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இலங்கை பெற்றோலியக் கூட்டுத்தாபனம்  
CEYLON PETROLEUM CORPORATION

01<sup>st</sup> JULY 2026

**RE : TENDER FOR THE SUPPLY OF 3,000 LITRES OF M.C.P.A. 60% SL - (AG/14/2026)**

1. CEYLON PETROLEUM CORPORATION (CEYPETCO) INVITES FIRM OFFERS FOR THE IMPORT OF 3,000 LITRES OF M.C.P.A. 60% SL TO BE DELIVERED IN COLOMBO **WITHIN 60 DAYS FROM THE DATE OF ISSUANCE OF PURCHASE ORDER IN CASE OF LOCAL SUPPLY OR ELSE 60 DAYS FROM THE DATE OF ESTABLISHMENT OF LC (ONLY FOR ORDER PLACED ON CIF BASIS WITH THE FOREIGN SUPPLIERS)**. HOWEVER, SHORTER DELIVERY PERIOD IS MOST WELCOME. HENCE SUPPLIER SHALL INDICATE THE BEST POSSIBLE DELIVERY PERIOD.
2. OFFERS SHOULD BE **MADE AS PER ATTACHED FORM OF BID (ANNEX - "A") ON CIF COLOMBO PER LITRE BASIS FOR PAYMENT BY IRREVOCABLE AND UNCONFIRMED LETTER OF CREDIT ISSUED BANK OF CEYLON, COLOMBO AT SIGHT/ 30 DAYS/ 90 DAYS/ 180 DAYS, INDICATING FOB, FREIGHT PROVIDING SHIPPING THROUGH SHIPPING CORPORATION (CSCL) VESSEL OR THROUGH VESSEL NOMINATED BY THE CSCL UNDER CSCL BILL OF LADING, INSURANCE ( I.E. INSURANCE POLICY SHOULD BE COVERED FROM LOADING POINT TO DELIVERY POINT AT KOLONNAWA STORES, COLOMBO, SRI LANKA) AND LOCAL AGENT'S COMMISSION (IF ANY) SEPARATELY.**
3. IT IS REQUIRED TO SUBMIT THE REGISTRATION CERTIFICATE OF LOCAL AGENT ISSUED BY REGISTRAR OF PUBLIC CONTRACT OF SRI LANKA IN TERMS OF THE PUBLIC CONTRACT ACT NO. 3 OF 1987 ON SUBMISSION OF PCA3 AS FOLLOWS,
  - 3.1. ANY PERSON WHO ACTS AS AN AGENT OR SUB-AGENT, REPRESENTATIVE OR NOMINEE FOR OR ON BEHALF OF ANY TENDERER, SHALL REGISTER HIMSELF AND SUCH PUBLIC CONTRACT IN ACCORDANCE WITH SECTION 10 AND SHALL FURNISH TO THE REGISTRAR THE PARTICULARS REQUIRED TO BE FURNISHED UNDER SECTION 6. OF PUBLIC CONTRACT ACT NO. 3 OF 1987.
  - 3.2. WHERE ANY PERSON IS AN AGENT, SUB-AGENT, REPRESENTATIVE OR NOMINEE FOR OR ON BEHALF OF A TENDERER HE SHALL FIRST PRODUCE A CERTIFICATE OF HIS APPOINTMENT AS AGENT, SUB-AGENT, REPRESENTATIVE OR NOMINEE TO THE REGISTRAR BEFORE HE REGISTERS HIMSELF AND THE PUBLIC CONTRACT UNDER THIS SECTION. FOR MORE DETAILS PLEASE VISIT [www.drc.gov.lk](http://www.drc.gov.lk).
4. THE COUNTRY OF ORIGIN AND THE PORT OF SHIPMENT SHOULD BE CLEARLY INDICATED IN THE BID.
5. CEYPETCO AT ITS SOLE DISCRETION RESERVES THE RIGHT TO ACCEPT THE BID ON FOB (LOAD PORT) BASIS OR CIF COLOMBO BASIS WHICH SHALL BE COMMUNICATED AT THE TIME OF ACCEPTANCE OF THE BID.
6. **TECHNICAL SPECIFICATIONS:**
  - 6.1. THE PRODUCT QUOTED SHALL BE STRICTLY CONFORM TO CURRENT FOOD AND AGRICULTURE ORGANIZATION (FAO ) SPECIFICATIONS AND THE FOLLOWING:
    - i) SHELF LIFE - MIN. 2 YEARS



