



**REPAIR AND COLOUR WASHING WORK FOR AGRO
CHEMICAL BUILDING OF CEYLON PETROLEUM
CORPORATION AT KOLONNAWA**

B/57/2025

CEYLON PETROLEUM CORPORATION

BIDDING DOCUMENT

2025

TENDER NOTICE
CEYLON PETROLEUM CORPORATION

REPAIR & COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING OF
CEYLON PETROLEUM CORPORATION AT KOLONNAWA

B/57/2025

The Chairman, Departmental Procurement Committee (DPC) of Ceylon Petroleum Corporation invites sealed bids from eligible bidders for the Contract “**Repair & Colour Washing work for Agro Chemical Building of Ceylon Petroleum Corporation at Kolonnawa**”

To be eligible for awarding the Contract, the successful bidder shall not have been blacklisted and shall have complied with the eligibility and qualification criteria stated in the Bidding Document.

Bidding documents can be obtained between **0900 hrs. and 1500 hrs. up to 27.11.2025** from the office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 1st. Floor, No. 609, Dr. Danister De Silva Mwt., Colombo 09, on a written request or download from CPC website, i.e - <http://ceypetco.gov.lk/public-tenders/> after payment of non-refundable fee of **Rs. 2,000.00 (Rs. 1,653.58 + 2.5% SSCL + 18% VAT per set)**.

The Bid will be **closed at 1400 hrs. on 28.11.2025** and opened at the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, at the address given below, immediately after closing time of the Bid. Bidders or their authorized representatives may present at the opening of the bid. As per the Public Contract Act No, 3 of 1987, the Prospective Bidders shall be registered in Department of Registrar of Companies through <https://eroc.drc.gov.lk/> website and submit PCA 3 certificate along with their Bid.

Bids may be sent by post under registered cover or deposited in the Tender Box kept in the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 01st Floor, No, 609, Dr. Danister De Silva Mawatha, Colombo 09.

Note : A site visit will be conducted at **10.00 hrs. on 17.11.2025** in the Agro Chemical Function of CPC at Kolonnawa. It is a mandatory requirement for interested bidders to participate for the site visit.

Chairman,
Departmental Procurement Committee,
c/o Manager (Procurement & Stores),
Ceylon Petroleum Corporation,
No. 609, Dr. Danister De Silva Mawatha,
Colombo 09,
Sri Lanka.
Tele : 0094-11-7296336
E-mail : supplies@ceypetco.gov.lk

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01. INSTRUCTIONS TO BIDDERS (ITB)

1.1 Introduction:

- 1.1.1 Chairman, Department Procurement Committee (Minor), Ceylon Petroleum Corporation (CPC) invites bids from Contractors in Sri Lanka for **“Repair & Colour Washing work for Agro Chemical Building of Ceylon Petroleum Corporation at Kolonnawa”**

1.2 Basis of Bid

- 1.2.1 Bids are to be forwarded for **“Repair & Colour Washing work for Agro Chemical Building of Ceylon Petroleum Corporation at Kolonnawa”**
- 1.2.2 Additional services provided by the Bidder not covered in this Invitation to Bid shall be stated clearly. If no exceptions are stated, CPC would assume that Bidder conforms to the most stringent conditions of the Bidding document.
- 1.2.3 Bids are to be forwarded for **“Repair & Colour Washing work for Agro Chemical Building of Ceylon Petroleum Corporation at Kolonnawa”** as per the Scope of Work stipulated in the Bidding Document.

1.3 Eligibility of the Bidder

- 1.3.1 Bidders shall not be blacklisted by any of the government, semi-government institution.
- 1.3.2 The bidder shall have experience in Civil Construction work at least one government or semi-government institution within last five (05) years.
- 1.3.3 The bidder shall have completed at least one (01) Civil Construction work at the value over Rs. 3 million per year.

1.4 Content of the Bidding Documents

- 1.4.1 Bidding Document will consist of the followings;

- Instructions to Bidders (ITB)
- Conditions of Contract (COC)
- Scope of Work
- Schedule of Prices
- Form of Bid
- Form of Bid Security Guarantee
- Form of Agreement
- Form of Performance Security Guarantee

1.5 Documents to accompany the Bid

- 1.5.1 All Bidders shall furnish following documents along with their Bids. All documents shall be furnished in English language.
- Company Profile including the Bidders’ experience in last five years with the period of contract, details of contact persons and Name of Clients.
 - Past performance – Bidders shall forward past service records for the last five years of value above 03 million.
 - A copy of the valid Certificate of Registration issued by the Registrar of Companies.
 - Schedule of Prices duly completed and signed.
 - Form of Bid (**Annex A**) duly completed and signed.

