



CEYLON PETROLEUM CORPORATION

***Supply, Install, Testing & Commissioning of IPVPN,
Leased Line & Broad Band internet connections for
05 years period***

B/21/2026

BIDDING DOCUMENT

2026

Tender Notice
Ministry of Energy
Ceylon Petroleum Corporation

Supply, Install, Testing & Commissioning of IPVPN, Leased Line & Broad Band internet connections for 05 years period

B/21/2026

The Chairman, Departmental Procurement Committee on behalf of Ceylon Petroleum Corporation (CPC) invites sealed bids from eligible Contractors for the “Supply, Install, Testing & Commissioning of IPVPN, Leased Line & Broad Band internet connections for 05 years period”.

To be eligible for awarding the Contract, the successful bidder shall not have been blacklisted and shall have complied with the eligibility and qualification criteria stated in the Bidding Document.

Bidding Document can be downloaded from the website <http://ceypetco.gov.lk/public-tenders/> or obtained between 0900 hrs. to 1500 hrs. up to 28.04.2026 from the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 1st Floor, No. 609, Dr. Danister De Silva Mawatha, Colombo 09 on a written request. A payment of non-refundable fee of Rs. 20,000.00 (Rs. 16,535.76 + 2.5% SSCL+ 18% VAT) per bid should be paid to the CPC Cashier at head office or to Account No. 004100110208633 of Ceylon Petroleum Corporation of People’s Bank (Head Office) in case the document is downloaded on or before the deadline mentioned below and the receipt should be submitted along with the Bid.

All Bids should be accompanied by Bid Security amounts to Rs. 1,000,000.00.

The Bid will be **closed at 1400 hrs. on 30.04.2026** and opened at the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation at the address given below, immediately after the closing time of the Bid. Bidders or their authorized representatives may present at the opening of the Bid. As per the Public Contract Act No, 3 of 1987, the Prospective Bidders shall be registered in Department of Registrar of Companies through <https://eroc.drc.gov.lk/> website and submit PCA 3 certificate along with their Bid.

Chairman,
Departmental Procurement Committee,
C/o Manager (Procurement & Stores),
Procurement & Stores Function,
Ceylon Petroleum Corporation,
1st Floor, No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.
Tel. 011 7296330
E-mail : procuregeneral@ceypetco.gov.lk.

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1. INSTRUCTIONS TO BIDDERS (ITB)

1.1 Introduction

The Chairman, Procurement Committee on behalf of the Ceylon Petroleum Corporation (CPC) invites sealed bids from eligible and qualified bidders established in Sri Lanka for the **Supply, Install, Testing & Commissioning of IPVPN, Leased Line & Broad Band internet connections for 05 years period.** Presently the Head Office of CPC is located in Colombo. It has nine (9) area offices located islandwide, Aviation functions, Refinery located at Sapugaskanda, Storage Tank farm at Orugodawatta, Distribution terminal at Sapugaskanda and Bitumen sales center at Muthurajawela.

1.2 Eligibility Criteria

The Bidder must fulfill the following criteria and documentary evidence should be submitted with the offer for the purpose of evaluation. Failure to submit the documentary evidence and details, before the closing of Bid, may result in the Bid being rejected.

- 1.2.1 The bidder should have a valid TRC license to provide IPVPN, Leased Line and Broad Band internet service in Sri Lanka. (Copy of the license to be attached.)
- 1.2.2 The bidder should propose wired IPVPN leased line connectivity for main connection & wireless connectivity for secondary turnery connections. (Single party can bidding only one connection)
- 1.2.3 The bidder should have proven experience in supplying and installing of at least 10 IPVPN Networks during the last 5 years with Minimum five (5) locations interconnect for the Government or Private sector clients in Sri Lanka.
- 1.2.4 The bidder should confirm the capability of providing direct services to all the locations of the CPC which is covered under this solution and details of the service center from which a particular location is covered should be indicated.
- 1.2.5 Bidder must have technical staff to carry out Network troubleshooting, repairing and maintenance of the communication Infrastructure Island wide within maximum one (01) hour from the notification of any failure.

1.3 Basis of Bid

- 1.3.1 Bids are to be forwarded on the basis of Supply, Install, Testing & Commissioning of IPVPN, Leased Line & Broad Band internet connections for 05 years period to CPC locations as specified in ANNEXURE – 08
- 1.3.2 Bids are to be forwarded for the Supply, Install, Testing & Commissioning of IPVPN, Leased Line & Broad Band internet connections for 05 years period as per the Technical Specifications and Conditions stipulated in the Bid document.
- 1.3.3 Additional services provided by the Bidder which is not covered in this Invitation to Bid shall be stated separately and to be supplied free of charge. If exceptions are not stated, CPC would assume that Bidder conforms to most stringent conditions of the Bidding document.
- 1.3.4 A bidder is permitted to submit a bid for only one connection (either Connection 1 or Connection 2). Bids for both connections from the same bidder will not be accepted, and both connections will not be awarded to a single bidder.

1.4 Issuing Bid Documents

Bid documents will be issued up to 1500 hrs. on 28.04.2026 Any intending Bidder shall purchase Bid document at Rs. 20,000.00 (Rs. 16,535.76 + SSCL + VAT) from Manager Procurement & Stores, Ceylon Petroleum Corporation, 1st Floor, No. 609, Dr. Danister de Silva Mw., Colombo 09.

Bid Document will consist of the following:

- I. Instructions to Bidders (ITB)
- II. Conditions of Contract (COC)
- III. Scope of the work
- IV. Technical Specifications
- V. BOQ

1.5 Documents to accompany the Bid

All Bids should contain adequate particulars in respect of the items offered. Failure to furnish the following documents and details, before the closing of Bid, may result in the Bid being rejected. All documents shall be furnished in English language.

- I. Company profile
- II. Detailed specification of the Equipment / Service offered
- III. Telecommunication Regularly Commission (TRC) approval letter for providing MPLS Based IPVPN
- IV. Manufacturer's Guarantee for Items offered
- V. Quality Certificate for Items offered
- VI. Variations and / or deviations from specifications, if any, should be indicated.
- VII. Audited Financial Report for last three years
- VIII. Form of Bid (Annexure 01) duly completed and signed
- IX. Bid Security (Annexure 02)

1.6 Sealing and Marking of Bids

Bids shall be submitted in duplicates as per the conditions specified in this Bid document/ The original and the duplicate of the Bid should be placed in separate envelopes marked '**ORIGINAL**', '**DUPLICATE**'. Both envelopes should be enclosed in one securely sealed cover, which should be marked "**SUPPLY, INSTALL, TESTING & COMMISSIONING OF IPVPN, LEASED LINE & BROAD BAND INTERNET CONNECTIONS FOR 05 YEARS PERIOD**" (the Invitation to Bid title) on the top left hand corner and the statement, "DO NOT OPEN BEFORE 1400 hrs. on 30.04.2026 (to be completed with the time and date specified in the Bid document) and shall be addressed to ;

Chairman,
Procurement Committee,
Procurement & Stores Function,
Ceylon Petroleum Corporation,
No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.
Tel. 011-7296330

If the outer envelope is not sealed and marked as required above, the CPC will assume no responsibility for the Bids being misplaced or for premature opening. If the outer envelope discloses the Bidder's identity, the CPC will not guarantee anonymity of the Bid submission, but this disclosure will not constitute grounds for Bid rejection.