- ii) PACKING - PRODUCT SHOULD BE PACKED IN 200 LITRE NET NEW POLYETHYLENE LINED/ EPICOATED STEEL DRUMS CONFIRMING TO REQUIREMENTS OF REGISTRAR OF PESTICIDES (ROP) IN SRI LANKA.
- iii) DATE OF MANUFACTURE - PRODUCT SHOULD HAVE BEEN MANUFACTURED NOT MORE THAN FOUR MONTHS BEFORE THE DATE OF SHIPMENT.
- iv) PRODUCT SHALL BE REGISTERED WITH THE REGISTRAR OF PESTICIDES (ROP) IN SRI LANKA AND REG. NO, NAME OF MANUFACTURER/FORMULATOR, DETAILED SPECIFICATIONS OF THE PRODUCT AND MATERIAL SAFETY DATA SHEET ETC SHOULD BE SUBMITTED ALONG WITH THE OFFER.
- v) THE BIDDER SHALL GUARANTEE THAT THE POISONOUS SUBSTANCE ARSENIC IN THE PRODUCT OFFERED IS NOT ABOVE THE HARMFUL LEVEL AND THE EXACT ARSENIC CONTENT AVAILABLE IN THE PRODUCT SHALL BE SUBMITTED ALONG WITH THE OFFER.
- vi) PURITY LEVEL OF THE PRODUCT SHALL MEET THE REGISTRAR OF PESTICIDES (ROP) STANDARD.
- vii) THE BIDDER SHALL SUBMIT THE MANUFACTURER'S QUALITY CERTIFICATE FOR THE RELEVANT BATCH
- viii) THE BIDDER SHALL SUBMIT THE QUALITY CERTIFICATE ISSUED BY THE ISO/IEC 17025:2017 ACCREDITED LABORATORY/ GLP CERTIFIED LABORATORY FOR THE RELEVANT BATCH.

7. THE BIDDER SHALL SUPPLY THE PRODUCT MEETING CIRCULAR NO. RP/2026/02 DATED 12/02/2026 AND ALL REQUIREMENTS OF REGISTRAR OF PESTICIDES (ROP) IN SRI LANKA.

8. UPON THE DELIVERY OF PRODUCT AT COLOMBO, IF DEEMED NECESSARY, SAMPLES SHALL BE FORWARDED TO ROP, SRI LANKA FOR APPROVAL AND IF THE QUALITY OF THE PRODUCT IS NOT APPROVED BY THE ROP, THEN THE SUPPLIER SHALL HAVE TO TAKE BACK THE OUT OF SPECIFICATIONS PRODUCT AND REPLACE THE EXACT QUANTITY IN TERMS OF VOLUME AT YOUR OWN COST WITHIN TWO MONTH.

9. TENDERERS SHALL GUARANTEE THE DELIVERY OF PRODUCT IN COLOMBO **WITHIN CONTRACTUAL DELIVERY PERIOD**. IN THE EVENT THAT THE SUCCESSFUL TENDERER FAILS TO DELIVER THE PRODUCT IN COLOMBO **WITHIN CONTRACTUAL DELIVERY PERIOD EXCEPT IN THE CASE DESCRIBED UNDER CLAUSE 8**, CEYPETCO RESERVES THE RIGHT TO ITSELF

- (i) TO CANCEL THE ORDER AND TO FORFEIT THE PERFORMANCE SECURITY GUARANTEE  
**OR**
- (ii) TO ACCEPT THE CARGO WITH A PENALTY OF POINT TWO FIVE PERCENT (0.25%) OF THE ORDER VALUE PER DAY SUBJECT TO THE MAXIMUM OF TEN PERCENT (10%) OF THE ORDER VALUE.

10. TENDERERS SHOULD NOTE THAT THE MINIMUM DETENTION FREE PERIOD FOR EMPTY CONTAINERS AT COLOMBO SHALL BE **SEVEN (07) WORKING DAYS** WHICH WILL BE STIPULATED IN THE LETTER OF CREDIT.

11. IF THE PRODUCT IS TO BE SUPPLIED LOCALLY THE BIDDERS SHALL DELIVER THE PRODUCT TO THE AGROCHEMICAL PLANT AT KOLONNAWA, SRI LANKA AND THE PRICE SHALL BE QUOTED **AS PER ATTACHED FORM OF BID (ANNEX –“A”)** FOR DELIVERY AT STORES (DAS), KOLONNAWA, COLOMBO, SRI LANKA PER LITER BASIS WHERE PAYMENT WILL BE MADE AFTER DELIVERY AND ACCEPTANCE OF THE PRODUCT BY THE REGISTRAR OF PESTICIDE (ROP).

AND



BIDDERS SHOULD SUBMIT THE REGISTRATION CERTIFICATE ISSUED BY REGISTRAR OF PUBLIC CONTRACT OF SRI LANKA IN TERMS OF THE PUBLIC CONTRACT ACT NO.3 OF 1987 ON SUBMISSION OF FORM PCA3.

