



CEYLON PETROLEUM CORPORATION

BIDDING DOCUMENT

FOR

**RELOCATION OF THE GATE AND ERECTION OF CHAIN-LINK FENCE AT
RILWAY TANK WAGON (RTW) AREA OF
BANDARANAIKE INTERNATIONAL AIRPORT (BIA), KATUNAYAKE**

B/64/2025

2025

Table of Contents

Volume I	3
Volume 2.....	4
Invitation of Bid.....	5-6
Form of Bid & Qualification Information	7-9
Schedule.....	10-12
Specification	13-15
Bill of Quantities.....	16-18
Drawing.....	19
Standard Forms	20-22
Check List	23

The Standard Bidding Document that is applicable for this Contract is the Standard Bidding Document Procurement of Works Minor Contracts with the ICTAD Publication No. ICTAD/SBD/03, January 2007 published by the Institute for Construction Training and Development [ICTAD], “Savsiripaya”, 123, Wijerama Mawatha, Colombo 07.

This Publication will not be issued with the Bidding Document and Bidder is advised to Purchase it from ICTAD/CIDA.

VOLUME 1

Volume I of this Bidding Document consists of following Sections;

- Section 1 – Instructions to Bidders
- Section 2 – Standard Forms (Contract)
- Section 3 – Conditions of Contract

These Sections shall not be issued along with the Bidding Document. The Bidders are requested to refer to the Standard Bidding Document, Procurement of Works, Minor Contracts with the Publication No: ICTAD/SBD/03.

VOLUME 2

Volume 2 of this Bidding Document consists of following Sections;

- Invitations for Bids
- Section 4 - Form of Bid and Qualification Information
- Section 5 - Schedule
- Section 6 - Specifications
- Section 7 - Bills of Quantities
- Section 8 - Drawings
- Section 9 - Standard Forms (Bid)

INVITATION FOR BIDS (IFB)

INVITATION FOR BIDS
CEYLON PETROLEUM CORPORATION
(MINISTRY OF ENERGY)

**RELOCATION OF THE GATE AND ERECTION OF CHAINLINK FENCE AT RTW AREA,
BIA, KATUNAYAKE**

B/64 /2025

1. The Chairman, **Departmental Procurement Committee (DPC)** on behalf of the **Ceylon Petroleum Corporation** invites sealed bids from eligible and qualified bidders for **Relocation of the Gate and Erection of Chain-link Fence at RTW Area, BIA, Katunayake** and estimated to cost **Rs. 1.6 Million (approx.)**
2. The period of construction of this work is **three (03) months**.
3. Bidding will be conducted through National Competitive Bidding Procedure.
4. To be eligible & qualify for contract award, the successful bidder shall not have been blacklisted and shall meet the **CIDA Registration C9**
5. Bidding Documents can be obtained on working days between **0900 hrs. to 1500 hrs. up to 06.01.2026** from the office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 01st Floor, No.609, Dr. Danister De Silva Mawatha, Colombo 09 or download from CPC website, i.e - <http://ceypetco.gov.lk/public-tenders/>.. after payment of non-refundable fee of Rs. 2,000.00 (Rs. 1,653.58 + 2.5% SSCL + 18% VAT) to CPC.
6. The Bid will be **closed at 1400 hrs. on 07.01.2026** and opened at the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation at the address given below, immediately after the closing time of the Bid. Bidders or their authorized representatives may present at the opening of the Bid.

Note – Mandatory Site visit will be held at 1000 hrs. on 26.12.2025. For further details, you may contact our Engineer, Mrs. Renuka Adikari over the Tel No. 077 2613809.
7. Bids shall be valid up to Forty Nine (49) days (i.e up to 24.02.2026) after the deadline for submission of Bids.
8. All bids shall be accompanied by a Bid-Security obtained from a Licensed Commercial Bank in Sri Lanka to a Value of Rs. 20,000.00. Bid Security shall be valid up to **24.03.2026**.