1.7 Period of Validity of Bids

- 1.7.1 All offers shall be valid for a minimum period of Ninety-One (91) days (i.e. 29.07.2026) from the closing date of the Bid. Bidders should however, clearly indicate the maximum period that their offer would be valid. A Bid valid for a shorter period will be rejected as non-responsive.
- 1.7.2 Prices indicated in the BOQ (Section 05), shall be firm and shall not be subject to any price variation for acceptance by CPC within the period of validity.

1.8 Format and Signing of Bids

The Bidder shall prepare an Original and a Duplicate of the Bid specified above, clearly marking as, “**BID FOR THE SUPPLY, INSTALL, TESTING & COMMISSIONING OF IPVPN, LEASED LINE & BROAD BAND INTERNET CONNECTIONS FOR 05 YEARS PERIOD**” – **Original and Duplicate** as appropriate. In the event of any discrepancy between the Original and Duplicate, the Original shall govern.

The Original and the Duplicate of the Bid shall be typed, or written in indelible ink, and shall be signed by the Bidder, or person(s) duly authorized to bind the Bidder to the contract. **All pages of the Bid except for un-amended printed literature shall be initialed by the persons(s) signing the Bid.**

Any inter lineation, erasures or over-writing shall be valid only if they are initialed by the persons signing the Bid.

1.9 Clarification of Bidding Document

A prospective Bidder requiring any clarification of the Bid document should notify CPC in writing by hand or post or facsimile at the CPC’s mailing address indicated in ITB **clause 1.6** similarly **if a Bidder feels that any important provision is unacceptable, such objection should be raised at this stage.** CPC will respond in writing to any request for clarification or modification of the Bid document that is received not later than Seven (07) days prior to the deadline of submission of Bids prescribed by the CPC. Copies of the CPC’s response will be sent to prospective Bidders within Three (03) days prior to the closing of the Bid who have collected Bid documents.

1.10 Deadline for Submission of Bids.

Chairman, Procurement Committee, CPC must receive Bids at the address specified under ITB **Clause 1.6** not later than the time and date stipulated.

Chairman, Procurement Committee, CPC may at his discretion, extend this deadline for submission of Bids, by amending the Bidding documents, in which case all right and obligations of CPC and the Bidders will thereafter be subjected to the deadline as extended.

Each Bidder shall submit only one offer. If the Bidder wishes to submit more than one offer or an alternate offer, it shall be submitted as a separate Bid.

1.11 Late Bids

Any Bid received by the Chairman, Procurement Committee CPC, after the deadline for submission of Bids, will be rejected and returned unopened to the Bidder.

1.12 Modification, Substitution & Withdrawal of Bids

The Bidder may modify or withdraw his Bid after submission, provided that written notice of the modification or withdrawal is received by the CPC, prior to the deadline prescribed for Bid submission.

The Bidder’s modifications shall be prepared, sealed, marked and dispatched as follows;

The Bidders shall provide an Original and a Duplicate as specified in the ITB **clause 1.8** of any modifications to his Bid, clearly identified as such in two envelopes, duly marked “**BID FOR THE SUPPLY, INSTALL, TESTING & COMMISSIONING OF IPVPN, LEASED LINE & BROAD BAND INTERNET CONNECTIONS FOR 05 YEARS PERIOD**”. The envelopes shall be sealed in an outer envelope, duly marked “**BID MODIFICATIONS**”.

A Bidder wishing to withdraw his Bid shall notify the CPC in writing prior to the deadline prescribed for the submission of Bids. A withdrawal notice may also be sent by Facsimile, but must be followed by the original, by post or by hand not later than the deadline for submission of Bids. The notice of withdrawal shall be addressed given in clause 1.6. Bearing the Bid name and the words “**BID WITHDRAWAL NOTICE**”. Bid withdrawal notices received after the deadline for submission of Bids will be ignored, and the submitted Bids will deem to be valid.

1.13 Closing of Bids

Bids, sealed and addressed as aforesaid, shall be sent under registered cover to reach:

Chairman,
Procurement Committee,
Procurement & Stores Function,
Ceylon Petroleum Corporation,
No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.

Not later than 1400 hrs. Sri Lanka local time on 30.04.2026. If the Bidders or their representatives choose not to send their Bids under Registered Cover, they could deposit such Bids in the Bid Box provided for this purpose at the office of the address given above.

1.14 Opening of Bids by CPC

Bids will be opened immediately after the closing date and time fixed for receipt of Bids, at the address given in clause 1.13 or such other place as arranged if the Manager Procurement & Stores’s Office is not available.

The Chairman, Procurement Committee, CPC or his nominated representative will open the Bids in the presence of the Bidders and/or their representatives, who choose to attend at the time on the date and at the opening place specified in the Invitation to Bid. Bidders and/or their representatives shall sign a register as proof of their attendance.

The Bid prices, discounts, and Bidder’s names, the presence or absence of the requisite Bid Security Guarantee and other such details, which the CPC at its discretion, may consider to be appropriate, will be announced, at the opening. Late Bids will not be entertained and will be returned unopened to the Bidder.

Bids (and modifications sent pursuant to ITB Sub Clause 1.11) that are not opened will not be considered for evaluation, regardless of the circumstances.

1.15 Bid Security Guarantee

Each Bid shall be accompanied by a Bid Security Guarantee, undertaking that the offer will be held for the specified period, and that the offer will not be withdrawn during that period. Such security shall be in the form of a Bank Draft or a Bank Guarantee issued / confirmed by a recognized Commercial Bank in Sri Lanka and payable to the CPC on demand in a sum of Rs. 1,000,000/- Bank guarantee should be valid for One Hundred & Nineteen (119) days from the closing date of bids (i.e. 26.08.2026)

Failure to submit the Bid Security Guarantee at the time, or before the closing of Bid, and in accordance with above said requirements, and in the format provided, will result in the Bid being rejected.

Bid Security Guarantee from unsuccessful Bidders will be returned to them after the award is made to the successful Bidder. The Bid Security Guarantee of the successful Bidder will be returned only after receipt of the **Performance Guarantee**.

1.16 Bid Price

Bidder shall submit the Bid in BOQ attached.

Bidders are required to indicate the amount of VAT separately with VAT Registration Number. Prices not submitted on the prescribed form and in the manner required are liable for rejection.

1.17 Declaration

As per the form of bid -Annexure – 01

1.18 Taxes/Duties/Etc.

All applicable taxes should be clearly and separately mentioned in the BOQ.

1.19 Staff Strength

Indicate the qualifications of the technical staff allocated to this project as per Annexure - C (At least 3 Technical Specialists with 3-year Industry Experience)

1.20 Bidder's Standard Conditions of Sale

No conditions of sales except that is provided in this bid document is accepted.

1.21 Preliminary Examination of Bids

The CPC will examine the Bids to determine whether they are complete, any computational errors have been made, whether the documents have been properly signed, and the Bids are generally in order. The CPC may, at its discretion call clarifications from Bidders.