## **12. BID SECURITY**

### **12.1. CASH DEPOSIT IN UNITED STATES DOLLARS**

- (A) PRIOR TO THE BID OPENING, BIDDERS SHALL DEPOSIT THE UNITED STATES DOLLARS **FIVE HUNDRED FIFTY (USD 550/=)** AMOUNT TO THE ACCOUNT NO. 0001450821 OPERATING IN BANK OF CEYLON, SRI LANKA.
- (B) THE CASH DEPOSIT SHOULD BE DEPOSITED FOR A MINIMUM **SEVENTY (70)** DAYS FROM THE DATE OF CLOSING OF THE BID.
- (C) THE SLIP OF THE CASH DEPOSIT SHOULD BE SUBMITTED ALONG WITH THE BID FOR VERIFICATION BY CPC AND ONLY THE BIDS WITH FULLY VERIFIED PAYMENTS WILL BE CONSIDERED FOR EVALUATION.

**OR**

### **12.2. BID SECURITY GUARANTEE**

- (A) PRIOR TO THE BID OPENING, BIDDERS SHALL ESTABLISH A BID SECURITY GUARANTEE FOR **UNITED STATES DOLLARS FIVE HUNDRED FIFTY (USD 550/=) OR AN EQUIVALENT AMOUNT IN SRI LANKAN RUPEES ONE HUNDRED NINETY THREE THOUSAND (LKR 193,000/=)** FOR THE TENDER UNDERTAKING THAT THE BID WILL BE HELD VALID FOR THE SPECIFIED PERIOD AND THAT THE BID WILL NOT BE WITHDRAWN DURING THAT PERIOD. SUCH SECURITY SHALL BE IN THE FORM OF A BANK GUARANTEE ISSUED/CONFIRMED BY A LICENSED COMMERCIAL BANK IN SRI LANKA OR A BANK BASED IN ANOTHER COUNTRY BUT THE GUARANTEE CONFIRMED & ASSURED BY A LICENSED COMMERCIAL BANK IN SRI LANKA, IN FAVOR OF CEYLON PETROLEUM CORPORATION AND PAYABLE TO THE SAME ON DEMAND. THE ORIGINAL BID SECURITY GUARANTEE SHALL BE SUBMITTED ALONG WITH THE OFFER.

### **IMPORTANT**

PLEASE NOTE THAT ALL BIDDERS IRRESPECTIVE OF WHETHER THEY ARE RECOGNIZED GOVERNMENT OWNED INSTITUTIONS AND/OR SUBSIDIARIES SHALL SUBMIT THE BID SECURITY GUARANTEE ALONG WITH THE OFFER.

- 12.3. THE BID SECURITY GUARANTEE SHALL BE VALID FOR A PERIOD MINIMUM SEVENTY (70) DAYS (I.E.22.09.2026) FROM THE DATE OF CLOSING OF THE BID. THE FORMAT OF BID SECURITY GUARANTEE IS ANNEXED HERETO AS ANNEX – “B”.
- 12.4. FAILURE TO SUBMIT THE BID SECURITY GUARANTEE OR CASH DEPOSIT, INCONFORMITY WITH THE BID REQUIREMENT ON OR BEFORE THE CLOSING TIME OF BID BY ANY BIDDER, WILL RESULT IN THE BID BEING REJECTED. CEYPETCO SHALL BE ENTITLED TO CALL ON THE BID SECURITY GUARANTEE OR CASH DEPOSIT IN THE EVENT THE SUCCESSFUL BIDDER FAILS TO SUBMIT A PERFORMANCE SECURITY GUARANTEE, WITHIN A PERIOD OF SEVEN (07) WORKING DAYS SUBSEQUENT TO WRITTEN INSTRUCTION FROM CEYPETCO TO ENTER INTO THE SAID CONTRACT.



- 12.5. THE BID SECURITY GUARANTEE OR CASH DEPOSIT OF THE SUCCESSFUL BIDDER WILL BE RETURNED ONLY AFTER THE SUBMISSION OF THE PERFORMANCE SECURITY GUARANTEE BY THE SUCCESSFUL BIDDER. CEYPETCO SHALL BE ENTITLED TO CALL ON THE BID SECURITY GUARANTEE UNLESS A PERFORMANCE SECURITY GUARANTEE IS PROVIDED BY THE SUCCESSFUL BIDDER, ON THE DATE SPECIFIED BY CEYPETCO.
- 12.6. THE BID SECURITY GUARANTEE OR CASH DEPOSIT FROM THE UNSUCCESSFUL BIDDERS WILL BE RETURNED TO THEM AFTER THE AWARD IS MADE TO THE SUCCESSFUL BIDDER.