- Bid Security (**Annex B**).

1.6 Sealing and marking of Bids

- 1.6.1 Bids shall be submitted in duplicates as per the conditions specified in this Bidding Document. The original and the duplicate of the Bid shall be placed in separate envelopes marked '**ORIGINAL**' and '**DUPLICATE**'. Both envelopes shall be enclosed in one securely sealed cover, which shall be marked "**REPAIR AND COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING OF CEYLON PETROLEUM CORPORATION AT KOLONNAWA**" on the top left hand corner and the statement, "**DO NOT OPEN BEFORE 1400 hrs on 28.11.2025** (to be completed with the time and date specified in the Bidding Document) and shall be addressed to:

Departmental Procurement Committee,
Ceylon Petroleum Corporation,
Procurement & Stores Function,
1st Floor, No. 609,
Dr. Danister De Silva Mawatha,
Colombo 09.
Sri Lanka.

- 1.6.2 If the outer envelope is not sealed and marked as required above, CPC will assume no responsibility for the Bids being misplaced or premature opening. If the outer envelope discloses the Bidder's identity, the CPC will not guarantee anonymity of the Bid submission but this disclosure will not constitute grounds for Bid rejection.

1.7 Period of validity of Bids

- 1.7.1 All offers shall be valid for a **minimum period of Forty Nine (49) days** from the Date of Closing of the Bid. (i.e. up to 15.01.2026) Bidders should however, clearly indicate the maximum period that their offers would be valid. **A Bid valid for a shorter period will be rejected as non-responsive.**

1.8 Format and Signing of Bids

- 1.8.1 The Bidder shall prepare an Original and a Duplicate of the Bid specified above, clearly marking as, "**Bid for the Repair & Colour Washing work for Agro Chemical Building of Ceylon Petroleum Corporation at Kolonnawa**" Original and duplicate as appropriate. In the event of any discrepancy between the Original and Duplicate, the Original shall govern.
- 1.8.2 The Original and the Duplicate of the Bid shall be typed, or written in indelible ink, and shall be signed by the Bidder, or person(s) duly authorized to bind the Bidder to the Contract. **All pages of the Bid except for un-amended printed literature shall be initialed by the person(s) signing the Bid.**
- 1.8.3 Any inter lineation, erases or over-writing shall be valid only if they are initialled by the person(s) signing the Bid.

1.9 Clarification of Bidding Document

- 1.9.1 A prospective Bidder requiring any clarification of the Bidding Document should notify CPC in writing by hand or post or facsimile at the CPC's mailing address indicated in the sub clause 1.6 of the Instruction to Bidders of the Bidding Document. Similarly if a Bidder feels that any important provision is unacceptable, such objection should be raised at this stage. CPC will respond in writing to any request for clarification or modification of the Bidding Document that is received not later than Seven (07) days prior to the deadline of submission of Bids prescribed by the CPC. Copies of the CPC's response will be sent to all prospective Bidders who have collected Bidding Documents.

1.10 Site Visit

1.10.1 The bidder, at the bidder's own responsibility and risk is encouraged to participate for a site visit scheduled to be held at **10.00 hrs. on 17.11.2025**. The bidders shall send their authorized representative to participate for this site visit.

1.11 Deadline for submission of Bids

1.11.1 Chairman, Procurement Committee, CPC must receive Bids at the address specified in **ITB Clause 1.6**, not later than the **1400 hrs. on 28.11.2025**. Chairman, Procurement Committee, CPC may, at his discretion, extend this deadline for submission of Bids, by amending the Bidding Documents, in which case all rights and obligations of CPC and the Bidders will thereafter be subjected to the deadline as extended.

1.12 Late Bids

1.12.1 Any Bid received by the Chairman, Procurement Committee and CPC after the deadline for submission of Bids, will be rejected and returned unopened to the Bidder.

1.13 Modification, Substitution & Withdrawal of Bids

1.13.1 The Bidder may modify or withdraw his Bid after submission, provided that written notice of the modification or withdrawal is received by the CPC, prior to the deadline prescribed for Bid submission. The Bidder's modifications shall be prepared, sealed, marked and dispatched as follows:

- a) The Bidders shall provide an Original and a Duplicate, as specified in **the ITB clause 1.8**, of any modifications to his Bid, clearly identified as such in two envelopes, duly marked **"Repair & Colour Washing work for Agro Chemical Building of Ceylon Petroleum Corporation at Kolonnawa"**. The envelopes shall be sealed in an outer envelope, duly marked **"Bid Modifications"**.
- b) A Bidder wishing to withdraw his Bid shall notify the CPC in writing prior to the deadline prescribed for the submission of Bids. A withdrawal notice may also be sent by Facsimile, but must be followed by the original, by post or by hand not later than the deadline for submission of Bids. The notice of withdrawal shall be addressed to the: -

Chairman,
Departmental Procurement Committee,
Ceylon Petroleum Corporation,
1st Floor, No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.
Sri Lanka.

