

CEYLON PETROLEUM CORPORATION



BIDDING DOCUMENT

FOR

**CONSTRUCTION OF 02 NOS. CULVERTS FOR ENTRY AND
EXIT ROAD FOR LANKA FILLING STATION,
MUTHURAJAWELA**

B/46/2026

2026

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The Standard Bidding Document that is applicable for this Contact is the Standard Bidding Document Procurement of Works Minor Contracts with the ICTAD Publication No. ICTAD/SBD/03, January 2007 published by the Institute for Construction Training and Development [ICTAD], “Savsiripaya”, 123, Wijerama Mawatha, Colombo 07.

This Publication will not be issued with the Bidding Document and Bidder is advised to Purchase it from ICTAD/CIDA.

VOLUME 1

Volume I of this Bidding Document consists of following Sections;

- Section 1 – Instructions to Bidders
- Section 2 – Standard Forms (Contract)
- Section 3 – Conditions of Contract

These Sections shall not be issued along with the Bidding Document. The Bidders are requested to refer to the Standard Bidding Document, Procurement of Works, Minor Contracts with the Publication No: ICTAD/SBD/03.

VOLUME 2

Volume 2 of this Bidding Document consists of following Sections;

- Invitations for Bids
- Section 4 - Form of Bid and Qualification Information
- Section 5 - Schedule
- Section 6 - Specifications
- Section 7 - Bills of Quantities
- Section 8 - Drawings
- Section 9 - Standard Forms (Bid)

INVITATION FOR BIDS (IFB)

**INVITATION FOR BIDS
CEYLON PETROLEUM CORPORATION
(MINISTRY OF ENERGY)**

**CONSTRUCTION OF 02 NOS. CULVERTS FOR ENTRY AND EXIT ROAD FOR LANKA FILLING
STATION, MUTHURAJAWELA
B/46/2026**

1. The Chairman, **Departmental Procurement Committee (DPC)** on behalf of the **Ceylon Petroleum Corporation** invites sealed bids from eligible and qualified bidders for “**Construction of 02 Nos. Culverts for Entry and exit Road for Lanka Filling Station, Muthurajawela**”
2. The period of construction of this work is **03 Weeks**.
3. Bidding will be conducted through National Competitive Bidding Procedure.
4. To be eligible & Qualify for contract award, the successful bidder shall not have been blacklisted and shall meet the **CIDA Registration C8 and C7**.
5. Bidding Documents can be obtained on working days between **0900 hrs. to 1500 hrs. up to 11.08.2026** from the office of the Manager (Procurement & Stores), Ceylon Petroleum Corporation, 1st Floor, No. 609, Dr. Danister De Silva Mawatha, Colombo 09, upon submission of a written request and payment of a non-refundable fee of Rs. 2,000.00 (Rs. 1,653.58 + 2.5% SSCL + 18% VAT) per set. Alternatively, documents may be downloaded from the CPC website at <http://ceypetco.gov.lk/public-tenders/>. Bidders who download the documents must deposit the required fee into Account No. 004100110208633, Ceylon Petroleum Corporation, People's Bank (Head Office), and submit the payment receipt together with the Bid.
6. The Bid will be closed at **1400 hrs. on 12.08.2026** and opened at the Office of Manager (Procurement & Stores), Ceylon Petroleum Corporation at the address given below, immediately after the closing time of the Bid.
7. Site Visit will be held at **1000 a.m. on 04.08.2026**. For further details, you may coordinate our Engineer Mr. Shankar over the Tel. No. 011 7296138.
8. All bids shall be accompanied by a Bid-Security obtained from a Licensed Commercial Bank in Sri Lanka to a Value of Rs. 39,000.00.
9. Bids shall be valid up to Forty Nine (49) days (i.e up to 29.09.2026) after the deadline for submission of Bids.

The address referred to above is :

Chairman,
Departmental Procurement Committee,
C/o Manager (Procurement & Stores),
Procurement & Stores Function,
Ceylon Petroleum Corporation,
1st Floor, No. 609, Dr. Danister De Silva Mawatha,
Colombo 09.
Tel : 011- 7296336

Section – 4

FORM OF BID AND QUALIFICATION INFORMATION

Note:

Bidders are advised to consider the information printed in *Italic* format and highlighted in the document as a checklist, when submitting their bids. However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document.

