

CEYLON PETROLEUM CORPORATION



BIDDING DOCUMENT

FOR

**PROPOSED EXIT ACCESS ROAD TO
LANKA FILLING STATION MUTHURAJAWELA**

B/17/2026

2026

Table of Contents

Volume I	3
Volume 2	4
Invitation of Bid	5-6
Form of Bid & Qualification Information	7-9
Schedule	10-12
Specification	13-14
Bill of Quantities	15-16
Drawing	17
Standard Forms	18-20
Check List	21

The Standard Bidding Document that is applicable for this Contact is the Standard Bidding Document Procurement of Works Minor Contracts with the ICTAD Publication No. ICTAD/SBD/03, January 2007 published by the Institute for Construction Training and Development [ICTAD], “Savsiripaya”, 123, Wijerama Mawatha, Colombo 07.

This Publication will not be issued with the Bidding Document and Bidder is advised to Purchase it from ICTAD/CIDA.

VOLUME 1

Volume I of this Bidding Document consists of following Sections;

- Section 1 – Instructions to Bidders
- Section 2 – Standard Forms (Contract)
- Section 3 – Conditions of Contract

These Sections shall not be issued along with the Bidding Document. The Bidders are requested to refer to the Standard Bidding Document, Procurement of Works, Minor Contracts with the Publication No: ICTAD/SBD/03.

VOLUME 2

Volume 2 of this Bidding Document consists of following Sections;

- Invitations for Bids
- Section 4 - Form of Bid and Qualification Information
- Section 5 - Schedule
- Section 6 - Specifications
- Section 7 - Bills of Quantities
- Section 8 - Drawings
- Section 9 - Standard Forms (Bid)

INVITATION FOR BIDS (IFB)

**INVITATION FOR BIDS
CEYLON PETROLEUM CORPORATION
(MINISTRY OF ENERGY)**

PROPOSED EXIT ACCESS ROAD TO LANKA FILLING STATION MUTHURAJAWELA

B/17/2026

1. The Chairman, **Departmental Procurement Committee (DPC)** on behalf of the **Ceylon Petroleum Corporation** invites sealed bids from eligible and qualified bidders for “**Proposed Exit Access Road to Lanka Filling Station Muthurajawela**”.
2. The period of construction of this work is **three (03) months**.
3. Bidding will be conducted through National Competitive Bidding Procedure.
4. To be eligible & Qualify for contract award, the successful bidder shall not have been blacklisted and shall meet the **CIDA Registration C7 and C6**.
5. Bidding Documents can be obtained on working days between **0900 hrs. to 1500 hrs. up to 21.04.2026** from the office of the Manager (Procurement & Stores), Ceylon Petroleum Corporation, 1st Floor, No. 609, Dr. Danister De Silva Mawatha, Colombo 09, upon submission of a written request and payment of a non-refundable fee of Rs. 2,000.00 (Rs. 1,653.58 + 2.5% SSCL + 18% VAT) per set. Alternatively, documents may be downloaded from the CPC website at <http://ceypetco.gov.lk/public-tenders/>. Bidders who download the documents must deposit the required fee into Account No. 004100110208633, Ceylon Petroleum Corporation, People’s Bank (Head Office), and submit the payment receipt together with the Bid.
6. The Bid will be closed at **1400 hrs. on 23.04.2026** and opened at the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation at the address given below, immediately after the closing time of the Bid. Bidders or their authorized representatives may present at the opening of the Bid. Bidders or their authorized representatives may present at the opening of the Bid. As per the Public Contract Act No, 3 of 1987, the Prospective Bidders shall be registered in Department of Registrar of Companies through <https://eroc.drc.gov.lk/> website and submit PCA 3 certificate along with their Bid.
7. Site Visit will be held at **1000 a.m. on 09.04.2026**. For further details, you may coordinate our Engineer Mr. Shankar over the Tel. No. 011 7296138.
8. All bids shall be accompanied by a Bid-Security obtained from a Licensed Commercial Bank in Sri Lanka to a Value of Rs. 55,000.00.
9. Bids shall be valid up to Seventy Seven (77) days (i.e up to 07.07.2026) after the deadline for submission of Bids.