The request for clarification and the response shall be in writing within 5 working days from the clarifications and no change in the price or substance of the Bid shall be sought, offered or permitted.

1.22 Correction of Errors

Bids determined to be substantially responsive will be checked for any arithmetical error and errors will be corrected in the following manner.

- 1.22.1 Where the discrepancy is between the amount in figure and the amount in words, the amount in words will prevail.
- 1.22.2 Where the discrepancy is between unit rate and the line total, resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless in the opinion of the Chairman, Procurement Committee, CPC there is an obvious gross misplacement of the decimal point in the rate, in which case the line item total as quoted will govern, and the unit rate will be corrected.
- 1.22.3 The amount stated in the Form of Bid adjusted in accordance with the above procedure with the concurrence of the Bidder shall be considered as binding upon the Bidder. If the Bidder does not accept the correct amount of Bid, his Bid shall be rejected without affecting the Bid Security Guarantee.
- 1.22.4 The adjusted price is lower than the bid price and the adjusted figure will be taken as the bid price. If the adjusted price is higher than the bided price the bided figure will be the bid price. The rates will be adjusted with the concurrence of the bidder to reach at the final bid price. If the bidder does not agree for such adjustment, his bid shall be rejected without affecting the Bid Security Guarantee.

1.23 Evaluation of Bids

The CPC will carry out a detailed evaluation of the Bids, to determine whether the technical aspects are properly addressed and the Bids are substantially responsive.

Technical evaluation

The following technical evaluation criteria will be considered for the stage of technical evaluation:

- MPLS core network availability (fully owned / partially leased)
- Last mile technology (Fiber / Metro Ethernet / Microwave / Copper, etc.)
- IPv4 and IPv6 support
- Guaranteed bandwidth
- SLA uptime commitment (e.g., > 99.5%)
- Latency and packet loss guarantee
- Mean Time to Repair (MTTR)
- 24x7 Network Operations Center (NOC)
- Fault ticketing system
- Existing network coverage in the required locations

The bidder shall provide documentary proof for all the above items along with the bid. If the required details and supporting documents are not attached, CPC may consider the bid as non-responsive.

Financial Evaluation of Bids

Final evaluation will be based on the comparison of the total prices of the Delivery, Installation, Testing, Commissioning, Handing over and maintenance of the communication infrastructure (MPLS based IPVPN and Leased Line)

1.24 Procurement Committee's right to accept or reject any or all Bids

- 1.24.1 The Procurement Committee will not be bound to make the award to the Bidder submitting the lowest offer.
- 1.24.2 The Departmental Procurement Committee reserves the right to reject any or all Bids or any part thereof, without adducing any reasons. The Procurement Committee may accept any or all items of an offer and reserves the right to increase or decrease the number of units to be contracted for, at prices indicated in the Schedule of Prices.

1.25 Notice of Acceptance

Acceptance of bid will be communicated by fax / E-mail and confirmed in writing by registered post to the successful bidder to the address given by him in the tender form, soon after the receipt of the departmental procurement committee decision. Any change of address of the bidder should be promptly notified to the Chairman, Ministry Procurement Committee, Procurement & Stores Function, Ceylon Petroleum Corporation, Dr. Danister De Silva Mawatha, Colombo 09.

1.26 Award Criteria

The Departmental Procurement Committee will award the contract to the successful Bidder, whose Bid has been determined to be substantially responsive, lowest evaluated Bid provided that the Bidder is determined to be qualified to perform the contract satisfactorily.

The successful Bidder will be called upon to Supply, Installation, Configuring, Testing, Commissioning & Handing over the Communication Infrastructure (MPSL Based IPVPN and Leased Line) the said System at the locations specified in Clause 1.1 conforming to Technical Specifications, Conditions and strictly on the agreed schedule for Completion.

The successful Bidder will be called upon to enter into an Agreement with CPC. A specimen **Form of Agreement** is attached as Annexure 03.

CONDITIONS OF CONTRACT (COC)

This contract for period of 60 months commencing from the date of awarded Prices quoted shall not be change period of contract.

2.1 Performance Guarantee

The successful Bidder, on being notified by CPC of the acceptance of his Bid, shall furnish at his own expense a Performance Guarantee, within fourteen (14) days of such notification through/confirmed by a recognized Commercial Bank in Sri Lanka, in a sum equivalent to 10% of the annual value of the accepted Bid. The Performance Guarantee shall be substantially in the format given in Annexure 04.

If the successful Bidder fails to furnish the Performance Guarantee as aforesaid, his name will be placed in the list of defaulting Contractors.

Further, failure to furnish the Performance Guarantee as required, the successful Bidder shall be liable for any losses, costs, expenses and damages, which the CPC may sustain in consequence of such failure and the Bid Security Guarantee shall be forfeited.

The Purchase Order will be released only after the receipt of the Performance Guarantee. The Performance Guarantee shall be in favor of the CPC, and shall be valid for a period not less than 60 days from the date of letter of award.

2.2 Mode of Payment

Payment shall be made as follows.

| | |
|--|--|
| Initial Payment as Mobilization Advance (Based on a Advanced Guarantee)* | 20% of the Contract Value (<i>only installation Chargers</i>) |
| 1 st Progressive Payment | 60% of the Contract value (<i>only installation Chargers</i>) after installation of equipment (<i>mobilization 20 will deduct from this payment</i>) |
| 2 nd Progressive Payment | Balance 40% of the installation chargers contract value after testing and commissioning of the system |
| Monthly Rental | After receiving a monthly bill. (<i>Applicable only for monthly rental BOQ</i>) |

* Note- the format of the Mobilization Advance Payment guarantee is given in Annexure 2.

2.3 Defaults by Successful Bidder

If the successful Bidder defaults in the supply or breach of any of the provisions in the Contract with CPC for the Supply, Install, Testing & Commissioning of MPLS Based IPVPN according to this Bid Document, CPC has the right to forfeit the performance guarantee of the supplier and cancel the contract.

2.4 Assurance of Delivery

The successful Bidder will be called upon to Supply, Install, Configure, Test, Commission and Hand over MPLS based IPVPN & Leased Data Line to Ceylon Petroleum Corporation conforming to specifications and strictly abide by the agreed completion date from the date of letter of award.

2.5 Force Majeure

Except as regards as act of God, War, Strike, Invasion, Civil war, Rebellion, Revolution, Insurrection, Earthquake or Plagues, lightening the Bidder shall undertake all risks and liabilities of whatsoever kind arising out of incidentals connected with the sale.

2.6 Service Facilities

In a case where the accredited local agent submitting the offer on behalf of their principals, shall possess a fully equipped service facility with trained technician to provide after sales services, Details of such facilities and resource personnel available shall be given in the quotation.

2.7 Arbitration

If during continuance of this contract or at any time after termination thereof, any disputes or differences of opinion touching the interpretation of this contract were to arise between the parties hereto or their respective representatives, such differences or disputes shall be referred to for Arbitration.

Arbitration shall be conducted under the rules of the Arbitration Centre of the Institute of the Development of Commercial Law & Practice (ICLP) in Sri Lanka & in accordance with the Arbitration Act No. 11 of 1995 of Sri Lanka. The Place of Arbitration shall be Colombo, Sri Lanka.