Bearing the Bid name and the words **"Bid Withdrawal Notice"**. Bid Withdrawal notices received after the deadline for submission of Bids will be ignored, and the submitted Bids will deem to be valid.

1.14 Closing of Bids

1.14.1 Bids, sealed and addressed as aforesaid, shall be sent under Registered Cover to reach:

Chairman,
Departmental Procurement Committee
Ceylon Petroleum Corporation
1st Floor,
609, Dr. Danister De Silva Mawatha,
Colombo 09,
Sri Lanka.

Not later than **1400 hrs Sri Lanka local time on 28.11.2025**.

- 1.14.2 If the Bidders or their representatives choose not to send their Bids under Registered Cover, they could deposit such Bids in the Bid Box provided for this purpose at the office of the above address.

1.15 Opening of Bids by CPC

- 1.15.1 Bids will be opened immediately after the closing date and time fixed for receipt of Bids, at the address given in close 1.14 or such other place as arranged if the Manager (Procurement & Stores) Office is not available.
- 1.15.2 The Chairman, Procurement Committee, CPC or his nominated representative will open the Bids, in the presence of the Bidders and / or their representatives, who choose to attend at the time on the date and at the opening place specified in the Invitation to Bid. Bidders and / or their representatives shall sign a register as proof of their attendance.
- 1.15.3 The Bid prices, discounts, and Bidder's names, the presence or absence of the requisite Bid Security and other such details, which the CPC at its discretion, may consider to be appropriate, will be announced, at the opening. Late Bids will not be entertained and will be returned unopened to the Bidder.
- 1.15.4 Bids (and modifications sent pursuant to ITB Sub Clause 1.13 that are not opened will not be considered for evaluation, regardless of the circumstances.

1.16 Bid Security Guarantee

- 1.16.1 The bidder shall furnish as part of its Bid, a bid security or bid securing declaration to a value of Rs. 40,000.00 obtained from a licensed Commercial Bank operating in Sri Lanka.
- 1.16.2 The Bid Security Guarantee should be valid for Seventy Seven (77) days (i.e. until 12.02.2026) from the date of closing of Bid. A form of Bid Security Guarantee is attached in Annex "B".
- 1.16.3 Any Bid not accompanied by a substantially responsive bid security or bid-securing declaration or a cash deposit in accordance with this clause, shall be rejected.
- 1.16.4 The bid security or bid securing declaration of the unsuccessful bidders shall be returned promptly upon the successful bidder furnishing the performance security.
- 1.16.5 The bid security may be forfeited or the bid securing declaration executed:
- (a) If a bidder withdraws its bid during the period of bid validity specified by the bidder on the Form of Bid; or
 - (b) If the bidder does not accept the correction of its bid price pursuant to ITB sub-clause 1.19
 - (c) If the successful bidder fails within the specified time to:
 - (i) Sign the Contract; or
 - (ii) Furnish the required Performance security.

1.17 Schedule of Prices

- 1.17.1 Bidders are required to duly sign and return the "Schedule of Prices" indicating their quoted Bid prices and the validity period of the offer etc.
- 1.17.2 Prospective Bidders are requested to submit their offers in Sri Lankan Rupees.
- 1.17.3 Offers not submitted on the prescribed form and in the manner required are liable for rejection.

1.18 Preliminary Examination of Bids

1.18.1 CPC will examine the Bids to determine whether they are complete, any computational errors have been made, whether the documents have been properly signed, and the Bids are generally in order. If not, CPC may at its discretion call clarifications from the Bidder. The request for clarification and the response shall be in writing within one week's form the clarifications and no change in the price or substance of the Bid shall be sought, offered or permitted.

1.19 Correction of Errors

1.19.1 Bids determine to substantially responsive will be checked by the employer for any arithmetic errors. Errors will be corrected by the employer as follows;

- a. Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
- b. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern, and the unit rate will be corrected.
- c. If the total bid price increases due to corrections made on above procedure, the bid price shall not be adjusted to the increased price and the corrections should be readjusted within the bid price in consultation with the bidder.
- d. If the bid price decreases by the above procedure, the amount stated in the Form of Bid shall be adjusted with the concurrence of the bidder and shall be considered as binding upon the bidder.
- e. If the bidder does not accept the corrected amount of bid, its bid shall be rejected and the bid security may be forfeited.