The address referred to above is :

Chairman,
Departmental Procurement Committee,
C/o Manager (Procurement & Stores),
Procurement & Stores Function,
Ceylon Petroleum Corporation,
1st Floor, No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.
Tel : 011- 7296336

Section - 4

**FORM OF BID AND QUALIFICATION
INFORMATION**

Note:

Bidders are advised to consider the information printed in *Italic* format and highlighted in the document as a checklist, when submitting their bids. However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document.

4.1. FORM OF BID

Name of Contract : Proposed Exit Access Road to Lanka Filling Station Muthurajawela

To : Ceylon Petroleum Corporation

Gentleman,

1. Having examined the Standard Bidding Document - Procurement of Works - Minor Contracts [ICTAD/ SBD/ 03 - Second Edition, January 2007], Schedule, Specifications, Drawings and Bills of Quantities and addenda for the execution of the above-named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees (LKR) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of 20..... in the capacity of duly authorized to sign tenders for and on behalf of

(IN BLOCK CAPITALS)

Signature :

Address :

Designation :

Address :

Witness :

4.2. Qualification Information

(To be completed and submitted by the bidder, with the Bid)

	Eligibility Requirement	<i>Bidder's Qualification</i>
CIDA Registration		
<i>Registration number</i>		
<i>Grade</i>	C7 and C6	
<i>Specialty</i>	<i>Building Constructions</i>	
<i>Expiry Date</i>		
Backlisted Contractors		
Have you been declared as a defaulted contractor by NPA or any other Agency?		Yes/No
IF yes provide details		
VAT Registration Number		
Construction Program	<i>(attach as annex)</i>	
Legal status	<i>Public company/Private Company/Partnership/Sole proprietor</i>	

	Eligibility Requirement		<i>Bidder's Qualification</i>
Qualification and experience of key staff	Category, Experience and Qualifications	Required Nos.	Proposed by bidder (Name, experience and Qualifications)
	1 Technical Officer, 2 years' experience with NCT (Civil) qualifications	01 (Full time)	
List Other information required	<ul style="list-style-type: none"> Business Registration Past experience of the bidder with value of above Rs. 4.0 Million during past 03 years 		

Signature of the Bidder :

Section - 5

SCHEDULE

Note :

This section shall be read in conjunction with Section 1 – Instructions to Bidders and Section 3 – Conditions of Contract, and is intended to provide specific information in relation to corresponding Clauses in Section 1 & 3. Whenever there is an ambiguity, the provisions in Section 5 – Schedule shall supersede those provided in the Section 1- Instructions to Bidders and Section 3 – Conditions of Contract.

Bidders are advised to consider the information printed in Bold and Italic in the document as a checklist, when submitting their bids.

However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document.

Schedule

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is :	Name : Ceylon Petroleum Corporation Address: No. 609, Dr. Danister De Silva Mwt. Colombo 09.
	1.1.10	Engineer is:	Name : Eng. & Prem. Manager Address: Engineering Function, No. 609, Dr. Danister De Silva Mwt. Colombo 09.
1 & 13	1.1.21	Summary of Works	The Works consists of: Located at : Muthurajawela Contract Name : Proposed Exit Access Road to Lanka Filling Station Muthurajawela Contract Number : 400046833
1	1.1.14	Intended Completion Date	Intended Completion Date is three (03) months from the Start Date
2		Source of Funds	The source of funds is : Ceylon Petroleum Corporation
3		Eligibility	The requirement is; <ul style="list-style-type: none"> • Shall have ICTAD registration C7 and C6. • Shall have conducted at least of job of above Rs. 04 Million during last 03 years.
12		Documents to be submitted along with the Bid	<ul style="list-style-type: none"> • Business Registration • Past experience of the bidder with value of above Rs. 4.0 Million during past 03 years • A copy of the valid certificate of Registration (PCA 3) issued by the Registrar of Company
13	10.10	Price Adjustment	The Contract is not subject to price adjustment in accordance with Sub-Clause 10.10 of the Conditions of Contract