The address referred to above is :

Chairman,
Departmental Procurement Committee,
C/o Manager (Procurement & Stores),
Procurement & Stores Function,
Ceylon Petroleum Corporation,
1st Floor, No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.
Tel : 011- 7296335 , Fax : 011 - 2106769

Section – 4

FORM OF BID AND QUALIFICATION INFORMATION

Note:

Bidders are advised to consider the information printed in *Italic* format and highlighted in the document as a checklist, when submitting their bids. However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document.

4.1. FORM OF BID

Name of Contract : Relocation of the Gate and Erection of Chainlink Fence at RTW Area, BIA, Katunayake

To : Ceylon Petroleum Corporation

Gentleman,

1. Having examined the Standard Bidding Document - Procurement of Works - Minor Contracts [ICTAD/ SBD/ 03 - Second Edition, January 2007], Schedule, Specifications, Drawings and Bills of Quantities and addenda for the execution of the above-named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees (LKR) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of 20..... in the capacity of duly authorized to sign tenders for and on behalf of

(IN BLOCK CAPITALS)

Signature :

Address :

Designation :

Address :

Witness :

4.2. Qualification Information

(To be completed and submitted by the bidder, with the Bid)

	Eligibility Requirement	Bidder's Qualification
CIDA Registration		
Registration number		
Grade	C9	
Specialty	Building Construction	
Expiry Date		
Backlisted Contractors		
Have you been declared as a defaulted contractor by NPA or any other Agency?		Yes/No
IF yes provide details		
VAT Registration Number		
Construction Program	(attach as annex)	
Legal status	Public company/Private Company/Partnership/Sole proprietor	

	Eligibility Requirement		Bidder's Qualification
Qualification and experience of key staff	Category, Experience and Qualifications	Required Nos.	Proposed by bidder (Name, experience and Qualifications)
	1 Technical Officer, 2 years' experience with NCT (Civil) qualifications	01 (Full time)	
List Other information required	<ul style="list-style-type: none"> • Business Registration • Past experience of the bidder with value of above Rs. 2.0 Million during past 03 years • CV of the Technical officer 		

Signature of the Bidder :

Section – 5

SCHEDULE

Note :

This section shall be read in conjunction with Section 1 – Instructions to Bidders and Section 3 – Conditions of Contract, and is intended to provide specific information in relation to corresponding Clauses in Section 1 & 3. Whenever there is an ambiguity, the provisions in Section 5 – Schedule shall supersede those provided in the Section 1-Instructions to Bidders and Section 3 – Conditions of Contract.

Bidders are advised to consider the information printed in Bold and Italic in the document as a checklist, when submitting their bids.

However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document.

Schedule

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is :	Name : Ceylon Petroleum Corporation Address : No. 609, Dr. Danister De Silva Mwt. Colombo 09.
	1.1.10	Engineer is:	Name : Eng. & Prem. Manager Address : Engineering Function, No. 609, Dr. Danister De Silva Mwt. Colombo 09.
1 & 13	1.1.21	Summary of Works	The Works consists of: Excavation, Formwork, backfilling, Concrete work, Relocate existing Gate, etc. Located at : BIA, Katunayake Contract Name : Relocation of the Gate and Erection of Chain-link Fence at RTW Area, BIA, Katunayake Contract Number: 400045615
1	1.1.14	Intended Completion Date	Intended Completion Date is three (03) months from the Start Date
2		Source of Funds	The source of funds is : Ceylon Petroleum Corporation
3		Eligibility	The requirement is; <ul style="list-style-type: none"> • Shall have ICTAD registration C9 • Shall have conducted contracts with contract value of above Rs. 02 Million during last 03 years.
12		Documents of Bid	<ul style="list-style-type: none"> • Business Registration • Past experience of the bidder with value of above Rs. 2.0 Million during past 03 years • CV of the Technical Officer
13	10.10	Price Adjustment	The Contract is not subject to price adjustment in accordance with Sub-Clause 10.10 of the Conditions of Contract

