



BIDDING DOCUMENT

FOR

**COLOUR WASHING WORK FOR HEAD OFFICE BUILDING
OF CEYLON PETROLEUM CORPORATION**

B/08/2026

CEYLON PETROLEUM CORPORATION

2026

CONTENTS

	<u>Pages</u>
SECTION 1 - INSTRUCTIONS TO BIDDERS.....	1 - 2
SECTION 2 - STANDARD FORMS (CONTRACT)	3 - 9
SECTION 3 - CONDITIONS OF CONTRACT.....	10 - 11
SECTION 4 - FORM OF BID AND QUALIFICATION INFORMATION	12 - 14
SECTION 5 - BIDDING DATA AND CONTRACT DATA.....	15 - 22
SECTION 6 - SPECIFICATION	23 - 24
SECTION 7 - BILL OF QUANTITIES.....	25 - 38
SECTION 8 - DRAWINGS	39 - 40
SECTION 9 - STANDARD FORMS (BID).....	41 - 43
CHECKLIST FOR BIDDERS	44

INVITATION FOR BIDS

Note :

The relevant form shall be filled by the Procuring Entity and included in Volume 2 of the bidding documents.

Note :

Bidders are advised to consider the information printed in bold & Italic in the document as a checklist, when preparing their bids. However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document.

INVITATION FOR BIDS (IFB)

MINISTRY OF ENERGY

CEYLON PETROLEUM CORPORATION

COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION

(400046692)

B/08/2026

1. The Chairman, **Departmental Procurement Committee (DPC)** on behalf of the **Ceylon Petroleum Corporation** invites sealed bids from eligible and qualified contractors for the contract **“Colour Washing Work for Head Office Building of Ceylon Petroleum Corporation”**.

The period of Construction of this work is **five (05) months**.

2. Bidding will be conducted through National Competitive Bidding Procedure.
3. To be eligible for contract award, the successful bidder shall have not been blacklisted and shall meet the **CIDA Registration C6 and C5**.
4. Qualification requirements to qualify for contract award include: **Bidders applied for this tender should have CIDA Registration C6 and C5**.
5. Bidding Documents can be obtained on working days between **0900 hrs. to 1500 hrs. up to 19.03.2026**. from the office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 01st Floor, No.609, Dr. Danister De Silva Mawatha, Colombo 09 or download from CPC website, (i.e - <http://ceypetco.gov.lk/public-tenders/>..) with payment of non-refundable fee of Rs. 5,000.00 (Rs. 4,133.94 + 2.5% SSCL +18% VAT) to the Account No. 004100110208633 of Ceylon Petroleum Corporation of People’s Bank (Head Office) and the payment receipt should be submitted along with the Bid.
6. The Bid will be **closed at 1400 hrs. on 20.03.2026** and opened at the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation at the address given below, immediately after the closing time of the Bid. Bidders or their authorized representatives may present at the opening of the Bid. As per the Public Contract Act No, 3 of 1987, the Prospective Bidders shall be registered in Department of Registrar of Companies through <https://eroc.drc.gov.lk/> website and submit PCA 3 certificate along with their Bid.
7. Note : The bidder should attend for a pre-bid & site visit to be held at **1000 hrs. on 12.03.2026** before pricing and contact more details from our Engineer, Mrs. Ganga Kumari over the Tel No. 011 7296138.
8. All bids shall be accompanied by a Bid-Security obtained from a Licensed Commercial Bank in Sri Lanka to a Value of Rs. 200,000.00.

Chairman,
Departmental Procurement Committee,
C/o Manager (Procurement & Stores),
Procurement & Stores Function,
Ceylon Petroleum Corporation,
1st Floor, No. 609, Dr. Danister De Silva Mw.
Colombo 09.
Tel. – 011 7296336, Fax – 011 2106769

Section - 1

INSTRUCTIONS TO BIDDERS

Notes :

Instructions to Bidders shall be read in conjunction with Bidding Data under Section 5 (Volume 2). Matters governing the performance of the Contractor, payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included under Section 3 - Conditions of Contract (Volume 1) and Contract Data under Section 5 (Volume 2). However, some information is reproduced in this Section facilitate the bidder to price their bids.

Instructions to Bidders will not be a part of the Contract and will cease to have effect once the Contract is signed.

Note :

Bidders, may consider the information printed in bold & Italic in the document as a checklist when preparing their bids. However, it is the responsibility of the bidders to comply with all the requirements in the bidding document.

Section 1

1. INSTRUCTIONS TO BIDDERS

Instructions to Bidders applicable for this Contract are that given in Section 1 of the Standard Bidding Document for Procurement of Works, ICTAD Publication No. ICTAD/SBD/01, January 2007, published by the Institute for Construction Training and Development [ICTAD], “Savsiripaya”, Wijerama Mawatha, Colombo 07.

This publication will not be issued with the Bidding Document and Bidder is advised to Purchase it from ICTAD.