16		Bid Security	<p>Bid shall include a Bid Security:</p> <ul style="list-style-type: none"> • for an amount Rs. 55,000.00. • issued by a licensed Commercial Bank in Sri Lanka using the form for bid security (unconditional guarantee) included in Section 9.1 • remain valid till 105 days from the date of closing the tender. (i.e. 05.08.2026)
31	4.4	Performance Security	<p>The successful bidder on being notified by CPC of the acceptance of his Bid, shall furnish at his own expense a Performance Guarantee, within fourteen (14) days of such notification issued by a Recognized Commercial Bank in Sri Lanka.</p> <p>The amount of Performance Security is 5% of the Initial contract price.</p>
	6.4	Late Completion	<p>The amount to be paid is Rs. 1/2000 of Initial Contract Price per Day, subjected to maximum of 10 % of Initial Contract Price.</p>
	8.1	Notification of Defects	<p>The period for Defect Notification is 365 Days from Taking Over.</p>
	10.3	Retention	<p>The amount of retention is 10 % of certified work done.</p> <p>The maximum amount of retention is 5 % of Initial Contract Price.</p>
	10.12	Advance Payment	<p>Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.</p>
	13.1 (c)	Insurance, third party	<p>Minimum amount for third party insurance is 10% of the initial contract price</p>
	13.1	Insurance for Contractor's Personnel	<p>Minimum amount for Insurance for Contractor's Personnel is 110% of the initial contract price and Workman Compensation Policy (WCP) cover.</p>
33	1.1.11	Adjudicator	Delete
	14.0	Resolution of Disputes	Resolution of Disputes will be solely through Arbitration

Section - 6
SPECIFICATIONS

6. Specifications

6.1 Standard Specifications

The Standard Specifications comprise 'Standard Specifications for Construction and Maintenance of Roads and Bridges' issued under the authority of the Director General of the Road Development Authority and published by the Institute of Construction Training and Development.

The ICTAD Publication No. of this publication is SCA/5. Second Edition Published in June 2009

Bidders who are not in possession of this publication can purchase it from the ICTAD.

6.2 Particular Specifications

These Particular Specifications should be read in conjunction with the Standard Specifications for Construction and Maintenance of Roads and Bridges, ICTAD Publication No SCA/5, which are applicable in all cases not covered herein.

The Particular Specifications for some sections of the works are comprehensive and cover the full extent of the works in these sections. In other sections they apply in conjunction with the Standard Specifications. Finally in some sections not covered in the Particular Specifications, the Standard Specifications shall apply in full.

Where there is an ambiguity or discrepancy between the Particular Specifications and the Standard Specifications, the Particular Specifications shall prevail.

Section - 7
BILL OF QUANTITIES

7. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

PROPOSED ENTRY AND EXIT ACCESS ROAD TO LFS- MUTHURAJAWELA

Item	Description	Unit	Qty	Rate	Amount
1	Construction of 600 Dia Hume Pipe Culvert (Typical culvert design is attached herewith). Construction should be done as per the design prepared by the contractor to cater 30 Ton Axil load. Prior design should be submitted to the Client with the Chartered Engineer's certification. - 7m Width)	Nos	2.0		
2	Supplying, spreading & compaction of dense graded Aggregate Base Course (37.5mm)	m ³	340.0		
3	Approved soil supply, spreading & compacting using machinery for Shoulder construction turning circle.	m ³	250.0		
4	Applying Prime coat using Bitumen Emulsion CSS-1 at the rate of 1.0Ltr/Sqm Inclusive blotting material with sand at the rate of 250m ² /Cum	m ²	560.0		
5	Applying Tack coat using Bitumen Emulsion CRS-1 at the rate of 0.50 ltr/sqm.	m ²	560.0		
6	Supply & Laying and compacting of Asphalt wearing course using pavers	M.Ton	30.0		
TOTAL CARRIED TO SUMMARY				RS-	
TOTAL AMOUNT				RS-	
LESS: DISCOUNT (IF ANY)				RS-	
SUB TOTAL 1				RS-	
ADD: SSCL (2.5%)				RS-	
SUB TOTAL 2				RS-	
ADD: VAT (18%)				RS-	
TOTAL AMOUNT WITH TAXES				RS-	

Total amount in words:

Name of Tenderer:

VAT Registration No :

Tel/E-mail :.....