16		Bid Security	<p>Bid shall include a Bid Security:</p> <ul style="list-style-type: none"> • for an amount Rs. 20,000.00. • issued by a licensed Commercial Bank in Sri Lanka using the form for bid security (unconditional guarantee) included in Section 9.1 • remain valid till 77 days from the date of closing the tender. (i.e. 24.03.2026)
31	4.4	Performance Security	<p>The successful bidder on being notified by CPC of the acceptance of his Bid, shall furnish at his own expense a Performance Guarantee, within fourteen (14) days of such notification issued by a Recognized Commercial Bank in Sri Lanka.</p> <p>The amount of Performance Security is 5% of the Initial contract price.</p>
	6.4	Late Completion	The amount to be paid is Rs. 1/2000 of Initial Contract Price per Day, subjected to maximum of 10 % of Initial Contract Price.
	8.1	Notification of Defects	The period for Defect Notification is 365 Days from Taking Over.
	10.3	Retention	<p>The amount of retention is 10 % of certified work done.</p> <p>The maximum amount of retention is 5 % of Initial Contract Price.</p>
	10.12	Advance Payment	Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.
	13.1 (c)	Insurance, third party	Minimum amount for third party insurance is 10% of the initial contract price
	13.1	Insurance for Contractor's Personnel	Minimum amount for Insurance for Contractor's Personnel is 110% of the initial contract price.
33	1.1.11	Adjudicator	Delete
	14.0	Resolution of Disputes	Resolution of Disputes will be solely through Arbitration

Section – 6

SPECIFICATIONS

6. Specifications

6.1 General Specifications

- 6.1.1 Specification for Building works– Sri Lanka. ICTAD Publication No. SCA /4/1
- 6.1.2 Standard bidding document procurement of works ICTAD/SBD/03.

6.2 Method of Measurement

- 6.2.1 The Bill of Quantities has been prepared generally in accordance with the “Sri Lanka Standard Method of Measurement” (SMM 573,1999) and quantities given here may not be 100% accurate. Payment will be made based on the actual measurement at the site.

6.3 General Notes on Pricing

- 6.3.1 Contractor should visit the site prior to quoting for him to get acquainted with the job.
- 6.3.2 All debris including damaged concrete fence posts to be cleared from site on completion of the work.
- 6.3.3 All workers and vehicle to be employed are required to obtain necessary security clearance from CPC and relevant authorities . No person is allowed to enter the premises without proper security clearances.
- 6.3.4 All removed chain link and good quality concrete fence post should be handed over to CPC .
- 6.3.5 Fence posts should be supplied by a reputed statutory institution such as SEC , SD & CC etc.

6.4 General & HSE Requirement

- 6.4.1 Work Site is located in the Bandaranaike International Airport (BIA), Katunayake
- 6.4.2 Since the site is located within a high security zone, all the required documents for entry passes shall be provided by the contractor.
- 6.4.3 Cost for the entry passes for its personnel shall be borne by the contractor.
- 6.4.4 All processes employed by the Contractor and all equipment used shall confirm to the requirements of the Occupational Safety and Health Act of Sri Lanka
- 6.4.5 Contractor shall adhere to CPC and AASL HSE requirements

- 6.4.6 Necessary PPEs shall be used by the contractor
- 6.4.7 Electricity for lighting, welding, tools etc. shall not be provided by CPC, contractor shall arrange required electricity arrangements for the work.
- 6.4.8 Detailed of the contractor's team and vehicles shall not be provided at least one day prior to the site for the Entry passes arrangements for Airport.
- 6.4.9 Contractor is liable for any damages to third parties or damages to CPC properties and required to repair/ replace the damages at its own cost.
- 6.4.10 CPC will assist selected contractor to get necessary approvals from AASL and other stake holders.
- 6.4.11 Contractor shall dispose all the debris and demolished concrete to a location as directed by the AASL. Otherwise contractor himself to find a suitable location to dispose construction debris and demolished concrete etc.
- 6.4.12 The selected contractor shall prepare and submit construction drawings and method statements for approvals.

Section - 7
BILL OF QUANTITIES

7. BILL OF QUANTITIES

RELOCATION OF THE GATE AND ERRECTION OF CHAINLINK FENCE AT RTW AREA, BIA , KATUNAYAKE .