4.1. FORM OF BID

Name of Contract : Construction of 02 Nos. Culverts or Entry and exit Road for Lanka Filling Station, Muthurajawela

To : Ceylon Petroleum Corporation

Gentleman,

1. Having examined the Standard Bidding Document - Procurement of Works - Minor Contracts [ICTAD/ SBD/ 03 - Second Edition, January 2007], Schedule, Specifications, Drawings and Bills of Quantities and addenda for the execution of the above-named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees (LKR) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of 20.... in the capacity of duly authorized to sign tenders for and on behalf of

(IN BLOCK CAPITALS)

Signature :

Address :

Designation :

Address :

Witness :

4.2. Qualification Information

(To be completed and submitted by the bidder, with the Bid)

	Eligibility Requirement	Bidder's Qualification
CIDA Registration		
Registration number		
Grade	C8 and C7	
Specialty	Building Constructions	
Expiry Date		
Backlisted Contractors		
Have you been declared as a defaulted contractor by NPA or any other Agency?		Yes/No
IF yes provide details		
VAT Registration Number		
Construction Program	(attach as annex)	
Legal status	Public company/Private Company/Partnership/Sole proprietor	

	Eligibility Requirement		Bidder's Qualification
Qualification and experience of key staff	Category, Experience and Qualifications	Required Nos.	Proposed by bidder (Name, experience and Qualifications)
	1 Technical Officer, 2 years' experience with NCT (Civil) qualifications	01 (Full time)	
List Other information required	- Business Registration - Past experience of the bidder with value of above Rs. 3.0 Million during past 03 years		

Signature of the Bidder :

Section – 5

SCHEDULE

Note :

This section shall be read in conjunction with Section 1 – Instructions to Bidders and Section 3 – Conditions of Contract, and is intended to provide specific information in relation to corresponding Clauses in Section 1 & 3. Whenever there is an ambiguity, the provisions in Section 5 – Schedule shall supersede those provided in the Section 1-Instructions to Bidders and Section 3 – Conditions of Contract.

Bidders are advised to consider the information printed in Bold and Italic in the document as a checklist, when submitting their bids.

However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document.

Schedule

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is :	Name : Ceylon Petroleum Corporation Address: No. 609, Dr. Danister De Silva Mwt. Colombo 09.
	1.1.10	Engineer is:	Name : Eng. & Prem. Manager Address: Engineering Function, No. 609, Dr. Danister De Silva Mwt. Colombo 09.
1 & 13	1.1.21	Summary of Works	The Works consists of: Located at : Muthurajawela Contract Name : Construction of 02 Nos. Culverts or Entry and exit Road for Lanka Filling Station, Muthurajawela Contract Number : 400048220
1	1.1.14	Intended Completion Date	Intended Completion Date is 03 Weeks from the Start Date
2		Source of Funds	The source of funds is : Ceylon Petroleum Corporation
3		Eligibility	The requirement is; • Shall have ICTAD registration C8 and C7. • Shall have conducted at least of job of above Rs. 03 Million during last 03 years.
12		Documents to be submitted along with the Bid	• Business Registration • Past experience of the bidder with value of above Rs. 3.0 Million during past 03 years
13	10.10	Price Adjustment	The Contract is not subject to price adjustment in accordance with Sub-Clause 10.10 of the Conditions of Contract

16		Bid Security	Bid shall include a Bid Security: • for an amount Rs. 39,000.00. • issued by a licensed Commercial Bank in Sri Lanka using the form for bid security (unconditional guarantee) included in Section 9.1 • remain valid till 77 days from the date of closing the tender. (i.e. 27.10.2026)
31	4.4	Performance Security	The successful bidder on being notified by CPC of the acceptance of his Bid, shall furnish at his own expense a Performance Guarantee, within fourteen (14) days of such notification issued by a Recognized Commercial Bank in Sri Lanka. The amount of Performance Security is 5% of the Initial contract price.
	6.4	Late Completion	The amount to be paid is Rs. 1/2000 of Initial Contract Price per Day, subjected to maximum of 10 % of Initial Contract Price.
	8.1	Notification of Defects	The period for Defect Notification is 365 Days from Taking Over.
	10.3	Retention	The amount of retention is 10 % of certified work done. The maximum amount of retention is 5 % of Initial Contract Price.
	10.12	Advance Payment	Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.
	13.1 (c)	Insurance, third party	Minimum amount for third party insurance is 10% of the initial contract price
	13.1	Insurance for Contractor's Personnel	Minimum amount for Insurance for Contractor's Personnel is 110% of the initial contract price.
33	1.1.11	Adjudicator	Delete
	14.0	Resolution of Disputes	Resolution of Disputes will be solely through Arbitration