1.20 Evaluation and Comparison of Bids

1.20.1 CPC will carry out a detailed evaluation of the Bids, to determine whether the Technical aspects are properly addressed, and the Bids are substantially responsive. Followings will be considered for evaluation.

a) Technical Evaluation: All details requested under sub-clause 1.5 of “Instruction to Bidders” and Scope of Work and other technical information requested in this document shall be considered of all the bidders who have complete at least one Colour Washing Contract over a value of Rs. 5 million within last five (5) years.

b) Financial Evaluation of Bids: In evaluating the bids, CPC will determine for each bid the evaluated Bid price by adjusting the Bid Price as follows:

- (a) Making any correction for errors;
- (b) Excluding the provision, if any, for contingencies;
- (c) Making an appropriate adjustment for any other acceptable variation or deviations; and
- (d) Making appropriate adjustment to reflect discounts offered.

1.20.2 CPC reserves the right to accept or reject any variation or deviation.

1.20.3 Examination for unbalanced bids; if CPC determines that the bid is unbalanced and hence the bidder may fail in the performance of his obligations in some items with the quote rates, a higher performance security as determined by CPC may be requested to mitigate such risks.

1.21 Procurement Committee's right to accept or reject any or all Bids

1.21.1 The CPC Procurement Committee will not be bound to make the award to the Bidder submitting the lowest offer.

1.21.2 The CPC Procurement Committee reserves the right to reject any or all Bids or any part thereof, without assigning any reasons. The CPC Procurement Committee may accept any or all items of an offer, and reserves the right to increase or decrease the number of units to be contracted for, at prices indicated in the Schedule of Prices.

1.21.3 The notice of acceptance of Bid will be sent by facsimile, followed by post to the successful Bidder, to the address given by him in the Bidding Document, soon after the decision of CPC Procurement Committee.

1.22 Award Criteria

1.22.1 Subject to sub-Clause 1.20 & 1.21 of ITB, the CPC Procurement Committee will award the contract to the successful Bidder, whose Bid has been determined to be substantially responsive lowest evaluated Bid provided that the Bidder is determined to be qualified to perform the contract satisfactorily.

1.22.2 The successful Bidder will be called upon to perform the Contract for **Repair & Colour Washing work for Agro Chemical Building of Ceylon Petroleum Corporation at Kolonnawa** or part thereof conforming to the scope of work.

1.22.3 The Successful bidder will be called upon to enter in to an Agreement with CPC. A Specimen Form of Agreement is attached as annexure – C.

1.23 Security Clearance

1.23.1 The successful Bidder shall have to meet all the security requirements required by the government security measures since the Terminal is located in a high security zone. All the employees engaged by the prospective contractor shall obtain Police Reports.

2. CONDITIONS OF CONTRACT

2.1 Priority of Documents

- 2.1.1 The documents forming the Contract are to be taken as mutually explanatory of one another;
- 2.1.2 The priority of the documents shall in accordance with the order as listed below:
 - (a) The Contract Agreement
 - (b) The Letter of Acceptance
 - (c) The Contractor's Bid
 - (d) The Conditions of Contract
 - (e) Scope of Work
 - (f) Schedule of Prices

2.2 The Period of the Contract

- 2.2.1 The period of this contract shall be 03 months from issuing the Purchase Order.
- 2.2.2 The contractor shall undertake the due performance of the contract during the period of the contract in accordance with the schedule of work.

2.3 Performance Security:

- 2.3.1 Within 14 days from receipt of the "Letter of Award", the Contractor shall deliver to the Employer a Performance Guarantee amounting to 10% of the Contract price, in the form of a Bank Guarantee issued by a Licensed Commercial Bank operating in Sri Lanka.
- 2.3.2 If the Performance Guarantee provided by the successful Bidder is in the form of a Bank Guarantee, it shall be issued as per Annexure "D", by a Commercial Bank operated in Sri Lanka and, acceptable to the Employer.
- 2.3.3 If the Successful Bidder fails to comply with the requirements of sub-Clause (2.3.1 & 2.3.2), it shall constitute sufficient grounds for cancellation of the award and forfeit the Bid Guarantee.

2.4 Mode of Payment

Payments will be done on monthly basis, basis after end of monthly service.

2.5 Liquidated Damages

Liquidated Damages amounts to 1/2000 of the contract value will be levied per each day delayed on delivery up to the maximum of 10% of the contract value.