ITEM NO	DESCRIPTION	QTY	UNIT	RATE (Rs/Unit)	AMOUNT (Rs.)
	<u>CHAINLINK FENCE (250.0 m)</u>				
1	Excavation for fence post foundations to a depth not exceeding 1.0 m from finished ground level.	5.0	m ³		-
2	Supply and fixing of approved precast reinforced concrete (R.C.) fence posts (sample approved by the Engineer, CPC), of concrete grade 20 or higher, spaced at 3.0 m center-to-center, with a height of 2.5 m above ground level and 750 mm embedded below ground. Each post shall be of size 125 mm × 175 mm and placed in a 1:2:4 (20 mm) concrete base measuring 600 mm × 600 mm × 750 mm. The rate shall include excavation, concrete, necessary formwork, handling, and all incidental works complete, as directed by the CPC Engineer or his representative.	14.0	Nos		-
3	Ditto – Concrete corner posts (at ends of fence)	4.0	Nos		-
4	Ditto – Concrete supporting posts as per detail drawing.	4.0	Nos		-
5	Supply and fixing of PVC-coated chain link fence fabric (50 mm × 50 mm mesh size, 10-gauge wire), 2400 mm high, fixed to fence posts with four numbers of 10-gauge straining wires and suitable fixing arrangements as per detail drawing.	115.0	m ²		-
6	Supply and fixing of PVC-coated galvanized iron (G.I.) barbed wire, 3 strands, as directed by the Engineer.	50.0	m		-
	<u>Relocate Existing Gate</u>				
7	Remove existing gate and refix at new location as per detail drawing	1.0	item		-

ITEM NO	DESCRIPTION	QTY	UNIT	RATE (Rs/Unit)	AMOUNT (Rs.)
8	Construct 300 mm × 300 mm reinforced concrete (R.C.) gate posts in 1:2:4 (20 mm) mix with 900 mm × 900 mm × 200 mm thick column base (2.95 m high above ground level and 1.0 m below). Reinforced with 4 Nos 16 mm diameter vertical bars, 6 mm diameter stirrups at 150 mm spacing, and 10 mm diameter base reinforcement at 200 mm c/c both ways. Rate shall include excavation, backfilling, 16 mm thick 1:5 cement-sand plaster (semi-rough finish), concreting, reinforcement, and formwork.	2.0	Nos		-
	Kerb wall				
9	Supply and fixing of 900 mm × 150 mm × 225 mm precast cement kerbs to detail, including all necessary excavation, formwork, concrete, and finishing, as directed by the Engineer.	30.0	m		-
10	Rubble masonry work in cement-sand mix 1:5 in trench foundation. Rate shall include excavation and backfilling.	22.00	m ³		-
11	Items not covered under this BOQ but necessary for completion of works. (Bidder to specify details including rates and quantities.)	1.00	PS	250,000.00	250,000.00
	TOTAL AMOUNT			Rs	
	LESS DISCOUNT			Rs	
	SUB TOTAL			Rs	
	ADD SSCL(2.5%)			Rs	
	SUB TOTAL			Rs	
	ADD VAT(15%)			Rs	
	TOTAL AMOUNT WITH TAXES			Rs	

Total amount in words :-.....

Name of Bidder :-

VAT Registration No :-

Tel/E-mail :-

.....
Signature of Bidder

.....
Date

Section – 8

DRAWINGS

1. As per attached drawing.

Section – 9

STANDARD FORMS (BID)

- **Bid Security**
- **Check list**

Note :

The bidders are advised to use the information printed in Italic form and highlighted in this volume as a check list when submitting the bid. However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document. Failure to non compliance with any of them may be a reason for rejection of the Bid.

Notes on Standard Forms :

- *Bidders shall submit the completed Form of Bid Security/Bid Securing Declaration as appropriate in compliance with the requirements of the bidding documents.*
- Bidders should not complete the Form of Agreement at the time of preparation of bids.
- The successful bidder will be required to sign the Form of Agreement, after the award of contract.
- Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.
- The Form of Performance Security, Form of Advance Payment Security and Form of Retention Money Guarantee should not be completed by the bidders at the time of submission of bids.
- The successful bidder will be required to provide these securities in compliance with the requirements herein or as acceptable to the Employer.

