

CEYLON PETROLEUM CORPORATION

REGISTRATION OF LOCAL SUPPLIERS AND CONTRACTORS FOR THE YEAR – 2023

(B/52/2022)

Applications will be issued up to **1500 hrs. (0900 hrs.- 1215 hrs. and 1245 hrs. – 1500 hrs.)** on **15th November 2022** for interested parties, who wish to be registered with Ceylon Petroleum Corporation for the supply of undermentioned Materials and Services.

A. Materials

1. Air Conditioning Equipment & Refrigerators
2. Batteries (Vehicles/Rechargeable)
3. Bed Sheets, Pillowcases, T-Shirts ,Dusters, Cotton waste, Polishing clothes
4. Computer consumables (Toners, Cartridges, Pen Drives, CDs, Diskettes, Ribbons etc.)
5. Computer and Network Equipment
6. Computer Peripherals (Printers, Scanners, UPS etc.)
7. Corrugated Cartons
8. Electronic/Electrical Equipment (TV, Fans, Kettles, Calculators, Cameras etc.)
9. Electrical items and accessories (Switches, Bulbs, Wires etc.)
10. General Hardware (Bolts, Nuts, G.I. Pipes, M.S. Plates, PVC Pipes & Fittings etc.)
11. Light Machinery & Tools
12. Office Equipment (Adding Machine, Photocopiers, Duplicating Machines, Facsimile etc.)
13. Office Furniture (Steel/ Wooden)
14. Office Stationery (Pen, Pencils Envelopes, Staplers, Typing & Photocopy Papers)
15. Paints (Enamel, Emulsion Paints, Thinner etc.)
16. Personnel Protective & Safety Equipment
17. Pharmaceuticals
18. Poly Cans/Poly Bags Printing
19. Printing Works
20. Shoes (Safety Shoes, Pump Shoes, Work Boots, Gum Boots, Sandal etc.)
21. Security Uniforms (Beret, Belt, Cap, Badge etc.)
22. Tyres & Tubes
23. Uniform Materials (Shirts and Trouser Materials, etc.)

B. Works / Services

1. Construction and Repairs to Buildings, Driveways, Yards, removal and installation of steel storage tanks, laying of pipelines and other related civil construction works in CPC owned premises up to value of Rs.2.0 Million.
2. Mechanical/Electrical/Tinkering and Painting/Auto AC/Seat Cover and upholstery works, Wheel alignment of motor vehicles
3. Routing Services for all kinds of Motor Vehicles (full/half)
4. Aluminum fabricator works (Partitioning – Door, Windows and Ceiling)
5. Survey of Land and Buildings.
6. Central Air Conditioning Service.
7. Split Air Conditioning Services
8. Landscaping/Interlock Paving
9. Computers/Printers Repairing and Servicing
10. Repair and Maintenance of Fire and Safety Equipment.

Application Forms for Supplies:

Application Forms for registration could be obtained from my office on submission of a written request and a non-refundable cash payment of Rs. 300/= (i.e. 260.87 +15% VAT), which covers registration fee, only for one (01) category of supply. Applicants who wish to be registered for more than one supply should make an additional payment of Rs.300/= (260.87 + 15 % VAT) per each additional category of supply. Only Agents/ Stockiest and Manufacturers will be registered under “Supplies”.

Application Forms for Works/Services:

Application Forms for registration could be obtained from my office on submission of a written request and a non-refundable cash payment of Rs. 300/= (i.e. 260.87 +15% VAT) for each category of Services.

Only the Garages/ Service Centers Located in Western Province can be registered under item No. 2 & 3.

The application forms for registration could be downloaded from CPC official web site [www.ceypetco.gov.lk/public tenders /registration forms](http://www.ceypetco.gov.lk/public_tenders/registration_forms)

Suppliers / Contractors who have already registered with the Corporation for the year 2022 also should re-register with the Corporation for the year 2023. Quotations for Supplies and Services will normally be called from the list of Registered Suppliers / Contractors. However, Ceylon Petroleum Corporation reserves the right to obtain quotations and make purchase / services from other non-registered Suppliers / Contractors, as well.

All applications duly completed should be hand delivered or sent by Registered Post with the letter issued from the Commissioner of Inland Revenue Department regarding the payment of Value added Tax (VAT) to reach the Manager (Procurement & Stores), Ceylon Petroleum Corporation, No. 609, Dr. Danister De Silva Mawatha, Colombo 09, **on or before 1600 hrs. on 16th November 2022.**

Application received late will not be considered for registration.

Clarifications (if any) shall be sought from the Manager (Procurement & Stores) on Tel Nos. 011-5455333- 6 or Fax No. 011-5455424 and email - supplies@ceypetco.gov.lk.

Chairman,
Departmental Procurement Committee
C/o Manager (Procurement & Stores),
Ceylon Petroleum Corporation
Procurement & Stores Function,
1st Floor, No. 609, Dr. Danister De Silva Mw.
Colombo 09.