Section - 2

STANDARD FORMS (CONTRACT)

- *Letter of Acceptance*
- *Agreement*
- *Performance Security*
- *Advance Payment Security*
- *Retention Money Guarantee*

Notes on Standard Forms :

- ***Bidders shall submit the completed Form of Bid Security as appropriate in compliance with the requirements of the bidding documents.***
- *Bidders should not complete the Form of Agreement at the time of preparation of bids.*
- *The successful bidder will be required to sign the Form of Agreement, after the award of contract.*
- *Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.*
- *The Form of Performance Security, Form of Advance Payment Security and Form of Retention Money Guarantee should not be completed by the bidders at the time of submission of bids.*
- *The successful bidder will be required to provide these securities in compliance with the requirements herein or as acceptable to the Employer.*

FORM OF LETTER OF ACCEPTANCE

Notes on Form of Letter of Acceptance

The Letter of Acceptance will be the basis for formation of the Contract as described in Clause 1.6.3 of the Instructions to Bidders. This Form of Letter of Acceptance should be filled in and sent to the successful bidder only after evaluation of Bids and after obtaining approval from the relevant authority.

[Letter heading paper of the procuring entity]

----- [date]

To: -----
[name and address of the Contractor]

This is to notify you that your bid dated ----- *[insert date]* for the construction and remedying defects of the ----- *[name of the Contract and identification number]* for the Contract price of ----- *[name of currency]* ----- *[amount in figures and words]* as corrected in accordance with Instructions to Bidders and / or modified by a Memorandum of Understanding, is hereby accepted.

The adjudicator shall be ----- *[name and address of the Adjudicator, if agreed]* / shall be appointed by the Institute for Construction Training and Development (ICTAD).

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

The Start Date shall be: ----- *(fill the date as per Conditions of Contract).*

The amount of Performance Security is : ----- *(fill the date as per Conditions of Contract).*

The Performance Security shall be submitted on or before ----- (fill the date as per Conditions of Contract).

Authorized Signature : -----

Name and title of Signatory : -----

Name of Agency : -----

STANDARD FORM: AGREEMENT

This AGREEMENT, made the -----[day] day of -----[month] 20----- [year] between -----[name and address of Employer] (hereinafter called “the Employer”) of the one part, and ----- [name and address of Contractor] (hereinafter called “the Contractor”) of the other part.

WHEREAS the Employer desires that the Contractor execute -----[name and identification number of Contract] (hereinafter called “the Works”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties thereto have caused this Agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

.....

.....

Authorized signature of Contractor

Authorized signature of Employer

COMMON SEAL

COMMON SEAL

In the presence of:

Witnesses :

1. Name and NIC No.

Signature

Address

2. Name and NIC No.

Signature

Address

**FORM OF PERFORMANCE SECURITY
(Unconditional)**

.....
[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary:
[Name and Address of Employer]

Date:

PERFORMANCE GUARANTEE NO.:

We have been informed that[name of Contractor]
(hereinafter called “ the Contractor”) has entered into Contract No.....[reference
number of the contract] dated.....with you, for theinsert “Construction”
of[name of contract and brief description of
Works] (hereinafter called “the Contract”).

Furthermore, we understand that, according to the conditions of the Contract, a performance
guarantee is required.

At the request of the Contractor, we.....[name of Agency]
hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of
.....[amount in figures] (.....) [amount in
words], upon receipt by us of your first demand in writing accompanied by a written
statement stating that the Contractor is in breach of its obligation(s) under the Contract,
without your needing to prove or to show grounds for your demand or the sum specified
therein.

This guarantee shall expire, no later than the.....day of....., 20.....[insert date, 28
days beyond the Intended Completion Date] and any demand for payment under it must be
received by us at this office on or before that date.

This guarantee shall be governed by the laws of Sri Lanka and shall be subject to the Uniform
Rules for Demand Guarantees, published as number 758 by the International Chamber of
Commerce, except as stated above.

[Signature(s)]

FORM OF ADVANCE PAYMENT SECURITY

.....[Name and address of Agency, and Address of Issuing Branch or Office]

Beneficiary:[Name and Address of Employer]

Date :

ADVANCE PAYMENT GUARANTEE NO.:.....

We have been informed that[name of Contractor] (hereinafter called “the Contractor”) has entered into Contract No.....(*reference number of the contract*) dated.....with you, for the Construction of[name of contract and brief description] (hereinafter Called “the Contract”).

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum.....[*amount in figure*] (.....[*amount in words*]) is to be made against an advance payment guarantee.

At the request of the Contractor, we.....[name of issuing agency] Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of.....[*amount in figures*] (.....) [*amount in words*] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor.

This guarantee shall expire on.....[*Insert the date, 28 days beyond the Intended Completion date*]

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[Signature(s)]

⁴ The Guarantor shall insert an amount representing the amount of the advance payment and denominated either in the currency(ies) of the advance payment as specified in the Contract.

FORM OF RETENTION MONEY GUARANTEE

.....[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary :.....[Name and Address of Employer]

Date :

RETENTION MONEY GUARANTEE NO.:.....

We have been informed that[name of Contractor] (hereinafter called "the Contractor") has entered into Contract No.....[reference number of the contract] dated.....with you, for the execution of[name of contract and brief description of Works] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, when the works have being taken over and the first half of the Retention Money has been certified for payment, payment of the second half of the Retention Money may be made against a Retention Money guarantee.