2.6 Defaults by Successful Bidder

If the successful Bidder, defaults in supplying the said service or otherwise commit a breach of any of the provisions in the Contract with CPC for the contract "**Repair & Colour Washing work for Agro Chemical Building of Ceylon Petroleum Corporation at Kolonnawa**", he shall be liable to pay to CPC all losses, damages and expenses incurred by CPC, in consequence of such default or breach. Bidders should declare that they had read the Bid conditions, and that they make the offer in compliance with, and subject to all the

conditions thereof, and agree to perform the services in accordance with the said conditions in the manner therein set out, and in terms of this Bid.

2.7 Security Clearance

The selected companies shall take the full responsibility of their employees especially with regard to the CPC property and other security requirements required by the government security measures. All the employees engaged by the prospective contractor shall obtain police reports, Extra employees with police reports, shall be in their pool at the time of awarding the tender to maintain the number of employees in the site to cover up any absenteeism.

2.8 Termination

If any shortcomings of the cleaning service are noticed, a warning letter will be issued explaining the shortcomings of the service. The service will be closely monitored for a period of one month from the date of the warning letter is issued. If the service is not improved by the Successful Bidder, CPC reserves the right to terminate the contract within a period of one month from the date of notice is given.

2.9 Working Days & Hours

Working days will be from Monday to Saturday. During weekdays working time will be from 7.00 am to 4.30 pm and on Saturday work time will be from 7.30 am to 3.00 pm .Attendance of all janitors and supervisors shall be marked in the book that will be provided by the contractor at all three locations. The contractors are responsible to maintenance of the monthly attendance of each his employee above 95% and failure will caused for percentage deduction from the particular month's bill.

2.10 Force Majeure:

Except as regards an act of God, War, Strike, Invasion, Civil war, Rebellion Revolution Insurrection, Earthquake or Plagues, the Bidder shall undertake all risks and liabilities of whatsoever kind arising out of incidentals connected with this service contract.

2.11 Arbitration

Any dispute, difference, controversy, claim arising from out of or in connection with this contract or on the interpretation thereof or on the rights, duties obligations or liabilities of any parties thereto or on the operation, breach, termination or invalidity thereof shall be resolved by Arbitration in Colombo, Sri Lanka and shall be governed by Sri Lankan Arbitration Act No. 11 of 1995 by three (03) Arbitrators and the third (03rd) Arbitrator shall be appointed by two Arbitrators appointed by the parties.

3 SCOPE OF WORK

Selected contractor to carry out repair work to the old Agro chemical building situated at Kolonnawa Petroleum Terminal .This includes roof and rain water gutter repairs ,floor and walls patching up ,internal painting with some other minor improvements to the agro chemical building.

BILL OF QUANTITIES FOR PROPOSED REPAIR AND COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING AND OFFICE ROOM OF CEYLON PETROLEUM CORPORATION AT, KOLONNAWA.

B O Q NO - 2025/AGRO/KOLLON'WA

Item	Description	Qty.	Unit	Rate	Amount
	<u>Note -</u> Contractor should visit the location before pricing and contact Engineering and premises function for more details. All paint and painting materials shall be of an approved manufacture and preferably of the same line of products. The quality of paint will be the responsibility of the Contractor. Colour and the quality of all paint and other painting materials shall be approved by the Engineer. The painting work to be carried out mostly during the office hours. Therefore the possible disturbances ,time delays and furniture movement that can be affected in completing this job to be considered in bidding .No extra claims will be entertain for them .Site visit prior to bidding is advisable. <u>Rates for painting shall include for :-</u> (i)Preparations of surfaces ,cleaning down ,smoothing , etc. (ii)Submission of samples for the approval of the Engineer. (iii)Protection of floors,walls and fittings ,machineries etc. (iv)Cleaning down upon completion. (v)Tools,consumerbles,equipment,scaffolding etc will be provided by contractor and this to be considered when pricing . <u>Scope of Work</u> Selected contractor to carry out repair work to the old Agro chemical building situated at Kollonnawa Petroleum Terminal .This includes roof and rain water gutter repairs ,floor and walls patching up,internal painting with some other minor improvements to the agro chemical buiding and office.				

BILL OF QUANTITIES FOR PROPOSED REPAIR AND COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING AND OFFICE ROOM OF CEYLON PETROLEUM CORPORATION AT, KOLONNAWA.