Section – 6

SPECIFICATION

6. Specification

6.1 General Specifications

6.1.1 Specification for Building works– Sri Lanka. ICTAD Publication No. SCA /4/1

6.1.2 Standard bidding document procurement of works ICTAD/SBD/03.

6.2 Method of Measurement

The Bill of Quantities has been prepared generally in accordance with the “Sri Lanka Standard Method of Measurement” (SLS 573) 1999.

6.3 General Notes on Pricing

- a) All items of work to be done as given in drawings, B.O.Q. & in accordance with standard specification of Building ICTAD unless otherwise specified or instructed.
- b) Interim claims amounting to a value less than Rs.1,000, 000/= as checked by the Engineer, will not be considered for payments.
- c) The quantities given in the B.O.Q. are approximate. Payments will be made as per actual measurement of work done.
- d) Contractor should carefully examine the Bidding document, specification and sketches for him to get acquainted with the job.
- e) Any damages to surroundings, property or equipment of a third parties to be made good at contractor’s own expense.
- f) Contractor should visit the site prior to quoting for him to get acquainted with the job.
- g) Contractors are not allowed to subcontract the work.
- h) If water and electricity if required for construction works, they will be supplied from the existing building’s utilities. The Contractor shall install separate water and electricity meters (acceptable to the Engineer) to record consumption. All related charges, based on the meter readings, will deducted from contractor’s bill.
- i) All extra work required shall be carried out only with the written prior approval or approved rates.
- j) Clearing the site including construction debris before and after finishing the work and cart away all debris from site to a location to be provided by the contractor.

Section - 7
BILL OF QUANTITIES

7. BILL OF QUANTITIES

CEYLON PETROLEUM CORPORATION

CONSTRUCTION OF PROPOSED 2 NOS CULVERTS FOR ENTRY AND EXIT ROAD FOR LANKA FILLING STATION, MUTHURAJAWELA.

Item	Description	Unit	Qty	Rate	Amount Rs.
	PRELIMINARIES				
	EARTH WORKS				
1	Excavation for trench not exceeding 1.0m from finished ground level.	m ³	25.0		
	CONCRETE WORK				
	Advisable to use ready mix concrete- Mixe design to be get apporved				
	Rate shall include for slump test & Cube tests as instructed by the Engineer.				
	<u>Plain Concrete -1:3:6 (20mm Aggregate) -Grade - 20</u>				
2	75mm thick concrete screed under the culvert base.	m ²	50.0		
	<u>Reinforced cement concrete - Grade - 30</u>				
	<u>(Reinforcement and form work measured separately)</u>				
3	225mm thick base footing	m ³	10.4		
4	225mm thick in side walls	m ³	7.0		
5	250mm thick in top slab and drop walls	m ³	12.0		
	<u>Reinforcement</u>				
	Reinforcement work shall include supply, barbending, tie, keep spaces etc				
6	16mm tor steel	kg	1066.0		
7	12mm tor steel	kg	890.0		
8	10mm tor steel	kg	2180.0		
	<u>Sawn form work</u>				
9	To sides of culvert footings	m ²	10.0		
10	To sides of side walls	m ²	70.0		
11	To sides of top slab and drop walls	m ²	60.0		
	SUB TOTAL				
	2.5% SSCL				
	SUB TOTAL II				
	18% VAT				
	GRAND TOTAL				

Name of the Bidder :

Address :

Tele/Fax/ Email :

Signature of Bidder :

VAT Registration No. :

Date :

Signature :

Section – 8

DRAWINGS

Attached

Section – 9

STANDARD FORMS (BID)

- **Bid Security**
- **Check list**

Note :

The bidders are advised to use the information printed in Italic form and highlighted in this volume as a check list when submitting the bid. However, it is the responsibility of the bidders to comply with all the requirements given in the bidding document. Failure to non compliance with any of them may be a reason for rejection of the Bid.