At the request of the Contractor, we.....[name of Agency] Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[amount in figures] (.....) [amount in words⁵] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation under the Contract because the Contractor has not attended to the defects in accordance with the Contract.

This guarantee shall expire, at the latest,.....[insert 28 days after the end of the defects liability period]. Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[Signature(s)]

5 The Guarantor shall insert an amount representing the amount of the second half of the Retention Money.

SECTION – 3

CONDITIONS OF CONTRACT

Conditions of Contract shall be read in conjunction with Section 5- Contract Data in Volume 2, which shall take precedence over the Conditions of Contract.

Section – 3

3.0 GENERAL CONDITIONS OF CONTRACT

General Conditions of Contract applicable for this Contract are that given in Section 3 of the Standard Bidding Document for Procurement of Works, ICTAD Publication No. ICTAD/SBD/01, January 2007, published by the Institute for Construction Training and Development [ICTAD], “Savsiripaya”, Wijerama Mawatha, Colombo 07.

This publication will not be issued with the Bidding Document and Bidder is advised to Purchase it from ICTAD.

General Conditions of contract shall be read in conjunction with schedule provided under Section 5 of the Bidding Document.

SECTION - 4

FORM OF BID AND QUALIFICATION INFORMATION

Note :

*Bidders are advised to consider the information printed in **Bold & Italic** in the document as a checklist, when submitting their bids. However, it is a responsibility of the bidders to comply with all the requirements given in the bidding document.*

Form of Bid

Note : *Prior to issue of the bidding documents, the Employer should insert relevant data for all items marked with an asterisk (*).*

Name of Contract : *Colour Washing Work for Head Office Building of Ceylon Petroleum Corporation*

To : *Ceylon Petroleum Corporation*

Gentleman,

- 1. *Having examined the Standard Bidding Document - Procurement of Works [ICTAD/SBD/01 - Second Edition, January 2007], Specifications, Drawings and Bills of Quantities and Addenda for the execution of the above-named Works, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Specifications, Drawings, Bills of Quantities and addenda for the sum of Sri Lankan Rupees (LKR) or such other sums as may be ascertained in accordance with the said Conditions.***
- 2. *We acknowledge that the Contract Data forms part of our Bid.***
- 3. *We undertake, if our Bid is accepted, to commence the Works as stipulated in the Contract Data, and to complete the whole of the Works comprised in the Contract within the time stated in the Contract Data.***
- 4. *We agree to abide by this Bid for the period of Seventy Seven (77) Days from the date fixed for receiving or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.***
- 5. *Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.***
- 6. *We accept / we do not accept the Adjudicator.***
- 7. *We understand that you are not bound to accept the lowest or any Bid you may receive.***

Dated this day of 20... in the capacity of duly authorized to sign tenders for and on behalf of

(IN BLOCK CAPITALS)

Signature :

Address :

Witness :

Qualification Information

(To be completed and submitted by the bidder, with the Bid)
(if requested only)

ICTAD Registration	
Registration number	(attach copies of relevant pages from the registration book)
Grade	C6 and C5
Specialty	
Expiry Date	
Blacklisted Contractors	
Have you been declared as a defaulted contractor by NPA or any other Agency? (Yes/No)	
IF yes provide details	
VAT Registration Number	
Construction Program	(attach as annex)
Legal status	(attach relevant status copies, as annex)
Value of Construction works performed in last 5 years	
(attach copies of Certificate of Completion etc. and other documents such as profit-loss and income expenditure statement)	
Year 2025	
Year 2024	
Year 2023	
Year 2022	
Year 2021	
Value of similar works completed in last 05 years (indicate only the three largest projects)	
1. Value _____ Year 2. Value _____ Year 3. Value _____ Year (attach copies of Certificate of Completion etc., as annex)	
Major items of construction equipment proposed	
1. type _____ Capacity 2. type _____ Capacity 3. type _____ Capacity 4. type _____ Capacity 5. type _____ Capacity	
Qualification and experience of key staff – Site & Head Office (Permanent, Contract basis & Consultants)	
Technical: 1. 2. 3.	
Managerial: 1. 2. 3.	
Other information requested under ITB Clause 4.1	

SECTION – 5
BIDDING DATA AND CONTRACT DATA

5.1 Bidding Data

Instructions to Bidders Clause Reference

- 1.1 The Employer is
Name : ***Ceylon Petroleum Corporation***
Address : ***“609”, Dr. Danister De Silva Mw., Colombo 09.***

The Works Consists of – ***Colour Washing Work for Head Office
Building of Ceylon Petroleum Corporation***

Located at : ***No. 609, Dr. Danister De Silva Mawatha, Colombo 09.***

- 1.2 Intended Completion Date is ***five (05) months*** from the Start Date.

- 1.3 The Office for collection of bid forms is :
***Manager (Procurement & Stores), Procurement & Stores
Function, 1st Floor, No. 609, Dr. Danister De Silva Mw., Colombo
09.***

The non-refundable fee is Rupees ***Rs. 5,000.00 (including Taxes)***

The Bid Forms will be issued until 19.03.2026.