Section – 8

DRAWINGS

1. CEYPET/ENG/SK/0438 &
2. LFS Muthurajawela Main Entrance Access Lay Out

Section – 9

STANDARD FORMS (BID)

- **Bid Security**
- **Check list**

Note :

The bidders are advised to use the information printed in Italic form and highlighted in this volume as a check list when submitting the bid. However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document. Failure to non compliance with any of them may be a reason for rejection of the Bid.

Notes on Standard Forms :

- *Bidders shall submit the completed Form of Bid Security/Bid Securing Declaration as appropriate in compliance with the requirements of the bidding documents.*
- Bidders should not complete the Form of Agreement at the time of preparation of bids.
- The successful bidder will be required to sign the Form of Agreement, after the award of contract.
- Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.
- The Form of Performance Security, Form of Advance Payment Security and Form of Retention Money Guarantee should not be completed by the bidders at the time of submission of bids.
- The successful bidder will be required to provide these securities in compliance with the requirements herein or as acceptable to the Employer.

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: ----- *[insert (by PE) name and address of Employer]*

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- [insert (by issuing agency) name of the bidder] (hereinafter called "the bidder") has submitted to you its bid dated ----- [insert (by issuing agency) date](hereinafter called "the Bid") for the execution of [insert name of Contract] under Invitation for Bids No. ----- [insert IFB number] ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- [insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [insert amount in figures] ----- [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or*
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or*
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.*

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the Performance Security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

----- *[signature(s) of authorized representative(s)]*

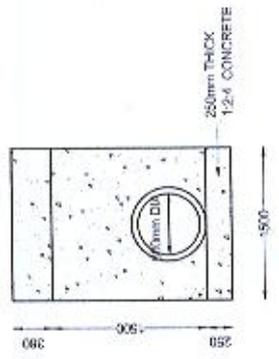
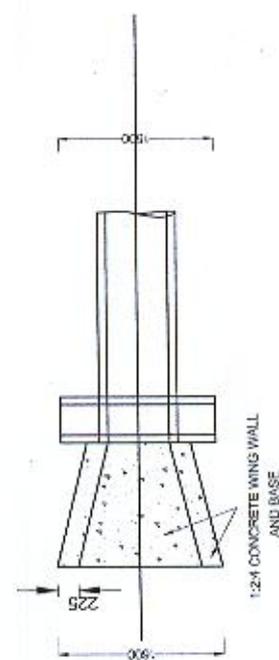
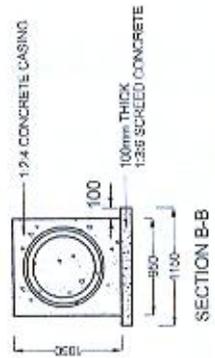
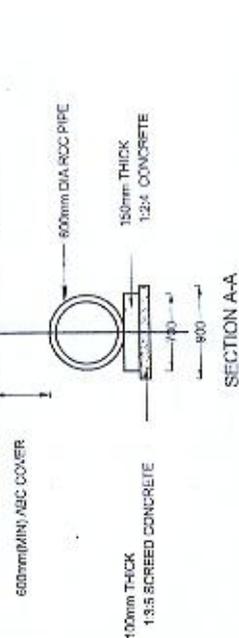
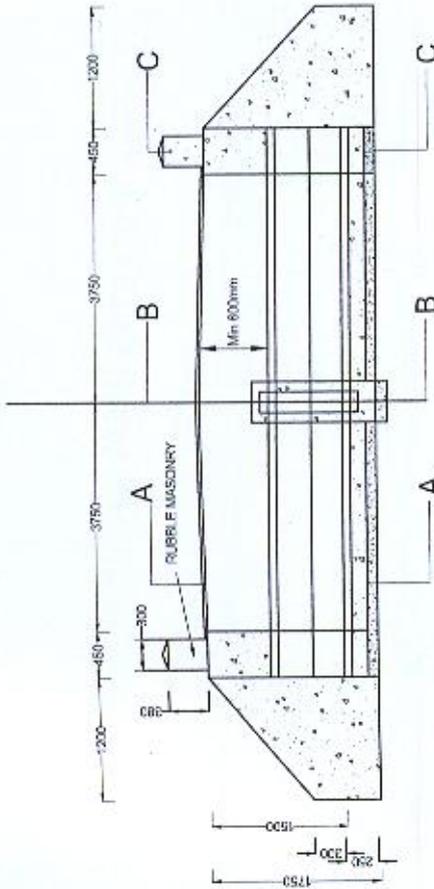
CHECK LIST FOR BIDDERS