Notes on Standard Forms :

- *Bidders shall submit the completed Form of Bid Security/Bid Securing Declaration as appropriate in compliance with the requirements of the bidding documents.*
- Bidders should not complete the Form of Agreement at the time of preparation of bids.
- The successful bidder will be required to sign the Form of Agreement, after the award of contract.
- Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.
- The Form of Performance Security, Form of Advance Payment Security and Form of Retention Money Guarantee should not be completed by the bidders at the time of submission of bids.
- The successful bidder will be required to provide these securities in compliance with the requirements herein or as acceptable to the Employer.

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: ----- *[insert (by PE) name and address of Employer]*

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- [insert (by issuing agency) name of the bidder] (hereinafter called "the bidder") has submitted to you its bid dated ----- [insert (by issuing agency) date] (hereinafter called "the Bid") for the execution of [insert name of Contract] under Invitation for Bids No. ----- [insert IFB number] ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- [insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [insert amount in figures] ----- [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or*
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or*
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.*

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the Performance Security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

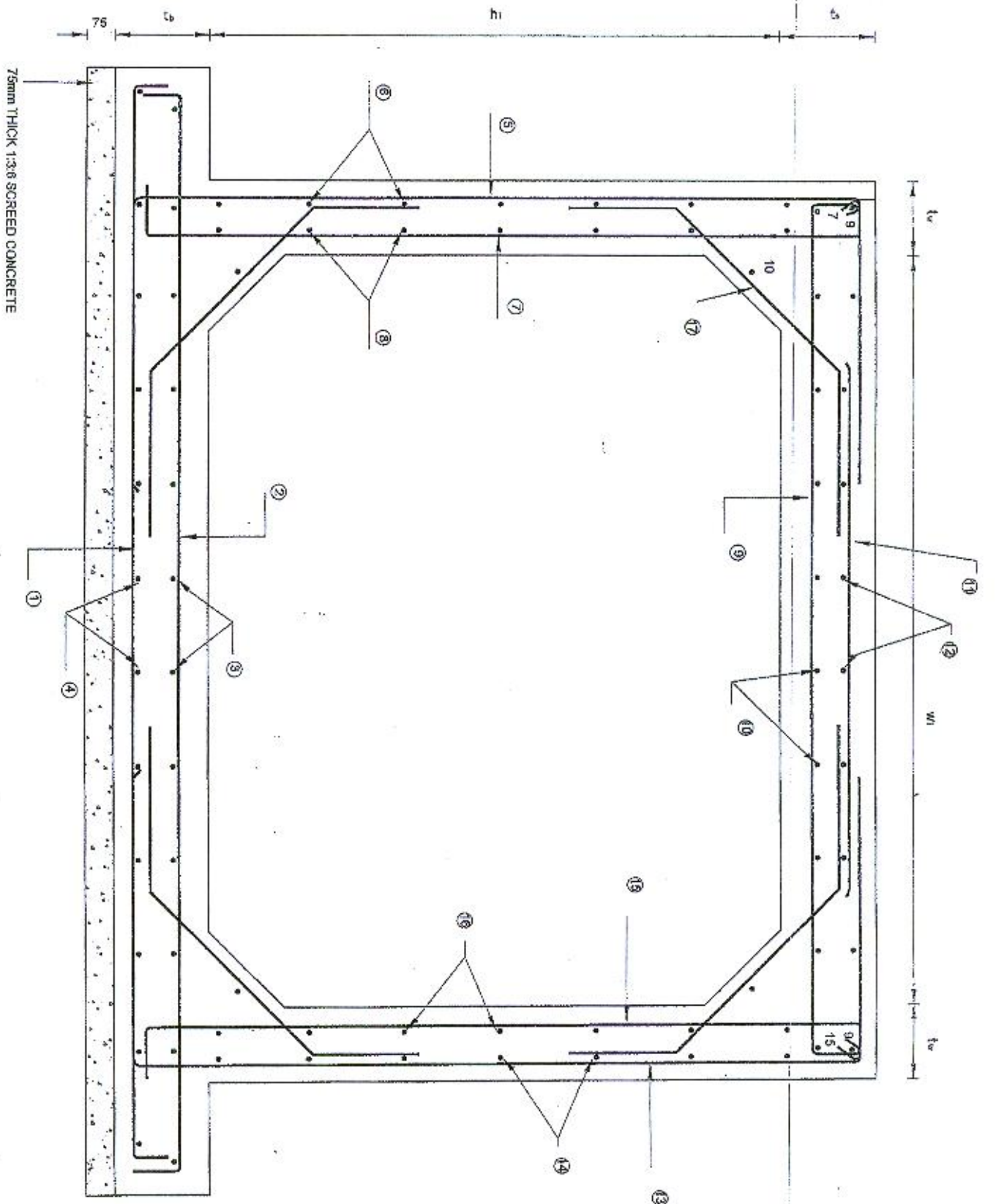
----- *[signature(s) of authorized representative(s)]*