- 2.1 The source of funds is Ceylon Petroleum Corporation

- 4.2 The registration required

Specialty :
Grade : ***C6 and C5***

4.3 The following information shall be provided in Section 4:

- * ICTAD Registration;
 - Registration number
 - Grade
 - Specialty
 - Expiry Date
- * VAT Registration number
- * Construction Programme
- * Legal Status (Sole proprietor, Partnership, Company etc.)
- * Total monetary value of construction work performed for each of the last five years;
- * Experience in Building Construction work of similar nature jobs performed in last five (05) years, cost over Rs. 15.0 million per job”
- * Major items of construction equipment proposed to carry out the Contract;
- * Qualifications and experience of key site management and technical personnel proposed for the Contract;
- * Audited financial statements for the last three (03) years
- * Any other.

- 4.4**
- * Average of the annual volume of construction work performed in the last five years shall be similar or more than the estimated cost given in the “Invitation For Bids”
 - * Experience in the construction of at least one contract of a nature and complexity equivalent to the Works over the last 05 years (to comply with this requirement, works cited should be at least 70 percent completed);
 - * Following technical and Managerial Staff:
 - Technical Staff :
 1. HNDE Qualified Civil Supervisor - 01 Full Time

- 9.1 Employer's address for the purpose of clarification is ;
Name : Mrs. K.Hewagamage
Address : **Manager (Procurement & Stores), Procurement & Stores
Function, 1st Floor, No. 609, Dr. Danister De Silva Mw. Colombo 09.**
Tel : **011-7296336, Fax : 0112 106769**
- 11.1 The language of the bidding document shall be English.
- 12.0 Any other _____
- 13.3 VAT component shall not be included in the rates. The amount written in the Form of Bid shall be without VAT. However VAT component shall be shown separately at the end of the BOQ.
- 13.4 The Contract is not subjected to price adjustment in accordance with Clause 47 of the Conditions of Contract.
- 14.1 Bidders are not allowed to bid in foreign currencies
- 15.1 The Bid shall be valid up to **Seventy Seven (77) days (i.e. up to 04.06.2026) from the date of closing of the Bid.**
- 16.1 Bid shall include a Bid Security using the form included in Section 9.
- 16.2 Bid Security shall be:
- for an amount of **Rs. 200,000.00**
 - Valid 105 days (until **02.07.2026**) from the date of closing the Bid .
 - **issued by a Licensed Commercial Bank in Sri Lanka** and acceptable to Employer using the form for bid security (unconditional guarantee) included in Section 9 Standard Forms.
- 17.0 *Pre Bid & Site visit will be held at : 1000 hrs. on 12.03.2026.*
- 19.2 a The Employer's address for the purpose of Bid submission is
Manager (Procurement & Stores), Procurement & Stores Function, 1st Floor, No. 609, Dr. Danister De Silva Mw., Colombo 09.
- 19.2 b Contract name: : ***Colour Washing Work for Head Office Building of Ceylon Petroleum Corporation***

Contract No : **400046692**

20.1 The deadline for submission of Bids shall be **20.03.2026**.

Correction of Errors

27.0

The existing clause for Correction of Errors in ITB is deleted and shall be replaced with followings.

- * Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
- * Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern, and the unit rate will be corrected.
- * If the total bid price increases due to corrections made on above procedure, the bid price shall not be adjusted to the increased price and the corrections should be readjusted within the bid price in consultation with the bidder.
- * If the bid price decreases by the above procedure, the amount stated in the Form of Bid shall be adjusted with the concurrence of the bidder and shall be considered as binding upon the bidder.
- * If the bidder does not accept the corrected amount of bid, its bid shall be rejected and the bid security may be forfeited.

28.1 **Not Applicable.**

34.0 The successful bidder on being notified by CPC of the acceptance of his Bid, shall furnish at his own expense a Performance Guarantee, within fourteen (14) days of such notification issued by a recognized Commercial Bank in Sri Lanka

The amount of Performance Security is 5% of the Initial Contract Price.

36.0 The Adjudicator proposed by the Employer (To be informed after awarding the Contract)

Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case to case basis and shall be shared by the Contractor and the Employer.

Contract Data

(Please note that the Clause nos. given hereunder are that of Conditions of Contract)

- 1.1 The Employer is
- Name : **Ceylon Petroleum Corporation**
Address: **No. 609, Dr. Danister De Silva Mw., Colombo 09.**
- Name of Authorized Representative : To be informed after awarding the Contract
- 1.1 The Engineer is
- Name : **Eng. & Premises Manager**
Address : **Engineering & Premises Function,
7th Floor, No. 609, Dr. Danister De Silva Mw.,
Colombo 09.**
- Name of Engineer's Representative : To be notified after awarding the Tender
- 1.1 The Works consists of : – ***Colour Washing Work for Head Office Building of Ceylon Petroleum Corporation***
- 1.1 The Site is located at : **No. 609, Dr. Danister De Silva Mw., Colombo 09.**
- 1.1 The Start Date shall be **Fourteen (14) Days** from the Letter of Acceptance.
- 2.3 The following documents also form part of the Contract:
1. Bidding Data
 2. Contract Data
 3. Specification
 4. B.O.Q.
 5. Drawings
- 8.1 Schedule of other contractors:
- | Name | Period |
|----------------------|--------|
| Not Applicable (N/A) | N/A |