Bidders are advised to complete the following check list:

<i>ITEM</i>	<i>ITB Clause</i>	<i>YES (tick)</i>	<i>REFERENCE</i>
<i>Form of Bid</i>			
<i>Addressed to the Employer ?</i>	<i>1.3.8</i>		
<i>Completed ?</i>	<i>1.3.8</i>		
<i>Signed ?</i>	<i>1.3.8</i>		
<i>Bid Security</i>			
<i>Addressed to the Employer ?</i>	<i>1.3.6</i>		
<i>Format as required ?</i>	<i>1.3.6</i>		
<i>Issuing Agency as specified ?</i>	<i>1.3.6</i>		
<i>Amount as requested ?</i>	<i>1.3.6</i>		
<i>Validity 28 days beyond the validity of Bid ?</i>	<i>1.3.6</i>		
<i>Qualification Information</i>			
<i>All relevant information completed ?</i>	<i>1.1.4</i>		
<i>Signed</i>	<i>1.1.4</i>		
<i>Addendum</i>			
<i>Contents of the addendum (if any) taken in to Account ?</i>	<i>1.2.3</i>		
<i>BID package</i>			
<i>All the documents given in ITB Clause 1.3.2 enclosed in the original and copy ?</i>	<i>1.3.2</i>		
<i>ITB Clause 1.4.1 followed before Sealing the Bid Package</i>	<i>1.4.1</i>		

NOTES

- 1) ALL DIMENSIONS ARE IN MILLIMETERS UNLESS OTHERWISE SPECIFIED.
- 2) TOTAL PIPE LENGTH SHOULD BE A MULTIPLE OF THE STANDARD COMMERCIAL LENGTH OF PIPES AVAILABLE.
- 3) COLLARS TO BE USED IN CASE OF PIPES WITHOUT TONGUE AND GROOVE.
- 4) PIPE GRADIENT SHOULD BE DECIDED TO SUIT THE SITE CONDITIONS WITH A MINIMUM OF 1:200.
- 5) LENGTH OF HEAD WALLS AS SHOWN AS FOR GUIDELINES ONLY. ACTUAL LENGTH OF HEAD WALL TO BE PROVIDED AS DIRECTED BY THE ENGINEER.
- 6) PRECAST CONCRETE GUARD STONE SHALL BE FIXED AT 1200 C/C OR AS DIRECTED BY THE ENGINEER.
- 7) FOR SOFT, UNSUITABLE SOILS DEPTH OF EXCAVATION & GRANULAR BEDDING SHALL BE DECIDED AT THE SITE BY THE ENGINEER.



CEYLON PETROLEUM CORPORATION

ENGINEERING DEPARTMENT
NO. 609,
DR. DAMISTER DE SILVA MAWATHA,
DEMATAGODA,
COLOMBO -09.

TP. NO. 5455136, 5455136
FAX 5455409

TITLE PROPOSED HUME PIPE CULVERT
FOR LANKA FILLING STATION
AT MUTHURAJAWELA

DRG NO: CEYPET / ENG / SK/0438

DRAWN BY: PRABATH

SCALE NOT TO SCALE

DATE 17.02.2020

DETAILS OF INLETS & WING WALLS

SECTION C-C

DETAILS OF HEADWALL & PARAPET WALL

L.F.S.MUTHURAJAWELA MAIN ENTRANCE ACCESS LAY OUT