2.8 Other Conditions

In the course of execution of the works of providing Internet & IPVPN services to CPC, if the Contractor installs structures such as towers, antennas etc. within the premises of CPC, the said installation shall be entirely for the benefit of CPC only and not for general public.

2.9 Termination of Service

In case service is not found to be satisfactory, CPC reserves the right to terminate the service after giving adequate (2 weeks) notice.

2.10 Project Time Schedule

Implementation period is 1month and service period would be 60 months. (5 Years)

3. SCOPE OF WORK

3.1 Scope of Bid

3.1.1 The Contractor shall provide relevant equipment and Materials according to their Proposal. The equipment offered should be proven products and not prototypes.

Network connectivity equipment / materials will be provided by CPC (Router, Network enclosure, etc..). Hence the bidder shall have to provide suitable solutions and equipment which support existing equipment of CPC.

3.1.2 The bidder deemed to be an expert in this field / job and hence they shall assent and include all necessary jobs/items in the scope of works which shall include but not limiting the following.

3.1.3 Annexure – B indicate locations has to interconnect via the IPVPN / ILL / ADSL / BB or any other Networks facilities under this Contract.

3.1.4 Bidder should provide separate monthly rentals for above Solutions

3.1.5 Bidder should provide the monitoring tool with the equipment (installation hardware and software) for monitor the status of each link. (Applicable only for 1st & 2nd service providers)

3.1.6 Monitoring tool installed hardware (if applicable) should be 19” rack mountable.

3.1.7 Connection bandwidth / capacities can be increase or decrease based on the quotation at the given time.

3.1.8 Any time CPC has authority to add any location to this contract or remove any location on this contract.

3.1.9 A bidder is permitted to submit a bid for only one connection (either Connection 1 or Connection 2) and shall not submit bids for both connections.

3.1.10 Connection 1 and Connection 2 shall not be awarded to a single supplier. A bidder may be awarded only one connection (either Connection 1 or Connection 2).

3.2 Documents to be submitted by the Selected Bidder

Selected bidders must provide following documents to CPC.

- I. Before assigning IP address to IPVPN, ILL, BB ADSL or any other device/service bidder should have to get approval from CPC-IT function and validate the IP rangers are available.
- II. The Service provider will provide a comprehensive documentation detailing address scheme, sub-net mask, user names, passwords, as well as information related to communication and encryption (If Applicable).
- III. Helpdesk management information
- IV. Related Software

3.3 Final Acceptance Test

The service provider shall prepare the final acceptance test procedure for commissioned equipment and WAN service. The acceptance test shall include verification of equipment start-up procedures, configuration, bandwidth, link testing, latency, packet drop and restoring procedures.

3.4 Test Procedure:

The service provider shall prepare a draft acceptance test procedures and submit to CPC for approval, at least One (1) week prior to the schedule of respective activity. The final acceptance test procedure will be discussed and mutually approved.

3.5 Scheduled period of Completion (Project Period)

Supply, installation, configuration, testing, commissioning, and handing over shall be completed within four (04) weeks. The installation and IP-MPLS VPN, ILL, or broadband service should be fully operational upon project completion. The monthly rental period shall be five (05) years (subject to changes or termination of the contract).

4. TECHNICAL SPECIFICATIONS

- I. CPC will select a bidders for First (1) and second (2) IPVPN, Leased Line, ADSL & Broadband Connectivity
- II. The Provider IPVPN, Leased Line & Broadband Network should provide different quality of service level for business transactions of CPC
- III. The IPVPN, Leased Line & Broadband Connectivity should facilitate Voice Over IP (VOIP) and Video Conferencing
- IV. Solutions with definite services levels without degrading the performance levels of the above services.
- V. The provider should successfully design a highly scalable Wide Area Data Services solution (for future expansion) for all the locations which are connected via the IPVPN connectivity, to improve the shared resources accessibility and to provide application acceleration services over the Wide Area Network.
- VI. The Service Provide should implement **their own Surge Protection mechanism** to protect their own equipment and the medium of connectivity
- VII. The Infrastructure should integrate seamlessly with the current IT infrastructure of the CPC
- VIII. The service provider should facilitate BGP or any other Routing Protocol to across the IPVPN Connectivity
- IX. All software provided should be licensed versions
- X. All bandwidth / connections capacities are subject to revise (increase, decrease or termination) at the any rime of the contract period.
- XI. All **ADSL and BB** connections must have **Static IP address** within the **quoted amount**.
- XII. **Proposed Bandwidth for CPC Locations.**

Required Bandwidths are mention in BOQ and installed locations are mention in Annexure B in bid document.

CPC will provide the necessary end point Network equipment for the specified locations. Bidder should provide all the customer premises equipment (CPE).

5. BILL OF QUANTITIES

5.1 Connection 1 – Installation / initial Chargers (if required)

| Type | Location | Connection Details | | Levy** | CESS** | NBT** | VAT** | Total Tax | Total With Tax |
|---------|-----------------------------------|--------------------|------------------|---------|---------|---------|---------|-----------|----------------|
| | | Band Width | One Time Payment | (____%) | (____%) | (____%) | (____%) | | |
| ILL | Head Office - Col 09 (Server/DNS) | 4 mbps | | | | | | | |
| ILL | Head Office - Col 09 (e-Banking) | 1 mbps | | | | | | | |
| ILL | Head Office – Col 09 (internet) | 80 mbps | | | | | | | |
| ILL | Refinery - Sapugaskanda | 40 mbps | | | | | | | |
| ILL | Sapugaskanda Terminal | 10 mbps | | | | | | | |
| ILL | Aviation -Katunayake | 10 mbps | | | | | | | |
| IP- VPN | Head Office - Col 09 | 4 mbps | | | | | | | |
| IP- VPN | Refinery - Sapugaskanda | 2 mbps | | | | | | | |
| IP- VPN | Aviation - Katunayake | 512 kbps | | | | | | | |
| IP- VPN | Aviation - Rathmalana | 256 kbps | | | | | | | |
| IP- VPN | New Terminal - Sapugaskanda | 512 kbps | | | | | | | |
| IP- VPN | A/O Kurunegala | 256 kbps | | | | | | | |
| IP- VPN | A/O Anuradhapura | 256 kbps | | | | | | | |
| IP- VPN | A/O Galle | 256 kbps | | | | | | | |
| IP- VPN | A/O Batticaloa | 256 kbps | | | | | | | |
| IP- VPN | A/O Jaffna | 256 kbps | | | | | | | |
| IP- VPN | A/O Kandy | 256 kbps | | | | | | | |
| IP- VPN | A/O Badulla | 256 kbps | | | | | | | |
| IP- VPN | A/O Kegalle / Rathnapura **** | 256 kbps | | | | | | | |
| IP- VPN | Sales office Muthurajawela | 512 kbps | | | | | | | |
| IP- VPN | Tankfarm Orugodawatta | 128 kbps | | | | | | | |
| IP- VPN | Agro Kandy | 128 kbps | | | | | | | |
| IP- VPN | Aviation - Mattala | 512 kbps | | | | | | | |
| IP- VPN | Water intake – Kelaniya | 128 kbps | | | | | | | |
| IP- VPN | Tank Farm – Chinabay | 128 kbps | | | | | | | |