B O Q NO - 2025/AGRO/KOLLON'WA

Item	Description	Qty.	Unit	Rate	Amount
	<u>BILL NO -01</u>				
	<u>Details of Work</u>				
	<u>Floor and Wall repair</u>				
	<u>Wall repair</u>				
A	Chipping existing internal wall plaster to identified water leaky area of the agro chemical building walls.Rate shall include remove all debris as directed from the site .				
A01	Store room - 01	190.00	Sqft		
A02	Store room - 02	650.00	Sqft		
A03	Store room - 03	620.00	Sqft		
A04	Agro chemical office	350.00	Sqft		
	<u>Floor repair</u>				
	Repair existing floor patches with suitable material to match the existing floor finish.Contractor to visit and inspect the existing floor before pricing .Rate to include chipping ,patching up cracks and defects,making good etc.				
A05	Store room - 01		Item		
A06	Store room - 02		Item		
A07	Store room - 03		Item		
	<u>Roof repair</u>				
A08	Inspect and repair the existing Asbestos roof for water leakage and replace with the new Asbestos roofing sheets wherever necessary .Rate shall include for replacing the corroded /damaged flashing sheets and necessary masonry work in the roof /gable walls joints.(Site visit is a must prior to bidding)		Item		

BILL OF QUANTITIES FOR PROPOSED REPAIR AND COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING AND OFFICE ROOM OF CEYLON PETROLEUM CORPORATION AT, KOLONNAWA.

B O Q NO - 2025/AGRO/KOLLON'WA

Item	Description	Qty.	Unit	Rate	Amount
B	<u>Colour washing work</u>				
	<u>Walls and floor painting</u>				
	<u>Internal wall painting</u>				
	Surface preparation old work of internal faces of walls ,scraped to original plaster patching up cracks and defects with cement base wall putty ,sand papering and preparation of surface for application of one approved primer and two coat of emulsion paint of approved colour and quality to internal walls to the following .Rate to including wall reveals in building.				
B01	Store room - 01	1,250.00	Sqft		
B02	Store room - 02	1,300.00	Sqft		
B03	Store room - 03	1,750.00	Sqft		
B04	Office room(Go down)	1,100.00	Sqft		
B05	Rest room	680.00	Sqft		
B06	Office room	1,250.00	Sqft		
	<u>External wall painting</u>				
B07	Surface preparation old work of external faces of walls ,scraped to original plaster patching up cracks, and defects with cement base wall plater ,sand papering and preparation of surface for application of two coat of aproved water proofing paint of approved colour and quality to external walls .Rate to including wall reveals in building.	1,600.00	Sqft		
	<u>Wall Painting</u>				
	Prepare surface by scraching as required and levelling by approved cement base wall putty or similar materials and apply one coat of approved Epoxy wall paint of approved colour and quality to internal wall surface to the following .Rate to including wall reveals in building.(4'6" high from the floor level)				

BILL OF QUANTITIES FOR PROPOSED REPAIR AND COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING AND OFFICE ROOM OF CEYLON PETROLEUM CORPORATION AT, KOLONNAWA.

B O Q NO - 2025/AGRO/KOLLON'WA

Item	Description	Qty.	Unit	Rate	Amount
B08	Store room - 01	650.00	Sqft		
B09	Store room - 02	750.00	Sqft		
B10	Store room - 03	900.00	Sqft		
B11	Office room	550.00	Sqft		
	<u>Water proofing</u>				
B12	Provide approved water proofing system by a specialized water proofing contractor to ground floor walls .(Payment will be given after handing over of 5 years warranty.)	1,460.00	Sqft		
	<u>Floor painting</u>				
	<u>Epoxy floor painting</u>				
	Painting agro chemical floors with two coats of quick drying Epoxy Floor paint of approved colour and quality to floor. Rate to include washing cleaning and smothing down surface .				
B13	Store room - 01	720.00	Sqft		
B14	Store room - 02	1,450.00	Sqft		
B15	Store room - 03	2,000.00	Sqft		
B16	Rest room	300.00	Sqft		
B17	Office area	300.00	Sqft		

BILL OF QUANTITIES FOR PROPOSED REPAIR AND COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING AND OFFICE ROOM OF CEYLON PETROLEUM CORPORATION AT, KOLONNAWA.