### **13. PERFORMANCE SECURITY GUARANTEE**

- I) THE SUCCESSFUL BIDDER SHALL FURNISH A PERFORMANCE SECURITY GUARANTEE WITHIN SEVEN (07) WORKING DAYS FROM THE DATE OF LETTER OF ACCEPTANCE, OBTAINED FROM A LICENSED COMMERCIAL BANK IN SRI LANKA IN FAVOR OF CEYLON PETROLEUM CORPORATION AND PAYABLE TO THE CEYLON PETROLEUM CORPORATION ON DEMAND TO THE VALUE OF **TEN PERCENT (10%) OF THE ORDER.**
- II) THE PERFORMANCE SECURITY GUARANTEE SHOULD BE VALID FOR **HUNDRED AND TWENTY (120) DAYS FROM THE DATE OF LETTER OF ACCEPTANCE.**
- III) THE SUCCESSFUL SUPPLIER / BIDDER SHOULD STRICTLY ADHERE TO THE **FORMAT OF PERFORMANCE SECURITY GUARANTEE WHICH IS ANNEXED HERETO AS ANNEX - "C".**
- IV) **THE SUCCESSFUL SUPPLIER / BIDDER SHOULD ENSURE AND CLEARLY INDICATE IN ITS OFFER THAT THEY WILL PROVIDE A PERFORMANCE SECURITY GUARANTEE UPON THE AWARD. FAILURE TO COMPLY WITH THIS REQUIREMENT SHALL BE CONSIDERED AS A MAJOR DEVIATION RESULTING TO AWARD BEING CANCELLED WHILE THE BID SECURITY GUARANTEE BEING FORFEITED.**
- V) IF THE SUCCESSFUL SUPPLIER/ BIDDER FAILS TO FURNISH THE PERFORMANCE SECURITY GUARANTEE AS AFORESAID, THE SUCCESSFUL SUPPLIER'S NAME TO BE PLACED IN THE LIST OF DEFAULTING SUPPLIERS.
- VI) THE LETTER OF CREDIT (L/C) FOR THE SHIPMENT WILL BE OPENED ONLY AFTER THE RECEIPT OF PERFORMANCE SECURITY GUARANTEE AS PER THE PROCUREMENT DOCUMENT.

### **14. CARRIAGE BY CSCL VESSEL :**

**AS PER THE RULES AND REGULATIONS OF GOVERNMENT OF SRI LANKA, THE CARGO SHOULD BE SHIPPED ON A VESSEL OF CEYLON SHIPPING CORPORATION (CSCL) OR A VESSEL NOMINATED BY CSCL UNDER CSCL BILL OF LADING, UNLESS A WRITTEN WAIVER IS OBTAINED FROM CSCL BY THE SUPPLIER. ALL CONSEQUENTIAL LOSSES OVER THE DELAYS DUE TO THE FAILURE OF THE SUCCESSFUL SUPPLIER TO DELIVER THE CARGO VIA CSCL NOMINATED VESSEL WILL BE TO THE ACCOUNT OF SUCCESSFUL SUPPLIER. AT PRESENT THE CSCL PROVIDES REGULAR LINER SERVICES FROM ALL OVER THE WORLD. CONTACT DETAILS OF THE CSCL AGENTS COULD BE OBTAINED FROM THE CSCL WEBSITE [www.cscl.lk](http://www.cscl.lk) OR FROM THE DEPARTMENT OF LINER & NVOCC, CSC ( CEYLON SHIPPING CORPORATION) ON TEL. NO. 945 11 2325744/94 11 23228772 EXT. 242 / FAX NO. 94 11 2449486.**



## **15. OTHER CONDITIONS**

- I) IF THE PRODUCT SUPPLIED THROUGH LC, THE SUCCESSFUL BIDDER SHALL TAKE EVERY ENDEAVOUR TO SEND THE ORIGINAL SHIPPING DOCUMENTS TO THE BANK OF CEYLON, COLOMBO BEFORE THE SHIP ARRIVAL TO COLOMBO.
- II) IN THE EVENT OF THE ORIGINAL SHIPPING DOCUMENTS ARE NOT RECEIVED THROUGH BANK OF CEYLON, COLOMBO AT THE TIME OF VESSEL ARRIVAL AT COLOMBO, ALL ADDITIONAL CHARGES INCLUDING PORT RENTAL AND LINER DEMURRAGES ETC. INCURRED DUE TO DELAY IN CLEARING MUST BE BORNE BY THE SUCCESSFUL BIDDER.
- III) IN CASE OF FAILING TO SEND THE ORIGINALS OF THE SHIPPING DOCUMENTS TO THE BUYER'S BANK ALLOWING THE BUYER TO GET THE CARGO RELEASED FROM THE LOCAL AUTHORITIES AND IN SUCH CASE IT IS THE RESPONSIBILITY OF THE SUCCESSFUL BIDDER TO SEND THEIR CONSENT TO THE BUYER TO GET THE CARGO RELEASED AT LEAST ON SHIPPING GUARANTFF ABSORBING ALL SUCH BANKING COST TO THE BIDDER'S ACCOUNT AND NOT THE BUYER.
- IV) FURTHER 10% OF THE CARGO VALUE SHALL BE WITHHELD IN THE EVENT THE SUPPLIER FAILS TO SUBMIT THE QUALITY CERTIFICATE AT THE TIME OF SUBMISSION OF SHIPPING DOCUMENTS TO THE BANK FOR THE RELEVANT BATCH ISSUED BY AN ISO/IEC 17025:2017 ACCREDITED LABORATORY/GLP LABORATORY. THE RETAINED AMOUNT SHALL BE RELEASED ONLY UPON SUBMISSION OF THE REQUIRED QUALITY CERTIFICATE TO THE BANK.

