.....

Date :

PERFORMANCE GUARANTEE NO :

We have been informed that[name of Contractor/ Supplier]
(hereinafter called "the Contractor") has entered into Contract No.
.....[reference number of the contract] dated
.....with you, for the [Insert "construction"/
"Supply"] of [Name of contract and brief description of
Works] (Hereinafter called "the Contract")

Furthermore, we understand that, according to the conditions of the Contract, a
performance guarantee is required.

At the request of the Contractor, we [name of Agency]
hereby irrevocably undertake to pay you any sum or sums not exceeding in
total an amount of[amount in figures] (.....) [amount in
words], such sum being payable in the types and proportions of currencies in
which the Contract Price is payable, upon receipt by us of your first demand in
writing accompanied by a written statement stating that the Contractor is in
breach of its obligation(s) under the Contract, without your needing to prove
or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than theday of 2026
[insert date, 28 days beyond the scheduled contract completion date] and any demand
for payment under it must be received by us at this office on or before that
date.

This guarantee shall be governed by the laws of Sri Lanka and shall be subject
to the Uniform Rules for Demand Guarantees, published as number 758 by the
International Chamber of Commerce, except as stated above.

.....
[Signature(s)]