- 9.1** Schedule of Key Personnel:
Minimum persons with qualifications and experience to be defined,
(a) HNDE Qualified Civil supervisor (full time)
- 13.1** The minimum insurance covers shall be :
(a) 10% of the initial Contract value (for the Employer)
(b) 110% of the initial contract value (for the contractor) & Workman Compensation Insurance (WCI) Cover.
- 17.1** The Intended Completion Date for the whole of Works shall be **Five (05) months** from the Start Date
- 21.1** The Site Possession Date shall be Fourteen (14) Days from Letter of Acceptance
- 27.1** The Contractor shall submit a programme for the Works within **Seven (07) Days** of delivery of the Letter of Acceptance.
- 27.3** The period between Programme update is **One month**
- 27.4** The amount to be withheld for late submission of a Programme is Rupees **10% of the value of the bill certified.**
- 35.1** The Defects Liability Period is **365** Days.
- 39.2** Engineer may order variations up to a total cumulative value of not exceeding Rs. **5% of the initial contract value.**
- 44.1** The following events shall also be Compensation Events:
Not Applicable
- 46.1** The exchange rate used for calculating the amounts to be paid in currencies other than Sri Lankan Rupees is : **Not Applicable**
- 47.1(a)** **Price Adjustment : Not Applicable**
- 47.1(b)** **Not Applicable**
- 48.1** The retention from each payment shall be 10% percent of the certified work done.

The limit of retention shall be 5% percent of the Initial Contract Price.

- 49.1** A penalty of Rs. 1/4000 of the contract sum will be levied for each day delayed.
- 49.1** The maximum amount of liquidated damages for the whole of the Works shall be 10% percent of the Initial Contract Price. If the total amount of the liquidated damages exceed 10% of the initial contract value, the contract is liable for termination.
- 51.3** Delete the existing sub-clause 51.3 and reword same as follows :
- The advance payment shall be repaid by deducting proportionate amounts from payments otherwise due to the Contractor, following the schedule of completed percentages of the works on a payment basis. The advance payment shall be repaid in full when the total certified value of work reaches 90% of the initial contract price. But if the contract has not been substantially completed before the Intended Completion Date and hence the advance payment made is not fully recovered, the balance amount of the Advance Payment shall be repaid in full from next progressive interim payment. No account shall be taken of the advance payment or its repayment in assessing valuations of work done, Variations, price adjustments, Compensation Events, Bonuses or Liquidated Damages.
- 52.1** The Performance Security shall be 5% of the Initial Contract Price.
- 58.1** Schedule of operating and maintenance manuals.
- 60.1** The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works, is 25% .

Section – 6
SPECIFICATIONS

6. Specifications

6. General Specifications

6.1 Specification for Building work – Sri Lanka (Vol- 1) July 2004 ICTAD Publication No. SCA /4/1

6.2 Specification for Electrical & Mechanical works Associated with Building & Civil Engineering – Sri Lanka. ICTAD Publication No. SCA /8

6.3 Method of Measurement

The Bill of Quantities has been prepared generally in accordance with the “Sri Lanka Standard Method of Measurement” (SMM 573, 1999) and quantities given here may not be 100% accurate. Payment will be made based on the actual measurement at the site.

6.4 General Notes on Pricing

6.4.1 All items of work to be done as given in drawings, B.O.Q. & in accordance with standard specification of Building ICTAD unless otherwise specified or instructed.

6.4.2 Interim claims amounting to a value less than Rs.3,000,000/= as checked by the Engineer, will not be considered for payments.

6.4.3 The quantities given in the B.O.Q. are approximate. Payments will be made as per actual measurement of work done. All extra work to be carried out with written prior approval or approved rates.

6.4.4 Bidder will have to consider at the time of tendering any delays and restriction that would be caused by adhering to security & safety requirements in outlets and local authorities.

6.4.5 Contractor should carefully examine the Bidding document, specification and sketches for him to get acquainted with the job.

6.4.6 Any damages to surroundings, machineries, property or equipment of a third parties to be made good at contractor’s own expense.

6.4.7 All debris to be cleared from site on completion of the work.

Section - 7

BILL OF QUANTITIES

Notes : In preparation of the Bidding Document the users are advised to;

- (1) Include appropriate Preliminary Bill items as Bill No.01 in Accordance with ICTAD Publication No. ICTAD/ID/04*
- (2) Allow provision for the Bidders to include the VAT Components separately and instruct them not to carry the VAT Components to the Form of Bid.*
- (3) Advise the bidders that any discount offered will not be considered for Provisional Sum Items.*

7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA COLOMBO -08

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty.	Unit	Rate	Amount
	<p>Note: This Bill of Quantities (BOQ) has been prepared for the maintenance works of the existing eight-storied building. The scope of work includes external and selected internal area wall painting, cleaning of the building façade and composite cladding. All activities are to be carried out while the building remains operational, requiring the contractor to execute the works with minimal disruption to ongoing functions</p>				
A	<u>BILL NO 01 - PRELIMINARIES</u>				
1A	<u>PRELIMINARIES</u>				
	<u>Bonds & Insurance.</u>				
1A/01	a) Allow lump sum for providing Security Bonds, guarantees etc.	1	Item		
1A/02	b) Allow lump sum for providing a performance Bond.	1	Item		
1A/03	b) Allow lump sum for providing a advance Bond.	1	Item		
	<u>TEMPORARY WORKS FOR THE CONTRACTOR / ACCOMODATION.</u>				
1/A04	Allow for erection and maintainance temporary stores for protection and storage of materials and any other facilities require with all other necessary service.	1	Item		
1A/05	Allow for erection of temporary accommodation suitable to the nature of this project and complete to Contractor's staff including any other facilities require with sanitary facilities and all other necessary services. (on site/off site)	1	Item		