16. CEYPETCO STANDARD TERMS AND CONDITIONS FOR SUPPLY OF AGROCHEMICALS ISSUED AT THE TIME OF REGISTRATION OF SUPPLIERS SHALL ALSO BE APPLIED FOR THIS PROCUREMENT.

## **17. IMPORTANT**

PORT OF LOADING SHOULD BE ANY PORT WHICH IS NOT UNDER U.S. SANCTIONS AND THE SUPPLIER OF THE PRODUCT SHOULD NOT BE UNDER US SANCTIONS. IF THE SUPPLIER IS NOT THE MANUFACTURER AND THEN ALL DETAILS OF INTERMEDIATE PARTIES INVOLVED (i.e. SUB SUPPLIERS) SHALL BE DIVULGED.

## **18. ACCEPTANCE OF THE BID**

18.1. DEPARTMENT PROCUREMENT COMMITTEE (DPC) WILL AWARD THE CONTRACT TO THE SUCCESSFUL BIDDER, WHOSE TENDER HAS BEEN DETERMINED TO BE SUBSTANTIALLY RESPONSIVE, LOWEST EVALUATED BIDDER, PROVIDED THAT THE BIDDER IS DETERMINED TO BE QUALIFIED TO PERFORM THE CONTRACT SATISFACTORILY.

18.2. DEPARTMENT PROCUREMENT COMMITTEE (DPC) RESERVES THE RIGHT TO DETERMINE THE SELECTION OF THE PAYMENT OPTION/S BY TAKING INTO CONSIDERATION OF THE DOMESTIC COST FACTORS AS PER THE "ANNEX – D FORMULA FOR EVALUATION OF THE MOST VIABLE PRICING OPTION UNDER LC BASIS" & "ANNEX – E FORMULA FOR EVALUATION OF THE MOST VIABLE PRICING OPTION UNDER CIF BASIS".

18.3. THE SUCCESSFUL BIDDER WILL BE CALLED UPON TO SUPPLY TO CEYPETCO, 3,000 LITRES OF MCPA 60% SL CONFORMING TO FOOD AND AGRICULTURE ORGANIZATION (FAO) SPECIFICATIONS, AND STRICTLY BY THE AGREED DELIVERY PERIOD.

## **19. LOCAL AGENCY COMMISSION**

OFFER SHOULD INDICATE THE LOCAL AGENT'S NAME, ADDRESS AND THE QUANTUM OF COMMISSION PAYABLE TO LOCAL AGENT, WHICH SHOULD BE INCLUDED IN THE PRICE QUOTED. THE LOCAL AGENT'S COMMISSION WILL BE DEDUCTED FROM THE TOTAL CIF VALUE AND PAID IN SRI LANKA RUPEES.

## **20. SUBMISSION OF BIDS**

- A) BIDDERS ARE REQUESTED TO SUBMIT BIDS AS PER THE “**FORM OF BID**” GIVEN IN **ANNEX – ‘A’** AND SHALL STATE THE COMPLIANCE TO THE TENDER TERMS AND CONDITIONS LISTED THEREIN AND TO SUBMIT THE PCA3 CERTIFICATE.
  
- B) **IT IS MANDATORY TO SUBMIT DULLY FILLED ANNEX – ‘A’ AND PCA3 FORM ALONG WITH THE BID.**
  
- C) A “DUPLICATE” OF THE BID, WHICH CONTAINS ONE SET OF COPIES OF ALL THE ORIGINAL DOCUMENTS OF THE “ORIGINAL” BID SHALL ALSO BE SUBMITTED. THE “ORIGINAL” AND THE “DUPLICATE” OF THE BIDS SHALL BE SEALED IN SEPARATE ENVELOPS, DULY MARKING THE ENVELOPS AS “ORIGINAL” AND “DUPLICATE” AND SHALL BE MARKED **REF. AG/14/2026** ON EACH ENVELOPS. THE ENVELOPS SHALL THEN BE SEALED IN AN OUTER ENVELOP AND SHALL BE MARKED **REF. AG/14/2026**.
  
- D) ANY FORM OF ALTERNATIVE BIDS ALONG WITH THE ORIGINAL BID SHALL NOT BE PERMITTED. IN THE EVENT IF ALTERNATIVE BIDS HAVE BEEN SUBMITTED BY THE BIDDER, THE SECOND AND SUBSEQUENT ALTERNATIVE BIDS SHALL BE REJECTED. IF THE BIDDER HAS SUBMITTED ORIGINAL BID AND ALTERNATIVE BIDS USING THE SAME BID SECURITY GUARANTEE AND FORM OF BID, PROCUREMENT COMMITTEE RESERVES THE RIGHT TO REJECT ALL BIDS SUBMITTED BY THE BIDDER.
  
- E) BIDDER SHALL SUBMIT A DETAILED BID, COVERING AND CONFIRMING THAT BIDDER WILL AGREE TO AND ABIDE BY THE ABOVE REQUIREMENTS/ TERMS AND CONDITIONS OF TENDER.
  
