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## ලංකා බන්ධන තෙල් නීතිගත සංස්ථාව

(වර්ෂ 1961 අංක 28 දරණ පාර්ලිමේන්තු පනතින් ස්ථාපිත කරන ලදී.)  
පිරිපහදු කායකීංශය, තැ.පෙ. 11, කැලණිය.

இலங்கை பெற்றோலியக் கூட்டுத்தாபனம்  
(1961ம் ஆண்டின் 28ம் இலக்க பாலாளுமன்ற  
சட்டத்தின்படி அமைக்கப்பட்டது)  
எண்ணெய் சுத்திகரிப்புப் பிரிவு  
த. பெ. இலக்கம் 11, களணிய.

THE CEYLON PETROLEUM CORPORATION  
(Established by Act of Parliament No. 28 of 1961)  
Refinery Division, P.O. Box 11, Kelaniya.  
Tel : 2400110, 2400427-29 Fax : 2400102, 2400436  
ref.materials@ceypetco.gov.lk  
refmaterials@sltnet.lk

### REQUEST FOR QUOTATION

Vendor Code-3500006872  
Dear Sir / Madam,  
Tel.:  
Fax :

Our Ref:GL1 - 23-0194K - 1100156244  
Date:14.03.2023

Please quote Price for DELIVERY AT REFINERY SAPUGASKANDA and submit your sealed quotation marked with our reference & closing date on the left hand top corner. Furnish samples/ catalogues/ information as requested below. Your quotations should reach us ON OR BEFORE 16.03.2023 AT 14.30PM. ANY DEVIATIONS SHOULD BE INDICATED CLEARLY.

Quotations received after closing date are liable to be rejected. Payment will be made within 30 DAYS of delivery. Please indicate VAT registration No. and amount separately if applicable. Your offer should be valid for 15 DAYS from closing date. Country of origin & delivery date to be mentioned against each item. Please comply with our general conditions & instructions given AS PER ATTACHED SPECIFICATION SHEET..

Thanking You,  
Yours Faithfully,

  
.....  
Manager (Materials)/Depty. Manager (Planning)

(To be completed by supplier)

| Item No | Qty | Unit | Description | Unit Price | Amount<br>(Without VAT) |
|---------|-----|------|-------------|------------|-------------------------|
|---------|-----|------|-------------|------------|-------------------------|

001 5000 EA

FULL CREAM MILK POWDER PACKET - 400g

\*

\*AS PER ATTACHED

SPECIFICATION SHEET.

Total Without Tax ----

(if any) ...%VAT----

Total Amount with VAT----

UNSIGNED BIDS WILL BE REJECTED

To: Ceylon Petroleum Corpn.

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# REQUEST FOR QUOTATION

(Contd.)

Our Ref:GL1 - 23-0194K - 1100156244

| Item No | Qty | Unit | Description | Unit price<br>(Without VAT) | Amount |
|---------|-----|------|-------------|-----------------------------|--------|
|---------|-----|------|-------------|-----------------------------|--------|

We submit the foregoing quotations on the terms and conditions mentioned above. The quotation remains open for acceptance either wholly or in part by you. Our offer is valid till .....

Our Tel./Fax.....  
VAT No.....

Signed.....  
Company Stamp

## GENERAL SPECIFICATION AND CONDITION FOR SUPPLY OF FULL CREAM MILK POWDER PACKET - 400g

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- Supplier should clearly indicate the unit rate for with cardboard pack and without cardboard pack.
  - Suppliers are expected to quote wholesale price.
  - Prevalently retail market price also should be indicated for price comparison.
  - Please submit MELAMINE FREE CERTIFICATE for each consignment.
- 
- Should indicate the prices in rupees with taxes separately.
  - If any taxes are not mentioned separately, such taxes will be considered as not relevant for the bid.
  - Where there is a discrepancy between the amount in figures and in words, the amount in words will govern.
  - Prices should indicate the charges for delivery.
  - The supplier is allowed to revise price with price fluctuations in the market, after getting prior approval of CPC.
  - Further, supplier should reduce the supply price with market price drops.
  - Your offer should be valid for 30 days from the date of closing quotations.

### **2. PAYMENT**

Payment will be made within about 04 weeks after receipt of each consignment of Milk packets delivery by the supplier.

### **3. DELIVERY AND UNLOADING**

- Full quantity of Milk powder packets ( in 400g Pkts. ) to be delivered to CPC – Refinery Sapugaskanda ,Warehouse in a single delivery .
- Unloading has to be done by the supplier.

### **4. BASIS OF EVALUATION**

Bids will be evaluated on the basis of lowest price meeting the CPC tender specification & other commercial conditions.

### **5. SAMPLES.**

Bidder must forwarded the samples ( 01 Pkts. ) along with the bid.

6. Shelf life - minimum 10 months from the dated of manufacture.
7. Date of manufacture - within one month from the dated of delivery.

### **8. ITEM SHALL BE AVAILABLE EX-STOCK FOR IMMEDIATE DELIVERY.**

9. Please indicate the price separately on the basis of payment by a cheque on delivery of goods and on the basis of one month credit.

10. Local manufactures who satisfy all above conditions will be given preference.

Domestic preference of 20% is given for locally manufactured products as per Clause No 7.9.6 of the NPA guidelines. If your product is qualified to get the domestic preference, kindly fill in the attached form and send it along with the bid complying with the following instructions.

- I. Local labor (at least 15% or more) , locally produced raw material (at least 15% or more) ,components from within Sri Lanka will account to thirty percent or more (30% <=) of EXW (Ex-Works) price of the product offered.
- II. Bidder shall submit an affidavit stating that the value addition is 30% or more of EXW.

- \* Supplier shall maintain a minimum of one month requirement to supply under short notice of CPC Refinery as per this contract. As buffer stock to cater situations such as price fluctuations and market shortages ect.
- \* In contract due to some reasons supplier shall inform to CPC Refinery in one month in advance enabling us to recall quotations.

**Attach relevant form.**