| | | | | | | | | | |
|---------|-----------------------------------|-------------------------------|--|--|--|--|--|--|--|
| IP- VPN | Circuit Bungalow – Nuwara Eliya | 128 kbps | | | | | | | |
| IP- VPN | Circuit Bungalow – Anuradhapura:2 | 128 kbps | | | | | | | |
| IP- VPN | Circuit Bungalow – Mathara | 128 kbps | | | | | | | |
| ADSL/BB | Aviation –Rathmalana | Anytime 100GB Per Month | | | | | | | |
| ADSL/BB | Agro Kandy | | | | | | | | |
| ADSL/BB | A/O Kurunegala | Anytime 200GB Per Month | | | | | | | |
| ADSL/BB | A/O Anuradhapura | | | | | | | | |
| ADSL/BB | A/O Galle | | | | | | | | |
| ADSL/BB | A/O Batticaloa | | | | | | | | |
| ADSL/BB | A/O Jaffna | | | | | | | | |
| ADSL/BB | A/O Kandy | | | | | | | | |
| ADSL/BB | A/O Badulla | | | | | | | | |
| ADSL/BB | A/O Kegalle / Rathnapura **** | | | | | | | | |
| Service | Monitoring and service assurance | | | | | | | | |
| | Total | | | | | | | | |

Note-

- ** Please clearly mention tax condition, calculation methodology & relevant documents (Circulars issued by government or governing body) for taxation.
- *** Monitoring not required
- **** Kegalle location is close & it will be changed to Rathnapura or Avissawella.

5.2 Connection 1 – Monthly Rental

| Type | Location | Connection Details | | Levy** | CESS** | NBT** | VAT** | Total Tax | Total With Tax | Total For Contract Period (5 Years – without tax] |
|---------|-----------------------------------|--------------------|----------------|---------|---------|---------|---------|-----------|----------------|---|
| | | Band Width | Monthly Rental | (____%) | (____%) | (____%) | (____%) | | | |
| ILL | Head Office - Col 09 (Server/DNS) | 4 mbps | | | | | | | | |
| ILL | Head Office - Col 09 (e-Banking) | 1 mbps | | | | | | | | |
| ILL | Head Office – Col 09 (internet) | 80 mbps | | | | | | | | |
| ILL | Refinery - Sapugaskanda | 40 mbps | | | | | | | | |
| ILL | Sapugaskanda Terminal | 10 mbps | | | | | | | | |
| ILL | Aviation -Katunayake | 10 mbps | | | | | | | | |
| IP- VPN | Head Office - Col 09 | 4 mbps | | | | | | | | |

| | | | | | | | | | | |
|---------|-----------------------------------|-------------------------------|--|--|--|--|--|--|--|--|
| IP- VPN | Refinery - Sapugaskanda | 2 mbps | | | | | | | | |
| IP- VPN | Aviation - Katunayake | 512 kbps | | | | | | | | |
| IP- VPN | Aviation - Rathmalana | 256 kbps | | | | | | | | |
| IP-VPN | New Terminal - Sapugaskanda | 512 kbps | | | | | | | | |
| IP- VPN | A/O Kurunegala | 256 kbps | | | | | | | | |
| IP- VPN | A/O Anuradhapura | 256 kbps | | | | | | | | |
| IP- VPN | A/O Galle | 256 kbps | | | | | | | | |
| IP- VPN | A/O Batticaloa | 256 kbps | | | | | | | | |
| IP- VPN | A/O Jaffna | 256 kbps | | | | | | | | |
| IP- VPN | A/O Kandy | 256 kbps | | | | | | | | |
| IP- VPN | A/O Badulla | 256 kbps | | | | | | | | |
| IP- VPN | A/O Kegalle / Rathnapura**** | 256 kbps | | | | | | | | |
| IP- VPN | Sales office Muthurajawela | 512 kbps | | | | | | | | |
| IP- VPN | Tankfarm Orugodawatta | 128 kbps | | | | | | | | |
| IP- VPN | Agro Kandy | 128 kbps | | | | | | | | |
| IP- VPN | Aviation - Mattala | 512 kbps | | | | | | | | |
| IP- VPN | Water intake – Kelaniya | 128 kbps | | | | | | | | |
| IP- VPN | Tank Farm – Chinabay | 128 kbps | | | | | | | | |
| IP- VPN | Circuit Bungalow – Nuwara Eliya | 128 kbps | | | | | | | | |
| IP- VPN | Circuit Bungalow – Anuradhapura | 128 kbps | | | | | | | | |
| IP- VPN | Circuit Bungalow – Anuradhapura:2 | 128 kbps | | | | | | | | |
| IP- VPN | Circuit Bungalow – Mathara | 128 kbps | | | | | | | | |
| ADSL/BB | Aviation –Rathmalana | Anytime 100GB Per Month | | | | | | | | |
| ADSL/BB | Agro Kandy | | | | | | | | | |
| ADSL/BB | A/O Kurunegala | Anytime 200GB Per Month | | | | | | | | |
| ADSL/BB | A/O Anuradhapura | | | | | | | | | |
| ADSL/BB | A/O Galle | | | | | | | | | |
| ADSL/BB | A/O Batticaloa | | | | | | | | | |

| | | | | | | | | | |
|---------|----------------------------------|--|--|--|--|--|--|--|--|
| ADSL/BB | A/O Jaffna | | | | | | | | |
| ADSL/BB | A/O Kandy | | | | | | | | |
| ADSL/BB | A/O Badulla | | | | | | | | |
| ADSL/BB | A/O Kegalle / Rathnapura**** | | | | | | | | |
| Service | Monitoring and service assurance | | | | | | | | |
| | Total | | | | | | | | |

Note-

- ** Please clearly mention tax condition, calculation methodology & relevant documents (Circulars issued by government or governing body) for taxation.
- **** Kegalle location is close & it will be changed to Rathnapura or Avissawella.

5.3 Connection 2 – Installation / initial Chargers (if required)

| Type | Location | Connection Details | | Levy** | CESS** | NBT** | VAT** | Total Tax | Total With Tax |
|---------|----------------------------------|------------------------|------------------|---------|---------|---------|---------|-----------|----------------|
| | | Band Width | One Time Payment | (____%) | (____%) | (____%) | (____%) | | |
| ILL | Head Office - Col 09 (e-Banking) | 512 mbps | | | | | | | |
| ILL | Head Office – Col 09 (internet) | 70 mbps | | | | | | | |
| ILL | Refinery - Sapugaskanda | 35 mbps | | | | | | | |
| ILL | Sapugaskanda Terminal | 10 mbps | | | | | | | |
| ILL | Aviation -Katunayake | 10 mbps | | | | | | | |
| IP- VPN | Head Office - Col 09 | 2 mbps | | | | | | | |
| IP- VPN | Agro - Kolonnawa | 512 kbps | | | | | | | |
| IP- VPN | SSE Workshop | 256 kbps | | | | | | | |
| IP- VPN | Circuit Bungalow – Chainabay | 128 kbps | | | | | | | |
| IP- VPN | Oil Facilities – Colombo Harbor | 128 kbps | | | | | | | |
| IP- VPN | Tank Darm –Orugodawatta | 128 kbps | | | | | | | |
| ADSL/BB | Aviation -Katunayake | 170 Gb Anytime Monthly | | | | | | | |