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: ----- *[insert (by PE) name and address of Employer]*

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- [insert (by issuing agency) name of the bidder] (hereinafter called "the bidder") has submitted to you its bid dated ----- [insert (by issuing agency) date] (hereinafter called "the Bid") for the execution of [insert name of Contract] under Invitation for Bids No. ----- [insert IFB number] ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- [insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [insert amount in figures] ----- [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or*
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or*
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.*

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the Performance Security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- (insert date)

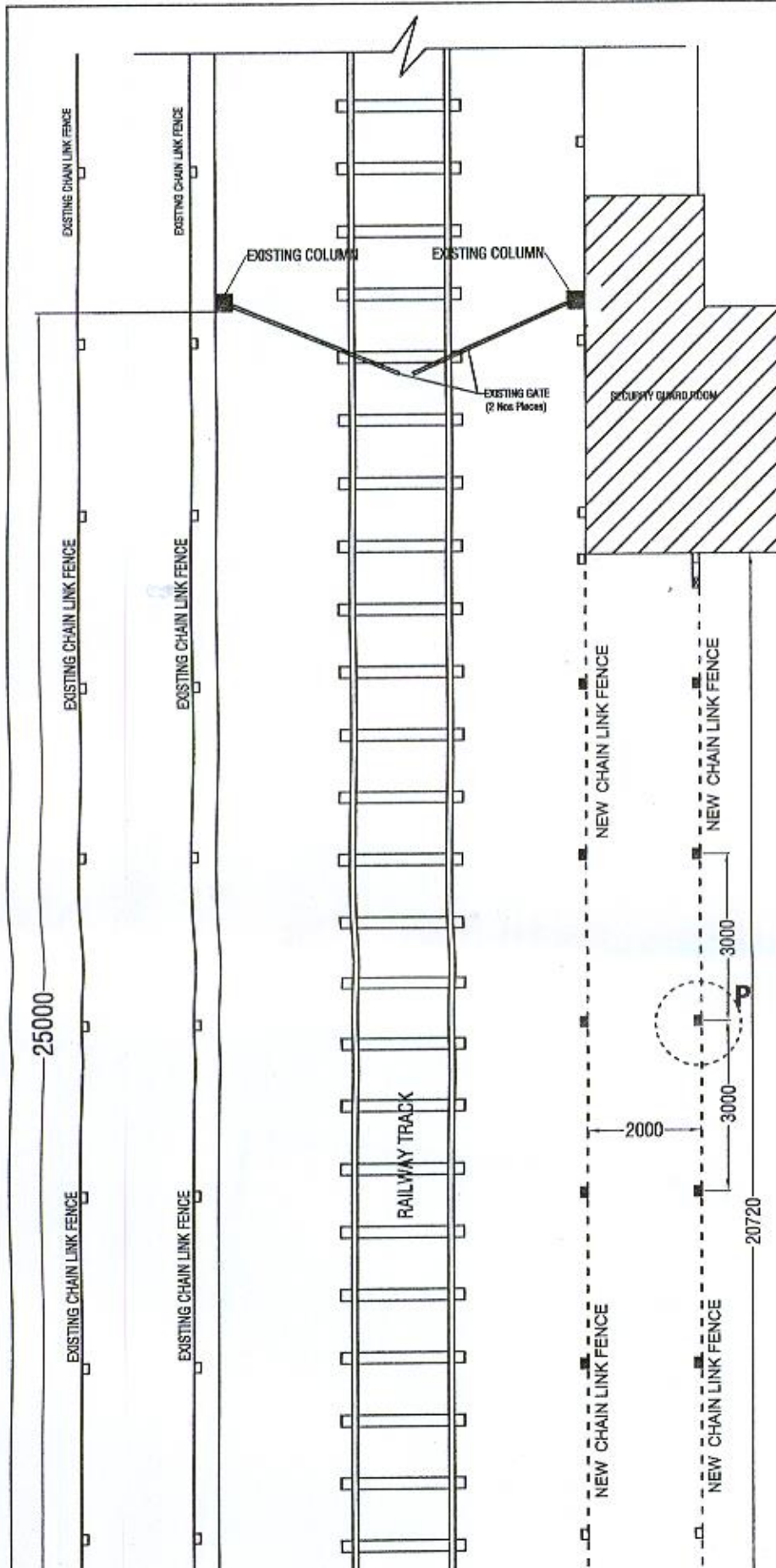
Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