CHECK LIST FOR BIDDERS

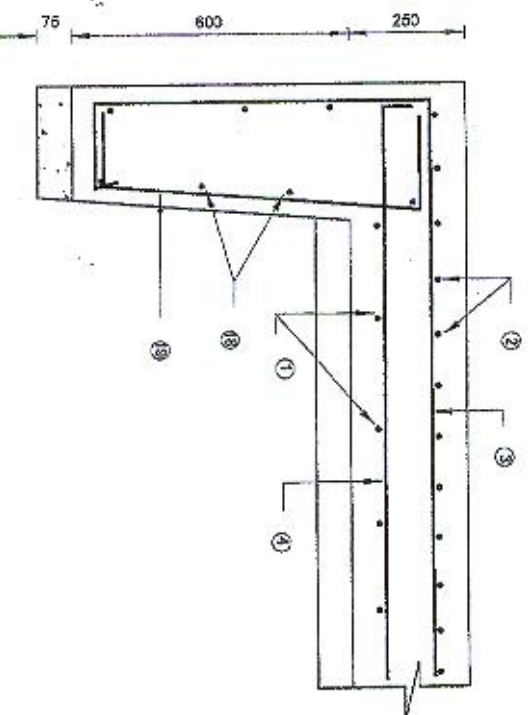
Bidders are advised to complete the following check list:

<i>ITEM</i>	<i>ITB Clause</i>	<i>YES (tick)</i>	<i>REFERENCE</i>
<i>Form of Bid</i>			
<i>Addressed to the Employer ?</i>	<i>1.3.8</i>		
<i>Completed ?</i>	<i>1.3.8</i>		
<i>Signed ?</i>	<i>1.3.8</i>		
<i>Bid Security</i>			
<i>Addressed to the Employer ?</i>	<i>1.3.6</i>		
<i>Format as required ?</i>	<i>1.3.6</i>		
<i>Issuing Agency as specified ?</i>	<i>1.3.6</i>		
<i>Amount as requested ?</i>	<i>1.3.6</i>		
<i>Validity 28 days beyond the validity of Bid ?</i>	<i>1.3.6</i>		
<i>Qualification Information</i>			
<i>All relevant information completed ?</i>	<i>1.1.4</i>		
<i>Signed</i>	<i>1.1.4</i>		
<i>Addendum</i>			
<i>Contents of the addendum (if any) taken in to Account ?</i>	<i>1.2.3</i>		
<i>BID package</i>			
<i>All the documents given in ITB Clause 1.3.2 enclosed in the original and copy ?</i>	<i>1.3.2</i>		
<i>ITB Clause 1.4.1 followed before Sealing the Bid Package</i>	<i>1.4.1</i>		

Correct (New)



- 1) TOP SLAB FINISHED LEVEL SHOULD BE IN ACCORDANCE WITH THE ROAD FINISHED LEVEL.
- 2) BEARING PRESSURE UNDER THE BASE SLAB IS 85 KN/m².
- 3) COVER TO ALL OUTER REINFORCEMENT IS 50mm.
- 4) CONCRETE SHALL BE GRADE 30/20 UNLESS OTHERWISE SPECIFIED.
- 5) A SAND FILL SHOULD SUITABLY BE USED UNDER THE BOTTOM SLAB.
- 6) ALL SPLICES SHALL BE 55 x BAR DIAMETER.
- 7) WING WALLS AND APPROACH SLAB SHALL BE ADOPTED AS PER SITE CONDITION.
- 8) DETAILS OF WING WALL SECTION, REFER THE DRAWING NO. SDR/W/11.
- 9) REINFORCEMENT SHALL BE HOT ROLLED HIGH YIELD STEEL TO BS 4469 WITH MIN $f_y = 460 \text{ N/mm}^2$.
- 10) DETAILS OF HEAD WALL AND END WALL SECTION, REFER THE DRAWING NO. SDR/W/11.