- F) EACH PAGE OF THE COMPLETED BID, PROPERLY SEALED/STAMPED AND SIGNED BY AN AUTHORIZED OFFICER, SHOULD BE ENCLOSED IN AN ENVELOPE WHICH IS TO BE SEALED AFTER ENCLOSING THE BID.
  
- G) THE ENVELOPE SEALED AS ABOVE AND ADDRESSED TO THE CHAIRMAN, PROCUREMENT COMMITTEE (DPC), 4<sup>TH</sup> FLOOR, COMMERCIAL FUNCTION BID OPENING ROOM, CEYLON PETROLEUM CORPORATION, NO. 609, DR, DANISTER DE SILVA MAWATHA, COLOMBO 09, SRI LANKA SHOULD BE DEPOSITED IN THE TENDER BOX KEPT AT THE AFORESAID ADDRESS **BEFORE 1200 HRS ON 14<sup>TH</sup> JULY 2026**.
  
- H) IN THE EVENT THE BIDS ARE SUBMITTED THROUGH THE LOCAL AGENTS, THE SUCCESSFUL SUPPLIER SHALL PROVIDE ALONG WITH THE BID A LETTER OF AUTHORIZATION ENABLING THE LOCAL AGENT TO SUBMIT THE BID ON OR BEFORE CLOSING OF THE TENDER.
  
- I) FAX/E-MAIL QUOTATIONS ARE NOT ENTERTAINED.

## **21. VALIDITY OF THE BIDS**

OFFERS CLOSE AT **1200 HRS. SRI LANKA TIME ON 14<sup>TH</sup> JULY 2026** AND SHOULD BE HELD VALID FOR FORTY TWO (42) DAYS THEREFROM.

**NOTE**

- (i) BIDDERS ARE REQUESTED TO INDICATE AUTHORIZED SIGNATURE ON EACH PAGE OF THE OFFERS.
- (ii) WHEN OFFERS ARE SUBMITTED THROUGH THE BIDDER'S LOCAL REPRESENTATIVES, BIDDERS ARE REQUESTED TO SUBMIT A LETTER FROM THE PRINCIPALS THAT THEIR LOCAL AGENT/REPRESENTATIVE IS AUTHORISED TO SUBMIT THE OFFER ON BEHALF OF THEM.
- (iii) PLEASE ALSO NOTE THAT ONLY THOSE WHO HAVE SUBMITTED OFFERS (OR THEIR LOCAL AGENTS) COULD BE PRESENT AT THE TIME OF OPENING OF TENDERS. NO LOCAL AGENT IS PERMITTED TO BRING MOBILE PHONES.

REGARDS

  
COMMERCIAL MANAGER



01/07/2026

## FORM OF BID

The Chairman, Procurement Committee,  
4<sup>th</sup> Floor, Commercial Function Bid Opening Room,  
Ceylon Petroleum Corporation, No. 609,  
Dr. Danister De Silva Mawatha,  
Colombo 09, Sri Lanka.

Dear Sir,

**BIDDING FOR THE SUPPLY OF 3,000 LITRES OF M.C.P.A. 60% SL - (AG/14/2026)**

**(PROCUREMENT REF. (AG/14/2026))**

**NAME AND ADDRESS OF THE BIDDER :** .....

.....

I/We the undersigned read and fully acquainted myself / ourselves with the contents of the Conditions of the terms and Contract and all other Conditions pertaining to the above Bid do hereby undertake to supply **3,000 Litres of M.C.P.A. 60% SL** with the specifications and quantity as specified in the tender.

**A. PRODUCT / PRICE**

**In case of Import and supply**

Product	Contractual cargo quantity	Compliance	Delivery Colombo, Sri Lanka	Compliance	Port of Loading/Country of Origin	payment	CIF Colombo price (USD per LITRE)				
							FOB	Freight	Insurance	Local agent's commission	CIF
MCPA 60% SL	3,000 Litres	Comply / Not Comply	Within contractual delivery period.	Comply / Not Comply		At Sight					
						30 Days					
						90 Days					
						180 Days					

- CIF Price in Words : United States Dollars .....

➤ In case of local supply products are to be supplied directly to kolonnawa stores & supplier shall quote delivery at Stores price (DAS) kolonnawa in Sri Lanka Rupees.

Product	Contractual cargo quantity	Compliance	Delivery	Compliance	Payment	DAS Price (Rs per Litre)
MCPA 60% SL	3,000 LITRES	Comply / Not Comply	Within contractual delivery period	Comply / Not Comply	WITHIN 30 DAYS AFTER DELIVERY AND ACCEPTANCE OF THE PRODUCT BY THE REGISTRAR OF PESTICIDE (ROP).	

- DAS Price in Words : Sri Lankan Rupees .....