B O Q NO - 2025/AGRO/KOLLON'WA

Item	Description	Qty.	Unit	Rate	Amount
B18	Provide approved water proofing paint by a specialized water proofing contractor to existing RCC valley gutter at 12'9" Level .(Payment will be given after handing over of 5 years warranty.)Rate to include clean, paching up and preparing surface ,washing ,scraping, remove existing plants,roots and bushes, remove moss and using wire brushing to RCC gutter surface .Rate shall include remove all debris as directed .The size of RCC gutter minimum width to be 2'0"(High)1'6".(Approximate length RCC valley gutter75' 0") 4nr.	1,500.00	Sqft		
B19	Apply approved water proofing paint to external walls in agro chemical office. Rate to include scraping existing old paint coat and using wire brushing to wall surface and removing all debris as directed. (5 years warranty to be submitted)	450.00	Sqft		
B20	Surface preparation of asbestos ceiling and preparation of surface for application of one approved primer and two coat of emulsion paint of approved colour and quality to asbestos ceiling .Rate to including wall reveals in rest room.	300.00	Sqft		
B21	Painting plinth wall with one coat of quick drying floor paint including washing and cleaning surfaces.	225.00	Sqft		
B22	Painting steel /timber work (window grills,Steel doors and timber doors and windiws)with two coats of enamel paint and one coat anti-corrosive primer with turpentine or thinner including removing corroded scale and wire brushing, sanding.	875.00	Sqft		
C	<u>Masonry work</u>				
C01	5/8" thick cement sand 1:5 plaster finished smooth with wall putty to internal walls from ground floor agro chemical building .	1,460.00	Sqft		

BILL OF QUANTITIES FOR PROPOSED REPAIR AND COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING AND OFFICE ROOM OF CEYLON PETROLEUM CORPORATION AT, KOLONNAWA.

B O Q NO - 2025/AGRO/KOLLON'WA

Item	Description	Qty.	Unit	Rate	Amount
C02	- Ditto - Office room	350.00	Sqft		
D	<u>Zincalume down pipes</u>				
D01	Remove and dismantling of dammage existing colour bonded Zinc aluminium down pipe and supply and fix colour bonded zinc aluminium down pipes 5"x 5"square type match to existing with a coated thickness of 0.47mm complete with specials and connection to gutters.	60.00	Lft		
E	<u>PVC Skirting</u> <u>Agro chemical Office room</u> <u>PVC Skirting</u>				
E01	Supply and Installation of 90mm high 15mm thick PVC coated plastic skirtings. Rate to include all the accessories required to fix the skirting to wall,as per the the standard methods.	85.00	Lft		
F	<u>Asbestos Ceiling</u>				
F01	Remove existing decayed timer frame and supply and fix flat asbestos ceiling fixed on to timber frame work .Rate to include consisting of 4" x 2" joist and 2" x2" bearers at not more than 4' 0"centers.The sheets to be fixed to timber frame work leaving 6mm "V" grooves and 1 1/4" x 1 1/4" halmilla moulding round the edges where ceiling meets the walls. 1"x 1/4" beeding and 1 1/2" x1" molding and two coats of emulsion paint to ceiling area.	125.00	Sqft		
TOTAL CARRIED TO MAIN SUMMARY				Rs	-

BILL OF QUANTITIES FOR PROPOSED REPAIR AND COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING AND OFFICE ROOM OF CEYLON PETROLEUM CORPORATION AT, KOLONNAWA.

B O Q NO - 2023/AGRO/KOLLON'WA

MAIN SUMMARY

Bill No - 01	PROPOSED REPAIR AND COLOUR WASHING WORK FOR AGRO CHEMICAL BUILDING AND OFFICE ROOM OF CEYLON PETROLEUM CORPORATION AT, KOLONNAWA.	Rs.	
	SUB TOTAL 01	Rs.	
	LESS DISCOUNT (if any)	Rs.	
	SUB TOTAL 02	Rs.	
	SUB TOTAL 03	Rs.	
	TOTAL CARRIED TO FORM OF TENDER	Rs.	
	SUB TOTAL 04	Rs.	
3.00	ADD (10% CONTENGENCIES)	Rs.	
4.00	ADD (2.5 % SSCL)	Rs.	
	SUB TOTAL 05	Rs.	
5.00	ADD (18% VAT)	Rs.	
6.00	TOTAL WITH TAXES	Rs.	
	Total amount in words		
			
	Name of Tenderer		
			

ANNEX-A: FORM OF BID

To: The Chairman
Procurement Committee,
Ceylon Petroleum Corporation
1st Floor,
609, Dr.Danister De Silva Mawatha,
Colombo 09.
SRI LANKA

From:

.....

.....

Sir,

A-1 Having familiarized ourselves with the formal request for Instruction to Bidders, Conditions of contract and Scope of work for **Repair & Colour Washing work for Agro Chemical Building of Ceylon Petroleum Corporation at Kolonnawa**, we offer to complete the whole of said services in conformity with the said document.