7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA COLOMBO -08

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty.	Unit	Rate	Amount
	<u>SITE OPERATIONS</u>				
1A/06	Allow for supplying , samples and sample paints of material and testing of materials as appropriate.	1	Item		
	<u>SITE CLEANING</u>				
1A/07	Allow for maintaining the site in a clean and orderly condition during the entire construction period, and on completion, disposal of rubbish and debris and clearing up site regular without allowing for accumulation and leaving all in good order at handing over.	1	Item		
	<u>INSURANCE</u>				
1A/08	Allow for providing Contractor's all risk insurance policy with third party liability as required by the Contract including insurance against loss or damage to the Works, adjacent structures, any existing over head and/or under ground services that may cause damages as a result of this contract including natural disasters	1	Item		
1A/09	Allow for Contractor's workmen compensation insurance cover (Workmen compensation insurance cover to be provided for all permanent, temporary and sub Contractor's workers in the project for injury /Death.	1	Item		
	<u>REMOVAL OF TEMPORARY WORK</u>				
1A/10	Allow for removal of all temporary work and disposal of all rubbish on completion and making good to any damage	1	Item		
TOTAL FOR PRELIMINARIES WORK CARRIED BILL NO - 01 TO SUMMARY.				Rs	

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty.	Unit	Rate	Amount
A	<p><u>BILL NO - 02</u></p> <p><u>Detail of work</u></p> <p><u>PAINTING</u></p> <p>The tenderer is requested to refer the General Note, Pricing Preambles, Drawing, Specification, Condition of Contract, Special Conditions of Contract and other relevant documents prior to pricing of the following items.</p> <p>Contractor should visit the location before pricing and contact Engineering and premises function for more details.</p> <p>All paint and painting materials shall be of an approved manufacturer and preferably of the same line of products.</p> <p>The quality of paint will be the responsibility of the Contractor.</p> <p>Colour and the quality of all paint and other painting materials shall be approved by the Engineer.</p> <p>The painting work to be carried out during the office hours too. Therefore the possible disturbances ,time delays and furniture movement that can be affected in completing this job to be considered in bidding .No extra claims will be entertained for them .Site to be visited prior to bidding advisable.</p>				

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty	Unit	Rate	Amount
	<p>Rates for painting to plastered areas shall include for wall crack repairs with polymer mortar crack filler & fiber mesh crack stitching (approximately 500 Sqft of wall area). Rate also to include for painting of reveals and plaster mouldings .</p> <p><u>General Notes</u></p> <p>1.Rates for painting shall include for preparation of surfaces,cleaning down smoothing knotting ,stopping etc,protection of floors ,walls and fittings ,removing and replacing of door and window fittings , if required, and cleaning upon completion.</p> <p>Rates for painting shall include for primer undercoat for all plastered and fairface concrete areas.</p> <p><u>Internal painting to walls has been measured as follows:</u></p> <p>Upto underside of the concrete slabs , in areas where there are no suspended ceilings.</p> <p>Upto underside of the suspended ceiling ,where there is a ceiling.</p> <p>Preparations of surfaces ,cleaning down , smoothing , etc.</p> <p>Submission of samples for the approval of the Engineer.</p> <p>Protection of floors,walls and fittings ,machineries etc.</p> <p>Cleaning down upon completion.</p>				

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty	Unit	Rate	Amount
	<p>Tools,consumerbles,equipment,scaffolding will be provided by contractor and this to be considered when pricing .</p> <p><u>Rate to shall include for -:</u></p> <p><u>Scaffolding/Gondola</u></p> <p>Note: The Contractor may adopt gondola, scaffolding, or any other suitable means for carrying out upper wall painting works, provided that the chosen method ensures safe access, stability, and full compliance with statutory safety requirements. The Contractor shall be responsible for the provision, maintenance, and removal of such equipment, together with all associated safety gear, at no additional cost to the Employer.</p> <p>Installation of Gondola , scaffolding (with safety net) or any other approved safe method, together with installation, operation, shifting, dismantling, safety equipment, and compliance with statutory requirements.</p> <p>Supply, erect, maintain of necessary barricades, protective railing, temporary walk ways, safety netting, fencing, temporary hoarding and screens with suitable frame work around the site boundaries/working area in a manner suitable at site for the protection work for the construction period.</p>				