**B. TERMS & CONDITIONS**

<b>BID DOCUMENT CLAUSE REFERENCE</b>	<b>COMPLIANCE</b>
1. Product Supply delivery period	COMPLY / NOT COMPLY
2. Product Supply on CIF Basis <b>by LC</b>	COMPLY / NOT COMPLY
3. Submission of PCA3 certificate	COMPLY / NOT COMPLY
4. Indication of Country of Origin & Port of Shipment	COMPLY / NOT COMPLY
5. Acceptance of the procurement on FOB or CIF Colombo basis	COMPLY / NOT COMPLY
6. Product Specifications – 3,000 Litres M.C.P.A. 60% SL	COMPLY / NOT COMPLY
6. (ii) Packing Request	COMPLY / NOT COMPLY
6.(vii) Manufacture's quality certificate request	COMPLY / NOT COMPLY
6.(viii) Quality certificate issued by ISO/IEC 17025:2017 accredited laboratory/ GLP certified laboratory for the relevant batch	COMPLY / NOT COMPLY
7. ROP Registration	COMPLY / NOT COMPLY
8. Getting Sample approval from ROP & get returned total cargo if sample not approved	COMPLY / NOT COMPLY
9. Penalty of late delivery	COMPLY / NOT COMPLY
10. Minimum Detention free Period	COMPLY / NOT COMPLY
11. Locally Supply if relevant	COMPLY / NOT COMPLY
12. Bid Security	COMPLY / NOT COMPLY
12.1. By a Cash Deposit	COMPLY / NOT COMPLY
12.2. By a Guarantee	COMPLY / NOT COMPLY
13 Performance Security Guarantee	COMPLY / NOT COMPLY
14. CSCL Requirement	COMPLY / NOT COMPLY
15. Other Conditions	COMPLY / NOT COMPLY



i)	Sending document before ship arrival to Colombo	COMPLY / NOT COMPLY
ii)	Accept to bear additional charges incur if falling (i)	COMPLY / NOT COMPLY
iii)	Allow to get the cargo released on bank guarantee at the cost of shipper and not the buyer if falling (i)	COMPLY / NOT COMPLY
iv)	10% of the cargo value shall be withheld in the event the supplier fails to submit the quality certificate at the time of submission of shipping documents to the bank	COMPLY / NOT COMPLY
16.	CPC Standard Terms & Conditions	COMPLY / NOT COMPLY
17.	Important	COMPLY / NOT COMPLY
18.	Acceptance of the bid	COMPLY / NOT COMPLY
19.	Local Agency Commission	COMPLY / NOT COMPLY
20.	Submission of Offer	COMPLY / NOT COMPLY
20 (B)	Submission of 'FORM OF BID' Given in Annex 'A' and PCAJ form	COMPLY / NOT COMPLY
21.	Validity of the bid	COMPLY / NOT COMPLY
	Amendment Notice (If any)	COMPLY / NOT COMPLY

- I/We confirm that the bid shall remain open for acceptance as mentioned above under validity of bid and that it will not be withdrawn or revoked prior to that date.
- I/We attach hereto the following documents as part of my/our Bid (If any);  
.....

I/We understand that you are not bound to accept the lowest or any other Bid and that you reserve the right to reject any or all Bids or to accept a Bid in full or in part without assigning any reasons therefore.

- I/We undertake to deliver the quantity of **3,000 LITRES OF M.C.P.A. 60% SL** referred to above.

Yours faithfully,

Authorized signature & the official seal of the Bidder : .....

Name of the Bidder : .....


Address : .....

Telephone No. : .....

Fax No. : .....

E-mail : .....

Date : .....



**FORMAT FOR BID SECURITY GUARANTEE**

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]  
..... [insert issuing agency's name and address of issuing branch or office].....

**Beneficiary** : **Ceylon Petroleum Corporation**

**Date** : ..... [insert (by issuing agency) date]

**BID GUARANTEE NO** : ..... [insert (by issuing agency) number]

We have been informed that ..... [insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called “the Bidder”) has submitted to you its bid dated ..... [insert (by issuing agency) date] (hereinafter called “the Bid”) for execution / supply [select appropriately] of [insert name of contract] under Invitation for Bids No. .... [insert IFB number] (“the IFB”)

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ..... [insert name of issuing Bank] hereby unconditionally and irrevocable undertake to pay you any sum or sums not exceeding in total an amount of ..... [insert amount in figures] ..... [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) having been notified of the acceptance of its Bid by the Ceylon Petroleum Corporation during the period of bid validity, (i) fails or refuses to execute the Contract or (ii) fails or refuses to furnish the Performance Security, in accordance with the Terms & Conditions of tender.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ..... [insert date]

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date .....

[signature(s) of authorized representative(s)]

**FORMAT FOR PERFORMANCE SECURITY GUARANTEE**

..... [issuing Agency’s Name and Address of issuing Branch or Office] .....