| | | | | | | | | | |
|-----------|----------------------------------|--------------------|--|--|--|--|--|--|--|
| ADSL/BB | Aviation –Mattala | | | | | | | | |
| ADSL/BB | SSE Workshop | 2Mbps Unlimited | | | | | | | |
| ADSL/BB | Muthurajawela | | | | | | | | |
| ADSL/BB | Aviation –Rathmalana | | | | | | | | |
| ADSL/BB | Tank Farm - Orugodawatta | | | | | | | | |
| ADSL/BB | Aviation –Mattala | | | | | | | | |
| ADSL/BB | A/O Kurunegala | 4Mbps Unlimited | | | | | | | |
| ADSL/BB | A/O Anuradhapura | | | | | | | | |
| ADSL/BB | A/O Galle | | | | | | | | |
| ADSL/BB | A/O Batticaloa | | | | | | | | |
| ADSL/BB | A/O Jaffna | | | | | | | | |
| ADSL/BB | A/O Kandy | | | | | | | | |
| ADSL/BB | A/O Badulla | | | | | | | | |
| ADSL/BB | A/O Kegalle / Rathnapura**** | | | | | | | | |
| ADSL/BB | Agro - Kolonnawa | | | | | | | | |
| 4G-BB-Mob | IT Head Office 1*** | Any time 90GB | | | | | | | |
| 4G-BB-Mob | IT Head Office 2*** | | | | | | | | |
| 4G-BB-Mob | Board Room*** | | | | | | | | |
| 4G-BB-Mob | IT Refinery 1*** | Any time 40GB | | | | | | | |
| 4G-BB-Mob | IT Refinery 2*** | | | | | | | | |
| Service | Monitoring and service assurance | | | | | | | | |
| | Total | | | | | | | | |

Note-

- ** Please clearly mention tax condition, calculation methodology & relevant documents (Circulars issued by government or governing body) for taxation.
- *** Monitoring not required
- **** Kegalle location is closed & it will be changed to Rathnapura or Avissawella.

5.4 Connection 2 – Monthly Rental

| Type | Location | Connection Details | | Levy** | CESS** | NBT** | VAT** | Total Tax | Total With Tax | Total For Contract Period (5 Years – without tax] |
|---------|----------------------------------|------------------------|-----------------|---------|---------|---------|---------|-----------|----------------|---|
| | | Band Width | Monthly Rental | (____%) | (____%) | (____%) | (____%) | | | |
| ILL | Head Office - Col 09 (e-Banking) | 512 mbps | | | | | | | | |
| ILL | Head Office – Col 09 (internet) | 70 mbps | | | | | | | | |
| ILL | Refinery - Sapugaskanda | 35 mbps | | | | | | | | |
| ILL | Sapugaskanda Terminal | 10 mbps | | | | | | | | |
| ILL | Aviation -Katunayake | 10 mbps | | | | | | | | |
| IP- VPN | Head Office - Col 09 | 2 mbps | | | | | | | | |
| IP- VPN | Agro - Kolonnawa | 512 kbps | | | | | | | | |
| IP- VPN | SSE Workshop | 256 kbps | | | | | | | | |
| IP- VPN | Circuit Bungalow – Chainabay | 128 kbps | | | | | | | | |
| IP- VPN | Oil Facilities – Colombo Harbor | 128 kbps | | | | | | | | |
| IP- VPN | Tank Farm –Orugodawatta | 128 kbps | | | | | | | | |
| ADSL/BB | Agro - Kolonnawa | 170 Gb Anytime Monthly | | | | | | | | |
| ADSL/BB | Aviation –Mattala | | | | | | | | | |
| ADSL/BB | SSE Workshop | 2Mbps Unlimited | | | | | | | | |
| ADSL/BB | Muthurajawela | | | | | | | | | |
| ADSL/BB | Aviation –Rathmalana | | | | | | | | | |
| ADSL/BB | Tank Farm - Orugodawatta | | | | | | | | | |
| ADSL/BB | Aviation –Mattala | | | | | | | | | |
| ADSL/BB | A/O Kurunegala | | 4Mbps Unlimited | | | | | | | |
| ADSL/BB | A/O Anuradhapura | | | | | | | | | |
| ADSL/BB | A/O Galle | | | | | | | | | |
| ADSL/BB | A/O Batticaloa | | | | | | | | | |

| | | | | | | | | | |
|-----------|----------------------------------|------------------|--|--|--|--|--|--|--|
| ADSL/BB | A/O Jaffna | | | | | | | | |
| ADSL/BB | A/O Kandy | | | | | | | | |
| ADSL/BB | A/O Badulla | | | | | | | | |
| ADSL/BB | A/O Kegalle / Rathnapura **** | | | | | | | | |
| ADSL/BB | Agro - Kolonnawa | | | | | | | | |
| 4G-BB-Mob | IT Head Office 1*** | Any time 90GB | | | | | | | |
| 4G-BB-Mob | IT Head Office 2*** | | | | | | | | |
| 4G-BB-Mob | Board Room*** | | | | | | | | |
| 4G-BB-Mob | IT Refinery 1*** | Any time 40GB | | | | | | | |
| 4G-BB-Mob | IT Refinery 2*** | | | | | | | | |
| Service | Monitoring and service assurance | | | | | | | | |
| | Total | | | | | | | | |

Note-

- **** Please clearly mention tax condition, calculation methodology & relevant documents (Circulars issued by government or governing body) for taxation.**
- ***** Monitoring not required**
- ****** Kegalle location is closed & it will be changed to Rathnapura or Avissawella.**

5.5 Grand Summary

Bidder can quote only 5.1 & 5.2 or 5.3 & 5.4 or 5.5 & 5.6

| | Item | Unit Price (Without Taxes) | Unit Price (With Taxes) | Total for 1 Year Period (Without Taxes) | Total for 1 Year Period (With Taxes) | Total for Contract Period - 5 Year (Without Taxes) | Total for Contract Period - 5 Year (With Taxes) |
|-----|--------------------------------------|-------------------------------|----------------------------|---|--|---|--|
| 5.1 | Connection 1 – Installation Chargers | | | | | | |
| 5.2 | Connection 1 – Rental | | | | | | |
| | Grand Total (Connection 1) | | | | | | |
| 5.3 | Connection 2 – Installation Chargers | | | | | | |
| 5.4 | Connection 2 – Rental | | | | | | |
| | Grand Total (Connection 2) | | | | | | |

Name of Bidder :

.....

Quoted only for Connection No - _____

Total in Words :

.....

VAT Registration No :-

Address

.....

.....

.....

Date

.....

Signature of Bidder

ANNEXURE A- FORM OF BID

To: The Chairman
CPC Procurement Committee,
Procurement & Stores Function
Ceylon Petroleum Corporation
No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.
SRI LANKA

From:
.....
.....