----- *[signature(s) of authorized representative(s)]*

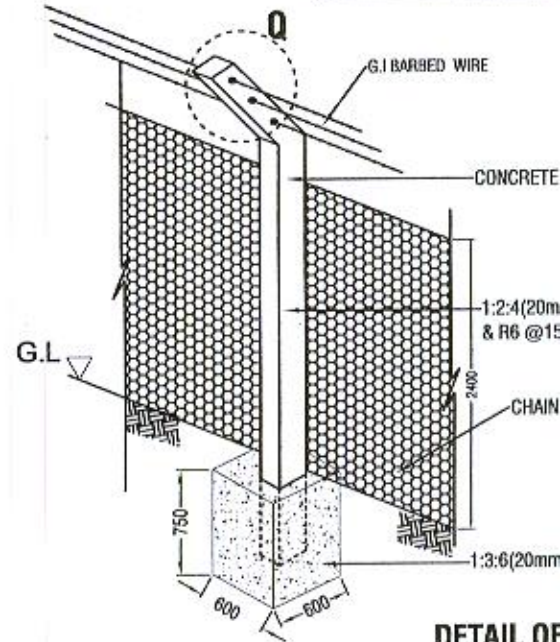
CHECK LIST FOR BIDDERS

Bidders are advised to complete the following check list:

<i>ITEM</i>	<i>ITB Clause</i>	<i>YES (tick)</i>	<i>REFERENCE</i>
<i>Form of Bid</i>			
<i>Addressed to the Employer ?</i>	<i>1.3.8</i>		
<i>Completed ?</i>	<i>1.3.8</i>		
<i>Signed ?</i>	<i>1.3.8</i>		
<i>Bid Security</i>			
<i>Addressed to the Employer ?</i>	<i>1.3.6</i>		
<i>Format as required ?</i>	<i>1.3.6</i>		
<i>Issuing Agency as specified ?</i>	<i>1.3.6</i>		
<i>Amount as requested ?</i>	<i>1.3.6</i>		
<i>Validity 28 days beyond the validity of Bid ?</i>	<i>1.3.6</i>		
<i>Qualification Information</i>			
<i>All relevant information completed ?</i>	<i>1.1.4</i>		
<i>Signed</i>	<i>1.1.4</i>		
<i>Addendum</i>			
<i>Contents of the addendum (if any) taken in to Account ?</i>	<i>1.2.3</i>		
<i>BID package</i>			
<i>All the documents given in ITB Clause 1.3.2 enclosed in the original and copy ?</i>	<i>1.3.2</i>		
<i>ITB Clause 1.4.1 followed before Sealing the Bid Package</i>	<i>1.4.1</i>		



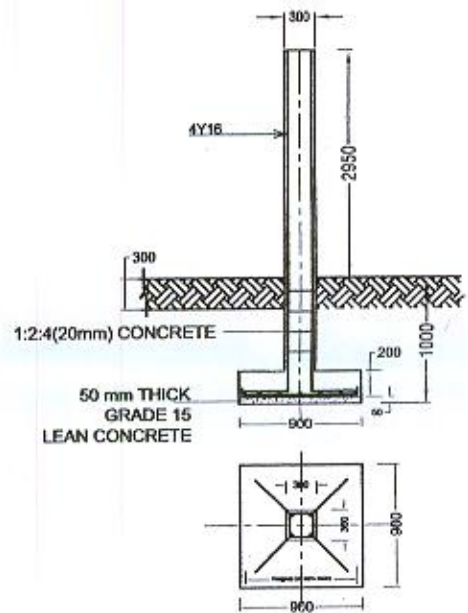
EXTENTION OF THE TRAIN UNLOADING ARE



DETAIL OF



DETAIL



DETAILS AT COLUMN - C1