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty	Unit	Rate	Amount
	<p>Site safety and safety requirement for the workers and others with safety signs, site helmets, safety harnesses, safety boots, safety belts and approved hanging equipment etc. and complying with all other statutory requirements.</p> <p>Notes Measurement for wall painting shall be based on the net surface area of walls actually painted excluding openings exceeding 0.5 m².</p> <p>Water and electricity are supplied by the client at no cost to the contractor</p> <p>The Contractor shall be responsible for any defect or damage caused to the Employer's property, goods, or equipment during the execution of the works. The Contractor shall, at their own cost, promptly make good such defect or damage to the satisfaction of the Engineer/Employer, without entitlement to additional payment</p> <p>External Painting</p>				
2A/01	Heavy - duty high build elastomeric water proofing wall paint with acrylic resin base primer to external walls and sides of columns up to Ground floor	315	m ²		
2A/02	- do - from Ground floor to Mezzanine Floor	575	m ²		
2A/03	- do - from Mezzanine floor to First Floor.	625	m ²		
2A/03	- do - from First Floor to Second Floor .	495	m ²		

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty	Unit	Rate	Amount
2A/04	- do - from Second Floor to Third Floor .	525	m ²		
2A/05	- do - from Third Floor to Fourth Floor .	515	m ²		
2A/06	- do - from Fourth floor to Fifth floor .	510	m ²		
2A/07	- do - from Fifth Floor to Sixth Floor .	495	m ²		
2A/08	- do - from Sixth Floor to Seventh Floor .	495	m ²		
2A/09	- do - from Seventh Floor to Machine Room Floor .	495	m ²		
2A/10	- do - above Machine Room Level .	425	m ²		
	<u>External painting</u>				
	Heavy - duty high build elastometric water proofing wall paint with acrylic resin base primer to internal walls ,columns and sides and soffit of slabs,sides and soffit of beams .Basement and Ground floor ramp area)				
2A/11	- do - from Basement floor to Ground Floor.	250	m ²		
2A/12	- do - from Ground Floor to Mezzanine Floor.	275	m ²		
2A/13	- do - from Mezzanine Floor to First Floor .	325	m ²		

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty	Unit	Rate	Amount
	Prepare and apply two coats of breathing wall paint with an acrylic resin base to internal walls and columns.(Around to void walls .)				
2A/14	- do - from Mezzanine Floor to First Floor.	45	m ²		
2A/15	- do - from First Floor to Second Floor .	45	m ²		
2A/16	- do - from Second Floor to Third Floor .	45	m ²		
2A/17	- do - from Third Floor to Fourth Floor .	45	m ²		
2A/18	- do - from Fourth Floor to Fifth Floor .	45	m ²		
2A/19	- do - from Fifth Floor to Sixth Floor .	45	m ²		
2A/20	- do - from Sixth Floor to Seventh Floor .	45	m ²		
2A/21	- do - from Seventh Floor to Machine Room Floor .	45	m ²		
2A/22	- do - above Machine Room Level .	35	m ²		
2A/23	Prepare and apply two coats of breathing wall paint with an acrylic resin base to soffit of floor slabs and staircase ,staircase wall from Basement to Ground floor.	295	m ²		
2A/24	- do- from Ground floor to Mezzanine Floor	295	m ²		
2A/25	- do - from Mezzanine Floor to First Floor.	295	m ²		
2A/26	- do - from First Floor to Second Floor .	295	m ²		

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty	Unit	Rate	Amount
2A/27	- do - from Second Floor to Third Floor .	295	m ²		
2A/28	- do - from Third Floor to Fourth Floor .	295	m ²		
2A/29	- do - from Fourth Floor to Fifth Floor .	295	m ²		
2A/30	- do - from Fifth Floor to Sixth Floor .	295	m ²		
2A/31	- do - from Sixth Floor to Seventh Floor .	295	m ²		
2A/32	- do - from Seventh Floor to Machine Room Floor .	295	m ²		
2A/33	- do - above Machine Room Level .	375	m ²		
2B	<u>Composite Cladding cleaning and Re Application of silicon sealant .</u>				
	<u>Additional Notes /Specifications</u>				
	<u>Notes</u>				
	1.Surface Preparation: Remove dust, bird droppings, moss, or grease before main cleaning.				
	2.Cleaning Chemicals: Use non-corrosive and environmentally friendly cleaning agents .				

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty	Unit	Rate	Amount
2B01	<p>3.High-Rise Safety: Follow OSHA standards (or local regulations) for scaffolding, harness, and netting.Scaffolding/lift setup, inspection, and dismantling for safe access to all building facade areas. Include installation of safety nets and barriers.Rope access/harness system for high-rise areas, ensuring worker safety per regulatory standards.</p> <p>4.Water Disposal: Collect wastewater to prevent runoff to public areas.</p> <p>5.Measurement: All areas must be measured on-site; use accurate measuring tape or laser measurement.</p> <p>6.Rate Considerations: Include labor, materials, equipment, scaffolding, and safety gear.</p> <p>Cleaning of existing composite cladding panels in external facade,using approved cleaning agents and methods to remove dust, stains, and contaminants. Inspect all panel joints for deteriorated or damaged silicone sealant.Remove loose or defective silicone completely,prepare joint surfaces, and re-apply high-performance exterior-grade silicone sealant to ensure proper weatherproofing. All materials, equipment, access arrangements, and workmanship to be included.</p>	1400	m ²		