Sir,

- A-1 Having familiarized ourselves with the formal request for Instruction to Bidders and Conditions of Contract, for Supply, Install, Testing & Commissioning of IPVPN, Leased Line & Broad Band internet connections for 05 years period we offer to complete the whole of said services in conformity with the said document.
- A-2 Unless and until a formal Agreement is prepared and executed this Bid together with your written acceptance thereof shall constitute a binding contract with us.
- A-3 We understand you are not bound to accept the lowest or any Bid you may receive.
- A-4 The Bid we are offering is complete and fulfils the requirements discussed in the Technical specifications of the Bid document.
- A-5 We agree to abide by this Bid for the period of **Ninety-One (91) days** from the date of opening of the same. Bid Conditions and prices quoted shall remain binding upon us and may be accepted at any time before the expiration of the period.
- A-6 We agree to be bound by the Bid, Bid Conditions, Technical Specifications and Performance Security.
- A-7 We affirm that the said services will be provided as per COC after we receive notice of acceptance of our.
- A-8 We offer the prices as given in the schedule of prices for Supply, Install, Testing, & Commissioning of MPLS Based IPVPN & Leased Data Line. We agree that it is open to the Procurement Committee to reject this offer or to accept.

Dated this day of2026.

Signature in the capacity of
..... duly authorized to sign Bids for and on behalf of :

Name

Address
.....
.....

Witnesses:

1. Signature: 2. Signature:

Name: Name:

.....

Address : Address:

.....

.....

ANNEXURE 02 - FORM OF ADVANCE PAYMENT SECURITY

.....[Name and address of Agency, and Address of Issuing Branch or Office]

Beneficiary:[Name and Address of Employer]

Date :

ADVANCE PAYMENT GUARANTEE NO.:.....

We have been informed that[name of Contractor] (hereinafter called “the Contractor”) has entered into Contract No.....(reference number of the contract] dated.....with you, for the Construction of[name of contract and brief description] (hereinafter Called “the Contract).

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum.....[amount in figure] (.....[amount in words] is to be made against an advance payment guarantee.

At the request of the Contractor, we.....[name of issuing agency] Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of.....[amount in figures] (.....) [amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor.

This guarantee shall expire on.....[Insert the date, 28 days beyond the Intended Completion date]

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[Signature(s)]

ANNEXURE 03 - FORMAT FOR BID SECURITY

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets].....[insert issuing agency's name and address of issuing branch or office].....

Beneficiary :..... [Insert (by PE) name and address of Employer/ Purchaser]

Date : [Insert (by issuing agency) date]

BID GUARANTEE NO. :[insert (by issuing agency) number]

We have been informed that[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called “ the Bidder”) has submitted to you its bid dated[insert (by issuing agency) date] (hereinafter called “the Bid”) for execution/ supply [select appropriately) of [insert name of Contract] under Invitation for Bids No. [Insert IFB number] (“the IFB”)

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee. At the request of the Bidder, we[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures][insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder.

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter “the ITB”) of the IFB; or
- (c) having been notified of the acceptance of its Bid by the Employer/ Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to [Insert date]

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date

[Signature of authorized representative(s)]

ANNEXURE 04 - FORM OF AGREEMENT

This Agreement made this _____ day of _____ 2026, by and between **CPC** established by an Act of Parliament namely Act No. 28 of 1961 & having its registered Office at 609, Dr. Danister De Silva Mawatha, Colombo 09 in the Government of the Democratic Socialist Republic of Sri Lanka (hereinafter called and referred to as the “CPC” which terms of expression as herein used shall where this context so requires and admits mean & include the CPC & its Successors & assigns) of the one part and _____ of _____ a Company duly incorporated & having its registered Office at _____ (hereinafter called the “Supplier” which terms of expression as herein used shall where this context so requires and admits mean & include the _____ & its successors & assigns) of the other part.

Whereas the CPC is desirous that the services known as the **Supply, Install, Testing & Commissioning of IPVPN, Leased Line & Broad Band internet connections for 05 years period** should be provided by the Contractor, and has accepted a Bid by the Contractor for providing of such services and the remedying of any defects therein.

The CPC and the Supplier agree, as follows: -

1. In the Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and Contractor’s scope of work hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as a part of this Agreement.
 - **Letter of Acceptance dated _____.**
 - **The Bid dated _____.**
 - **The Conditions of Contract**
 - **Technical Specifications**
 - **The Completed BOQ**
3. In consideration of the payments to be made by the CPC to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the CPC to provide services fit for purpose in conformity in all respect according to the provision of the Contract.
4. The CPC hereby covenants to pay the Supplier in consideration of the services provided, the Contract Price or such other sum as may become payable under the provisions of the Contract at the time and in the manner prescribed by the Contract.

In Witness whereof the parties have hereunto caused this Agreement to be executed the day, month & year afore written.

| Authorized Signature of the Chairman Of CPC | | Authorized Signature of the Supplier | |
|--|--|---|--|
| | | | |
| <u>In the presence of</u> | | <u>In the presence of</u> | |
| Name | | Name | |
| Signature | | Signature | |
| Address | | Address | |

ANNEXURE 05 - FORMAT FOR PERFORMANCE GUARANTEE

..... [Issuing Agency's Name and Address of issuing Branch or Office].....

Beneficiary:..... [Name and Address of Employer)

Date :

PERFORMANCE GUARANTEE NO:

We have been informed that[name of Contractor/ Supplier] (hereinafter called “the Contractor”) has entered into Contract No.[reference number of the contract] datedwith you, for the [Insert “construction”/ “Supply”] of [Name of contract and brief description of Works] (Hereinafter called “the Contract”)

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we [name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[amount in figures] (.....) [amount in words], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than theday of 20... [Insert date, 28 days beyond the scheduled contract completion date] and any demand for payment under it must be received by us at this office on or before that date.

.....

[Signature(s)]

ANNEXURE –A- DETAILS OF CENTRALIZED OPERATION CENTER

| | |
|--|---|
| Location | - |
| Address | - |
| Telephone Nos | - |
| Fax | - |
| E-Mail | - |
| Opening Hours | - |
| Problem / Complains recording methodology | - |
| Contact Persons | - |
| No of Technicians | - |
| Any Other Details | - |