A-2 Unless and until a formal Agreement is prepared and executed this Bid together with your written acceptance thereof shall constitute a binding contract with us.

A-3 We understand you are not bound to accept the lowest or any Bid you may receive.

A-4 The Bid we are offering is complete and fulfils the requirements discussed in the Bidding document.

A-5 We agree to abide by this Bid for the period of Fourty Nine (49) days from the date of opening of the Tender. Conditions and prices quoted shall remain binding upon us and may be accepted at any time before the expiration of the period.

A-6 We agree to be bound by the Bid, Bidding Conditions and Performance Guarantee.

A-7 We offer the lump sum fixed price of Sri Lanka Rupees (in words)
..... for the Supply of the
service at, as detailed out in this Bid Document and
details of the lump sum price is as given in the schedule of prices. We agree that it is open to the
Procurement Committee to reject this Bid or to accept.

Dated this day of2025

in the capacity of

..... duly authorized to sign tenders for and on behalf of :

Signature

Name

Address

.....

.....

Witnesses:

1. Signature:

Name:

.....

Address :

.....

.....

2. Signature:

Name:

.....

Address:

.....

.....

ANNEX-B: FORMAT FOR BID SECURITY GUARANTEE

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]
.....[insert issuing agency's name and address of issuing branch or office].....

Beneficiary : [insert (by PE) name and address of Employer/ Purchaser]

Date : [insert (by issuing agency) date]

BID GUARANTEE NO. :[insert (by issuing agency) number]

We have been informed that[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called “ the Bidder”) has submitted to you its bid dated[insert (by issuing agency) date] (hereinafter called “the Bid”) for execution/ supply [select appropriately] of [insert name of Contract] under Invitation for Bids No. [insert IFB number] (“the IFB”)

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures][insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder.

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter “the ITB”) of the IFB; or
- (c) having been notified of the acceptance of its Bid by the Employer/ Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to[insert date]

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date

[signature(s) of authorized representative(s)]

ANNEX-C: FORM OF AGREEMENT

This agreement made this _____ day of _____ 2025, by and between CPC established by an Act of Parliament namely Act No. 28 of 1961 & having its registered Office at No.609 Dr. Danister de Silva Mawatha”, Colombo 09 in the Government of the Democratic Socialist Republic of Sri Lanka (hereinafter called and referred to as the “CPC” which terms of expression as herein used shall where this context so requires and admits mean & include the CPC & its Successors & assigns) of the one part and _____ of _____ a Company duly incorporated & having its registered Office at _____ (hereinafter called the “Contractor” which terms of expression as herein used shall where this context so requires and admits mean & include the _____ & its successors & assigns) of the other part

Whereas the CPC is desirous that the Works known as the should be supplied by the Contractor, and has accepted a Tender by the Contractor for the supply of such services.

The CPC and the Contractor agree, as follows: -

1. In the agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and Contractor’s scope of work (services) hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as a part of this Agreement.
 - **Instructions to Bidders**
 - **Letter of Acceptance dated _____.**
 - **The Bid dated _____.**
 - **Scope of Work**
 - **Conditions of Contract**
 - **The Contractor’s Proposal**
3. In consideration of the payments to be made by the CPC to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the CPC to supply and remedy any defects therein, fit for purpose in conformity in all respect according to the provisions of the Contract.

4. The CPC hereby covenants to pay the Contractor in consideration of the Service and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties have hereunto caused this Agreement to be executed the day, month & year afore written.

Authorized Signature of the Chairman of CPC		Authorized Signature of the Contractor	
<u>In the presence of</u>		<u>In the presence of</u>	
Name		Name	
Signature		Signature	
Address		Address	

ANNEX-D: FORMAT FOR PERFORMANCE GUARANTEE

.....[issuing Agency's Name and Address of issuing Branch or Office].....

Beneficiary :[Name and Address of Employer]
.....

Date :

PERFORMANCE GUARANTEE NO :

We have been informed that[name of Contractor/ Supplier] (hereinafter called "the Contractor") has entered into Contract No.[reference number of the contract] dated

.....with you, for the [insert " construction"/ "Supply"] of[name of contract and brief description of Works] (hereinafter called "the Contract")

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we *[name of Agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of*[amount in figures]* (.....) *[amount in words]*, such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than theday of, *[insert date, 28 days beyond the scheduled contract completion date]* and any demand for payment under it must be received by us at this office on or before that date.

This guarantee shall be governed by the laws of Sri Lanka and shall be subject to the Uniform Rules for Demand Guarantees, published as number 758 by the International Chamber of Commerce, except as stated above.

.....
[Signature(s)]