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty	Unit	Rate	Amount
2B02	<p><u>Cleaning, and polishing work of front side façade</u></p> <p><u>Note</u></p> <p>Cleaning, washing, and polishing of all exposed stainless-steel pipe trusses, including all tubular members, joints, gussets, brackets, and connections. Works include removal of dust, stains, oxidation marks, cement/sand residues, and construction debris using approved non-abrasive stainless-steel cleaning agents and soft cloths.</p> <p>The work shall be completed to achieve a uniform, scratch-free finish. Includes all materials, tools, consumables, access scaffolding/lifts, protection of adjacent surfaces, and disposal of waste.</p> <p>Cleaning of the front facade of the building including polycarbonate panels, cladding, columns, fascia, and exposed structural elements. Work includes removal of dust, dirt, stains, spider webs, and other deposits using water, approved detergents, brushes, or pressure-wash equipment. Safe access methods such as scaffolding, boom lift, or rope access are to be provided by the contractor. All waste to be collected and disposed of properly. Complete in all respects as directed by the Engineer-in-Charge.</p>	290	m ²		

**7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF
CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA
COLOMBO -08**

B O Q NO - 2026/BOQ/H/O/PAINT/16

Item No	Description	Qty	Unit	Rate	Amount
2B03	Cleaning of all windows, window frames, and window sills during and after painting works, including removal of paint marks, dust, stains, and construction residues from internal and external surfaces, using approved cleaning materials and methods, complete in all respects. (Overhead and profit for the work is 20%)	1	Pro.Sum	200,000.00	200,000.00
TOTAL AMOUNT CARRIED TO SUMMARY (WITHOUT TAXES)				Rs	

7. BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA COLOMBO -08

BOQ NO - 2026/BOQ/H/O/PAINT/16

MAIN SUMMARY

Bill No - 01	PRELIMINARIES	Rs.	_____
Bill No - 02	PROPOSED BILL OF QUANTITIES FOR COLOUR WASHING WORK FOR HEAD OFFICE BUILDING OF CEYLON PETROLEUM CORPORATION AT NO 609 DR DANISTER DE SILVA MAWATHA COLOMBO -08	Rs.	_____
	SUB TOTAL 01	Rs.	_____
3	LESS PROVISIONAL SUM.	Rs.	_____
	SUB TOTAL 02	Rs.	_____
4	LESS DISCOUNT (if any)	Rs.	_____
	SUB TOTAL 03	Rs.	_____
5	ADD PROVISIONAL SUM.	Rs.	_____
	TOTAL CARRIED TO FORM OF TENDER	Rs.	_____
6	SUB TOTAL 04	Rs.	_____
7	ADD (2.5 % SSCL)	Rs.	_____
	SUB TOTAL 05	Rs.	_____
8	ADD (18% VAT)	Rs.	_____
	TOTAL WITH TAXES	Rs.	_____

Total amount in words

Name of Bidder :

VAT Registration No. :

Tel/E-mail :

Section - 8

DRAWINGS

Note :

Insert here a list of Drawings

Section – 8

8.0 DRAWINGS

8.1 Not Applicable

SECTION – 9

STANDARD FORMS [BID]

- **BID SECURITY**

Note :

*The bidders are advised to use the information printed in **Bold & Italic** in this volume as a check list when submitting the bid. However, it is the responsibility of the bidders to comply with all the requirement given in the bidding document. Failure to non compliance with any of them may be a reason for rejection of the bid.*

Notes on Standard Forms :

- *Bidders shall submit the completed Form of Bid Security/Bid Securing Declaration as appropriate in compliance with the requirements of the bidding documents.*
- *Bidders should not complete the Form of Agreement at the time of preparation of bids.*
- *The successful bidder will be required to sign the Form of Agreement, after the award of contract.*
- *Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.*
- *The Form of Performance Security, Form of Advance Payment Security and Form of Retention Money Guarantee should not be completed by the bidder s at the time of submission of bids.*
- *The successful bidders will be required to provide these securities in compliance with the requirements herein or as acceptable to the Employer.*

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]
----- [insert issuing bank's name, and address of issuing branch or office]

Beneficiary: ----- [insert (by PE) name and address of Employer]

Date: ----- [insert (by issuing bank) date]

BID GUARANTEE No.: ----- [insert (by issuing bank) number] We have been informed that ----- [insert (by issuing bank) name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated ----- [insert (by issuing bank) date] (hereinafter called "the Bid") for the execution of [insert name of Contract] under Invitation for Bids No. ----- [insert IFB number] ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- [insert name of issuing bank] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [insert amount in figures] ----- [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") ; or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

Check List for Bidders

Bidders are advised to fill the following table:

ITEM	ITB Clause	YES (tick)	REFERENCE
Form of Bid			
Addressed to the Employer ?	18		
Completed?	18		
Signed ?	18		
Bid Security			
Addressed to the Employer?	16		
Format as required ?	16		
Issuing Agency as specified ?	16		
Amount and currency as requested?	16		
Validity 28 days beyond the validity of Bid	16		
Qualification Information			
All relevant information completed?	4		
Signed ?	4		
Addendum			
Contents of the addendum (if any) Taken into account ?	10		
BID package			
All the documents given in ITB Clause 12 enclosed in the original and copy?	12		
ITB Clause 19 followed before Sealing the Bid Package?	19		

SIGNATURE OF THE BIDDER