-

ANNEXURE – B - CPC Locations & Currently Available Connection

| SLT VPN & ILL Connections | | | | |
|---------------------------|------------------------------|-----------------|-----------|------------|
| No | Location | Connection Type | Brandwith | Circuit ID |
| 1 | Kegalla | IP- VPN | 256kbps | D50144 |
| 2 | Galle | IP- VPN | 256kbps | D65538 |
| 3 | Waterinteke | IP- VPN | 64kbps | D66038 |
| 4 | Orugodawaththa | IP- VPN | 128kbps | D66039 |
| 5 | Mattala | IP- VPN | 512kbps | D42808 |
| 6 | New terminal | IP- VPN | 512kbps | D71018 |
| 7 | Jaffna | IP- VPN | 256kbps | D81818 |
| 8 | Agro kandy | IP- VPN | 128kbps | D83984 |
| 9 | Head office | IP- VPN | 6mbps | D84922 |
| 10 | Batticaloa | IP- VPN | 256kbps | D85296 |
| 11 | Anuradapura | IP- VPN | 256kbps | D44217 |
| 12 | Nugegoda | IP- VPN | 256kbps | D44027 |
| 13 | Sapugaskanda | IP- VPN | 2mbps | D98244 |
| 14 | Rathmalana | IP- VPN | 256kbps | D98924 |
| 15 | Katunayaka | IP- VPN | 512kbps | D98929 |
| 16 | Kandy | IP- VPN | 256kbps | E1105344 |
| 17 | Kurunagala | IP- VPN | 256kbps | E1106689 |
| 18 | Badulla | IP- VPN | 256kbps | E1104758 |
| 19 | Muthurajawela | IP- VPN | 2mbps | E1107574 |
| 20 | Nuwara eliya circuit | IP- VPN | 128kbps | E1103891 |
| 21 | Matara circuit | IP- VPN | 128kbps | E1113892 |
| 22 | Trico Tank farm | IP- VPN | 256kbps | E1113935 |
| 23 | Ministry CPC | IP- VPN | 128kbps | E1113929 |
| 24 | Anuradapura circuit | IP- VPN | 128kbps | E1113893 |
| 25 | Head office - Online bank | ILL | 1mbps | D81131 |
| 26 | Head office - Server segment | ILL | 4mbps | D64769 |
| 27 | Head office - Internet | ILL | 16mbps | D84827 |

| SLT ADSL Connections | | | |
|----------------------|--------------|-----------------|---------------|
| No | Location | Connection Type | Connection No |
| 1 | Nugegoda | ADSL | 112086112 |
| 2 | Jaffna | ADSL | 212050009 |
| 3 | Anuradapura | ADSL | 252050093 |
| 4 | Kegalla | ADSL | 352050034 |
| 5 | Kurunagala | ADSL | 372050265 |
| 6 | Badulla | ADSL | 552051042 |
| 7 | Batticaloa | ADSL | 652050000 |
| 8 | Kandy | ADSL | 812388582 |
| 9 | Galle | ADSL | 912230936 |
| 10 | Katunayaka | ADSL | 112252962 |
| 11 | Refinery | ADSL | 112401853 |
| 12 | New terminal | ADSL | 112401863 |
| 13 | Rathmalana | ADSL | 112637014 |

| Dialog VPN & ILL Connections | | | | |
|------------------------------|---------------------------|-----------------|-----------|------------|
| No | Location | Connection Type | Brandwith | Circuit ID |
| 1 | Head office - Internet | ILL | 15mbps | 994601322 |
| 2 | Refinery - Internet | ILL | 8mbps | 994601404 |
| 3 | E Bank | ILL | 512kbps | 994621095 |
| 4 | Head office - VPN | IP- VPN | 4mbps | 997001020 |
| 5 | Agro kolonnawa | IP- VPN | 512kbps | 994610255 |
| 7 | SSE Workshop | IP- VPN | 256kbps | 994615470 |
| 8 | Trinco - circuit bungalow | IP- VPN | | |

| Dialog 4G Connections | | | |
|-----------------------|------------------|-----------------|---------------|
| No | Location | Connection Type | Connection No |
| 1 | Head office | 4G | 114499471 |
| 2 | SSE Workshop | 4G | 117968302 |
| 3 | Muthurajawela | 4G | 117968303 |
| 4 | Agro - Kolonnawa | 4G | 75726300 |

CPC Locations

| | Location | Address | Telephone |
|----|---|---|---|
| 1 | Regional Office - North West Kurunegala | 20/3, Noel Seneviratne Mw, Colombo Road, Kurunegala | 037-2222517 037-5624202 |
| 2 | Regional Office - North Central Anuradhapura | Mosque Road, Bank Site, Anuradhapura | 025-2235523 |
| 3 | Regional Office - South Galle | Magalle, Galle | 091-2234528 |
| 4 | Regional Office - East Batticaloa | Bar Road, Batticalloa | 065-2224429 |
| 5 | Regional Office - North Jaffna regional office | Stanly Road, Jaffna | 021-2222033 |
| 6 | Regional Office – Central Kandy / Peradeniya | 45, Gampola Road, Penideniya, Peradeniya | 081-2388674 081-4471542 081-5625154 |
| 7 | Regional Office – Uva Badulla | 2, Mylagastenna Road, Badulla. | 055-2231979 |
| 8 | Regional Office – Sabaragamuwa Kegalle | No 436 ,Kandy Road, Ranwala, Kegalle | 035-5624900 035-5624901 |
| 9 | Refinery Sapugaskanda | Refinery , No 11 , Kelaniya | 011-2400110 0115140200 |
| 10 | New terminal | No 54 , terminal ,sapugaskanda | 011-2401115 |
| 11 | Muthurajawela Sales Office | Bitumen storage and distribution , complex ceylon petrolem ,muthurajawela | 011-5769527 |
| 12 | SSE Workshop | Ceylon petroleum corporation, SSE workshop, Zone 2, Kolonnawa, Wellampitiya | |
| 13 | Water intake | Waterintake, Biyagama road , kelaniya | 011-7104074 011-5668503 |

| | | | |
|-----------|--|---|----------------------------|
| 14 | Orugodawaththa Tank farm | Yamyawera mw , welewattha , wellampitiya | 011-7104071 |
| 15 | Aviation Katunayaka | Aviation , bandaranayaka air port , katunayaka | 011-2253376 011-2251319 |
| 16 | Aviation Rathmalana aviation | Aviation fuel station,colombo air port , rathmalana | 011-2637755 |
| 17 | Aviation Mattala | Aviation unit , mattala | 047-2031945 / 047-2031951 |
| 18 | Agro Chemicals Sales Centre - Kandy | No 53 , pragathi mawatha , iriyagama | 081 - 2224107 |
| 19 | Ceypetco Agro Chemicals Sales Centre - Kolonnawa | Ceylon Petroleum Corporation, Agro Chemical Function, Zone 3, Kolonnawa, Wellampitiya | 011-71040773 |
| 20 | Circuit bungalow - Trincomalee | Ceypetco Holiday Bungalow, Trincomalee | 026-3260947 |
| 21 | Circuit bungalow - Anuradapura | Ceypetco Holiday Bungalow, Anuradapura | 025-2221907 |
| 22 | Circuit bungalow - Nuwara eliya | Ceypetco Holiday Bungalow, Nuwara Eliya | |
| 23 | Circuit bungalow - Mathara | Ceypetco Holiday Bungalow, Mathara | |
| 24 | Trincomalee - Tank farm | Ceypetco Tank farm, Trincomalee | |

ANNEXURE – C - PROPOSED PROJECT STAFF DETAILS

CURRICULUM VITAE

Employee Company Name:

Employee Name:

E.P.F. No. (Please attach the document proof):

Job Designation:

Profession:

Total Years of experience:

Date Joined:

Age:

Nationality:

NIC / NDL/ Passport:

Police Division:

Gramasewaka Division:

Education Qualifications:

Professional Qualifications:

Experience:

| Project Name | Project Period | Role |
|---------------------|-----------------------|-------------|
| | | |
| | | |

.....
Employee Signature