NOTATIONS

W - INTERNAL WIDTH / CLEAR SPAN OF AN OPENING OF THE CULVERT

H - INTERNAL DEPTH OF THE OPENING

t_b - BASE THICKNESS

t_s - TOP SLAB THICKNESS

NOT TO SCALE

TYPICAL DRAWING BOX CULVERT		REV DESCRIPTION NO.	
		DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA MINISTRY OF PORTS & HIGHWAYS	
SURVEYED & PLOTTED DEPUTY DIRECTOR		PREPARED - M.A.B. IYERSEBA	
CHECKED - R.A.S. KALUWARACHCHI		DRAWN - M.A.B. IYERSEBA	
ADDITIONAL DIRECTOR GENERAL (AD) for DIRECTOR GENERAL		CHECKED - L.D.R.P. GUNAWARDANA	
DATE - 21 - 01 - 2011 DRG. NO. SDCUL/801-A		HIGHWAY DESIGN DIVISION ROAD DEVELOPMENT AUTHORITY "SETHSIRIPAY" BATTARAMULLA	

REINFORCEMENT DETAILS																							
INT WIDTH	INT. HEIGHT	ts	tb	tw	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
1.5	1.2	200	200	200	T12-150	T12-125	T12-150	T10-150	T12-150	T10-150	T12-150	T10-150	T12-100	T10-150	T12-150	T10-150	T12-150	T10-150	T12-150	T10-150	T10-150	T10-150	T10-150
1.5	1.8	200	200	200	T12-150	T12-125	T12-150	T10-150	T12-150	T10-150	T12-150	T10-150	T12-100	T10-150	T12-150	T10-150	T12-150	T10-150	T12-150	T10-150	T10-150	T10-150	T10-150
1.5	2.4	200	200	200	T12-150	T12-125	T12-150	T10-150	T12-150	T10-150	T12-150	T10-150	T12-100	T10-150	T12-150	T10-150	T12-150	T10-150	T12-150	T10-150	T10-150	T10-150	T10-150

AMENDED BAR SCHEDULE

TYPICAL DRAWING		REV		DESCRIPTION		BY		 DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA MINISTRY OF PORTS & HIGHWAYS		 HIGHWAY DESIGN DIVISION ROAD DEVELOPMENT AUTHORITY SETHSIRIPAYA, BATTARAMULLA	
BOX CULVERT (BAR SCHEDULE)		SURVEYED & PLOTTED		PREPARED -		CHECKED -		DRAWN -		DATE - 23 - 09 - 2013 DRG. No. SDCUL/B01-B	
		DEPUTY DIRECTOR		T.K. Newarathne		R.A.S.K. Kaluachchani					
		DIRECTOR									

REINFORCEMENT DETAILS																		
INT. WIDTH	INT. HEIGHT	t _s	t _b	t _w	1	2	3	4	5	6	7	8	9	10	11	12	13	14
2.0	1.8	250	225	225	T12-150	T16-125	T10-150	T10-150	T12-125	T10-150	T10-150	T10-150	T16-125	T10-150	T12-125	T10-150	T12-125	T10-150
2.0	2.4	250	225	250	T12-150	T16-125	T10-150	T10-150	T12-125	T10-150	T12-125	T10-150	T16-125	T10-150	T12-125	T10-150	T12-125	T10-150

AMENDED BAR SCHEDULE

TYPICAL DRAWING		DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA MINISTRY OF PORTS & HIGHWAYS		HIGHWAY DESIGN DIVISION, ROAD DEVELOPMENT AUTHORITY "SETHIRIPAYA", BATTARAMULLA.	
BOX CULVERT(BAR SCHEDULE)		SURVEYED & PLOTTED DEPUTY DIRECTOR		CHECKED - R A S K Kalisaguchi	
		PREPARED - T K Newarathne		DRAWN - BATTARAMULLA	
		DIRECTOR		ADDITIONAL DIRECTOR GENERAL (AD) for DIRECTOR GENERAL	
				DATE - 23 - 08 - 2013 DRG. No. SD/CUL/B01-B	