**Beneficiary** : Ceylon Petroleum Corporation  
**Date** : .....

**PERFORMANCE SECURITY GUARANTEE NO** : .....

We have been informed that ..... [name of supplier] (hereinafter called “the Supplier”) has entered into contract No. .... [reference number of the contract] dated ..... with you, for the supply of ..... [name of contract and brief description of works] (hereinafter called “the Contract”)

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Supplier, we ..... [name of Bank] hereby unconditionally and irrevocably undertake to pay you any sum or sums not exceeding in total an amount of US\$..... [amount in figures] (United States Dollars.....) [amount in words], upon receipt by us of your first demand in writing accompanied by a written statement stating that the Supplier is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This Guarantee shall expire, no later than the ..... day of ....., 20.... [insert date one month beyond the scheduled contract completion date] and any demand for payment under it must be received by us at this office on or before that date.

.....  
[Signature(s)]

**FORMULA FOR EVALUATION OF THE MOST VIABLE PRICING OPTION UNDER LC BASIS**

$$P = \{A + (A \times B) + (A \times C) + (A \times D-1) + (A \times D-2) + (A \times D-3) - [A \times E \times (F/360)]\} \times \text{Import Quantity}$$

P: Ranking Score (lower the better)

A: CIF

B: LC Opening Commission [i.e. 0.0525% per quarter and part of there on (on value) for payment in LC at sight, 30, 90 & 180 days

C: Bank Acceptance rate [i.e. 0.0375% on value (one time) for usance bills for payment in LC at sight, 30, 90 & 180 days

D: LC Payment Commission

D-1 : Sight - 0.05% on value (one time) for payment in LC at sight

D-2 : Term – 0.01% on value if settled through USD for payment in LC at sight, 30, 90 & 180 days

D-3 : 0.05% if settlement through Sri Lanka Rupees for payment in LC at sight, 30, 90 & 180 days

E: Bank interest 7.5% P.A. for payment in 30, 90 & 180 days

F: Credit period as declared in below Note 1,2 &3

NOTE:

1. THE BANK INTEREST OF 7.5% P.A. SHALL BE CONSIDERED FOR THIRTY (30) DAYS UNDER PAYMENT IN THIRTY (30) DAYS LC AFTER THE BILL OF LADING DATE.
2. THE BANK INTEREST OF 7.5% P.A. SHALL BE CONSIDERED FOR NINETY (90) DAYS UNDER PAYMENT IN NINETY (90) DAYS LC AFTER THE BILL OF LADING DATE.
3. THE BANK INTEREST OF 7.5% P.A. SHALL BE CONSIDERED FOR ONE HUNDRED EIGHTY (180) DAYS UNDER PAYMENT IN ONE HUNDRED EIGHTY (180) DAYS LC AFTER THE BILL OF LADING DATE.

**FORMULA FOR EVALUATION OF THE MOST VIABLE PRICING OPTION UNDER CIF BASIS**

$$P = \{A + (A \times B) + (A \times C) + (A \times D-1) + (A \times D-2) + (A \times D-3) + (A \times E) + (A \times F) + (A \times G) - [A \times I \times (F/360)]\} \times \text{Import Quantity}$$

- P: Ranking Score (lower the better)
- A: CIF
- B: LC Opening Commission [i.e. 0.0525% per quarter and part of there on (on value) for payment in LC at sight, 30, 90 & 180 days
- C: Bank Acceptance rate [i.e. 0.0375% on value (one time) for usance bills for payment in LC at sight, 30, 90 & 180 days
- D: LC Payment Commission
- D-1 : Sight - 0.05% on value (one time) for payment in LC at sight
- D-2 : Term – 0.01% on value if settled through USD for payment in LC at sight, 30, 90 & 180 days
- D-3 : 0.05% if settlement through Sri Lanka Rupees for payment in LC at sight, 30, 90 & 180 days
- E: Import Tax : (SSCL – 2.5%)
- F: Terminal Handling Charges including Shipping Line Charges
- G: Transport cost from port to Kolonnawa
- H: Bank interest – 7.5% P.A. for payment in 30, 90 & 180 days
- I: Credit period as declared in below Note 1,2 & 3

## NOTE:

1. THE BANK INTEREST OF 7.5% P.A. SHALL BE CONSIDERED FOR THIRTY (30) DAYS UNDER PAYMENT IN THIRTY (30) DAYS LC AFTER THE BILL OF LADING DATE.
2. THE BANK INTEREST OF 7.5% P.A. SHALL BE CONSIDERED FOR NINETY (90) DAYS UNDER PAYMENT IN NINETY (90) DAYS LC AFTER THE BILL OF LADING DATE.
3. THE BANK INTEREST OF 7.5% P.A. SHALL BE CONSIDERED FOR ONE HUNDRED EIGHTY (180) DAYS UNDER PAYMENT IN ONE HUNDRED EIGHTY (180) DAYS LC AFTER THE BILL OF LADING DATE.
4. EXCHANGE RATE AT THE DATE OF BID CLOSING DATE WILL BE CONSIDERED FOR EVALUATION (USD-TT SELLING RATE).